

WHEAT RIDGE **NEXT** 2024 CHAPTER **ADOPTED BUDGET**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Award*

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Colorado**

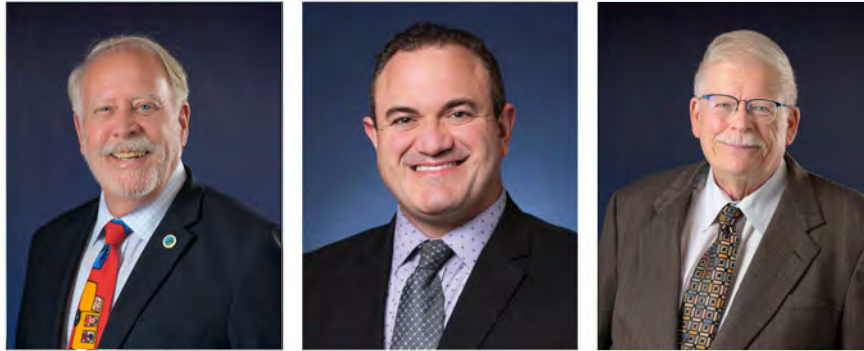
For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morill

Executive Director

CITY OF WHEAT RIDGE ADOPTED ANNUAL BUDGET January 1- December 31 Fiscal Year 2024 ELECTED OFFICIALS



From upper left to right:

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District I: Jenny Snell, Janeece Hoppe; **District II:** Rachel Hultin, Scott Ohm **District III:** Korey Stites, Amanda Weaver; **District IV:** Dan Larson, Leah Dozeman

CITY OF WHEAT RIDGE, COLORADO

ANNUAL BUDGET

Prepared by the Budget Staff

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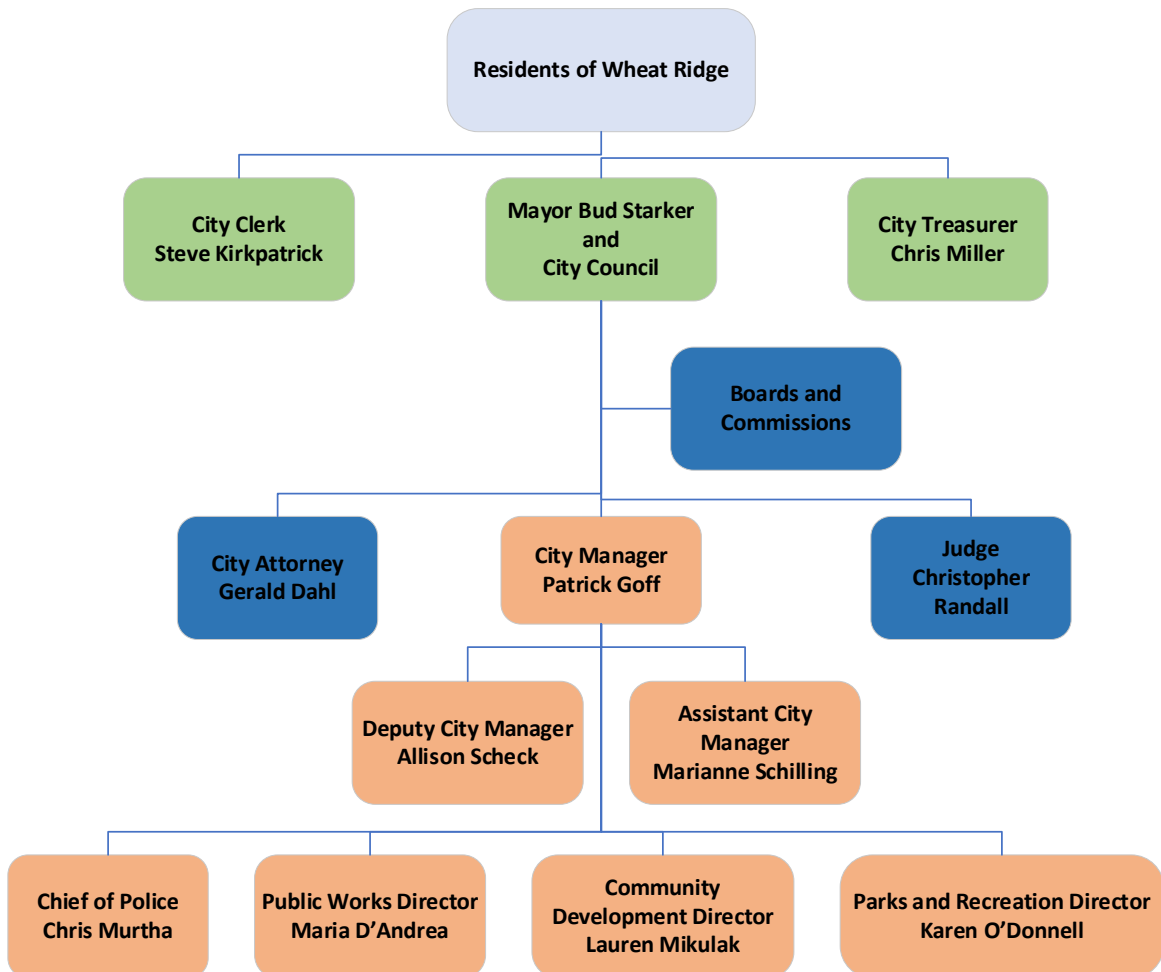


TABLE OF CONTENTS

Budget Message.....	11
Vision and Goals.....	22
Strategic Priorities.....	25
Budget in Brief	29
Revenues & Expenditures Summary.....	44
Budget Summary by Fund.....	44
General Fund Revenues	45
General Fund Expenditures	48
Fund Balances by Fund Type	50
Five Year Trends	57
Long Range Financial Plan	60
Financial Obligations and Debt.....	61
Funds by Department Matrix	63
General Government	64
Legislative.....	65
City Attorney	67
Central Charges	69
City Treasurer.....	70
City Clerk	73
City Manager.....	76
City Manager’s Office.....	78
Economic Development.....	80
Homeless Navigation.....	82
Sustainability	85
Municipal Court	86
Administrative Services.....	90
Administrative Services.....	95
Finance	97
Human Resources	99
Communications and Engagement.....	101
Procurement	103
Information Technology.....	105
Community Development.....	107
Administration	112
Planning.....	114
Building	116
Engineering.....	118
Police Department	120
Administration	125
Grants.....	127
Community Services Team.....	129

TABLE OF CONTENTS

Crime Prevention Team (SRO)	131
Records	133
Accreditation & Training	135
Patrol Operations.....	137
Investigations Bureau	139
Crash & Traffic Team (CATT)	141
Public Works	143
Operations	147
Facilities Maintenance.....	149
Parks & Recreation.....	151
Administration	156
Recreation	158
Parks Maintenance	160
Forestry and Horticulture	162
Natural Resources	164
Anderson Building.....	166
Athletics	168
General Programs	170
Outdoor Pool.....	172
Active Adult Center	174
Historic Buildings.....	176
Recreation Center Facilities Operations	178
Recreation Center Aquatics	180
Recreation Center Fitness Center	182
Special Revenue Funds	
Public Art Fund.....	184
Police Investigation Fund.....	185
Open Space Fund	186
Municipal Court Fund	188
Wheat Ridge Housing Fund	190
Conservation Trust Fund.....	192
Equipment Replacement Fund	194
Crime Prevention/Code Enforcement Fund	195
Capital Improvement Program	197
CIP Project Pages.....	199
CIP 2022-2032	209
Investing 4 the Future – Projects Funded By 2E	210
2E 2017-2027	213
Renewal Wheat Ridge Bond Projects Fund	214
Staffing.....	220
Pay Plan.....	228

TABLE OF CONTENTS

Staffing Table	234
5-year Staffing Plan	240
2024 Fee Schedule	241
Line-Item Accounts	
City Treasurer (01-101)	258
Legislative (01-102)	259
Finance (01-103)	260
Economic Development (01-105)	261
City Manager (01-106)	262
City Attorney (01-107)	263
City Clerk (01-108)	264
Municipal Court (01-109).....	265
Administrative Services-Administration (01-111)	266
Human Resources (01-112).....	267
Communications and Engagement (01-113)	268
Homeless Navigation (01-114).....	269
Procurement (01-116)	270
Information Technology (01-117).....	271
Facilities Maintenance (01-118)	272
Sustainability (01-119).....	273
Community Development – Administration (01-120)	274
Planning (01-121).....	275
Building (01-122).....	276
Engineering (01-123)	277
Police – Administration (01-201)	278
Grants (01-202)	279
Community Services Team (01-203).....	280
Crime Prevention Team (SRO) (01-205).....	281
Records (01-206).....	282
Accreditation & Training (01-207)	283
Patrol Operations (01-211)	284
Investigations Bureau (01-212).....	285
Crash & Traffic Team (01-213).....	286
Public Works (01-303).....	287
Parks & Recreation – Administration (01-601)	288
Recreation (01-602)	289
Parks Maintenance (01-603).....	290
Forestry (01-604)	291
Natural Resources (01-605)	292
Central Charges (01-610)	293
Anderson Building (01-620)	294

TABLE OF CONTENTS

Athletics (01-621).....	295
General Programs (01-622).....	296
Outdoor Pool (01-623).....	297
Active Adult Center (01-624)	298
Historic Building (01-625)	299
Facilities (01-626).....	300
Aquatics (01-627).....	301
Fitness (01-628).....	302
Special Revenue Funds	
Public Art Fund (12)	303
Police Investigation Fund (17)	304
Open Space Fund (32).....	305
Municipal Court Fund (33)	306
Wheat Ridge Housing Fund (45).....	307
Conservation Trust Fund (54)	308
Equipment Replacement Fund (57)	309
Crime Prevention/Code Enforcement Team (63)	310
Financial Policies	311
Glossary	321

ADA Accessibility Statement

The City of Wheat Ridge (City) is committed to providing accessible facilities, services, and communication to all members of the public. As part of this commitment, the City aims to provide an accessible website compatible with W3C Web Content Accessibility Guidelines (WCAG 2.2) that is in compliance with Colorado HB 21-1110, allowing individuals with a disability to understand and use the website to the same degree as someone without a disability. As the City works toward this goal, you may have a need to access documents in an accessible format (e.g., Braille, large print, audio, etc.). In that event, please contact the ADA Coordinator, Kelly McLaughlin, at ada@ci.wheatridge.co.us or 303-235-2885 who will make every effort to respond to your inquiry and provide an alternative solution.

WHEAT RIDGE - NEXT CHAPTER

Budget Message

September 8 , 2023

Dear Mayor and Councilmembers:

I am pleased to present to the Mayor and City Council the 2024 Adopted Budget. This Budget provides the framework for providing services and programs to the residents of Wheat Ridge for the year 2024, based on the delivery of core services and priorities identified in the City Council Strategic Plan and other planning and visioning documents.

As we move into the next chapter of Wheat Ridge's story, the future is very bright. Recession talks continue but fewer economists are predicting a significant downturn in the economy, as they were just a few months ago. Wheat Ridge has experienced a slight slowdown in the economy in 2023, but financial reserves are strong, and the pipeline of future residential and commercial development is robust. The 2024 Adopted Budget reflects this conservative optimism for the future and will continue to provide a base level of programs and services.

In this next chapter the City will continue to invest in equitable infrastructure improvements across the City. The 2024 Adopted Budget includes over \$27 million in grant funding and \$8 million in Urban Renewal Authority bond funds which will supplement other revenues to complete priority projects. Some of these projects include major road reconstruction such as the Improve Wadsworth project, beautification projects such as aesthetic improvements to the Youngfield corridor, multi-modal projects including a new Wadsworth sidewalk between 32nd and 35th Avenues, enhanced bike lanes on 32nd Avenue and pedestrian connectivity improvements at the Wheat Ridge Ward commuter rail station and facility improvements at the Wheat Ridge Recreation Center, the community crown jewel.

In addition, after receiving substantial support from residents to extend the City's one-half of one cent sales tax, City Council approved ballot language for the 2023 election to extend the tax for priority infrastructure projects throughout the City. This budget does not include expenditures for those improvements. However, if the ballot question is approved by voters on November 7th, bonds netting \$75 million in project funds will be issued in 2024 and later for sidewalk connectivity, bike lanes, road repairs, and drainage improvements throughout the city.

The City will continue to focus on engaging with residents in 2024 to ensure that our local government is responsive to current needs and forward thinking in planning for future priorities. The Let's Talk Neighborhood Engagement program will transition into the next phase of community engagement – Let's Talk Wheat Ridge. This next phase will include updates to the Comprehensive Plan, Parks and Recreation Master, Economic Development Strategy, Stormwater Master Plan, Sustainability Action Plan and Residential Waste Management Strategy.

WHEAT RIDGE 2035 VISION TOPICS

The Mayor, City Council, and staff work together periodically to develop and update a strategic plan that includes a vision, goals, and priorities. Staff used the vision topics and strategic priorities to guide the development of and prioritize projects for the 2023 Budget.

Vision Topics:

1. Wheat Ridge is an attractive and inviting City
2. Wheat Ridge is a community for families
3. Wheat Ridge has great neighborhoods
4. Wheat Ridge has a choice of economically viable commercial areas
5. Wheat Ridge has diverse transportation
6. Wheat Ridge is committed to environmental stewardship
7. Wheat Ridge residents enjoy an active, healthy lifestyle
8. Wheat Ridge residents are proud of their hometown

OVERALL SUMMARY

The total 2024 Adopted Budget, including the General Fund, two capital funds, eight special revenue funds, and the 2E Investing 4 the Future Bond Fund, is \$90,060,794. The Budget is based on projected revenues of \$80,883,877. The beginning fund balance for 2024 is projected at \$46,553,710, which brings the total available funds to \$127,437,587. This will provide for a projected ending fund balance of \$37,376,793.

General Fund	\$48,634,419
Capital Improvement Program (CIP) Fund	\$16,582,667
RWR Bond Projects Fund	\$10,587,210
Special Revenue Funds	\$10,756,198
2E Investing 4 the Future Bond Fund	\$3,500,300
Total	\$90,060,794

General Fund

General Fund revenue is projected at \$47,155,947, which is a 2.8% increase compared to 2023 year-end estimated revenues and a 1.9% increase compared to the original 2023 budget. The slight increase in 2024 projected revenue is from sales and property taxes. In addition, the beginning fund balance for 2024 is projected at \$18,304,374, which brings the total available funds for the General Fund to \$65,460,321.

General Fund expenditures total \$48,634,419, excluding transfers. General Fund expenditures represent a 2.1% decrease compared to the adjusted 2023 Budget. The ending fund balance for the General Fund is projected at \$12,900,902, of which \$8,267,851 (17% of operating expenditures) is considered unrestricted. The City's financial policies require that the City maintain a minimum unrestricted fund balance of at least two months or approximately 17% of its General Fund operating expenditures, as recommended by the Government Finance Officers Association. In addition, TABOR requires that the City maintain a 3% emergency reserve which brings the total projected City reserves in 2024 to 20% of operating expenditures.

Capital Improvement Program (CIP) Fund

CIP Fund revenue is projected at \$16,046,467 (\$3.825 million transferred from the General Fund), which is a 9% decrease compared to 2023 estimated revenue, mostly due to the timing of when grant revenue is received for the Improve Wadsworth project. In addition, the beginning fund balance for 2024 is projected at \$10,592,409, which brings the total available funds for the CIP Fund to \$26,638,876.

CIP expenditures total \$16,582,667, which is a 50% decrease compared to the adjusted 2023 Budget. The large decrease is primarily due to the timing of the Improve Wadsworth project. This will provide for a projected ending fund balance of \$10,056,209.

The 2024 Adopted CIP Budget includes the following projects:

- \$11.2 million to finalize the first phase of the Improve Wadsworth project and to start the second phase.
- \$3.1 million for annual street preventative maintenance
- \$1.7 million for design, environmental and right-of-way for the Wadsworth sidewalk, 32nd to 35th
- \$200,000 for stormwater master plan
- \$140,000 for City-wide roadway striping maintenance
- \$125,000 for the City's Neighborhood Traffic Management Program (NTMP)
- \$100,000 for City-wide ADA infrastructure improvements
- \$67,000 for a traffic signal improvement
- \$27,000 for public works facilities improvements

Renewal Wheat Ridge Bond Projects Fund

Renewal Wheat Ridge (RWR) issued bonds in November 2021 in the net amount of \$37.5 million for public improvements within the I-70/Kipling Corridors Urban Renewal Plan Area. This Budget includes a fund for the City's project expenditures associated with the bonds. Funds will be transferred into the Fund from RWR as contracts are awarded. Please see the Renewal Wheat Ridge Bonds Project section of the Budget for detailed information.

The 2024 Adopted Budget includes \$10,587,210 in revenues from the bonds and \$10,587,210 in expenditures for the following projects:

- \$3.9 million for Youngfield Streetscape project, including public art
- \$1.0 million for I-70/32nd Avenue bike lanes
- \$450,000 for contribution to RTD bus terminal at Clear Creek Crossing
- \$220,000 for Youngfield bridge maintenance
- \$1.2 million for 38th and Kipling interchange improvements, including public art
- \$300,000 for Recreation Center heating and recovery unit replacement
- \$300,000 for Recreation Center bridge repair
- \$100,000 for Recreation Center electronic message board
- \$2.9 million for Ward TOD multimodal improvements
- \$200,000 for 44th and Eldridge traffic signal replacement design

The future RWR Bond Projects Fund includes environmental and design for Tabor Street multimodal improvements, Ward TOD multimodal improvements, and infrastructure improvements for the redevelopment of the American Motel site.

Special Revenue Fund – Open Space

Open Space revenue is projected at \$3,664,214, which is a 25% decrease compared to the 2023 estimated revenue. The large decrease is due to a transfer of ARPA and Stadium District funding from the General Fund in 2023. The beginning fund balance for 2024 is projected at \$6,429,639, which brings the total available funds for the Open Space Fund to \$10,093,853.

Open Space projects for 2024 include:

- The Green at 38th project
- Parks and Recreation Master Plan
- Fruitdale Park playground replacement
- Clear Creek Trail east portal feasibility study
- Reconstruction of Panorama Park tennis courts and other park improvements
- Miscellaneous open space and park improvements

Funding is also appropriated for six parks maintenance and three forestry employees. Open Space expenditures total \$8,029,870, which is a 6.7% increase compared to the adjusted 2023 Budget. This will provide a projected ending fund balance of \$2,063,983, of which \$1,443,655 is restricted to park and trail improvements at the Wheat Ridge Ward station area and Fruitdale Park.

The future five-year Open Space Budget proposes the continuation of miscellaneous open space and park improvements, Phase III of Prospect Park improvements, Johnson Park trailhead improvements and funding for Parks employees.

Special Revenue Fund – Conservation Trust

Conservation Trust revenue is projected at \$468,781, which is a slight decrease compared to the 2023 estimated revenue. In addition, the beginning fund balance for 2024 is projected at \$427,035, which brings the total available funds for the Conservation Trust Fund to \$895,816.

Conservation Trust projects for 2024 include:

- Recreation facilities maintenance projects
- The Green at 38th
- Resurface of tennis and basketball courts
- Miscellaneous park maintenance projects

Conservation Trust expenditures total \$767,950, which is a slight increase compared to the adjusted 2023 Budget. This will provide for a projected ending fund balance of \$127,866.

The future five-year Conservation Trust Budget proposes to provide funds for recreation facilities maintenance needs, parks maintenance projects, resurfacing of tennis/basketball courts, and playground replacements at Hayward, Lousie Turner and Prospect Parks.

Special Revenue Funds – Other

Several other Special Revenue Funds are also included in this Budget to track revenues and expenditures that are designated by law to be used for specific purposes or are used to simplify the budgeting process. Those funds include Public Art, Police Investigation, Municipal Court, Wheat Ridge Housing Fund, Equipment Replacement, and Crime Prevention/Code Enforcement. Detailed revenue and

expenditure information for these funds can be found in the Special Revenue Funds, and the Line Item Accounts sections of the Budget.

2E Investing 4 the Future Fund

The 2E Investing 4 the Future Fund was created in 2017 as a special fund to account for the 2E bond and debt activity. 2024 revenues from the temporary 0.5% sales and use tax and interest are projected at \$5,350,323. In addition, the beginning fund balance for 2024 is projected at \$8,801,518 which brings the total available funds for the 2E Fund to \$14,151,841.

2E Fund expenditures total \$3,500,300, all of which are designated for debt service on the 2E bonds. This will provide for a projected ending fund balance of \$10,651,541.

SHORT-TERM FISCAL CHALLENGES/OPPORTUNITIES

Sales Tax and General Fund Revenue

The 2023 Estimated and 2024 Adopted Budgets project slowing sales tax revenue growth. Sales tax, the City's largest revenue source, is projected to decrease by 0.2% in 2023 compared to 2022 year-end sales tax revenues and decrease by 5.2% compared to the 2023 Adopted Budget. The 2024 sales tax revenue is projected to increase by 2.4% compared to the 2023 year-end estimate, to account for retail development currently in the pipeline.

Overall, total General Fund revenue for 2023 is projected to decrease by 15% compared to 2022 year-end revenue. This large decrease is primarily due to a \$4 million ARPA contribution from Congress in 2022 and higher than normal building use tax in 2022 from Clear Creek Crossing and other private property developments. When compared to the 2023 Adopted Budget, total General Fund revenue is projected to come in at about 1.0% less than expected. This decrease is primarily due to a slowdown in sales tax revenue.

Retail Development in the Pipeline

Although the overall economy may be cooling, Wheat Ridge is fortunate to have significant retail development in the pipeline which is anticipated to open in late 2023 and throughout 2024. The Gold's Marketplace at 26th and Kipling is continuing to reinvent itself and will see new retail offerings in the near future including Illegal Pete's, Live Slow Brewing, Rich Spirit Bagels and Heidi's Brooklyn Deli. The Clear Creek Crossing development is focusing on the Lookout portion of the development which will include several new restaurants. In addition, two hotels are currently in predevelopment stages at Clear Creek Crossing. The Ridge at 38 is continuing its resurgence as the City's main street with the recent addition of Wolf and Wildflower and GetRight's Bakery and Little Brazil, Hwaro Sushi, Rolling Smoke, and Huckleberry Roasters in the coming months. The Applewood Shopping Center remains the City's primary shopping center which recently added Nothing Bundt Cakes, Eyeglass World, and Romeo's Pizza and will soon see Chick-fil-A, Valvoline, and a new Wendy's at 32nd and Youngfield in the building previously owned by FirstBank. A very conservative growth in sales tax revenues from these new retail establishments has been included in the 2024 Adopted Budget.

Inflation

Inflation has decreased in Colorado but is still higher than the national average. Colorado's 12-month inflation rate decreased from 7.7% to 4.7% over the last year. However, this rate has dramatically

outpaced the national average of 3.3%. Although there have been decreases in costs for energy, apparel and durables, significant increases still exist in food, housing, fuels and utilities, recreation and services. The 2024 Adopted Budget reflects those increases.

American Rescue Plan Act

President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021. ARPA provides \$1.9 trillion in additional relief to respond to the impacts of COVID-19. The City of Wheat Ridge received a total of \$7,873,279, half of which was received in 2021, and the other half was received in 2022. All funds must be encumbered by December 31, 2024 and spent by December 31, 2026. The United States Department of Treasury has determined eligible uses of the ARPA funding, which include the following broad categories:

- Support public health expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer, and broadband infrastructure

On April 4, 2022, City Council provided direction regarding the City's use of the revenues from ARPA. By the end of 2023, the City will have spent approximately \$4.6 million on the following categories in the table below and the 2024 Adopted Budget includes \$1.5 million in ARPA spending requests.

ARPA Category	Description	Total	2021-2023	2024
COVID Mitigation and Prevention	Testing, vaccine program, sanitation, technology, etc.	\$613,480	\$420,354	\$95,000
Assistance to Households	Homelessness and housing initiatives	\$2,332,275	\$949,907	\$270,279
Food Insecurity & Assistance to Low-Income Populations	Through Community Table, impacts to low-income households disproportionately affected by the pandemic	\$146,000	\$73,000	\$36,500
Behavioral Healthcare	Clinician in Wheat Ridge High School and Community Prevention and Engagement Program	\$481,000	\$227,000	\$127,000
Preventing and Responding to Violence	Telephone Reporting Unit staffing and victims' services	\$753,872	\$230,194	\$158,900
Parks Projects	Parks and Recreation unfunded capital projects*	\$1,696,652	\$1,680,523	\$0
Water Infrastructure	Stormwater repair and maintenance*	\$1,850,000	\$1,025,000	\$825,000
Total		\$7,873,279	\$4,605,978	\$1,512,679

*2023 was a significantly wet spring and summer in Wheat Ridge. Several stormwater failures were identified across the City which were unfunded and required emergency repairs. The ARPA category of "Water Infrastructure" was originally

intended for improvements to the Lena Gulch and Simms Overbank. However, in order to fund these emergency repairs, this allocation has been redirected. In addition, \$225,000 in the ARPA category of “Parks Projects” which was allocated for Fruitdale Park playground surface installation has been redirected to stormwater repair and maintenance. The playground surface will be funded through the Open Space Budget.

Supplemental Budget Requests

The 2023 estimated and 2024 Adopted budgets represent conservative revenue projections and minimal expenditures sufficient to deliver quality services to the community, while maintaining a minimum fund balance of 17% of expenditures. The Adopted 2024 budget excludes funding for staff, fleet replacement, facility improvements, technology, public safety programs and other programs and training that the leadership team considers top priority. Depending on 2023 year-end revenues and expenditures, management may present to Council supplemental budget appropriation requests in 2024 in order to add key positions, projects, technology, equipment, and programs. A summary of Adopted additions, depending on revenues, follows:

Category	Amount	Notes
New Positions	\$413,014	Amount represents full-year staffing for 5.0 positions. This includes three Police Officers, one Stormwater Supervisor and one Lead Custodian offset for the most part by variable employee savings
Vehicle Replacement Program	\$264,000	Five top priority vehicles have been deferred
Facility Improvements	\$127,000	This includes roof and other facility repairs, electrical upgrades, engineering support and contractual services for facility repairs
Technology	\$114,821	This includes tools and technology to help the City comply with new website accessibility laws, replacement switches, and access control and security enhancements
Public Safety Programs	\$515,400	This includes stormwater priority repairs, an additional drone for the Police Department and ebikes for patrol
Other programs and training	\$83,050	This includes additional comprehensive plan outreach, additional staffing for recreation programs, additional court funding and training
TOTAL	\$1,517,285	

Community Partners Grant Program

In 2016, City Council created a resident review committee to make recommendations for grant contributions to community partners. In 2023, the Committee reviewed applications and presentations from 26 different community organizations, totally \$284,300 in funding requests. The following are the Committee's recommendations for 2024, totaling \$200,000, a \$40,000 increase over 2023.

The Action Center	\$8,100
Active Transportation Advisory Team	\$1,500
Bayaud Enterprises, Inc.	\$2,600
Court Appointed Special Advocates	\$8,000
Colorado Youth for Change	\$6,800
Community Table	\$13,000
Family Tree	\$10,000
Friends of Paha	\$5,580
Hope Connection and Community	\$4,100
Jefferson Center for Mental Health	\$24,300
Jefferson County Library Foundation	\$1,400
Jewish Family Services	\$5,000
Lutheran Medical Center Foundation	\$6,000
Mission Arvada of the Rising Church	\$6,420
Mountain Phoenix Community School	\$2,800
Outdoor Lab Foundation	\$20,000
Regional Air Quality Council	\$4,000
Seniors' Resource Center	\$20,000
Severe Weather Shelter Network	\$8,000
Sunshine Home Share	\$3,000
Thrive Industries	\$5,000
Wheat Ridge Community Foundation	\$6,400
Wheat Ridge High School Farmer's 5000	\$6,000
Wheat Ridge High School Instrumental Band Boosters	\$5,500
Wheat Ridge High School STEM	\$15,000
Wheat Ridge Optimist Club	\$1,500
TOTAL	\$200,000

LONG-TERM DEBT

At the regular general election held on November 8, 2016, the electorate of the City approved ballot question 2E, which temporarily increased the sales and use tax levied by the City by one-half of one percent (3% to 3.5%) for up to 12 years or when \$38.5 million is raised, whichever occurs first. It also authorized the issuance of debt to finance City investment in public infrastructure to facilitate economic development opportunities. Sales and use tax revenue bonds were issued on May 2, 2017, to finance four specific City investments, including Anderson Park, Wadsworth Boulevard, Wheat Ridge Ward Station development, and the Clear Creek Crossing development.

The par amount of the bond issue was \$30,595,000 with a net premium of \$2,687,079 for a total of \$33,282,079. Of this amount, \$33 million was deposited into Fund 31 for the four specific City investments, \$152,975 was allocated for the underwriter's discount, and \$129,104 for costs associated with the bond issue. Interest accrues on the bonds at rates ranging from 3% to 5% per annum. The maximum repayment cost of the bonds will not exceed \$38,500,000, and the maximum annual repayment cost will not exceed \$3,700,000. In the 2024 Adopted Budget, \$3,500,300 is budgeted for the 2024 debt service. The balance of the debt as of December 31, 2024, will be \$9,817,000. Based on

current revenue estimates, the temporary sales and use tax rate will expire at the beginning of 2025, after approximately 8 years.

Additionally, the City has the following long-term financial obligations:

Renewal Wheat Ridge

The City's Urban Renewal Authority d/b/a Renewal Wheat Ridge is a component unit of the City. Renewal Wheat Ridge acquired a loan on May 14, 2014, in the amount of \$2.455 million for the Kipling Ridge commercial center development at 38th and Kipling. The loan accrues interest at 3.16% per annum. The term of this loan expires in 2023 and will be paid from sales and property tax incremental revenue from the Kipling Ridge project. Once this loan is retired, the City's General fund will see a net decrease of approximately \$600,000 in expenditures to Renewal Wheat Ridge, starting in Fiscal Year 2024.

OTHER COMMITMENTS

Community Solar Garden

On March 23, 2015, the City entered into an agreement to purchase electric generating capacity in a solar garden. The agreement was funded on April 13, 2015, with a lease agreement for \$800,000. Annual payments of \$80,167, including principal and interest accruing at 5.75%, are due through May 1, 2030. For its participation in the community solar garden, the City has received \$438,298 in energy credits from Xcel through 2022 which were used to offset lease payments and against energy consumption at various City facilities. Energy credits have decreased substantially, and both the 2023 and 2024 budgets include only \$500 in revenues from Xcel energy credits. A remaining balance of \$434,238.35 will remain on the lease at the end of Fiscal Year 2024.

LOANS RECEIVABLE

Fruitdale School Lofts

In 2016, the City Council approved a loan in the amount of \$2.585 million from General Fund reserves to the Fruitdale School Partners. The loan was for the redevelopment of the Fruitdale School property into a mix of 16 market-rate and income-restricted rental housing units. Fruitdale School Partners repaid \$1.5 million of the loan in 2018. The remaining \$1,085,000 will be paid over a 40-year period and, until that time, will remain as a restricted balance in the General Fund reserves.

COMPENSATION, BENEFITS, AND STAFFING

Compensation

Personnel-related expenses account for the largest portion of the City's Budget. Attracting and retaining the best talent for the City is a high priority. In 2013, the City launched a pay-for-performance compensation model that ties compensation to performance through demonstrated alignment with values (ACTION – Accountability – Change – Teamwork – Integrity – Opportunity – Now!), technical performance and exceptional customer service. The City continues to implement this pay-for-performance model.

The market-based compensation plan, typically updated biennially, consists of three sub-plans 1) a pay-for-performance open range plan, which includes civilian and police sergeants and higher ranks; 2) a sworn seven-step plan, which includes police officer positions; and 3) a part-time employee plan which includes variable non-benefited positions such as lifeguards and seasonal parks workers. The pay plan

was updated in 2022, resulting in wage increases in some grades and movement of some positions. The consultant-led review of the pay plan involved comparing positions against job matches in the Denver/Boulder metro area and aligning compensation appropriately. No changes are recommended for 2024 with the exception of increases to steps one and seven in the police officer pay plan.

Employees will be eligible for a performance increase on January 1, 2024, based on how well they meet the core values and competencies of the performance management program. The 2024 Adopted Budget includes approximately \$980,000 in pay for performance, annual police department step increases and market and equity increases. This represents a decrease of approximately 10% over 2023 pay increases.

Benefits

In 2023, the City began providing a more robust and flexible package to employees by joining the Colorado Employer Benefit Trust (CEBT). CEBT is a multiple employer trust for public institutions comprised of over 400 employers with approximately 33,000 employees. CEBT is administered by broker Willis Towers Watson. As a mid-sized employer, the City was limited to one medical insurer for several years but by joining CEBT, the City now offers medical plans with both United Healthcare and Kaiser Permanente along with dental, vision, life and disability benefits.

City employees have the option to choose from four different medical plans; Kaiser's DHMO and High Deductible Health Plan (HDHP), and United Healthcare's PPO4 and HDHP2. Both HDHP options are paired with a Health Savings Account (HSA) seeded with funds from the City to help employees save for their health needs. Employees continue to enjoy dental coverage with Delta Dental and VSP for vision coverage. Additionally, life and accidental death and dismemberment coverage is provided by The Standard. While the staff expects medical coverage premiums to increase in 2024, City premiums are budgeted flat to 2023 as any cost escalations can likely be covered by vacancies.

The City currently contributes to a 401(a) retirement plan for nonsworn employees. Employees contribute 4% to the Plan, and the City matches 6% (7% for Department Directors). For sworn employees, the City contributes 11.5%, and employees contribute 10% to the Plan (sworn employees do not contribute to Social Security). Employees also have the option to contribute to a deferred compensation 457 account.

Staffing

Council approved the increase of 2.0 FTE mid-year in 2023; the IT Project Manager to implement the Enterprise Resource Planning system and the Housing Program Administrator funded in the Wheat Ridge Housing Fund. The 2024 Adopted Budget includes an increase of only 1.0 FTE for new staffing. This will increase total staffing to 273.25 FTEs. The City has typically operated with a very lean staff; however, as community expectations change, we must ensure the City has adequate staffing to meet those demands.

1.0 FTE Senior Deputy City Clerk – City Clerk's Office

This new position will help with the demands of the City Clerk's Office that have evolved over the last several years due to an active constituency, business community and legislature. Additionally, recent events such as the pandemic and the cyber-attack have placed greater focus on the need for the modernization of processes including records management, elections, public information requests,

liquor licensing, and petitions and referendums. The City Clerk's Office is currently comprised on one elected City Clerk and one full-time Deputy City Clerk.

Overall, the leadership team is working collaboratively to realign staffing resources for maximum efficiency and program excellence. First, to provide greater management, oversight, and capacity over construction of capital projects, a Civil Engineer II position is being repurposed to a Capital Improvement Projects Manager in the Public Works Department and two Civil Engineer II positions from Community Development are being moved to Public Works as project managers to create a new Capital Projects division. This team will manage the City's capital projects from design to final construction.

Second, a Community Services Officer from the Police Department, a position which is frequently difficult to fill, is being moved to the Finance division to create a Compliance Officer position. This position will be a point person for challenging licensing issues such as short-term rentals, home-occupation businesses, tobacco licensing and general business license violations and will work in close cooperation with other divisions across the City responsible for enforcing the Code.

CONCLUSIONS AND ACKNOWLEDGEMENTS

The City of Wheat Ridge is in a strong financial position, remains resilient and has many opportunities in this next chapter. Thank you to the Mayor and City Council for your unwavering support, dedication to the community and leadership in building a stronger community.

Special thanks go out to Alli Scheck for taking the lead on the 2024 Budget and to her budget team, including Marianne Schilling, Mark Colvin, Reed Smythe, Rhi Curry, Cole Haselip and all department budget staff.



Patrick Goff
City Manager

WHEAT RIDGE 2035 VISION AND GOALS

2035 VISION

Wheat Ridge is an attractive and inviting city and community for families. Wheat Ridge has great neighborhoods, is a hub of commerce with a choice of economically viable commercial areas and has diverse transportation. Wheat Ridge is committed to environmental stewardship and its residents enjoy an active, healthy lifestyle, and are proud of their hometown.



2035 VISION TOPICS AND SMART GOALS

1. WHEAT RIDGE IS AN ATTRACTIVE AND INVITING CITY



1. Develop a visual art presence in the City
2. Ensure that the City has attractive and inviting open space and parks
3. Underground utility lines in commercial corridors to improve streetscapes
4. Expand proactive code enforcement

2. WHEAT RIDGE IS A COMMUNITY FOR FAMILIES



1. Improve the quality of Wheat Ridge's public schools
2. Provide options for seniors to age in place
3. Support residents in taking an active role in community policing
4. Build a new library in Wheat Ridge

3. WHEAT RIDGE HAS GREAT NEIGHBORHOODS



1. Set a clear policy to achieve diverse housing options
2. Facilitate neighbor-to-neighbor relations

4. WHEAT RIDGE HAS A CHOICE OF ECONOMICALLY VIABLE COMMERCIAL AREAS



1. Build out key development sites along I-70 corridor by 2025
2. Provide support to existing commercial areas
3. Proactively identify emerging redevelopment areas
4. Become a leader in technological infrastructure

2035 VISION TOPICS AND SMART GOALS

5. WHEAT RIDGE HAS DIVERSE TRANSPORTATION

1. Improve and identify areas of need for public transportation
2. Implement top three priorities of bike/pedestrian plan
3. Increase connectivity to surrounding communities and local gathering centers
4. Maintain the level of existing RTD routes
5. Increase multi-modal access to G Line stations



6. WHEAT RIDGE IS COMMITTED TO ENVIRONMENTAL STEWARDSHIP

1. Create an Environmental Sustainability Committee to set priorities for the City for the next five years



7. WHEAT RIDGE RESIDENTS ARE PROUD OF THEIR HOMETOWN

1. Create a public survey that captures the quality of resident life, specifically in terms of the “live, work, play” metrics
2. Create five additional opportunities for meaningful public engagement
3. Increase public participation by 20% in all city-wide meetings



8. WHEAT RIDGE RESIDENTS ENJOY AN ACTIVE, HEALTHY LIFESTYLE

1. Increase young family participation in City-sponsored recreation programs
2. Develop an active relationship with Lutheran Medical Center (LMC) and plan and implement three programs that promote an active, healthy lifestyle

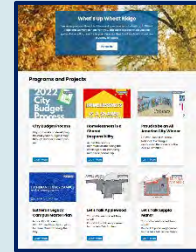


STRATEGIC PRIORITIES

City Council held a strategic planning retreat in February 2021. Eight priorities were established to be implemented over the next two years. A series of study sessions have been held where staff presented information, work plans, and ideas and sought feedback from City Council.

1. New Efforts of Engagement in Government; Understanding City Processes

City Council seeks to de-mystify government for its constituents. This priority continues efforts to educate the community about how their local government works and broaden community engagement in City processes.



2. Implement Bulk Plane in all Residential Zone Districts

City Council adopted residential bulk plane standards in 2016, which apply to single-family homes in the Residential-One C and Residential-Three zone districts. This priority would expand these standards to apply in more residential areas.



3. Re-examine and Advance Sidewalks on 38th Ave

W. 38th Avenue has been identified as the City's "Main Street" in various policy documents and through various community outreach processes. This priority improves safety, walkability, and connectivity along the full length of this primary Wheat Ridge corridor.



4. Review the Vision, Mission, and Funding of Localworks

City Council authorized the formation of Wheat Ridge 2020, now Localworks, in 2005 as a non-profit corporation, for the purpose of assisting the City in bringing about community revitalization and setting the direction for and implementing the revitalization strategies. This priority involves a review of current Localworks activities and its vision for the future.



5. Streamline Permit Processes

This priority focuses on improving the permitting and licensing processes for businesses, with an emphasis on small businesses. This includes providing helpful educational materials to make expectations and processes clearer and more transparent and providing seamless internal handoffs.



6. Commercial Corridor Improvements

City Council recognizes the crucial role that commercial corridors play in building healthy and vibrant communities. This priority includes a review of codes and programs that affect the vibrancy of commercial corridors. The goal of this priority is to support city businesses and enhance the look of Wheat Ridge by improving the conditions of these corridors.



7. Policy on non-conforming accessory dwelling units (ADUs)

Accessory Dwelling Units (ADUs) are secondary, independent housing units with a separate entrance, kitchen, bath, and bed created within an existing home or on its lot. Non-conforming ADUs exist throughout the City. This priority considers the creation of policy to address new and existing ADUs.



8. Develop Solutions and Work with Partners to Address Homelessness

The Homeless Navigation Program assists those experiencing homelessness. Along with outreach and community education, the program is connecting individuals to stable, permanent housing and seeking partnerships and opportunities to address these challenges on a larger scale.



COMMUNITY INPUT ON THE 2024 BUDGET

To ensure each year's City Budget is supporting programs and services that are important to the community, staff asks for feedback from the community and aligns it with City Council Strategic Priorities. The avenues to provide community input on the City Budget are included in the list below.

1. City Council Meetings

- **July 17: Community Partners Grants Program**

The Committee presented funding recommendations and received consensus from City Council to fund 26 outside agencies in 2024 in the amount of \$200,000.

- **Public's Right to Speak**

Members of the public have the right to speak at either of the two Council Meetings held each month. This fundamental tenet of democratic participation in local government provides individuals with the opportunity to voice their budget related concerns, opinions, and suggestions directly to City Councilors and City staff members.

2. [What's Up Wheat Ridge](#)

The City hosts a City Budget project page at WhatsUpWheatRidge.com to provide another avenue for community input on the budget.

3. [Resident Survey](#)

Every two years, the City of Wheat Ridge surveys its residents; asking about overall quality of life and specific feedback about municipal services, public safety, park and recreation amenities, customer service, and resident participation in community events and activities. This year, feedback received in the 2023 Resident Survey provided guidance to propose the following projects in the 2024 budget:

- \$11,162,000 for the Wadsworth Blvd. improvement project.
- \$1,666,667 for improving bicycle/pedestrian transportation.
- \$450,000 contributed toward building an RTD bus terminal at Clear Creek Crossing.
- \$360,000 for continuing the School Resource Officer program.
- \$200,000 for creating Stormwater Master Plan.
- Many more budget items are directly related to resident survey results.

4. [Let's Talk Program](#)

The Let's Talk Resident Engagement Program was born out of the 2019 Neighborhood Revitalization Strategy and is designed to learn more about what's important to residents in each neighborhood. The program breaks the city down into 10 neighborhoods. One major

goal of the program is to develop a thorough, well documented understanding of the issues and opportunities at the neighborhood level. Based upon specific feedback received from the Let's Talk program in 2023, additional funding has been proposed to support these programs:

- \$3,900,000 for the Youngfield Streetscape Improvement Project including public art improvements.
- \$125,000 for the City's Neighborhood Traffic Management Program.
- \$45,000 for Comprehensive Plan engagement.
- \$21,000 to continue funding Wheat Ridge Speaks.
- \$20,000 for tree plantings.
- Many more budget items are directly related to Let's Talk Program results.

WHEAT RIDGE **NEXT** 2024 CHAPTER **BUDGET IN BRIEF**



ADOPTED BUDGET IN BRIEF

2024 Total Fund Expenditures (Excluding Transfers)

Fund Name	Expenditures
General	\$48,634,419
CIP	\$16,582,667
RWR Bond Project	\$10,587,210
Open Space	\$8,029,870
2E Bond	\$3,500,300
Other Special Funds	\$2,726,328
Total Expenditures	\$90,060,794

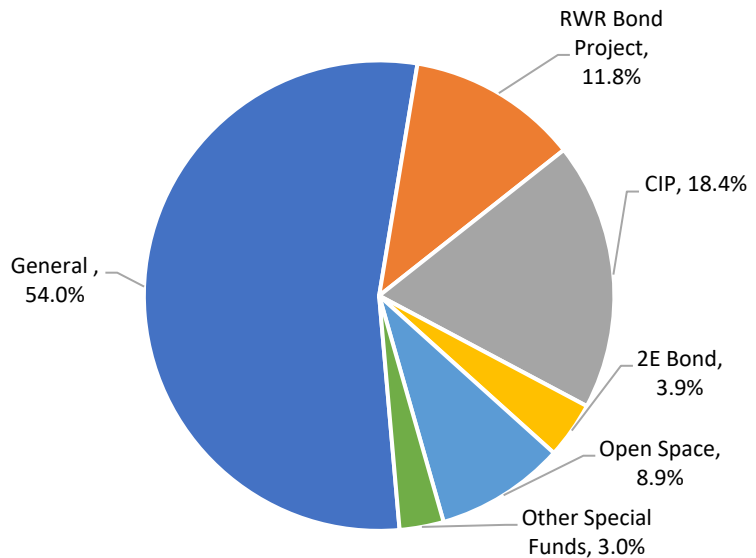
Other Special Funds

Fund Name	Expenditures
Conservation Trust	\$767,950
Crime Prevention	\$709,868
Equipment Replacement	\$627,000
Public Art	\$431,000
WR Housing Fund	\$163,010
Municipal Court	\$18,500
Police Investigation	\$9,000
Total Expenditures	\$2,726,328

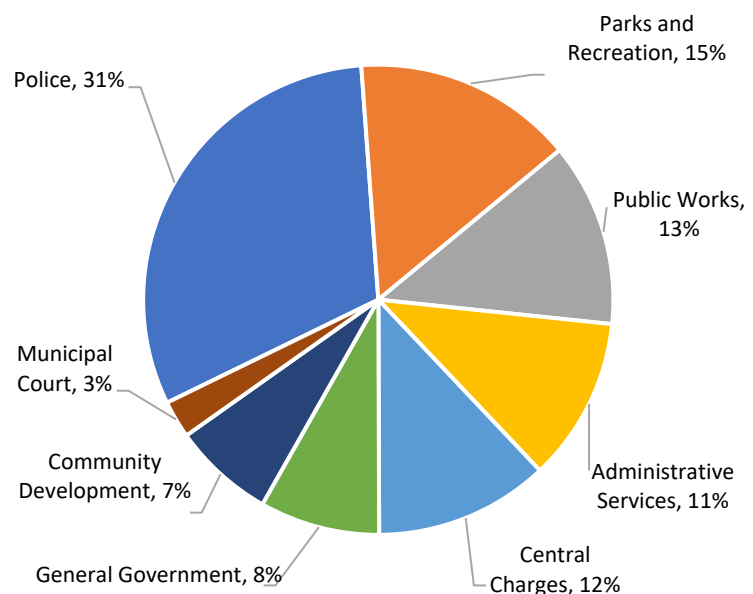
2024 General Fund Expenditures (Excluding Transfers)

Department	Expenditures
Police	\$15,106,593
Parks and Recreation	\$7,381,356
Public Works	\$6,147,519
Administrative Services	\$5,488,647
Central Charges	\$5,835,540
General Government	\$4,019,972
Community Development	\$3,403,094
Municipal Court	\$1,251,698
Total Expenditures	\$48,634,419

2024 Total Expenditures



2024 General Fund Expenditures

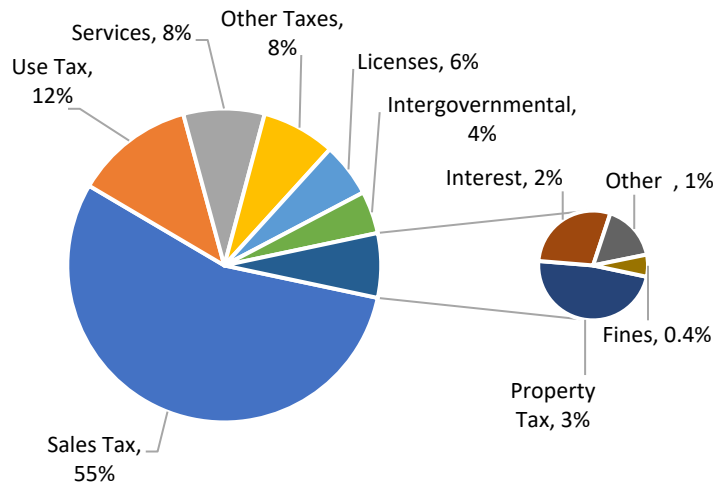


GENERAL FUND REVENUES

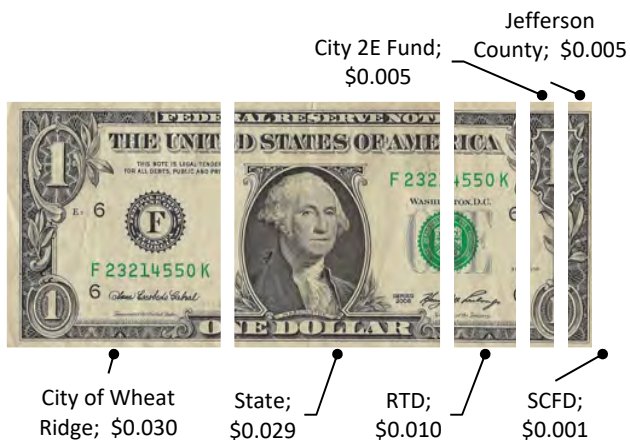
2024 General Fund Revenues

Revenue Source	Revenue
Beginning Fund Balance	\$18,304,374
Sales Tax	\$26,011,907
Use Tax	\$5,805,000
Services	\$3,943,752
Other Taxes	\$3,583,000
Licenses	\$2,624,100
Intergovernmental	\$2,061,391
Property Tax	\$1,500,000
Interest	\$900,817
Other	\$523,480
Fines	\$202,500
Total Revenues	\$47,155,947
Total Available Funds	\$65,460,321

2024 General Fund Revenues

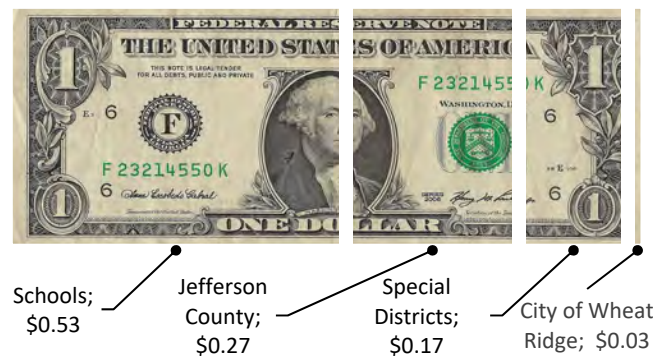


Sales Tax Distribution



The total sales tax rate in the City of Wheat Ridge is 8%. For every dollar you spend on retail purchases, you pay 8 cents in sales tax. Only **3.5 cents** come back to the City.

Property Tax Distribution



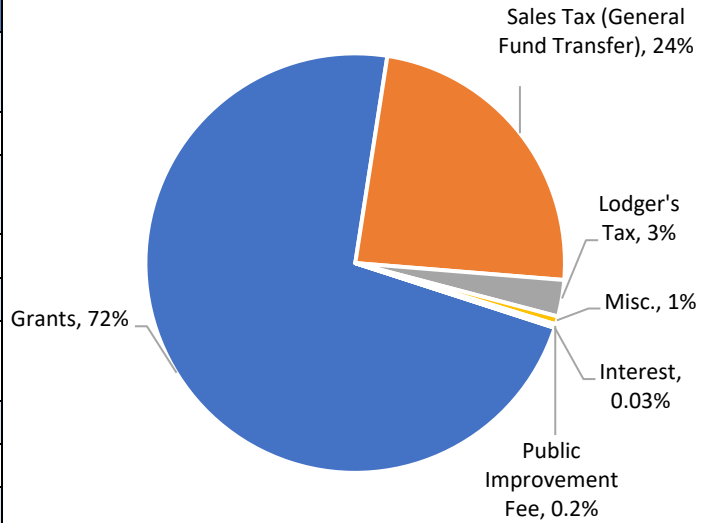
Most people will be surprised to know that for every dollar that Jefferson County collects from Wheat Ridge residents in property tax, only **3 cents** come back to the City.

CAPITAL IMPROVEMENT PROGRAM (CIP) FUND

2024 CIP Revenues

Revenue Source	Revenue
Beginning Fund Balance	\$10,592,409
Grants	\$11,626,667
Sales Tax (General Fund Transfer)	\$3,825,000
Lodger's Tax	\$450,000
Miscellaneous	\$100,000
Public Improvement Fee	\$40,000
Interest	\$4,800
Total Revenues	\$16,046,467
Total Available Funds	\$26,638,876

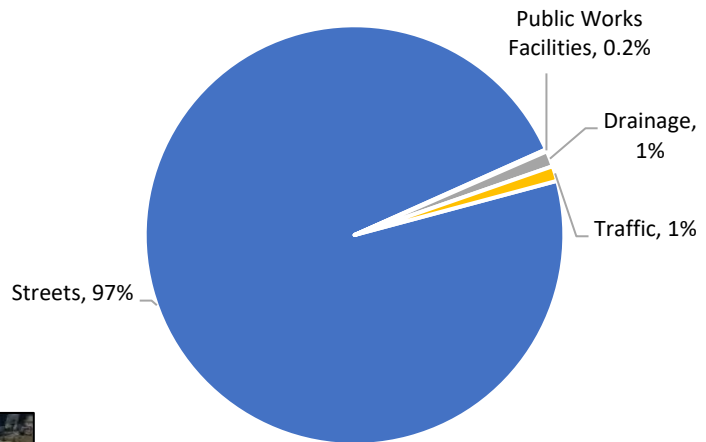
2024 CIP Revenues



2024 CIP Expenditures

Expenditure Area	Expenditure
Streets	\$16,163,667
Drainage	\$200,000
Traffic	\$192,000
Public Works Facilities	\$27,000
Total Expenditures	\$16,582,667
Ending Fund Balance	\$10,056,209

2024 CIP Expenditures



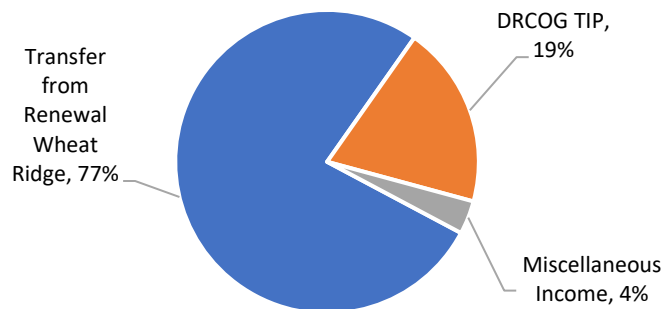
Wadsworth Boulevard Improvements

Renewal Wheat Ridge Bond Projects Fund

2024 Renewal Wheat Ridge Bond Projects Revenues

Expenditure Area	Expenditure
Beginning Fund Balance	\$0
Transfer from Renewal Wheat Ridge	\$8,149,774
DRCOG TIP	\$2,060,417
Miscellaneous Income	\$377,019
Total Revenues	\$10,587,210
Total Available Funds	\$10,587,210

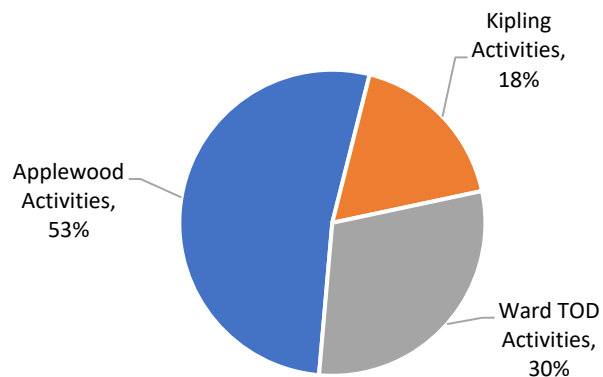
2024 Renewal Wheat Ridge Bond Projects Revenues



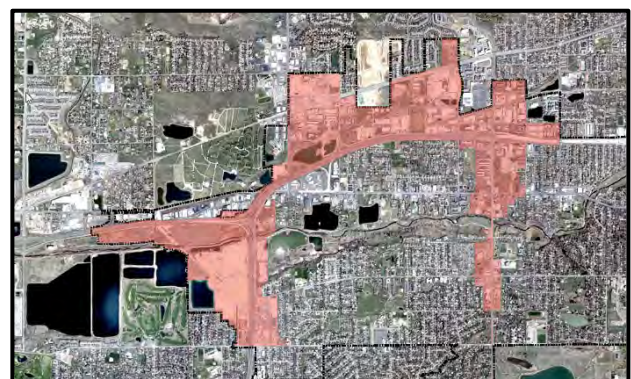
2024 Renewal Wheat Ridge Bond Projects Expenditures

Revenue Source	Revenue
Applewood Activities	\$5,562,440
Kipling Activities	\$1,877,906
Ward TOD Activities	\$3,146,864
Total Expenditures	\$10,587,210
Ending Fund Balance	\$0

2024 Renewal Wheat Ridge Bond Projects Expenditures



The Renewal Wheat Ridge Bond Projects Fund was established in 2022. Its purpose is to fund the capital improvement projects on public property, paid for by a Renewal Wheat Ridge (RWR) bond issuance in 2021. Each year, for the duration of the fund, RWR will transfer a payment to the fund to be used for project expenditures in the I-70/Kipling Corridor Urban Renewal Plan Area.



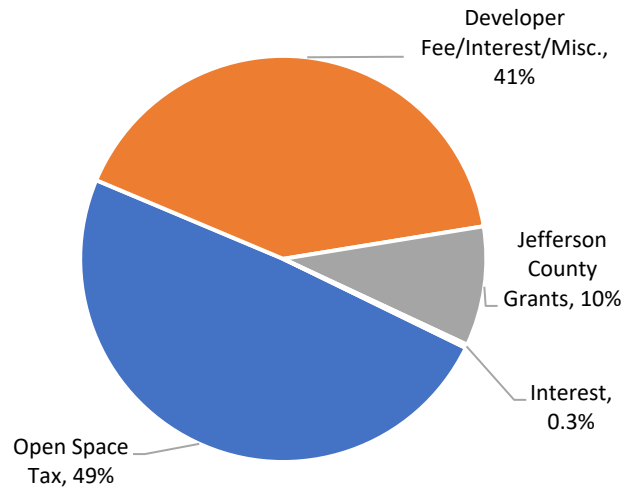
I-70/Kipling Corridor Urban Renewal Plan Area

OPEN SPACE FUND

2024 Open Space Revenues

Revenue Source	Revenue
Beginning Fund Balance	\$6,429,639
Open Space Tax	\$1,800,000
Developer Fee/Interest/Misc.	\$1,505,274
Jefferson County Grants	\$348,840
Other Grants	\$10,100
Total Revenue	\$3,664,214
Total Available Funds	\$10,093,853

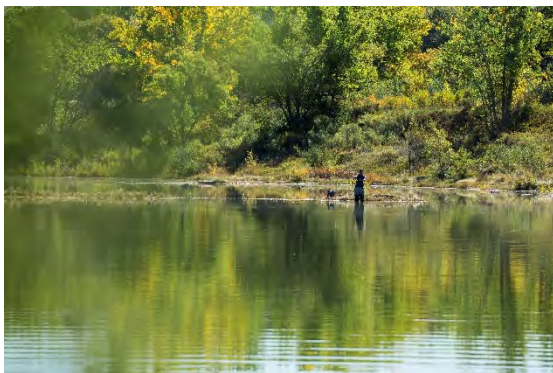
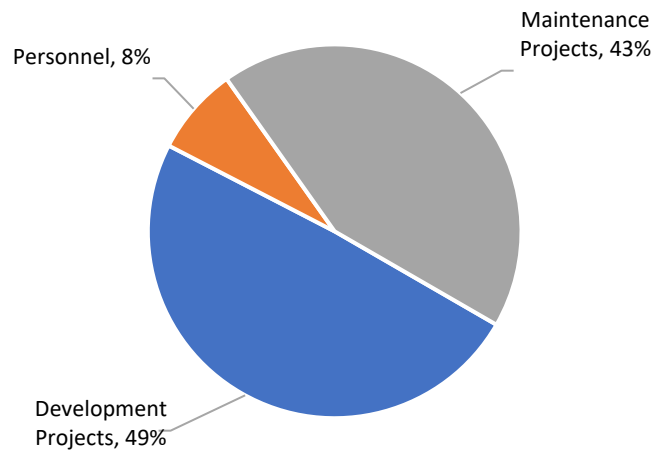
2024 Open Space Fund Revenues



2024 Open Space Expenditures

Expenditure Area	Expenditure
Development Projects	\$3,954,663
Maintenance Projects	\$3,465,388
Personnel	\$609,819
Total Expenditures	\$8,029,870
Ending Fund Balance	\$2,063,983

2024 Open Space Fund Expenditures



Clear Creek Flows through
Wheat Ridge

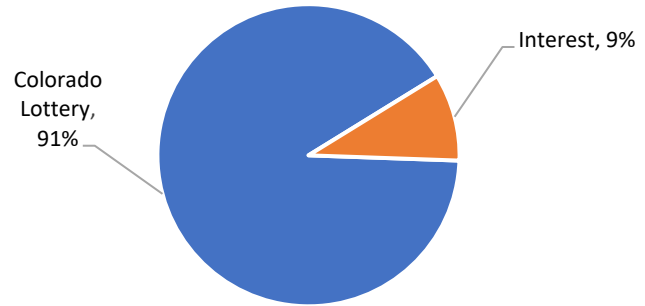
CONSERVATION TRUST FUND

2024 Conservation Trust Revenues

Revenue Source	Revenue
Beginning Fund Balance	\$427,035
Colorado Lottery	\$425,000
Interest	\$43,781
Total Revenues	\$468,781
Total Available Funds	\$895,816



2024 Conservation Trust Fund Revenues

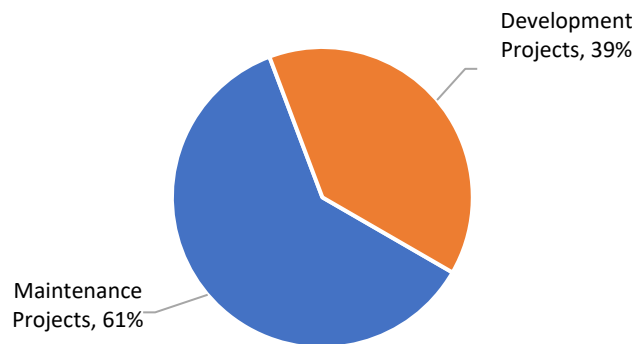


2024 Conservation Trust Expenditures

Expenditure Area	Expenditure
Maintenance Projects	\$467,950
Development Projects	\$300,000
Total Expenditures	\$767,950
Ending Fund Balance	\$127,866



2024 Conservation Trust Fund Expenditures



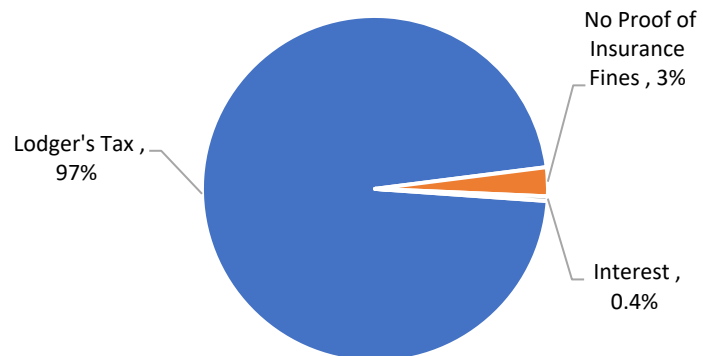
The City of Wheat Ridge has received more than \$9.2 million in revenue from the Colorado Lottery since 1992. These funds have been and continue to be used for park and recreation construction, and maintenance projects, including playgrounds and many of the amenities Wheat Ridge residents use every day.

CRIME PREVENTION/CODE ENFORCEMENT FUND

2024 Crime Prevention/Code Enforcement Revenues

Revenue Source	Revenue
Beginning Fund Balance	\$604,347
Lodger's Tax	\$540,000
No Proof of Insurance Fines	\$15,000
Interest	\$2,400
Total Revenues	\$557,400
Total Available Funds	\$1,161,747

2024 Crime Prevention/Code Enforcement Fund Revenues



2024 Crime Prevention/Code Enforcement Expenditures

Expenditure Area	Expenditure
Personnel Services	\$669,420
Materials & Supplies	\$22,000
Other Services & Charges	\$18,448
Total Expenditures	\$709,868
Ending Fund Balance	\$451,879

2024 Crime Prevention/Code Enforcement Fund Expenditures



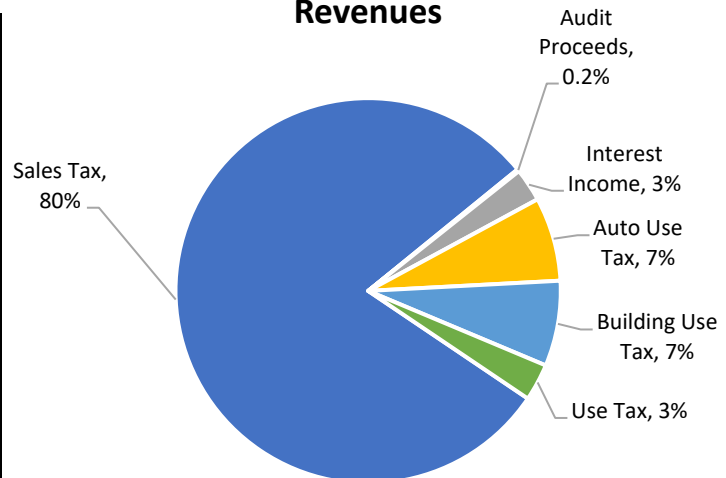
Voters approved a 5% increase in the lodgers' tax in November 1998. Sixty percent of this tax is used for police and code enforcement activities in the City.

INVESTING 4 THE FUTURE 2E FUND

2024 Investing 4 the Future Revenues

Revenue Source	Revenue
Beginning Fund Balance	\$8,801,518
Sales Tax	\$4,263,323
Building Use Tax	\$383,333
Auto Use Tax	\$377,000
Use Tax	\$166,667
Interest Income	\$150,000
Audit Proceeds	\$10,000
Total Revenues	\$5,350,323
Total Available Funds	\$14,151,841

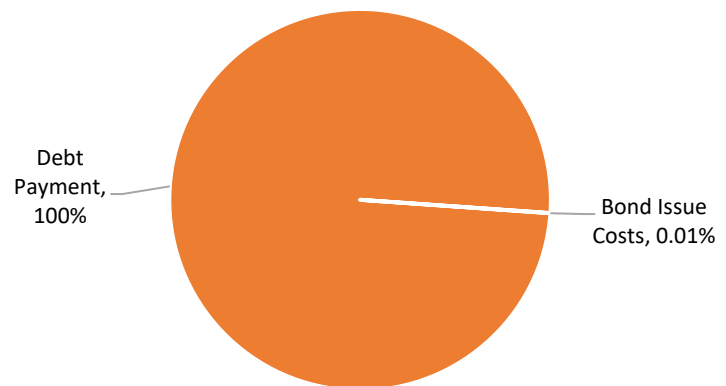
2024 Investing 4 the Future Revenues



2024 Investing 4 the Future Expenditures

Expenditure Area	Expenditure
Debt Payment	\$3,499,800
Bond Issuance Cost	\$500
Total Expenditures	\$3,500,300
Ending Fund Balance	\$10,651,541

2024 Investing 4 the Future Expenditures



In November 2016, voters approved a 0.5% increase in sales tax. This tax money is used for four specific capital projects: Clear Creek Crossing, G Line Station, Anderson Park, and Wadsworth Boulevard.



OTHER SPECIAL REVENUE FUNDS

Public Art <i>Special Fund 12</i>	
Beginning Balance	\$356,120
Revenues	\$466,600
Expenditures	\$431,000
Ending Fund Balance	\$391,720

Police Investigation <i>Special Fund 17</i>	
Beginning Balance	\$36,342
Revenues	\$35
Expenditures	\$9,000
Ending Fund Balance	\$27,377

Municipal Court <i>Special Fund 33</i>	
Beginning Balance	\$65,492
Revenues	\$7,500
Expenditures	\$18,500
Ending Fund Balance	\$54,492

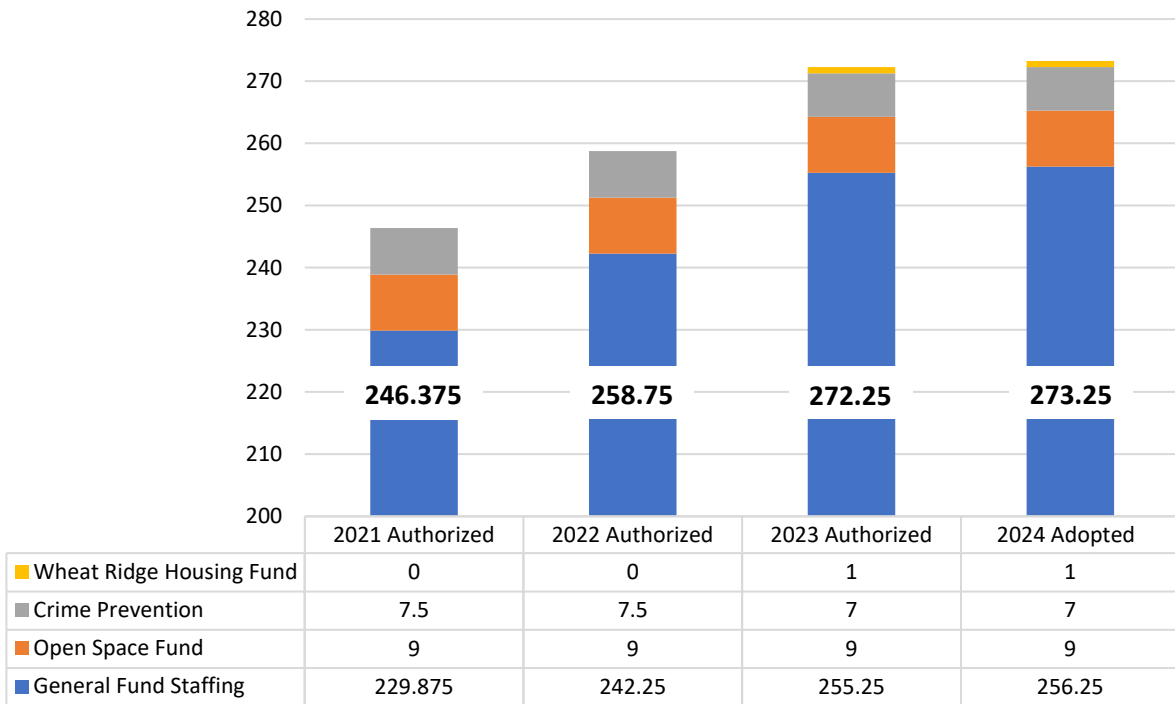
Wheat Ridge Housing <i>Special Fund 45</i>	
Beginning Balance	\$388,037
Revenues	\$400,200
Expenditures	\$163,010
Ending Fund Balance	\$625,227

Equipment Replacement <i>Special Fund 57</i>	
Beginning Balance	\$548,397
Revenues	\$104,200
Expenditures	\$627,000
Ending Fund Balance	\$25,597

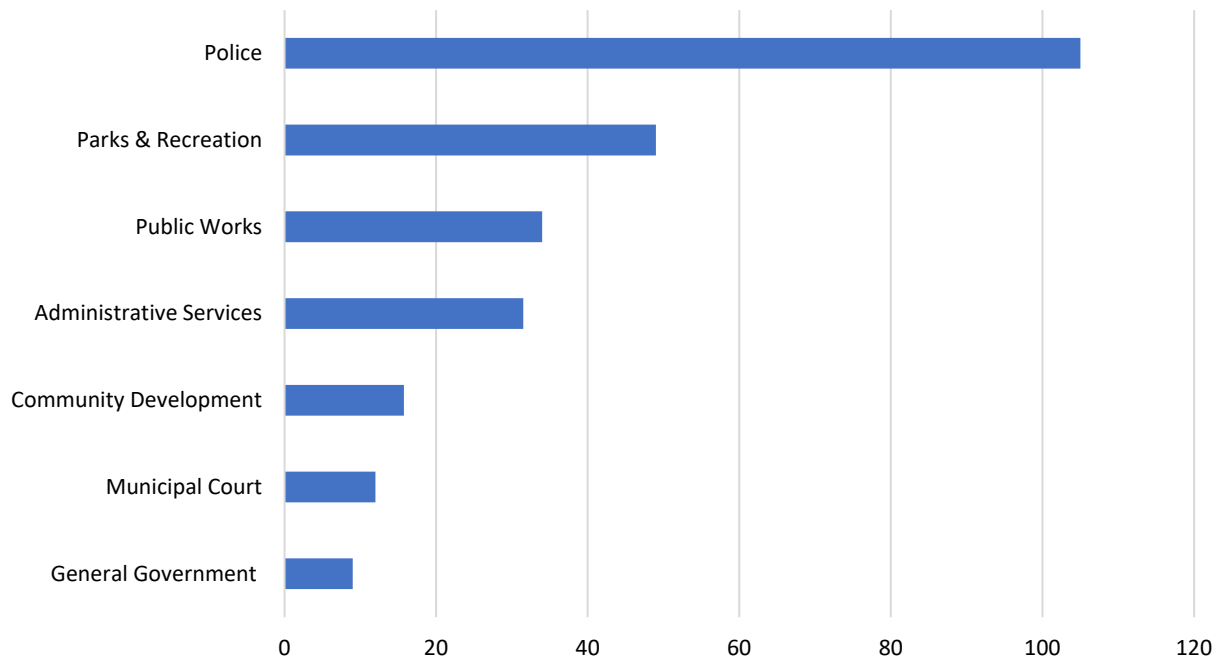


STAFFING

Staffing by Fund

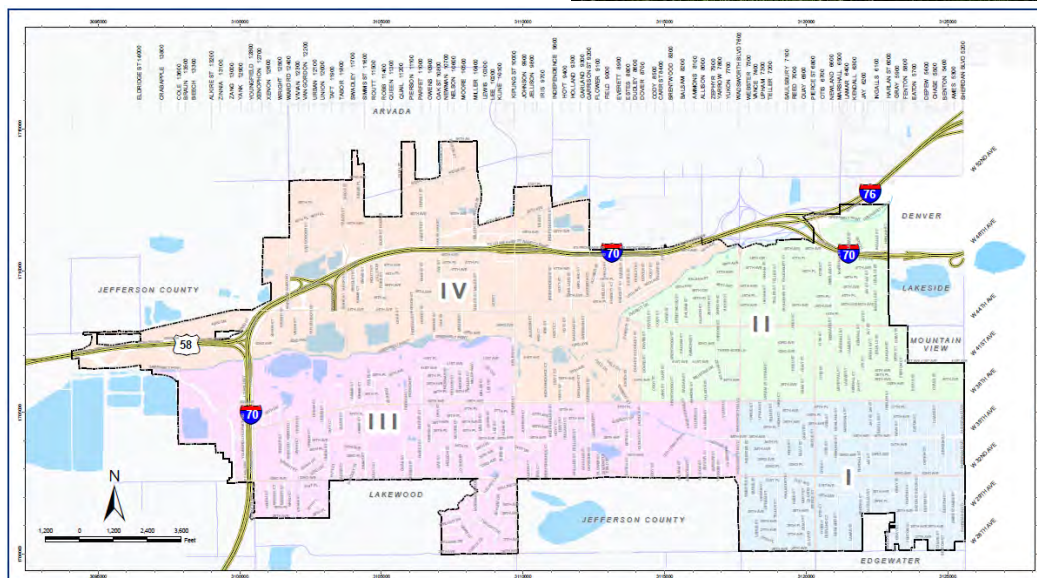


Staffing by Department



WHEAT RIDGE COMMUNITY PROFILE

Vital Statistics		
Date of Incorporation	15-Aug-69	
Form of Government	Council-Manager	
Total Land Area	9.5 Square Miles	
	Wheat Ridge	Metro Denver
Population	32,722	3,262,239
Employment	67%	72%
Unemployment	3%	3.30%
Median Age	42	37
Median Household Income	\$63,333	\$74,781
Poverty Rate	12.30%	8.40%
Population with Bachelor's Degree or More	40%	48%
Percent of Population with High School Diploma or More	93%	92%



City Council Districts

District I
 Janece Hoppe
 Judy Hutchinson

District II
 Scott Ohm
 Rachel Hultin

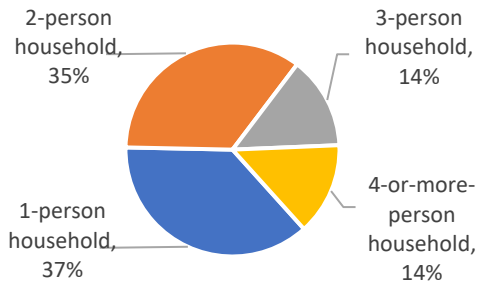
District III
 Korey Stiles
 Amanda Weaver

District IV
 Leah Dozeman
 Valerie Nostler Beck

Projection: State Plane Colorado Central, NAD 83 (feet)
 This data is intended for information purposes only.
 The City of Wheat Ridge provides this information on
 an "as is" basis and makes no representation or warranty
 that the data will be error free. WRS is not responsible for
 any user for costs or damages arising from inconsistencies
 in the data.

WHEAT RIDGE COMMUNITY PROFILE

Household Types



	Wheat Ridge	Metro Denver
Households	14,264	1,192,117
Avg. Household Size	2	2.5
Percent of Multifamily	36%	32%
Home Ownership	53%	65%
Renter Occupied Housing	47%	35%

City Government Statistics	
Resources	
Full-Time/Part-time Benefited	273.25
Seasonal	250
Police Protection	
Number of Sworn Employees	87
Number of Patrol Units	25
Facilities	
Public Works Shop	1
Recreation Centers	2
Active Adult Center	1
Pools	3
Parks	27
Lakes	5
Open Space	300 acres
Multi-use Trails	7+ miles
Sports Fields	46
Historic Properties	3

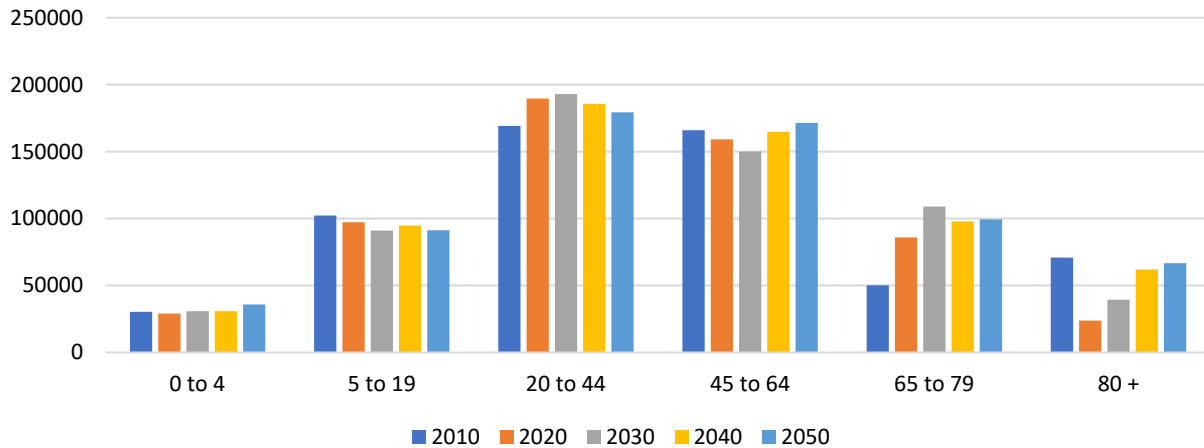


The demographic information presented in this brief was obtained from the following sources for information purposes only. The City of Wheat Ridge assumes no responsibility or legal liability for the accuracy of information.

Drcog.org	Metrodenver.org
Data.census.gov	Niche.com
Greatschools.org	Worldpopulationreview.com
Demography.dola.colorado.gov	

WHEAT RIDGE COMMUNITY PROFILE

Jefferson County Population Forecast By Age Group
2010-2050



Community Statistics	
Fire Districts	3
Water Districts	6
Sanitation Districts	7
Cable Television Providers	3
Comcast	
Direct TV	
Dish Network	
Public Schools	5
Elementary Schools	
Middle Schools	
High Schools	
Alternative and Charter	
Private Schools	8
Major Employers	
<ul style="list-style-type: none"> SCL Health - Lutheran Medical Center Rocky Mountain Bottle Co. Lifeloc Technologies Applejack Liquor Stride Community Health Center Kaiser Permanente 	



2024 BUDGET PROCESS

The annual budget process includes considerable staff participation from all departments and City Council direction concerning key policy areas. The public has the opportunity to participate with comments, concerns, or budget requests during two public meetings and a public hearing prior to adoption of the budget. The budget process spans a great portion of the year. The following summarizes the 2024 budget schedule:

May

- Distribute budget instructions to staff

June

- Deadline for submittal of 2024 department budget requests and 2023 budget estimates

July

- Submit revenue estimates for 2023 and projections for 2024
- Outside Agency Program Committee presents recommendations to City Council
- City manager/budget officer review budget
- Launch online feedback webpage

September

- Distribute proposed budget to Council
- Present Proposed Budget to Council

October

- Public Hearing on the 2024 Budget
- 2024 budget appropriation resolution adoption
- Property tax mill certification

December

- Finalize and distribute final budget

The City Council and staff adheres to the following legal requirements pursuant to the City Charter (Chapter 10).

Section 10.1: The fiscal year of the City and all its agencies shall begin on the first day of January and end on the thirty-first day of December of each year.

Section 10.2: Prior to the beginning of each fiscal year, the City administration shall prepare and submit to the Council a recommended budget for the next fiscal year and an accompanying message.

Section 10.3: The City Manager's budget message shall explain the budget in both fiscal terms and program.

Section 10.4: The budget shall provide a complete financial plan of all municipal funds and activities for the next fiscal year and except as required by ordinance or this charter, shall be in such form as the City administration deems desirable or the Council may require.

Section 10.5: The total of the proposed expenditures shall not exceed the total of estimated revenue.

Section 10.6: The City administration, with such assistance as the Council may direct, shall prepare, and submit to the Council a long-range capital program, simultaneously with the recommended budget.

Section 10.7: A public hearing on the proposed budget and proposed capital program shall be held before its final adoption at such time and place as the Council may direct.

Section 10.8: After the public hearing, the Council may adopt the budget with or without amendment.

Section 10.9: The Council shall adopt the budget by resolution on or before the final day established by the statute for the certification of the next year's tax levy to the county.

Section 10.10: Adoption of the budget by Council shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.

Section 10.11: During the month of July, and as often as the Council may require, the administration shall present a budget status and forecast report to the Council with any recommendations for any remedial action.

Section 10.12: Amendments after adoption

Section 10.13: Every appropriation, except an appropriation for a capital expenditure fund or special fund, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered.

Section 10.14: Copies of the budget and capital program as adopted shall be public records and shall be made available to the public in the City Clerk's office.

Section 10.15: An independent certified audit shall be made of all City accounts annually, and more frequently if deemed necessary by the Council.

Budget Summary by Fund

	Beginning Balance (1/1/24)	+	Revenues	=	Funds Available	-	Expenses	=	Fund Balance (12/31/24)
Operating Funds									
General	\$18,304,374	+	\$47,155,947	=	\$65,460,321	-	\$52,559,419	=	\$12,900,902
Total Operating Funds	\$18,304,374	+	\$47,155,947	=	\$65,460,321	-	\$52,559,419	=	\$12,900,902
<i>Unrestricted Fund Balance</i>									\$8,267,851
<i>Emergency Reserves</i>									\$1,459,033
									20.0%
Capital Funds									
Capital Improvement Program	\$10,592,409	+	\$16,046,467	=	\$26,638,876	-	\$16,582,667	=	\$10,056,209
RWR Bond Projects Fund	\$0	+	\$10,587,210	=	\$10,587,210	-	\$10,587,210	=	\$0
Total Capital Funds	\$10,592,409	+	\$26,633,677	=	\$37,226,086	-	\$27,169,877	=	\$10,056,209
Special Revenue Funds									
Public Art Fund	\$356,120	+	\$466,600	=	\$822,720	-	\$431,000	=	\$391,720
Police Investigation	\$36,342	+	\$35	=	\$36,377	-	\$9,000	=	\$27,377
Open Space	\$6,429,639	+	\$3,664,214	=	\$10,093,853	-	\$8,029,870	=	\$2,063,983
Municipal Court	\$65,492	+	\$7,500	=	\$72,992	-	\$18,500	=	\$54,492
Conservation Trust	\$427,035	+	\$468,781	=	\$895,816	-	\$767,950	=	\$127,866
Wheat Ridge Housing Fund	\$388,037	+	\$400,200	=	\$788,237	-	\$163,010	=	\$625,227
Equipment Replacement	\$548,397	+	\$104,200	=	\$652,597	-	\$627,000	=	\$25,597
Crime Prevention/Code Enforcement Fund	\$604,347	+	\$557,400	=	\$1,161,747	-	\$709,868	=	\$451,879
Total Special Revenue Funds	\$8,855,409	+	\$5,668,930	=	\$14,524,339	-	\$10,756,198	=	\$3,768,141
2E Investing 4 the Future									
2E Bond Expenditures	\$8,801,518	+	\$5,350,323	=	\$14,151,841	-	\$0	=	\$14,151,841
2E Debt Service	\$0	+	\$0	=	\$0	-	\$3,500,300	=	\$3,500,300
Total 2E Investing 4 the Future	\$8,801,518	+	\$5,350,323	=	\$14,151,841	-	\$3,500,300	=	\$10,651,541
Total Operating Funds	\$18,304,374	+	\$47,155,947	=	\$65,460,321	-	\$52,559,419	=	\$12,900,902
Total Capital Funds	\$10,592,409	+	\$26,633,677	=	\$37,226,086	-	\$27,169,877	=	\$10,056,209
Total Special Revenue Funds	\$8,855,409	+	\$5,668,930	=	\$14,524,339	-	\$10,756,198	=	\$3,768,141
Total Investing 4 the Future	\$8,801,518	+	\$5,350,323	=	\$14,151,841	-	\$3,500,300	=	\$10,651,541
(Less Transfers)		+	(\$3,925,000)	=	(\$3,925,000)	-	(\$3,925,000)	=	
GRAND TOTAL ALL FUNDS	\$46,553,710	+	\$80,883,877	=	\$127,437,587	-	\$90,060,794	=	\$37,376,793
GRAND TOTAL LESS BOND AND DEBT									
	\$37,752,192	+	\$75,533,554	=	\$113,285,746	-	\$86,560,494	=	\$26,725,252

General Fund Revenues

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
SALES TAXES				
Sales Tax	\$24,207,410	\$25,304,256	\$24,207,410	\$25,234,907
Sales Tax Audit Revenue	\$93,109	\$257,000	\$100,000	\$200,000
ESTIP Applejack	\$9,682	\$75,000	\$0	\$0
ESTIP Grammy's Goodies	\$1,967	\$4,000	\$2,000	\$2,000
TIF - Kipling Ridge	\$548,483	\$600,000	\$527,497	\$0
TIF - WR Corners	\$119,412	\$120,000	\$104,632	\$120,000
TIF - Swiss Flowers	\$30,597	\$40,000	\$31,419	\$40,000
TIF - WestEnd 38	\$0	\$40,000	\$0	\$15,000
TIF - Hacienda	\$47,229	\$50,000	\$42,831	\$50,000
TIF - Applewood North Stores	<u>\$292,627</u>	<u>\$350,000</u>	<u>\$285,656</u>	<u>\$350,000</u>
TOTAL SALES TAXES	\$25,350,516	\$26,840,256	\$25,301,445	\$26,011,907
OTHER TAXES				
Real Property Tax	\$1,271,928	\$1,300,000	\$1,250,000	\$1,500,000
Liquor Occupational Tax	\$58,242	\$60,000	\$60,000	\$60,000
Auto Ownership Tax	\$91,255	\$93,000	\$93,000	\$93,000
Xcel Franchise Tax	\$1,650,563	\$1,600,000	\$1,900,000	\$1,900,000
Telephone Occupation Tax	\$876,297	\$700,000	\$850,000	\$850,000
Lodgers Tax	\$1,046,954	\$900,000	\$600,000	\$600,000
Admissions Amusement Tax	<u>\$72,050</u>	<u>\$60,000</u>	<u>\$80,000</u>	<u>\$80,000</u>
TOTAL OTHER TAXES	\$5,067,289	\$4,713,000	\$4,833,000	\$5,083,000
USE TAXES				
Use Tax - Retail/Professional	\$1,108,446	\$1,000,000	\$1,000,000	\$1,000,000
Use Tax - Building	\$5,205,965	\$2,000,000	\$2,300,000	\$2,505,000
Use Tax - Auto	<u>\$2,245,187</u>	<u>\$2,200,000</u>	<u>\$2,300,000</u>	<u>\$2,300,000</u>
TOTAL USE TAXES	\$8,559,598	\$5,200,000	\$5,600,000	\$5,805,000
LICENSE				
Amusement Machine License	\$3,420	\$3,300	\$3,500	\$3,500
Arborist License	\$605	\$1,000	\$600	\$600
Contractors License	\$115,625	\$120,000	\$120,000	\$120,000
Liquor License Fee	\$17,353	\$29,500	\$20,000	\$25,000
Short-Term Rental License Fees	\$42,100	\$35,000	\$40,000	\$40,000
Building Permits	\$2,675,164	\$1,500,000	\$1,500,000	\$1,500,000
Street Cut Permits	\$235,777	\$225,000	\$325,000	\$485,000
Cable TV Permits	\$357,865	\$368,000	\$350,000	\$350,000
Business License Fees	\$154,238	\$150,000	\$75,000	\$75,000
Tobacco and Vaping License Fees	\$1,400	\$16,000	\$15,000	\$15,000
Pawn Shop License Fees	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
TOTAL LICENSE	\$3,613,547	\$2,457,800	\$2,459,100	\$2,624,100

General Fund Revenues

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
INTERGOVERNMENTAL				
Cigarette Tax	\$61,818	\$70,000	\$60,000	\$60,000
County Road and Bridge	\$390,404	\$390,000	\$390,000	\$390,000
Arvada Ridge Redevelopment	\$100,000	\$100,000	\$100,000	\$100,000
Highway Users Tax	\$1,011,888	\$963,207	\$975,000	\$975,000
Motor Vehicle Registration	\$122,264	\$125,000	\$110,000	\$110,000
Police - CATPA Auto Theft Grant	\$55,427	\$88,000	\$104,322	\$88,000
Police - HIDTA Drug Overtime Grant	\$31,838	\$20,000	\$20,000	\$20,000
Police - JAG/Byrne Grant	\$0	\$11,159	\$0	\$14,177
Police - Ballistic Vest Grant	\$7,869	\$10,000	\$10,000	\$7,700
Police - HVIDE	\$11,856	\$9,000	\$9,000	\$12,000
Police - POST Grant	\$0	\$4,800	\$4,800	\$5,765
Police - Pedestrian Safety Grant	\$15,749	\$24,779	\$24,779	\$27,694
Police - Fatality Reduction Grant	\$11,094	\$19,359	\$19,359	\$21,636
Police - DOJ Fentanyl Grant	\$0	\$0	\$50,167	\$34,215
Police - FARO Grant	\$0	\$0	\$0	\$41,000
Court - Defense Council Grant	\$9,698	\$15,000	\$10,000	\$10,000
Homeless Navigator IGA	\$75,788	\$27,000	\$27,000	\$30,000
Sustainability Program Grants	\$28,053	\$0	\$30,000	\$26,000
Parks and Recreation Misc. Grants	\$113,666	\$136,020	\$117,063	\$75,000
Police Department Body Worn Camera	\$54,295	\$0	\$0	\$0
Opioid Settlement	\$26,768	\$13,204	\$13,204	\$13,204
TOTAL INTERGOVERNMENTAL	\$2,128,475	\$2,026,528	\$2,074,694	\$2,061,391
SERVICES				
Zoning Applications	\$38,309	\$35,000	\$40,000	\$40,000
Planning Reimbursement Fees	\$1,200	\$1,600	\$1,600	\$1,500
Engineering Fees	\$36,404	\$30,000	\$40,000	\$40,000
Misc. Zoning Fees	\$1,633	\$2,000	\$2,000	\$1,500
Plan Review Fees	\$857,132	\$695,423	\$695,423	\$630,000
Pavilion/Park Rental Revenue	\$30,717	\$33,000	\$40,000	\$40,000
Athletics Revenue	\$122,258	\$151,850	\$144,250	\$158,400
Active Adult Center Revenue	\$181,828	\$189,210	\$191,137	\$207,461
Parks Historic Facilities	\$27,171	\$25,000	\$29,950	\$30,125
Gen. Prog. Revenue	\$212,341	\$190,000	\$188,007	\$226,066
Anderson Building Revenue	\$10,414	\$15,000	\$15,000	\$17,000
Outdoor Swimming Fees	\$154,862	\$122,800	\$166,012	\$171,200
Recreation Center Fees	\$1,461,171	\$1,500,000	\$1,650,050	\$1,660,350
Aquatics	\$55,575	\$86,000	\$75,000	\$80,600
Fitness	\$183,627	\$180,000	\$184,600	\$199,600
Retail Marijuana Fees	\$331,551	\$340,000	\$300,000	\$300,000
Police Report Fees	\$16,880	\$14,000	\$22,920	\$25,150
Pawn Shop Ticket Fees	\$10,368	\$10,000	\$12,204	\$12,200
Sex Offender Registration	\$4,450	\$4,000	\$4,000	\$4,000
Police Drug Destruction Fees	\$10	\$10	\$0	\$0
Police Fees	\$100	\$100	\$100	\$100
Police Duty Reimbursement	\$76,973	\$93,610	\$93,610	\$98,500
TOTAL SERVICES	\$3,814,974	\$3,718,603	\$3,895,863	\$3,943,752

General Fund Revenues

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
FINES & FORFEITURES				
Municipal Court Fines	\$23,819	\$35,000	\$26,000	\$30,000
Nuisance Violations Fees	\$27,018	\$25,000	\$20,000	\$20,000
Handicap Parking Fees	\$450	\$500	\$0	\$0
Traffic	\$91,575	\$150,000	\$95,000	\$125,000
General	\$5,660	\$10,000	\$7,500	\$9,000
Other	\$8,460	\$10,000	\$4,000	\$7,500
Parking	\$725	\$1,000	\$750	\$1,000
No Proof of Insurance	\$8,055	\$10,000	\$9,000	\$10,000
TOTAL FINE & FORFEITURES	\$165,762	\$241,500	\$162,250	\$202,500
INTEREST				
Interest Earnings	\$621,050	\$522,698	\$1,018,024	\$900,817
TOTAL INTEREST	\$621,050	\$522,698	\$1,018,024	\$900,817
OTHER				
Cable Peg Fees	\$31,357	33000	\$27,000	\$27,000
Xcel Solar Garden Credits	\$23,701	\$60,000	\$500	\$500
Miscellaneous Income	\$945,996	\$465,000	\$480,000	\$485,980
ARPA Earned Revenue	\$3,936,640	\$0	\$0	\$0
City Tree Sale Proceeds	\$10,345	\$8,000	\$6,500	\$6,500
Sustainability Program	\$5,130	\$6,200	\$3,390	\$3,500
TOTAL OTHER	\$4,953,169	\$572,200	\$517,390	\$523,480
Total General Fund	\$54,274,380	\$46,292,585	\$45,861,766	\$47,155,947
Transfers In	\$0	\$0	\$0	\$0
Fund Balance Carryover	\$20,714,738	\$25,100,725	\$25,100,725	\$18,304,374
Total Funds Available	\$74,989,118	\$71,393,310	\$70,962,491	\$65,460,321

General Fund Expenditures

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Legislative				
Legislative Services	\$653,189	\$697,117	\$669,440	\$733,814
Total	\$653,189	\$697,117	\$669,440	\$733,814
City Manager's Office				
City Manager	\$870,409	\$1,014,642	\$1,008,332	\$636,779
Economic Development	\$2,033,412	\$1,957,714	\$1,641,617	\$1,493,405
Homelessness	\$0	\$246,504	\$230,079	\$270,279
Sustainability	\$0	\$322,757	\$299,415	\$154,976
Total	\$2,903,821	\$3,541,617	\$3,179,443	\$2,555,439
City Attorney				
City Attorney	\$324,456	\$410,000	\$360,000	\$410,000
Total	\$324,456	\$410,000	\$360,000	\$410,000
City Clerk's Office				
City Clerk	\$148,153	\$186,649	\$172,161	\$284,760
Total	\$148,153	\$186,649	\$172,161	\$284,760
City Treasurer				
City Treasurer	\$34,675	\$35,958	\$34,579	\$35,959
Total	\$34,675	\$35,958	\$34,579	\$35,959
Central Charges				
Central Charges	\$5,247,024	\$5,779,305	\$5,229,598	\$5,835,540
Total	\$5,247,024	\$5,779,305	\$5,229,598	\$5,835,540
Municipal Court				
Municipal Court	\$962,854	\$1,270,364	\$1,173,503	\$1,251,698
Total	\$962,854	\$1,270,364	\$1,173,503	\$1,251,698
Administrative Services				
Administration	\$352,742	\$527,951	\$471,148	\$596,498
Communications and Engagement	\$237,593	\$365,468	\$339,629	\$355,945
Finance	\$795,318	\$883,864	\$885,056	\$1,042,275
Human Resources	\$709,201	\$820,237	\$758,381	\$736,539
Procurement	\$183,642	\$206,208	\$188,001	\$211,759
Information Technology	\$2,033,309	\$2,900,596	\$2,735,836	\$2,545,631
Total	\$4,311,805	\$5,704,324	\$5,378,051	\$5,488,647
Community Development				
Administration	\$282,962	\$298,852	\$298,327	\$277,409
Planning	\$1,035,624	\$1,408,610	\$1,319,600	\$922,152
Building	\$2,223,992	\$1,293,850	\$1,292,800	\$1,454,500
Engineering	\$909,951	\$1,004,461	\$973,156	\$749,033
Total	\$4,452,529	\$4,005,773	\$3,883,883	\$3,403,094
Police				
Administration	\$2,082,192	\$2,368,887	\$2,226,624	\$2,330,270
Grants	\$158,984	\$236,018	\$234,494	\$270,992
Community Services Team	\$313,140	\$365,178	\$311,231	\$346,613
Crime Prevention Team	\$166,219	\$355,461	\$233,500	\$359,980
Records Team	\$371,847	\$503,356	\$402,274	\$496,912
Training and Accreditation	\$343,102	\$462,251	\$444,750	\$494,678
Patrol	\$6,407,949	\$6,331,541	\$6,351,122	\$6,796,067
Investigations Bureau	\$2,813,342	\$3,171,415	\$2,906,316	\$3,323,197
Crime & Traffic Team	\$361,288	\$564,433	\$324,515	\$687,884
Total	\$13,018,063	\$14,358,540	\$13,434,826	\$15,106,593

General Fund Expenditures

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Public Works				
Operations	\$3,354,820	\$5,183,916	\$4,606,441	\$4,919,036
Facilities Maintenance	<u>\$1,047,277</u>	<u>\$1,286,181</u>	<u>\$1,155,030</u>	<u>\$1,228,483</u>
Total	\$4,402,097	\$6,470,097	\$5,761,471	\$6,147,519
Parks and Recreation				
Administration	\$356,253	\$410,909	\$432,690	\$470,301
Recreation	\$362,867	\$514,362	\$505,646	\$503,508
Parks Maintenance	\$1,427,585	\$1,755,677	\$1,539,920	\$1,892,960
Forestry	\$576,941	\$592,558	\$505,200	\$612,204
Natural Resources	\$131,576	\$183,269	\$139,209	\$135,055
Anderson Building	\$75,862	\$98,292	\$99,607	\$103,286
Athletics	\$245,913	\$260,328	\$252,169	\$263,346
General Programs	\$340,040	\$407,074	\$384,130	\$363,095
Outdoor Pool	\$237,959	\$297,855	\$273,639	\$272,205
Active Adult Center	\$447,159	\$524,672	\$488,385	\$537,033
Historic Buildings	\$45,809	\$91,271	\$46,934	\$57,271
Rec Center Facility Operations	\$638,660	\$712,003	\$694,687	\$728,618
Aquatics	\$751,748	\$1,081,455	\$781,326	\$1,095,598
Fitness	<u>\$295,910</u>	<u>\$332,092</u>	<u>\$318,389</u>	<u>\$346,876</u>
Total	\$5,934,282	\$7,261,817	\$6,461,931	\$7,381,356
Total General Fund	\$42,392,948	\$49,721,561	\$45,738,886	\$48,634,419
Transfers	\$7,495,445	\$6,119,231	\$6,919,231	\$3,925,000
Total With Transfers	\$49,888,393	\$55,840,792	\$52,658,117	\$52,559,419

Fund Balances by Fund Type

City staff pays close attention to the projected ending fund balance for each governmental fund in the development of the City's budget. The following table shows the beginning and ending fund balance of each governmental fund along with the change by amount and percentage. A brief explanation for changes greater than 10% is included and a discussion of major funds follows.

Fund	Beginning	Ending	Increase/ (Decrease)	% Change	Reason
General Fund (Major)	\$18,304,374	\$12,900,902	(\$5,403,472)	(30%)	Transfers to the CIP and other Council priority projects reduced the unrestricted fund balance to 17%.
Capital Improvement Program (CIP) (Major)	\$10,592,409	\$10,056,209	(\$536,200)	(5%)	Slight decrease is attributed to CIP projects in 2024.
RWR Bond Projects	\$0	\$0	\$0	0%	
2E Investing 4 the Future (Major)	\$8,801,518	\$10,651,541	\$1,850,023	21%	Projects are complete. Revenues continue to fund debt service only.
Public Art Fund	\$356,120	\$391,720	\$35,600	10%	The increase can be attributed to temporary building revenue increases from Clear Creek Crossing and other major developments.
Police Investigation Fund	\$36,342	\$27,377	(\$8,965)	(25%)	Minimal interest is projected in 2023 and expenditures include computer software and police equipment. As in 2023, these expenditures may ultimately be grant funded.
Open Space Fund (OSF) (Major)	\$6,429,639	\$2,063,983	(\$4,365,656)	(68%)	Major projects such as The Green at 38 th , Parks and Recreation Master Plan, and Panorama Park improvements are budgeted for implementation.
Municipal Court Fund	\$65,492	\$54,492	(\$11,000)	(17%)	Projects declining revenues due to legislative changes and equipment purchases such as replacing the courtroom metal detector.
Conservation Trust Fund	\$427,035	\$127,866	(\$299,169)	(70%)	The 2024 budget includes a number of maintenance projects, construction of The Green at 38 th , and a facility

					redesign of the Recreation Center.
Wheat Ridge Housing Fund	\$388,037	\$625,227	\$237,190	61%	The City maintains an opportunistic posture toward identifying and investing in projects to increase the supply of affordable housing.
Equipment Replacement Fund (ERF)	\$ 548,397	\$25,597	(\$522,800)	(95%)	One-time use tax revenues are transferred to this fund to save for future projects such as the procurement of new enterprise resource planning software in 2024.
Crime Prevention Fund	\$604,347	\$451,879	(\$152,468)	(25%)	Staff wage increases have affected the fund balance.

General Fund

The estimated 2023 ending fund balance of \$18,304,374 is \$653,222 (3%) less than the \$18,957,596 originally adopted. This is because the City's revenues are estimated to be less than originally adopted in the 2023 budget. In 2024, funds are budgeted to increase pay and remain an employer of choice, fund several Council priority projects, transfer funds to the CIP Fund, and transfer funds to complete the enterprise resource planning (ERP) software upgrade. The 2024 budget includes conservative revenue projections, a continuation of the City's typical budgeting practices.

Capital Improvement Fund (CIP)

The estimated 2023 ending fund balance of \$10,592,409 is \$6,537,399 (161%) higher than the \$4,055,010 originally adopted. This is because some of the CIP projects estimated to be completed in 2023 have been moved to 2024. The 2024 budget appropriates funding for a comprehensive project list to accomplish the community's goals. This includes continuation of the Wadsworth Improvement Project, street preventative maintenance, neighborhood traffic management, stormwater master planning, and more. The CIP's sole revenue stream, besides grants and interest, is Lodgers Tax, accounting for only \$450,000 of the 2024 revenue budget. Unless the City can determine other ongoing revenue sources, the fund will continue to rely on transfers from the General Fund.

2E Investing for the Future Fund

The estimated 2023 ending fund balance of \$8,801,518 is \$1,820,202 (26%) higher than the \$6,981,316 originally adopted. This is because the only remaining expenditure for this fund is debt service on the bonds that financed 2E projects like improvements to the Wheat Ridge · Ward Station area, Clear Creek Crossing, Anderson Park, and Wadsworth Boulevard. The City projects that the \$38.5 million revenue cap will be reached in 2024, after which the fund balance will decrease until the debt is fully repaid in 2027.

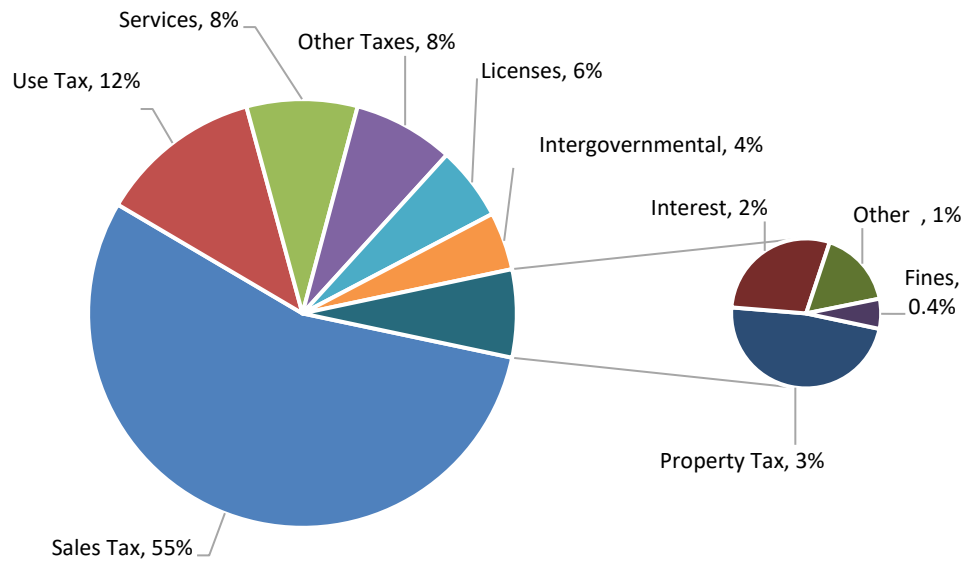
Open Space Fund

The estimated 2023 ending fund balance of \$4,229,171 is \$747,586 (21%) higher than the \$3,481,585 originally adopted. Major projects such as the completion of the Parks and Recreation Master Plan update, construction of The Green at 38th, replacement of two playgrounds at Fruitdale Park, completion of ARPA funded projects at Panorama Park and Tabor Lake, and completion of the Jeffco Open Space Grant supported signage project on the Clear Creek Trail are scheduled in 2023. This fund is supported by a half-cent sales tax per capita allotment through Jefferson County Open Space for the purpose of acquiring, developing, and maintaining open space and park properties within the City of Wheat Ridge. The City's share of that half-cent sales tax is approximately \$1.5 million per year.

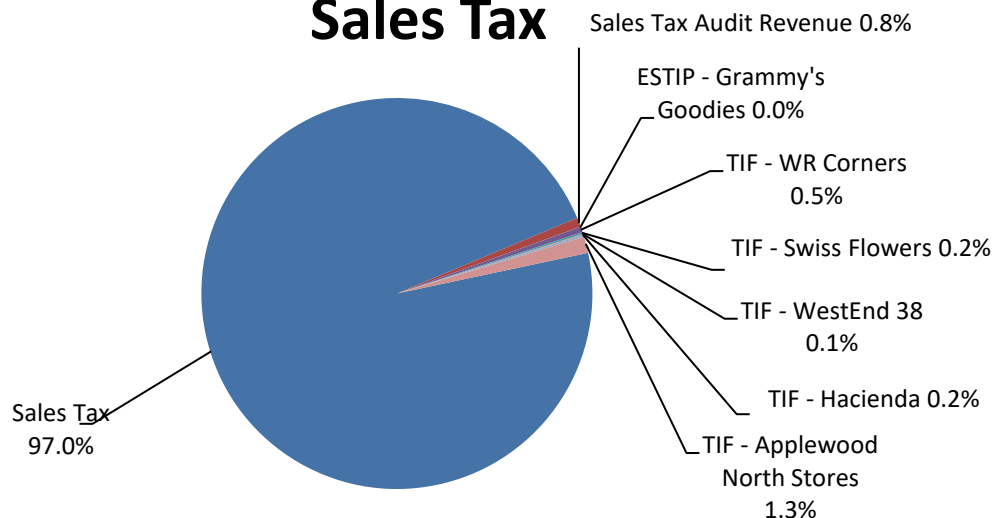
General Fund Revenues

The City diligently works to maintain a strong, diverse revenue base recognizing that a dependence upon any individual revenue source would make revenue yields more vulnerable to economic cycles. All revenues are conservatively projected and are monitored and updated as necessary.

2024 General Fund Revenues



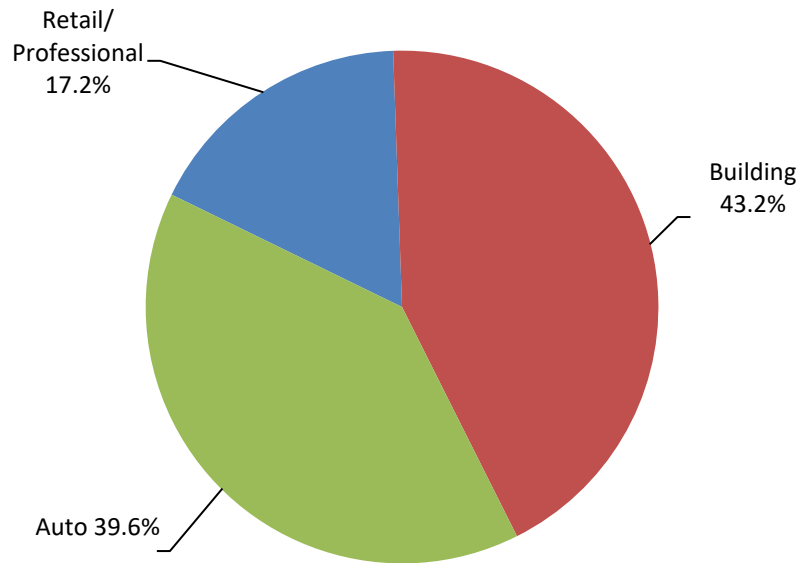
Sales Tax



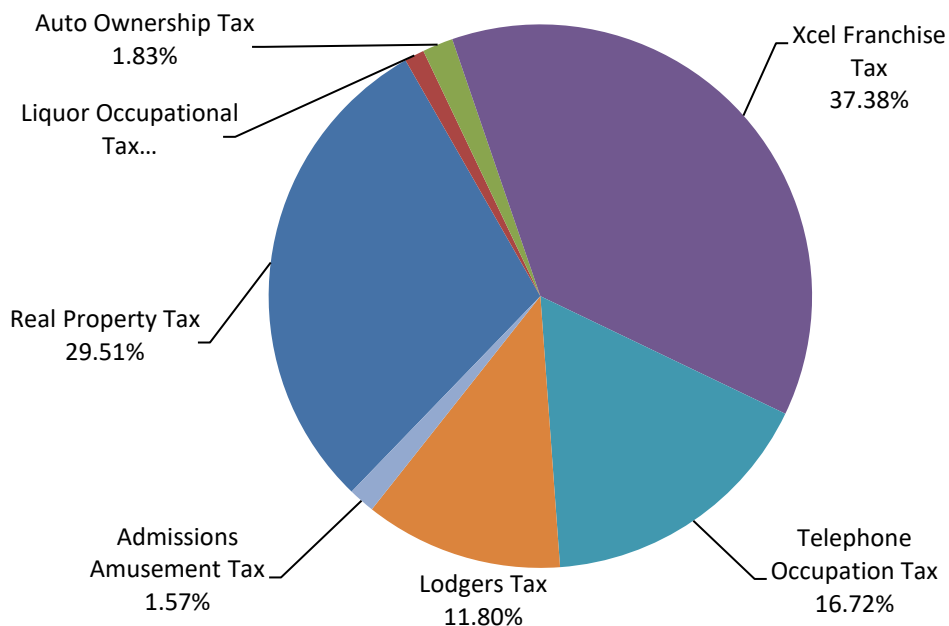
General Fund Revenues

Property Tax

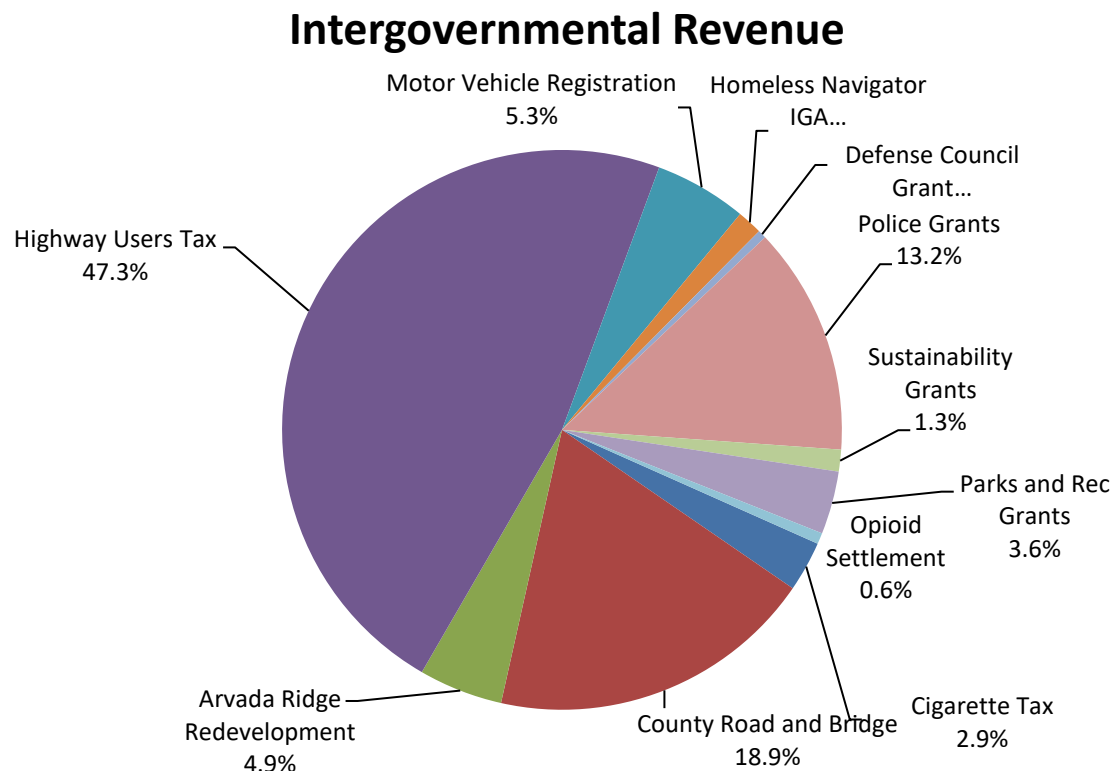
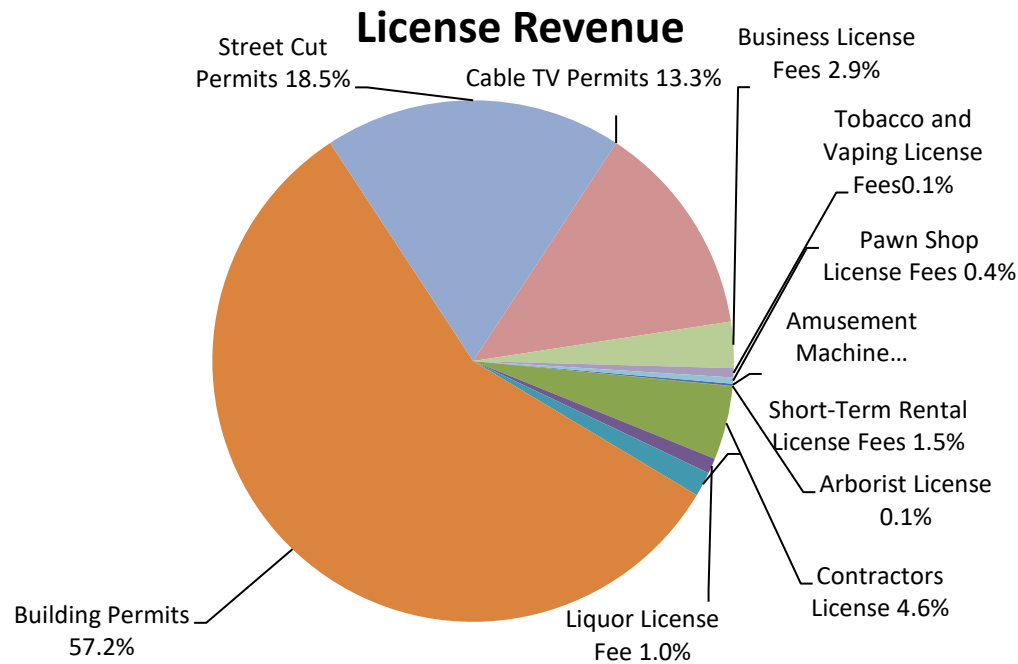
Use Taxes



Other Taxes



General Fund Revenues



General Fund Revenues

Property Tax

Distribution: General Fund 100%

Source: Wheat Ridge property owners

Collection: The collection process begins with the Jefferson County Assessor's Office. Two types of property are valued by the Assessor's Office: 1) "real property" (land & buildings) and 2) "personal property" (business machines & equipment). Once market values are established, the Assessor's Office computes the assessed valuation of property based on state-legislated assessment percentages. Property is assessed at the end of one year, for collection in the following year. An eight-year history of these assessment percentages is provided in the table below:

Assessment Percentages								
Property Class	2016	2017	2018	2019	2020	2021	2022	2023
Real Property								
Commercial & Personal:	29%	29%	29%	29%	29%	29%	29%	29%
Residential:	7.96%	7.96%	7.2%	7.15%	7.15%	7.15%	7.15%	7.15%

City of Wheat Ridge Assessed Valuations

Total assessed valuation (in millions) for the City of Wheat Ridge for the past eight years is demonstrated by the following table:

	2016	2017	2018	2019	2020	2021	2022	2023
Assessed Valuation	\$470	\$560	\$557	\$636	\$647	\$726	\$731	\$903*

* At press time, the Colorado Legislature is in the process of passing legislation that may affect the 2023 assessed valuation.

Mill Levies for Residents: Assessments are furnished to the Jefferson County Treasurer's Office. The Treasurer's Office issues property tax bills to every property owner based on the property's assessed valuation and the total mill levy which local governments have certified for the year. Within Wheat Ridge, mill levies are 1.83 and are certified by the City of Wheat Ridge.

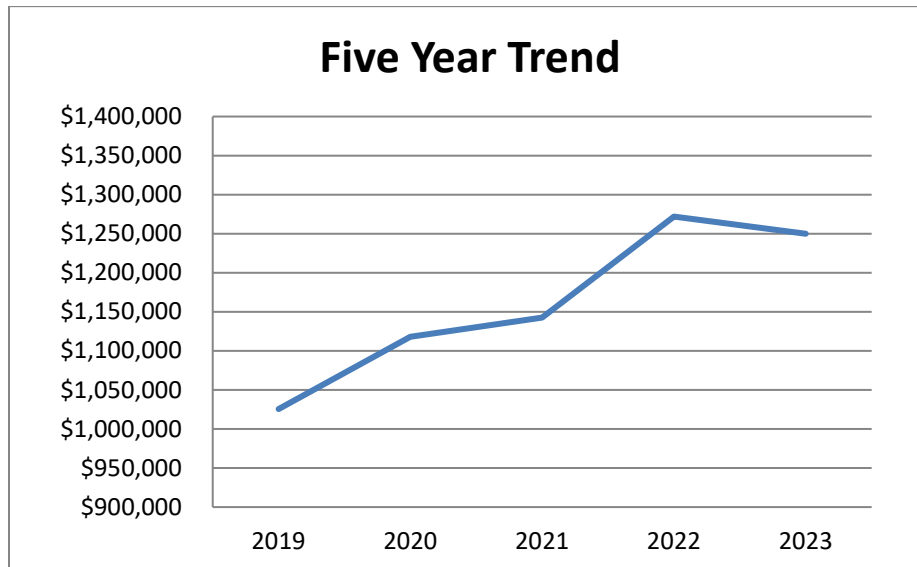
Payment: Property owners pay property taxes to Jefferson County in either two installments due February 28 and June 15 or in one installment due April 30. Jefferson County wire transfers the City's property taxes directly to the City's main bank account on the 10th of the month following the month that the collection is processed by Jefferson County.

Legal Restrictions: The Gallagher Amendment to the Colorado Constitution restricts property tax growth in requiring the legislature to annually adjust the residential assessed valuation percentage to ensure that the proportion of residential to total state assessed valuation remains constant – residential properties pay 45% of the total property taxes, while commercial and industrial properties pay 55%. A repeal of the Gallagher Amendment was on the 2020 general election ballot which was approved by voters. The result was a stabilization of the residential property tax assessment rate at 7.15%.

General Fund Revenues

Property Tax

There is a statutory limitation which prohibits property tax revenue growth from exceeding 5.5% each year, adjusted for new construction, although it is generally held that home rule cities like Wheat Ridge are exempt from this provision. Furthermore, as mentioned above, the Colorado Legislature is in the process of law making that will potentially reduce assessments to be collected in 2024.



Year	Revenue
2019	\$1,025,513
2020	\$1,117,830
2021	\$1,142,639
2022	\$1,271,928
2023 (E)	\$1,250,000

Forecast: **2023 \$1,250,000 Estimated**

2023 \$1,500,000 Adopted

Rationale: Forecast for 2023 is based on actual receipts and preliminary valuation information from the County Assessor. However, the 2024 Adopted Budget or the 2023 assessment does not take into account a likely reduction passed by the Colorado Legislature in late 2023.

General Fund Revenues

Sales Tax Revenue

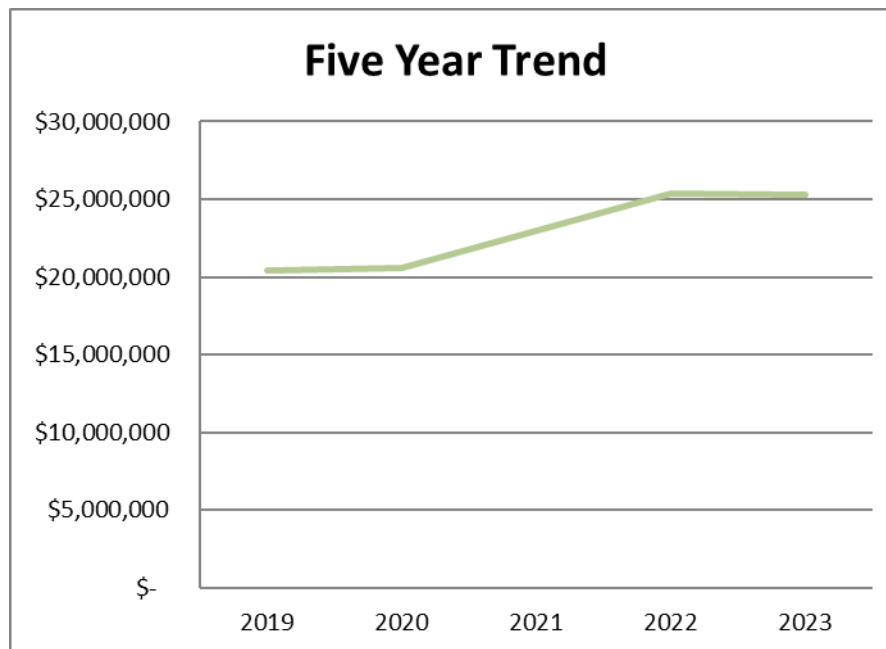
Distribution: General Fund 86% and 2E Bond Fund 14%

*CIP and Capital Equipment Replacement Funds are funded in part by General Fund transfers.

Source: Visitors, residents, and employers in Wheat Ridge

Collection: The City of Wheat Ridge collects a 3.5% tax on sales of tangible personal property and specific services. In 2016 a 0.5% sales tax increase was approved by the citizens of Wheat Ridge, effective January 1, 2017, for a period of 12 years or when \$38.5 million dollars are raised, whichever occurs first. In 2023, Wheat Ridge voters extended the 0.5% sales tax increase until December 31, 2043. Sales Taxes are collected by the retailer and are reported directly to the City on either a monthly, quarterly, or annual basis.

Item	Tax	Breakdown
General Merchandise	8.0%	2.9% State, 1.1% District, 0.5% Jefferson County Open Space, 3.5% City
All Food	4.0%	0.5% Jefferson County Open Space, 3.5% City
Accommodations	14.5%	2.9% State, 1.1% District, 0.5% Jefferson County Open Space, 10.0% City
Admissions	4.0%	4.0% City



Year	Revenue
2019	\$20,451,550
2020	\$20,609,676
2021	\$22,952,227
2022	\$25,350,316
2023 (E)	\$25,301,445

Sales tax revenues have showed strength in Wheat Ridge over the past five years. However, in 2023, the economy stagnated and the 2023 estimated projections do not reach the adjusted budget of \$26,840,256. 2024 projects flat to 2023 estimates with some revenues from new retail and restaurant projected.

Forecast: **2023** \$25,301,445 Estimated **2024** \$26,011,907 Adopted

Rationale: 2024 sales tax revenues are conservatively projected due to the trend of the latter months in 2023.

General Fund Revenues

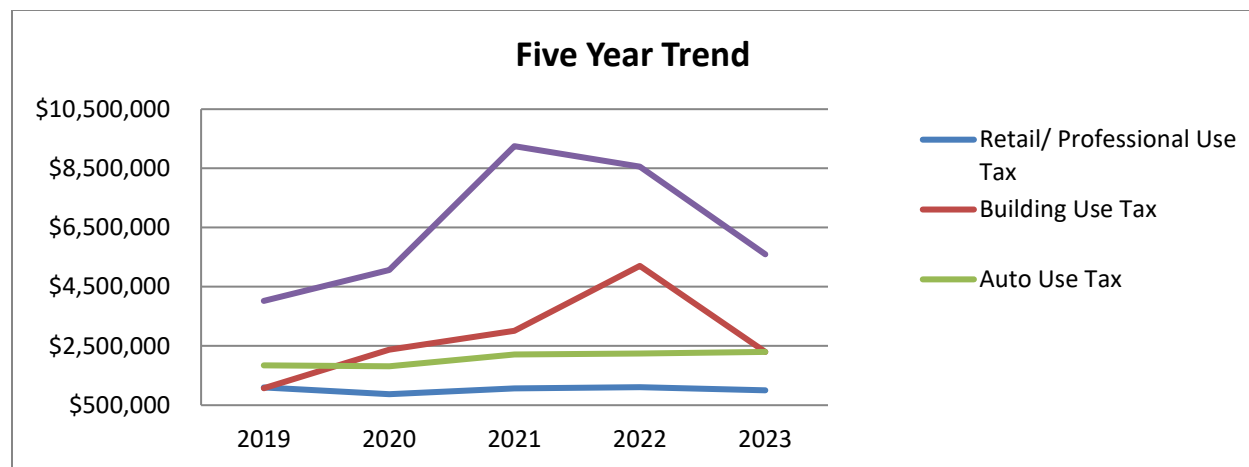
Use Tax Revenue

Distribution: General Fund 86% and 2E Bond Fund 14%

Source: Residents and businesses in Wheat Ridge, including automobile use tax collected and remitted by Jefferson County and use tax on business purchases remitted by businesses.

Collection: Use tax is equal to the City sales tax of 3.5%, due on all items used in business on which no local sales tax was paid or on which a lesser local sales tax was paid. Use tax may also be due on purchases made for operating supplies, furnishings, equipment and fixtures. Jefferson County collects automobile use tax and remits monthly to the City of Wheat Ridge. Businesses remit tax to the City on a monthly, quarterly or annual basis. The City utilizes a number of enforcement procedures to collect from delinquent accounts including taxpayer education, delinquency notices, personal phone contact and visits, audits, summons to municipal court and seizures.

Year	Retail Use	Building Use	Auto Use	Total Use Tax
2019	\$1,104,035	\$1,072,538	\$1,846,614	\$4,023,187
2020	\$871,569	\$2,379,632	\$1,814,422	\$5,065,623
2021	\$1,064,583	\$3,018,482	\$2,210,352	\$6,293,417
2022	\$1,108,446	\$5,205,965	\$2,245,187	\$8,559,598
2023 (E)	\$1,000,000	\$2,300,000	\$2,300,000	\$5,600,000



Forecast: 2023 \$5,600,000 Estimated 2024 \$5,083,000 Adopted

Rationale: Generally, use tax has fluctuated based on changes in business investment, build out and new commercial development. 2021 and 2022 resulted in much higher building use tax due to significant development at the Wheat Ridge Ward Station and Clear Creek Crossing. The one-time revenues from these outlier years of investment in Wheat Ridge are used for capital projects and equipment purchases and are not factored into operational spending.

Long-Range Financial Plan 2022 - 2029

	2022 Actual	2023 Estimated	2024 Adopted	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	Projected Change %
BEGINNING FUND BALANCE	\$20,714,738	\$25,100,725	\$18,304,374	\$12,900,902	\$11,433,526	\$10,751,173	\$10,751,173	\$11,088,338	
GENERAL FUND REVENUE:									
Sales Taxes	\$25,350,516	\$25,301,445	\$26,011,907	\$28,483,038	\$29,337,529	\$30,217,655	\$30,822,008	\$31,130,228	1-9.5%
Other Taxes	\$5,067,289	\$4,833,000	\$5,083,000	\$5,387,980	\$5,549,619	\$5,716,108	\$5,830,430	\$5,888,734	1-6%
Use Taxes	\$8,559,598	\$5,600,000	\$5,805,000	\$6,269,400	\$6,457,482	\$6,651,206	\$6,784,231	\$6,852,073	1-8%
Licenses	\$3,613,547	\$2,459,100	\$2,624,100	\$2,781,546	\$2,864,992	\$2,950,942	\$3,009,961	\$3,040,061	1-6%
Intergovernmental	\$2,128,475	\$2,074,694	\$2,061,391	\$2,143,847	\$2,186,724	\$2,230,458	\$2,275,067	\$2,297,818	1-4%
Services	\$3,814,974	\$3,895,863	\$3,943,752	\$4,101,502	\$4,142,517	\$4,183,942	\$4,225,782	\$4,268,040	1-4%
Fines & Forfeitures	\$165,762	\$162,250	\$202,500	\$204,525	\$206,570	\$208,636	\$210,722	\$212,830	1%
Interest	\$621,050	\$1,018,024	\$900,817	\$963,874	\$992,790	\$1,022,574	\$1,032,800	\$1,043,128	1-7%
Other	\$4,953,169	\$517,390	\$523,480	\$549,654	\$577,137	\$594,451	\$600,395	\$606,399	1-5%
TOTAL REVENUE	\$54,274,380	\$45,861,766	\$47,155,947	\$50,885,366	\$52,315,361	\$53,775,973	\$54,791,396	\$55,339,310	
TOTAL REVENUE	\$74,989,118	\$70,962,491	\$65,460,321	\$63,786,268	\$63,748,887	\$64,527,146	\$65,542,569	\$66,427,649	
GENERAL FUND EXPENDITURES:									
Legislative	\$653,189	\$669,440	\$733,814	\$733,814	\$737,483	\$741,170	\$748,582	\$756,068	0.5-1%
City Manager's Office	\$2,903,821	\$3,179,443	\$2,555,439	\$2,504,330	\$2,529,374	\$2,554,667	\$2,605,761	\$2,657,876	1%
City Attorney	\$324,456	\$360,000	\$410,000	\$410,000	\$410,000	\$410,000	\$418,200	\$426,564	0-2%
City Clerk's Office	\$148,153	\$172,161	\$284,760	\$287,608	\$290,484	\$293,389	\$296,322	\$299,286	1%
City Treasurer	\$34,675	\$34,579	\$35,959	\$35,959	\$35,959	\$35,959	\$35,959	\$35,959	0%
Central Charges	\$5,247,024	\$5,229,598	\$5,835,540	\$5,864,718	\$5,923,365	\$5,982,599	\$6,162,076	\$6,346,939	0.5-3%
Municipal Court	\$962,854	\$1,173,503	\$1,251,698	\$1,226,664	\$1,238,931	\$1,251,320	\$1,276,346	\$1,301,873	1-2%
Administrative Services	\$4,311,805	\$5,378,051	\$5,488,647	\$5,378,874	\$5,432,663	\$5,486,989	\$5,596,729	\$5,708,664	1-2%
Community Development	\$4,452,529	\$3,883,883	\$3,403,094	\$3,335,032	\$3,368,382	\$3,402,066	\$3,470,108	\$3,539,510	1-2%
Police	\$13,018,063	\$13,434,826	\$15,106,593	\$14,804,461	\$15,100,550	\$15,251,556	\$15,709,103	\$16,180,376	1-3%
Public Works	\$4,402,097	\$5,761,471	\$6,147,519	\$6,208,994	\$6,333,174	\$6,396,506	\$6,588,401	\$6,786,053	1-3%
Parks and Recreation	\$5,934,282	\$6,461,931	\$7,381,356	\$7,012,288	\$7,047,350	\$7,082,586	\$7,224,238	\$7,368,723	0.5%-2%
TOTAL EXPENDITURES	\$42,392,948	\$45,738,886	\$48,634,419	\$47,802,742	\$48,447,714	\$48,888,808	\$50,131,826	\$51,407,890	
Transfer Payments Out									
Equipment Replacement Fund	\$500,000	\$500,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
CIP	\$6,995,445	\$3,800,000	\$3,825,000	\$4,500,000	\$4,500,000	\$4,500,000	\$3,000,000	\$3,000,000	
Open Space	\$0	\$2,182,551	\$0	\$0	\$0	\$0	\$0	\$0	
Wheat Ridge Housing Fund	\$0	\$436,680	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$7,495,445	\$6,919,231	\$3,925,000	\$4,550,000	\$4,550,000	\$4,550,000	\$3,050,000	\$3,050,000	
ENDING FUND BALANCE	\$25,100,725	\$18,304,374	\$12,900,902	\$11,433,526	\$10,751,173	\$11,088,338	\$12,360,744	\$11,969,759	
State Madated Reserve for Emergencies	\$1,271,788	\$1,372,167	\$1,459,033	\$1,434,082	\$1,453,431	\$1,466,664	\$1,503,955	\$1,542,237	
Reserved for Channel 8	\$214,180	\$223,206	\$222,263	\$200,000	\$201,000	\$202,000	\$203,000	\$204,000	
Reserved for ARPA	\$6,592,147	\$3,379,434	\$1,866,755	\$483,045	\$0	\$0	\$0	\$0	
Reserved for Stadium District	\$523,551	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Reserved for Fruitdale Loan	\$1,085,000	\$1,085,000	\$1,085,000	\$970,000	\$930,000	\$890,000	\$850,000	\$820,000	
Unrestricted Fund Balance	\$14,617,379	\$12,244,567	\$8,267,851	\$8,346,399	\$8,166,741	\$8,529,674	\$9,803,789	\$9,403,522	
Mininum Reserve Policy 17%	\$7,206,801	\$7,775,611	\$8,267,851	\$8,126,466	\$8,236,111	\$8,311,097	\$8,522,410	\$8,739,341	

PROJECTION NOTES:

- General Fund revenue projections for sales tax, other taxes and use tax assumes growth of 1-9.5%. This projection is based on conservative projections for 2024, current and planned economic development activity for 2025 and beyond.
- All other general fund revenue projections project 1-8% increases.
- General Fund expenditure projections assume budget reductions in 2025 in most departments with 0%-3% growth in future years. Cuts in 2025 will be avoided if 2024 sales taxes improve beyond projects and if the General Fund transfer to the CIP Budget is reduced.
- Current and future projections for CIP include a transfer from the General Fund.
- Equipment Replacement Fund will be funded by a transfer from the General Fund when funds are available.
- Projections for the Channel 8 reserve average \$36,000 annually in PEG fee payments.

Disclaimer - this long-range financial plan is intended for illustrative purposes only and is subject to change during the annual budget development.

Financial Obligations and Debt

All of the City of Wheat Ridge's debt service and financial obligations are appropriated for each budget year, whether or not they are legally classified as debt. In Colorado, Certificates of Participation (COP) and lease purchase agreements are not considered debt.

2017 Sales and Use Tax Revenue Bonds

Rating AA-

On May 2, 2017, the City issued \$30,595,000 Sales and Use Tax Revenue Bonds, Series 2017A. In the 2016 coordinated election, Wheat Ridge voters were asked to authorize a temporary ½ cent tax increase to fund four specific projects. The "2E" ballot initiative passed, and the revenue bond proceeds were used to finance the four projects. The associated revenue pays the principal, interest, and other financing expenses. Interest accrues on the bonds at rates ranging from 3% - 5% per annum and is payable *semi-annually on June 1 and December 1, beginning on December 1, 2017. Annual principal payments are due on December 1, from 2017 through 2027.* As of December 31, 2023, the City has an outstanding bond payable of \$12,120,000. Please refer to Investing 4 the Future section of the budget for more information about the four specific projects and the line-item detail for this revenue bond fund.

Financial Obligation	Year	Interest	Principal	Total
Sales and Use Tax Revenue Bonds, Series 2017A	2017	\$690,455	\$2,800,000	\$3,490,455
	2018	\$1,105,300	\$2,400,000	\$3,505,300
	2019	\$1,033,300	\$2,465,000	\$3,498,300
	2020	\$934,700	\$2,565,000	\$3,499,700
	2021	\$832,100	\$2,665,000	\$3,497,100
	2022	\$778,800	\$2,720,000	\$3,498,800
	2023	\$778,800	\$2,720,000	\$3,498,800
	2024	\$499,800	\$3,000,000	\$3,499,800
	2025	\$349,800	\$3,150,000	\$3,499,800
	2026	\$238,800	\$3,260,000	\$3,498,800
	2027	\$0	\$2,710,000	\$2,710,000
Totals		\$7,241,855	\$30,595,000	\$37,696,855

Community Solar Garden

The City has a lease purchase agreement to purchase electric generating capacity in a solar garden in partnership with Xcel Energy. The payments are made as part of the Central Charges program budget. As of December 31, 2023, the City has a capital lease outstanding amount of \$428,301.69. The following table is a list of lease purchases as of December 31, 2023:

Long-Term Debt Lease	Balance
Community Solar Garden Note	\$800,000
Total	\$800,000

On *March 23, 2015*, the City entered into an agreement to purchase electric generating capacity in a solar garden. The agreement was funded on *April 13, 2015* with a lease agreement for \$800,000. The solar power capacity is recorded as capital assets in the amount of \$631,011. Annual payments of \$80,167.08, including principal and interest accruing at 5.75%, are due on the *1st of each month through May 1, 2030*. For its participation, the City receives energy credits to be used against energy consumption at various facilities.

Financial Obligation	Year	Interest	Principal	Total
Community Solar Garden Note	2015	\$27,322.90	\$19,441.23	\$46,764.13
	2016	\$44,561.34	\$35,605.74	\$80,167.08
	2017	\$42,429.22	\$37,737.86	\$80,167.08
	2018	\$40,169.41	\$39,997.67	\$80,167.08
	2019	\$37,774.27	\$42,392.81	\$80,167.08
	2020	\$35,235.71	\$44,931.37	\$80,167.08
	2021	\$32,545.14	\$47,621.94	\$80,167.08
	2022	\$29,693.46	\$50,473.62	\$80,167.08
	2023	\$26,671.01	\$53,496.07	\$80,167.08
	2024	\$23,467.57	\$56,699.51	\$80,167.08
	2025	\$20,072.31	\$60,094.77	\$80,167.08
	2026	\$16,473.73	\$63,693.35	\$80,167.08
	2027	\$12,659.65	\$67,507.43	\$80,167.08
	2028	\$8,617.19	\$71,549.89	\$80,167.08
	2029	\$4,332.67	\$75,834.41	\$80,167.08
	2030	\$480.62	\$32,922.33	\$33,402.95
Totals		\$402,506.20	\$800,000.00	\$1,202,506.20

Department/Fund Matrix

This matrix displays expenditures from each fund and the relationship between functional units, general and special funds

Fund Number	Fund	Department										
		General Government	City Treasurer	City Clerk	City Manager	Municipal Court	Administrative Services	Community Development	Police Department	Public Works	Parks and Recreation	Total
1	General Fund	\$6,979,354	\$35,959	\$284,760	\$2,555,439	\$1,251,698	\$5,488,647	\$3,403,094	\$15,106,593	\$6,147,519	\$7,381,356	\$48,634,419
30	Capital Improvement Program (CIP) Fund									\$16,582,667		\$16,582,667
31	Investing 4 the Future 2E Fund						\$3,500,300					\$3,500,300
40	URA Bond Projects Fund									\$10,587,210		\$10,587,210
12	Public Art Fund										\$431,000	\$431,000
17	Police Investigation Fund								\$9,000			\$9,000
32	Open Space Fund										\$8,029,870	\$8,029,870
33	Municipal Court Fund					\$18,500						\$18,500
45	Wheat Ridge Housing Fund							\$163,010				\$163,010
54	Conservation Trust Fund										\$767,950	\$767,950
57	Equipment Replacement Fund						\$627,000					\$627,000
63	Crime Prevention/Code Enforcement Fund								\$709,868			\$709,868
	Total	\$6,979,354	\$35,959	\$284,760	\$2,555,439	\$1,270,198	\$9,615,947	\$3,566,104	\$15,825,461	\$33,317,396	\$16,610,176	\$90,060,794

General Government

About General Government

The City of Wheat Ridge is a home-rule City operating under a Council-Manager form of government. In this form of government, the Council is the governing body of the City elected by the public, and the Manager is hired by Council to carry out the policies it establishes.

The Council consists of eight members, two from each Council District, and an at-large Mayor. The Council provides legislative direction while the Manager is responsible for preparing the budget, directing day-to-day operations, and personnel management. The Mayor and Council, as a collegial body, are responsible for setting policy and approving the budget. The Manager serves as the Council's chief advisor and serves at the pleasure of the Council.

General Government includes Legislative Services (Mayor and City Council), City Attorney services, and Central Charges. Central Charges encompasses overall City expenses, including medical, dental, life, and disability insurance for General Fund employees, Property/Casualty and Workers Compensation premiums, and expenditures of Citywide general operations, including utilities and janitorial.

2024

Budget Priorities

Set policy and develop initiatives to further the City's 2035 Vision...

"Wheat Ridge is an attractive and inviting city and community for families. Wheat Ridge has great neighborhoods, is a hub of commerce with a choice of economically viable commercial areas, and has diverse transportation. Wheat Ridge is committed to environmental stewardship, and its residents enjoy an active, healthy lifestyle and are proud of their hometown."



(L-R) Back Row: City Councilors Hutchinson, Hultin, Weaver, Hoppe, Stites, Ohm, Dozeman, Nosler Beck
Front Row: Community Development Director, Lauren Mikulak, Mayor Bud Starker, Public Works Director Maria D'Andrea, and Deputy City Manager Allison Scheck, accepting Womens Day Proclamation



Mayor Bud Starker

General Government Legislative Services 01-102

Core Business

The Legislative Services division of the City is comprised of the Mayor, who is elected at-large and eight Council Members. Two Council Members represent each of the four Council Districts. Council's duties include:

- Serving as the legislative and policy-making body of the City in a Council-Manager form of government
- Adopting laws, ordinances, and resolutions
- Appointing the City Manager, City Attorney, and Municipal Court Judge
- Appointing community members to City boards, commissions, and committees
- Encouraging community involvement in local government
- Conducting regular public Council Meetings, Study Sessions, and Special Meetings
- Sign official documents and agreements on behalf of the City

2023 Strategic Accomplishments

- Reviewed and updated the Hotel Licensing Ordinance
- Adopted the Affordable Housing Strategy and Action Plan, created the Wheat Ridge Housing Fund and dedicated an ongoing revenue stream
- Advocated for Wheat Ridge's priorities to Congress members at the 2023 National League of Cities conference in Washington DC
- Amended the Boards and Commissions Code and practices
- Determined priority capital projects for a possible extension of the existing \$0.5 sales tax increase

2024 Strategic Priorities

- Continue to further diversity, equity, and inclusion initiatives in Wheat Ridge
- Provide direction to staff on infrastructure priorities including paving, sidewalks, stormwater and traffic management
- Participate in the City's Comprehensive Plan update
- Provide guidance, support and participation in issues relating to homelessness, affordable housing and Proposition 123

Legislative Services

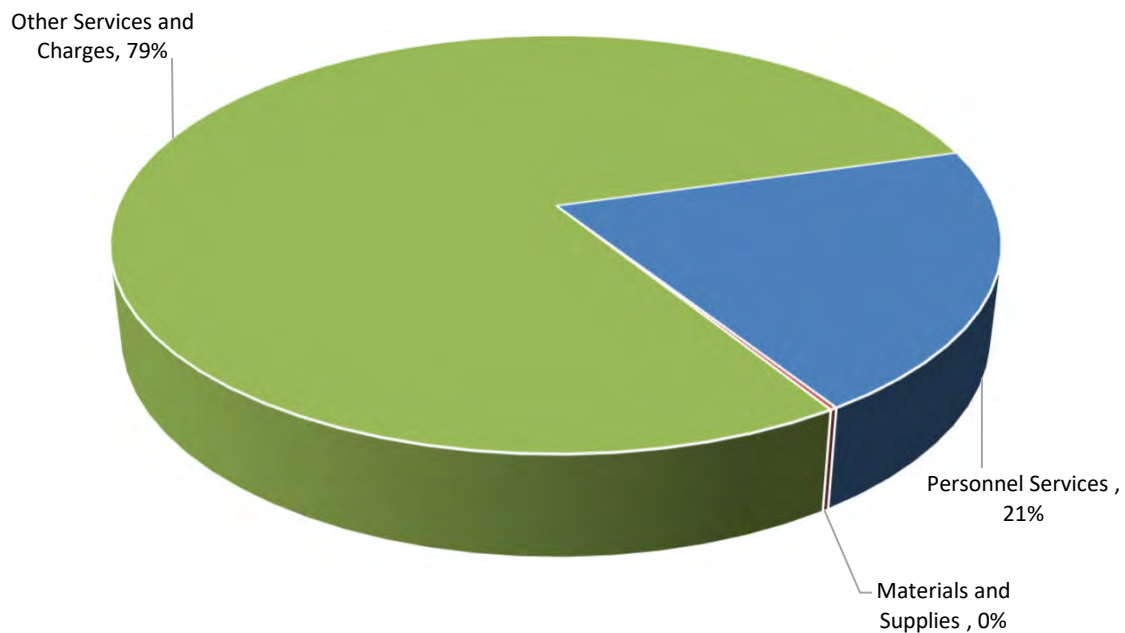
Staffing and Financial Summary

01-102

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Mayor - 1 position	Elected	Elected	Elected	Elected
Council Member - 8 positions	Elected	Elected	Elected	Elected
	Elected	Elected	Elected	Elected

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$144,038	\$143,662	\$118,662	\$149,668
Materials and Supplies	\$1,149	\$1,550	\$1,550	\$1,550
Other Services and Charges	\$508,002	\$551,905	\$549,228	\$582,596
Capital Outlay	\$0	\$0	\$0	\$0
	\$653,189	\$697,117	\$669,440	\$733,814

Total 2024 Budget by Object



General Government City Attorney 01-107

Core Business

- Counsel and advise the City Council, City Manager, boards and commissions, and department directors on the legal implications of contemplated policy decisions
- Prepare and review City ordinances, contracts, and intergovernmental agreements
- Provide legal advice to all City departments on contracts, ordinances, resolutions, intergovernmental agreements and new legislation
- Represent the City in litigation in state and federal courts and before local and state administrative agencies
- Coordinate litigation defense provided by the City's insurance carrier
- Conduct legal training and other educational programs related to compliance with the Charter, Code of Laws, state statutes and court decisions
- Supervise prosecution of City Code violations in Municipal Court
- Prosecute enforcement of sales tax and Liquor Authority cases
- Assist City Council in achieving its policy goals

2023 Strategic Accomplishments

- Addressed changes to Code of Laws required by recent legislation and court decisions
- Participated in an interdepartmental team for ongoing hotel licensing and enforcement programs
- Managed litigation against the City by coordinating and directing the work of defense attorneys assigned by the City's insurance carrier
- Worked closely with Council and Community Development to develop new and revised regulation governing land development in the City
- Advised the City Clerk in referendum petition matters
- Coordinated with insurance defense counsel on litigation including a challenge to the 2022 ADU ordinance

2024 Strategic Priorities

- Supervise litigation and personal injury claims against the City to assist with insurance defense and coverage
- Assist the City in implementing strategies to address homelessness
- Assist City Clerk and Police Department in complying with CORA law
- Advise City Council and staff as the Clear Creek Crossing and Lutheran campus redevelopment projects require City action
- Conduct training for Board of Adjustment and Planning Commission members

City Attorney

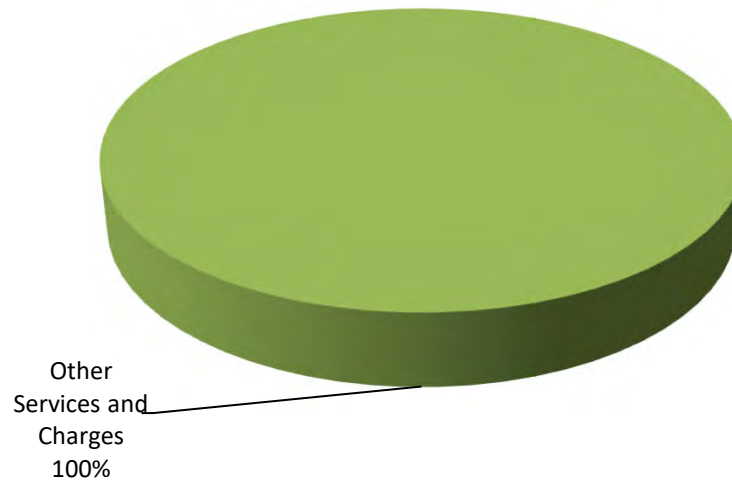
Staffing and Financial Summary

01-107

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Legal Services - Contracted	0	0	0	0
	0	0	0	0

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$0	\$0	\$0	\$0
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$324,456	\$410,000	\$360,000	\$410,000
Capital Outlay	\$0	\$0	\$0	\$0
	\$324,456	\$410,000	\$360,000	\$410,000

Total 2024 Budget by Object



Central Charges

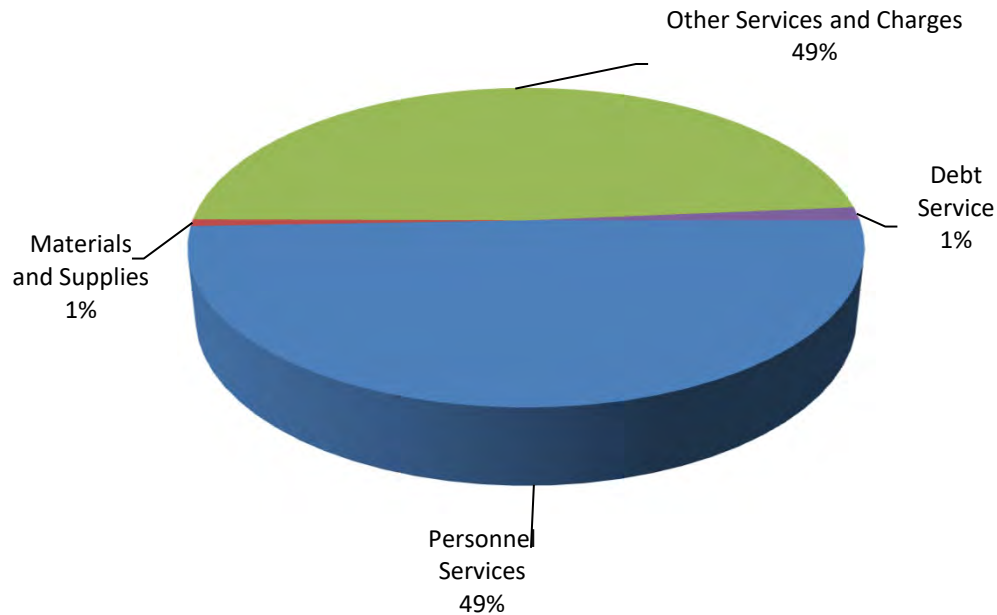
Staffing and Financial Summary

01-610

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Adopted
No Staff Authorized	0	0	0	0
	0	0	0	0

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$2,529,069	\$2,886,152	\$2,640,698	\$2,883,555
Materials and Supplies	\$35,014	\$39,300	\$33,300	\$40,500
Other Services and Charges	\$2,602,774	\$2,773,686	\$2,475,433	\$2,831,317
Debt Service	\$80,167	\$80,167	\$80,167	\$80,168
	\$5,247,024	\$5,779,305	\$5,229,598	\$5,835,540

Total 2024 Budget by Object



City Treasurer's Office

About the Office of the City Treasurer 01-101

The Treasurer shall be elected by a majority vote of the electors of the City of Wheat Ridge at each general municipal election and shall have the same qualifications as members of the City Council.

It shall be the Treasurer's responsibility to establish a system of accounting and auditing for the City which shall reflect, in accordance with generally accepted accounting principles, the financial condition and operation of the City.

The Treasurer shall be a custodian of all public monies belonging to or under the control of the City or any office, department, or agency of the City and shall deposit or invest all monies as directed by the Council.

2024

Budget Priorities

- Pursue savings/revenue-enhancing opportunities
- Pursue policies to move toward financial sustainability
- Manage investments to maintain cash flow as needed
- Maintain investment policy to reflect state law and best practices



Chris Miller, City Treasurer



City Treasurer

01-101

Core Business

- Manage the City's cash flow
- Manage the City's banking agreements and services to conform with best practices
- Manage City investments to maintain a stable, revenue-enhancing portfolio
- Perform all other duties as may be required by ordinance
- Work with City Council on tax code changes and enhancements

2023 Strategic Accomplishments

- Managed and monitored the City's investment portfolio yielding higher returns prior to the economic downturn
- Partnered with Renewal Wheat Ridge to help invest bond proceeds strategically while awaiting expenditures detailed in the project schedule
- Explored options to attain higher yield investments for the City's general and capital fund balances
- Continued financial transparency efforts by publishing City Treasurer Reports on the City's website and social media

2024 Strategic Priorities

- Analyze cash flow to realize maximum investment potential
- Improve fiscal transparency and financial reporting to Wheat Ridge residents
- Review and update the City's investment policy

City Treasurer

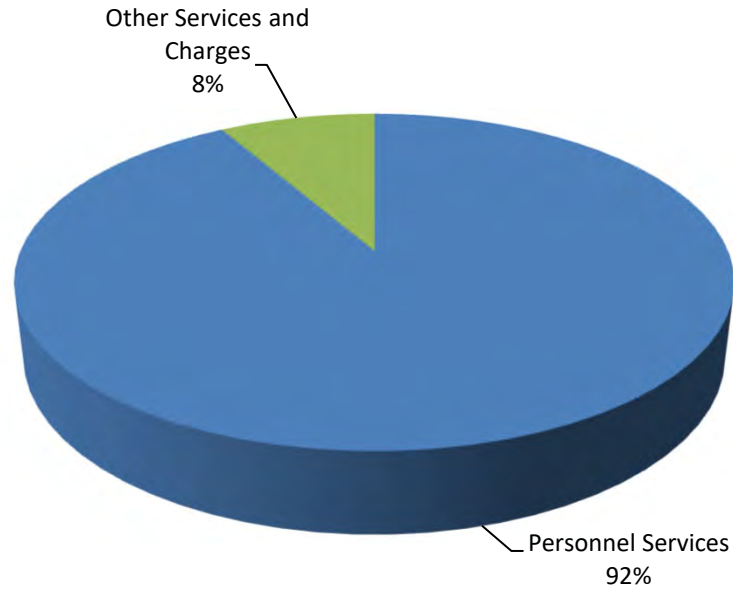
Staffing and Financial Summary

01-101

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
City Treasurer	Elected	Elected	Elected	Elected
	0	0	0	0

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$33,102	\$32,958	\$32,959	\$32,959
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$1,573	\$3,000	\$1,620	\$3,000
Capital Outlay	\$0	\$0	\$0	\$0
	\$34,675	\$35,958	\$34,579	\$35,959

Total 2024 Budget by Object



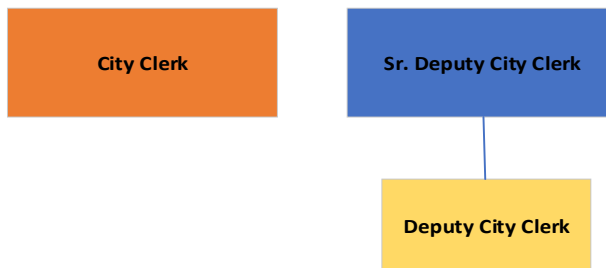
City Clerk's Office

About the City Clerk's Office

01-108

The City Clerk's Office maintains and certifies records of all City business, including resolutions, ordinances, meeting minutes, official deeds, leases, contracts, and agreements. In addition, it is the duty of the City Clerk to administer all municipal elections, to act as chairperson of the election commission, is the clerk to the Police Pension Board, fulfills all public information requests, and provides and manages all petition forms for any purpose under the provisions of the City's Charter.

The City Clerk's Office handles the posting of all public notices, the administration and maintenance of liquor and amusement licenses, and the fulfillment of public record requests.



2024

Budget Priorities

- Collaborate with the Police Department regarding liquor enforcement
- Develop a program of continuing education for liquor and amusement licensees and special event holders
- Continue to implement revised election and referendum procedures and policies
- Refine records management processes and procedures



Steve Kirkpatrick, City Clerk



Christopher Randall, Municipal Judge; Steve Kirkpatrick, City Clerk

City Clerk's Office

01-108

Core Business

- Maintain records of City ordinances, resolutions, deeds, easements, and official documents, including bi-annual codification and management of Municipal Code supplements
- Manage the City's liquor licensing program
- Serve as liaison to the Wheat Ridge Liquor License Authority Board
- Coordinate with Jefferson County to conduct municipal, primary, and general elections
- Record and maintain a permanent record of City Council proceedings
- Oversee the publication of all notices, proceedings, and matters of public record
- Manage the City's amusement device licensing program
- Serve as Clerk to the Police Pension Board
- Administer yearly records destruction per the Colorado Municipal Records Retention Schedule
- Fulfill Public Information Requests (CORA compliance)

2023 Strategic Accomplishments

- Archived digital copies of City records to ensure permanent back up
- Consolidated public hearing notice publishing ads to reduce costs
- Reviewed and revised 2023 election forms and procedures
- Created the 2023 municipal elections candidates' resource manual
- Updated Liquor Resolutions to comply with new and existing state liquor statutes
- City Clerk became a Certified Municipal Clerk by graduating the Colorado Municipal Clerks Associations (CMCA)
- Deputy City Clerk continued training and education at the CMCA Academy
- Deputy City Clerk instructed basic and advanced liquor classes at the CMCA Institute and Master Academy
- Deputy City Clerk was voted onto the Board of Directors of the CMCA
- Assisted in revising CMCA's Bylaws

2024 Strategic Priorities

- Recruit and onboard a Senior Deputy City Clerk to add capacity to the City Clerk's Office per Council's direction
- Continue training and certification efforts
- Collaborate with the Police Department to enforce liquor laws
- Develop a certified education program for individuals holding liquor licenses, amusement licenses, and special event permits
- Participate in the CMCA Annual Institute as trainers
- Create documents outlining the policies and procedures to conduct referendums
- Modernize the City's Election Law and update procedures and documents that facilitate a well-coordinated local election

City Clerk's Office

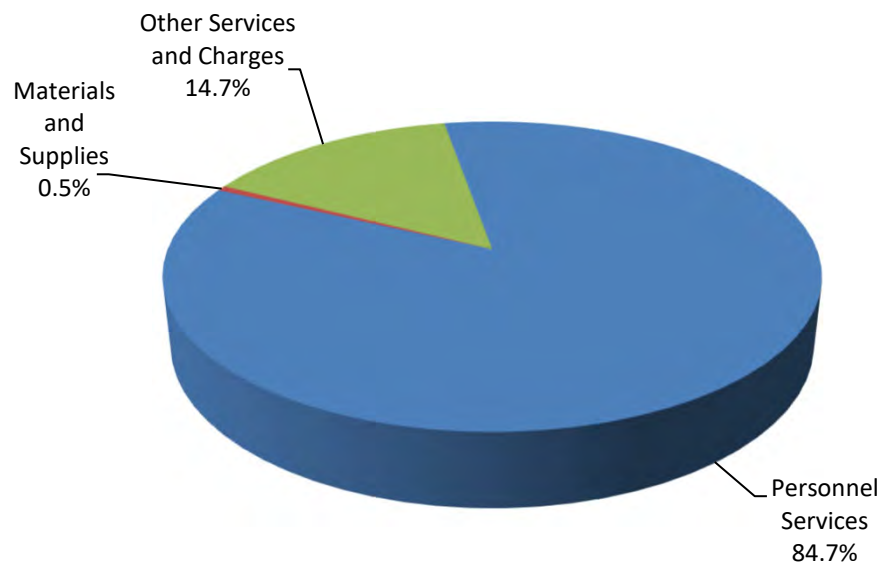
Staffing and Financial Summary

01-108

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
City Clerk	Elected	Elected	Elected	Elected
Senior Deputy Clerk	0	0	0	1
Deputy City Clerk	1	1	1	1
	1	1	1	2

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$114,672	\$116,649	\$121,111	\$241,260
Materials and Supplies	\$618	\$1,500	\$500	\$1,500
Other Services and Charges	\$32,863	\$68,500	\$50,550	\$42,000
	\$148,153	\$186,649	\$172,161	\$284,760

Total 2024 Budget by Object



City Manager's Office

About the City Manager's Office
01-106

The City of Wheat Ridge functions within a Council-Manager form of government, which combines the strong political leadership of elected officials with the strong managerial experience of an appointed manager. The Council-Manager form of government was created to fight corruption and unethical behavior by fostering professionalism, transparency, responsiveness, and accountability. It promotes resident representation and supports the political direction of an elected City Council through the administrative guidance of an appointed City Manager. The City Manager supervises the delivery of public services and implements public policy approved by the Council.

The City Manager's Office facilitates economic development activities to promote and market Wheat Ridge, retain and attract retail activity, rehabilitate underutilized commercial corridors, and increase primary job opportunities. In addition, this office manages the Sustainable Wheat Ridge programming and the local Homeless Navigator program in coordination with the Jeffco Regional Homeless Navigator effort.

2024

Budget Priorities

- Engage development and redevelopment opportunities throughout the City of Wheat Ridge
- Develop and implement strategies to address issues related to homelessness
- Increase citywide sustainability programming
- Prioritize work related to Council's strategic priorities
- Complete an economic development strategy

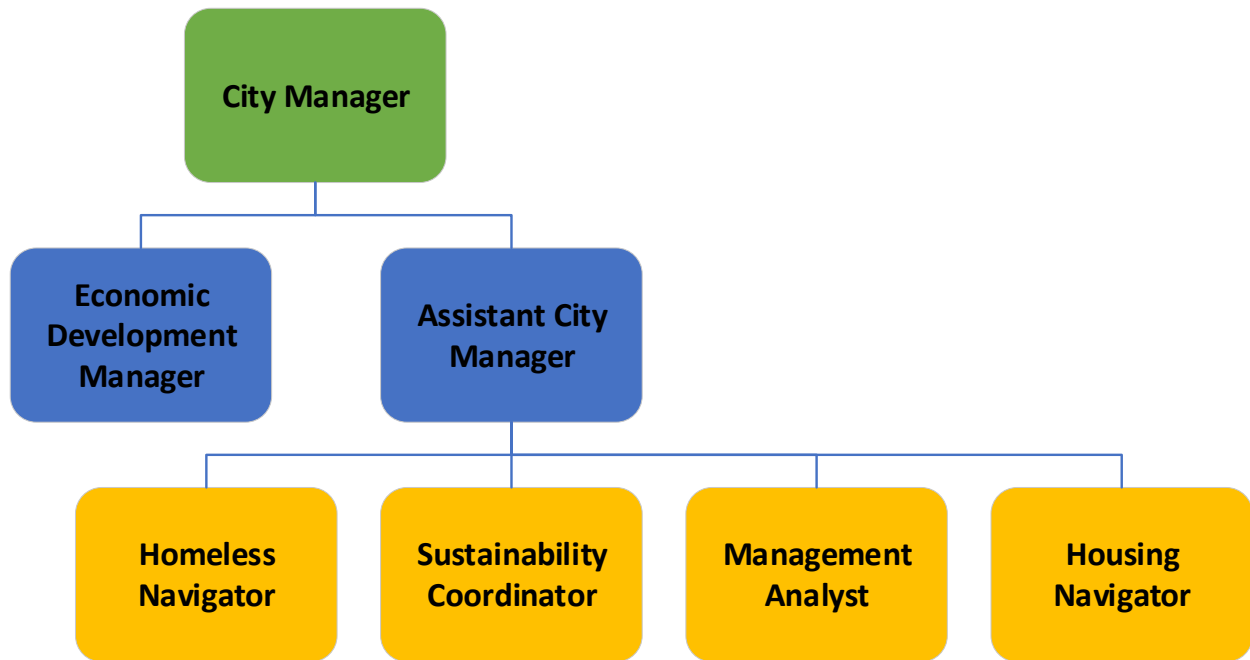


City Manager, Patrick Goff



Homeless Navigation Program receiving move-in kits from Glory of God Lutheran Church

CITY MANAGER'S OFFICE



City Manager's Office

01-106

Core Business

- Provide overall administration for the City in accordance with City Council goals and policies
- Manage and supervise departments, agencies, and offices to achieve goals with available resources
- Provide oversight in preparation and execution of the budget
- Manage and direct economic development programs within the City of Wheat Ridge
- Provide sound communication with City Council, employees, and members of the public
- Ensure organizational expectations are incorporated into daily work processes
- Manage Sustainable Wheat Ridge programming and Homeless Navigation efforts

2023 Strategic Accomplishments

- Continued to facilitate economic development opportunities at Clear Creek Crossing, Applewood Shopping Center, 38th Avenue and the Gold's Marketplace
- Increased support for individuals experiencing homelessness through City's Homeless Navigation Program and community partnerships
- Increased City's resident sustainability impact through Sustainable Neighborhoods
- Accepted recommendations from the resident-led Race and Equity Task Force, and created the IDEA advisory committee to implement the recommendations
- Continued implementation of the projects with the Renewal Wheat Ridge Bond
- Facilitated 2023 Resident Survey
- Implemented new Wheat Ridge 102 program for graduates of Wheat Ridge 101
- Implemented hotel licensing program which reduced calls for service to the I-70/Kipling area of the City
- Adopted Affordable Housing Strategy and created housing fund

2024 Strategic Priorities

- Finalize design and start construction of The Green at 38th
- Continue support for individuals experiencing homelessness through City's Homeless Navigation program and community partnerships
- Finalize design and start construction of Youngfield corridor improvements
- Continue to support Council's work related to diversity, equity, inclusion, and accessibility
- Finalize an updated economic development strategy
- Finalize affordable housing strategy and implement recommendations
- Issue 2024 revenue bonds for primary street corridor, sidewalk and drainage improvements
- Continue Wheat Ridge 101 resident academy in collaboration with Localworks

City Manager's Office

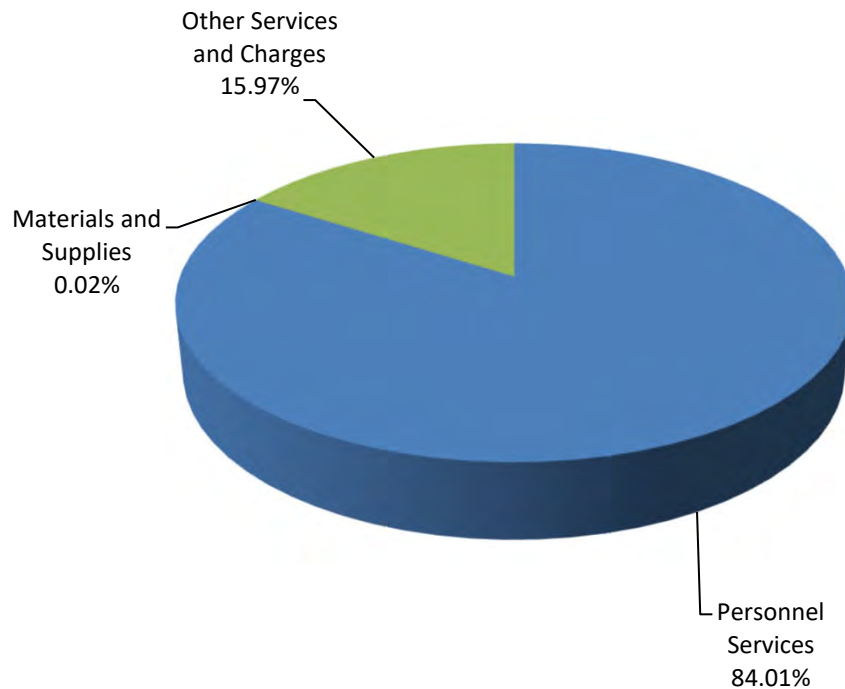
Staffing and Financial Summary

01-106

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
City Manager	1	1	1	1
Assistant City Manager	0	0	1	1
Assistant to the City Manager	1	1	0	0
Management Analyst	0	0	1	1
	2	2	3	3

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$563,072	\$488,133	\$480,507	\$534,964
Materials and Supplies	\$72,112	\$100	\$100	\$100
Other Services and Charges	\$235,225	\$525,334	\$526,650	\$101,715
Capital Outlay	\$0	\$1,075	\$1,075	\$0
	\$870,409	\$1,014,642	\$1,008,332	\$636,779

Total 2024 Budget by Object



Economic Development

01-105

Core Business

- Retain, expand, and attract businesses
- Assist in site location, development, building requirements, and real estate transactions
- Market Wheat Ridge and its economic development programs
- Monitor and process accounting for TIF, ESTIP, and BDZ agreements
- Serve as Executive Director of the Wheat Ridge Urban Renewal Authority d/b/a Renewal Wheat Ridge (RWR)

2023 Strategic Accomplishments

- Advanced the priorities of RWR via TIF's and redevelopment of key properties
- Advanced City's Economic and Urban Renewal programs
- Assured bond proceeds and required debt servicing was met
- Coordinated with Wheat Ridge Business Association, Wheat Ridge Chamber, and West Metro Chamber of Commerce to strengthen the business environment
- Continued to work on strengthening business during and coming out of COVID-19
- Sold 38th and Yukon property to Corners at Wheat Ridge for future development

2024 Strategic Priorities

- Assure RWR bond requirements and distributions are met
- Work with RWR to coordinate TIF agreements and obligations
- Continue marketing Wheat Ridge for development utilizing programs of the City, State and Federal agencies
- Complete Economic Development Strategy and incorporate into Comprehensive Plan
- Assist with the development of key sites within the community
- Work with JeffCo Economic Development Corporation, Metro Denver Economic Development Corporation and Downtown Colorado, Inc.
- Market properties acquired by the City through the Wadsworth Improvement Project for future repurposing
- Market and assist with in-fill sites throughout Wheat Ridge
- Fully develop and incorporate two new Urban Renewal plan areas
- Retire debt servicing for Kipling Ridge Shopping Center
- Work with smaller businesses to start and grow business

Economic Development

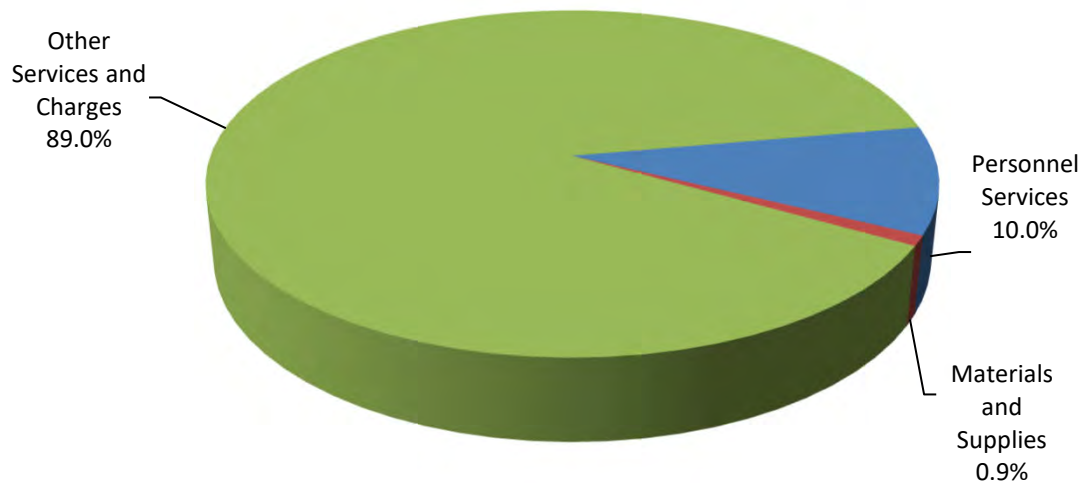
Staffing and Financial Summary

01-105

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Economic Development Manager	1	1	1	1
	1	1	1	1

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$136,141	\$142,439	\$145,062	\$149,380
Materials and Supplies	\$8,539	\$11,950	\$7,645	\$14,150
Other Services and Charges	\$1,888,732	\$1,803,325	\$1,488,910	\$1,329,875
Capital Outlay	\$0	\$0	\$0	\$0
	\$2,033,412	\$1,957,714	\$1,641,617	\$1,493,405

Total 2024 Budget by Object



Homeless Navigation Program

01-114

Core Business

- Provide direct support and help identify solutions to many complex challenges faced by those seeking a pathway out of homelessness
- Work closely with local business communities, constituents, metro-area non-profit providers and government agencies
- Contact individuals living unsheltered and offering resources and basic need items to build rapport and trust
- Complete intakes for the Homeless Management Information System (HMIS) and assess clients' needs, and make referrals for healthcare, mental health, substance misuse, legal issues, and public benefits
- Identify a pathway toward housing for clients and assist with housing searches, applications, and deposits
- Assist clients with obtaining vital documents

2023 Strategic Accomplishments

- Built relationships with property owners/managers in the area
- Achieved permanent or transitional housing for 33 individuals
- Began implementing an AfterCare program to track the ongoing challenges faced by people once housed
- Attended Municipal Court to provide support for persons experiencing homelessness
- Conducted weekly outreach to people experiencing homeless in the community
- Applied for Colorado Gives Foundation grant funding to supplement City dollars and expand portions of the Program
- Assisted dozens of individuals with applying for and securing housing

2024 Strategic Priorities

- Continue to provide weekly outreach in the community
- Compile and analyze data gleaned from the AfterCare program
- Continue to build relationships with property owners/managers
- Partner with Municipal Court staff to make improvements to the Court's interactions with people experiencing homelessness
- Seek out and apply for more grant funding
- Increase community partnerships across the Denver Metro area to enhance services and resources

Homeless Navigation Program

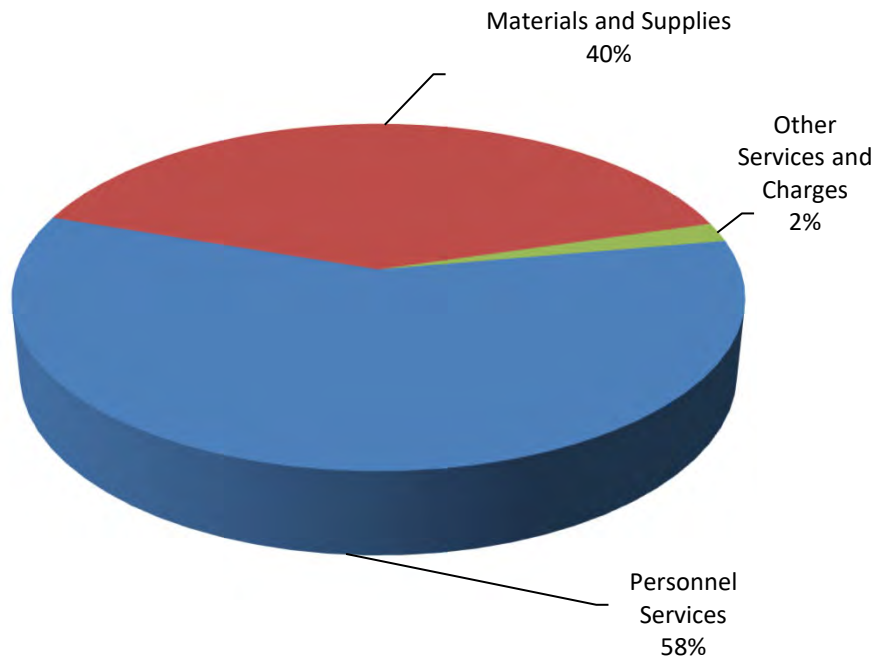
Staffing and Financial Summary

01-114

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Housing Navigator (time limited)	0	1	1	1
Homeless Navigator	1	1	1	1
	1	2	2	2

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$0	\$152,824	\$137,199	\$156,749
Materials and Supplies	\$0	\$88,680	\$88,680	\$108,730
Other Services and Charges	\$0	\$5,000	\$4,200	\$4,800
Capital Outlay	\$0	\$0	\$0	\$0
	\$0	\$246,504	\$230,079	\$270,279

Total 2024 Budget by Object



Sustainability

01-119

Core Business

- Create and implement programming to support and encourage sustainable practices within municipal buildings, residences, neighborhoods, and businesses
- Provide recommendations to enhance the environmental sustainability of Wheat Ridge in the six focus areas of Communications & Engagement, Green Building & Energy Efficiency, Renewable Energy, Solid Waste & Recycling, Transportation, and Water
- Create and distribute newsletters and other educational material to support community engagement and sustainability efforts
- Plan and host events to promote sustainable behaviors, and to engage with and educate the public about sustainability in Wheat Ridge

2023 Strategic Accomplishments

- Created and distributed a new, bi-monthly sustainability newsletter
- Hosted second annual paint recycling event resulting in 30,744 pounds of paint diverted from landfills
- Supported the Sustainable Neighborhoods Program, including two new neighborhoods and an annual retreat for staff and neighborhood leaders
- Participated in steering committee for Jefferson County's first Climate Action Plan
- Progressed towards next steps in reviewing the City's waste management practices

2024 Strategic Priorities

- Work with consultant to implement public outreach and engagement strategy about waste management practices in Wheat Ridge
- Update 2018 Wheat Ridge Environmental Sustainability Action Plan
- Form internal team to focus on municipal sustainability practices
- Apply for grants, including additional EV charging infrastructure
- Continue to offer annual events such as fall yard waste and paint recycling, as well as other waste-related events throughout the year
- Continue to support the Sustainable Neighborhoods Program and recruit additional neighborhoods
- Continue to support existing programming and create new programming and partnership opportunities

Sustainability

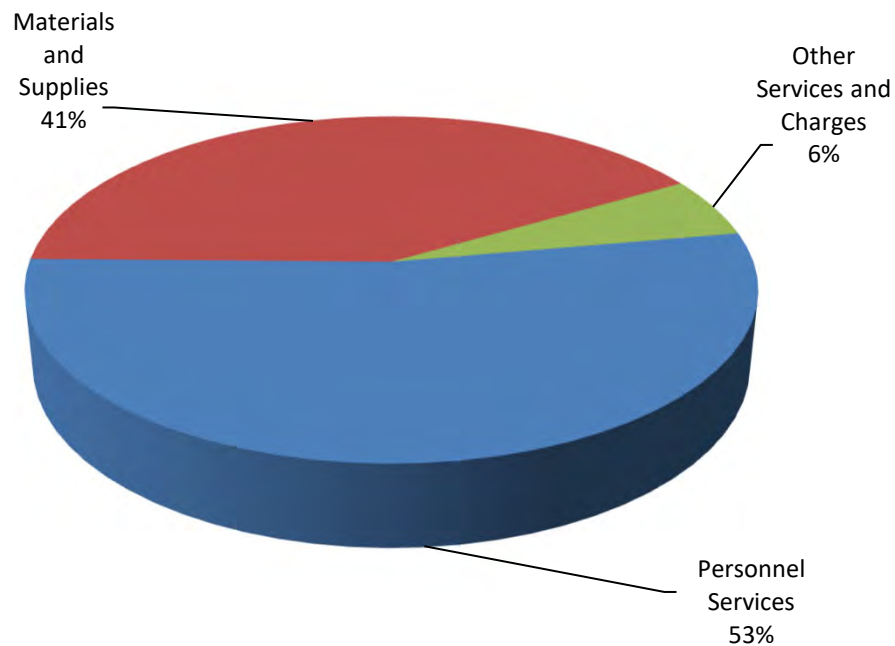
Staffing and Financial Summary

01-119

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Sustainability Coordinator	1	1	1	1
	1	1	1	1

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$0	\$79,473	\$79,385	\$82,226
Materials and Supplies	\$0	\$60,655	\$39,000	\$64,100
Other Services and Charges	\$0	\$182,629	\$181,030	\$8,650
Capital Outlay	\$0	\$0	\$0	\$0
	\$0	\$322,757	\$299,415	\$154,976

Total 2024 Budget by Object



Municipal Court

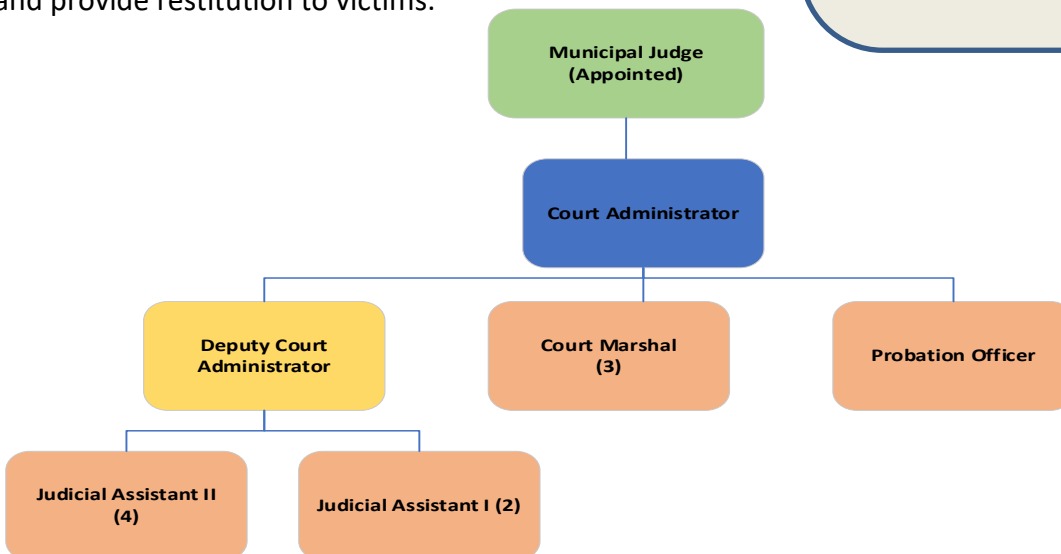
About Municipal Court

01-109

The Municipal Court is a limited jurisdiction court of record established to hear and resolve City Charter and ordinance violations for the City of Wheat Ridge. The Court has jurisdiction over traffic violations and local ordinances that include theft, assault, damage to property, harassment, trespassing, code, park, and animal violations. Most criminal matters carry up to a \$2,650 fine and up to 364 days in jail. The Court Clerk's Office is open full-time Monday through Friday, Court is in session two to three days per week, and trials to a jury are in addition to regular Court days. The Court acts as a check and balance on the legislative and executive branches of government. The Court's sentencing philosophy is to rehabilitate the defendant, to protect the public, deter criminal conduct, and provide restitution to victims.

2024 Budget Priorities

- Monitor and assess strategic objectives established for Community Court
- Research sentence compliance solutions
- Comply with statutory requirement to expand access to Court website



Municipal Judge Chris Randall

Municipal Court

01-109

Core Business

- Create, maintain, and adjudicate criminal, traffic, juvenile, nuisance, abatement, animal control, parks, sales tax, administrative hearings, and business license case filings
- Conduct Court sessions for various hearings, arraignments, pre-trials, trials by judge, trials by jury, probation compliance, restitution, contempt citations, and sentencing
- Collect and process escrow funds for restitution, jury demands, and bonds;
- Collect and account for fines, fees, and costs revenues
- Process unbonded defendants by video, establish bonds, transport prisoners, monitor number of prisoners and length of sentence
- Immediately appoint attorneys for in-custody defendants facing potential incarceration
- Issue bench warrant and default judgments
- Maintain a secure courtroom
- Monitor sentencing compliance; establish payment plans and other alternative forms of sentence compliance
- Seal or expunge criminal records pursuant to legislative mandates
- Comply with ordinances, statutes, rules, and constitutions

2023 Strategic Accomplishments

- Assessed, monitored, and implemented security improvements in Courtroom
- Implemented Community Court to outreach to persons experiencing homelessness
- Connected defendants to Homeless and Housing Navigators and additional resources
- Complied with prompt bond hearing legislation effective January 1, 2023
- Sealed cases in compliance with new legislation
- Utilized special populations funds to assist with varied challenges
- Improved space and replaced furniture in Court Offices

2024 Strategic Priorities

- Expand internal collections program
- Implement innovative solutions to reduce failures to appear
- Monitor and assess Community Court
- Prepare database for transition to new Court software program
- Comply with statutory requirement to expand access to Court website

Municipal Court

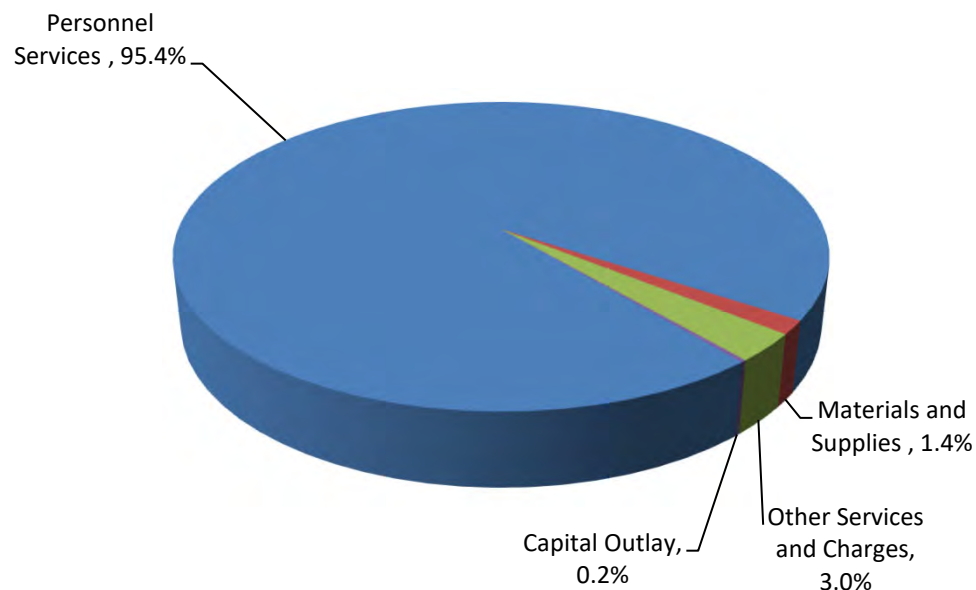
Staffing and Financial Summary

01-109

	2021	2022	2023	2024
	Authorized	Authorized	Authorized	Authorized
Municipal Judge	Contracted	Contracted	Contracted	Contracted
Court Administrator	1	1	1	1
Deputy Court Administrator	1	1	1	1
Judicial Assistant II	0	4	4	4
Deputy Court Clerk II	3	0	0	0
Judicial Assistant I	0	2	2	2
Deputy Court Clerk I	3	0	0	0
Probation Officer	1	1	1	1
Court Marshal	3	3	3	3
	12	12	12	12



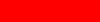
	2022	2023	2023	2024
	Actual	Adjusted	Estimated	Adopted
Personnel Services	\$921,847	\$1,209,404	\$1,116,843	\$1,193,813
Materials and Supplies	\$13,772	\$19,450	\$18,750	\$17,900
Other Services and Charges	\$27,234	\$39,510	\$35,910	\$36,985
Capital Outlay	\$0	\$2,000	\$2,000	\$3,000
	\$962,854	\$1,270,364	\$1,173,503	\$1,251,698

Total 2024 Budget by Object



Municipal Court

Performance Measures

Met or Exceeded Target 
 >10% Worse than Target 
 <10% Worse than Target 

2035 Vision & SMART Goals	Objective	Measurement	Direction	2020 Actual	2021 Actual	2022 Actual	2023 Estimated	2024 Target
1	Efficiently schedule required court appearances.	Scheduled court appearances (3).	N/A	1,824	2,452	2,732	2,900	3,000
1	Adjudicate Municipal Ordinance violations in court.	Reached disposition/resolved.	↑	488	662	649	770	775
1	Adjudicate Municipal Ordinance violations prior to court.	Paid prior to court.	↑	688	993	535	875	875
1	Efficiently schedule required court appearances.	Cases continued beyond arraignment (4).	N/A	416	529	605	635	650
1	Provide access to justice.	Failures to appear (1).	↓	301	538	566	550	500
1	Provide access to justice via multiple methods.	Alternative methods of resolving cases (2).	↑	360	665	633	525	550

1. The failure to appear rate is approximately 20%. This high failure to appear rate is due in part to defendants who are experiencing homelessness.
2. Alternative methods of resolving cases includes defendants resolving their cases by appearing via Lifesize audio-video conferencing; accepting a disposition via a plea by mail, and defendants in custody at Jefferson County Detention Facility appearing before the Court via Lifesize audio-video conferencing.
3. The Court does not have control over volume of cases scheduled for initial court appearance. Thereafter court dates scheduled by Court Staff.
4. Defendants have a legal right to enter a not guilty plea, proceed to a pre-trial conference or trial, and request continuance.

Direction Key:



: Higher is better



: Lower is better

Yes : Yes is good

N/A : Measurement is neutral

Administrative Services

About Administrative Services

The Administrative Services Department oversees and directs the operations of Finance, Human Resources, Purchasing, Information Technology, Risk Management, Budget, Communications and Engagement, Administration, and the Safety/Wellness Programs.

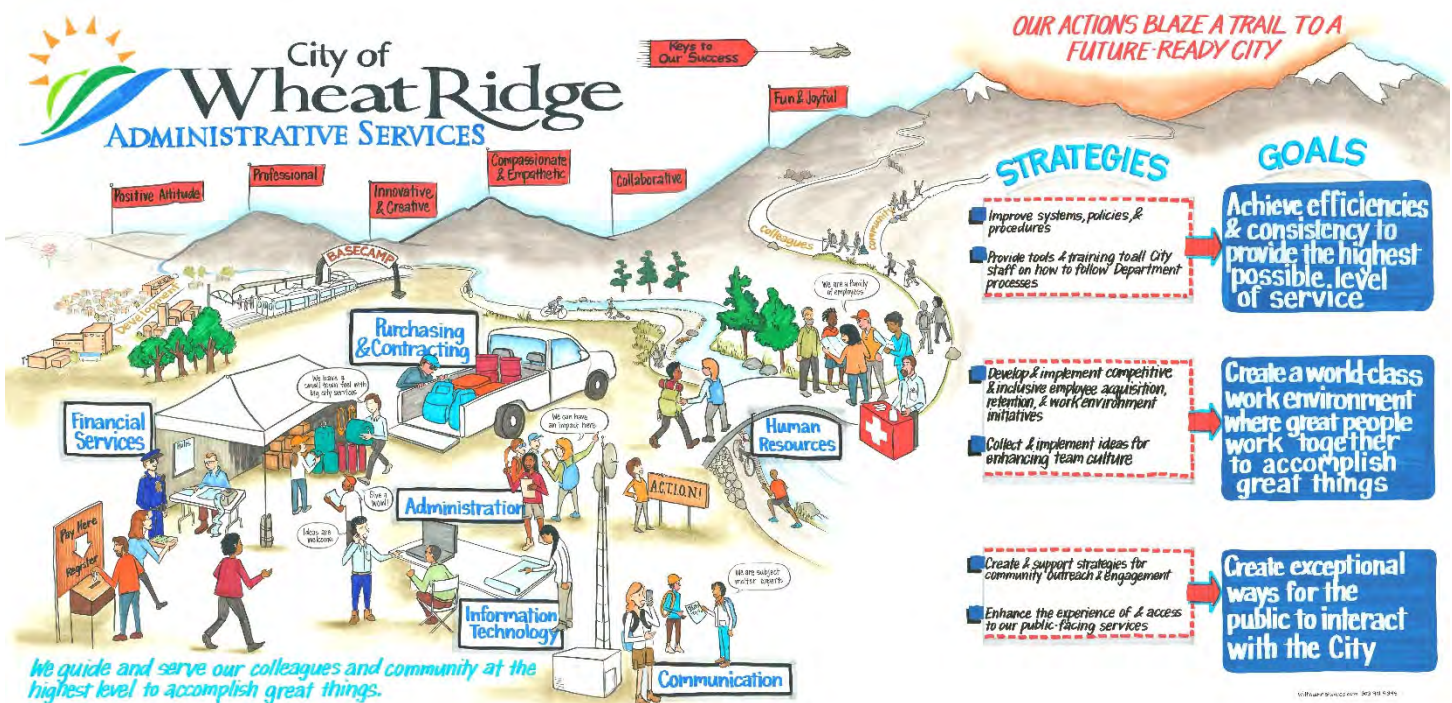


Allison Scheck
Deputy City Manager

2024

Budget Priorities

- Implement new software systems to drive efficiency and enhance the customer experience
- Implement cyber security best practices, prioritizing end point monitoring and employee training
- Support diversity, equity, and inclusion initiatives in the organization and community
- Support the reorganization and enhanced capacity of the City Clerks Office



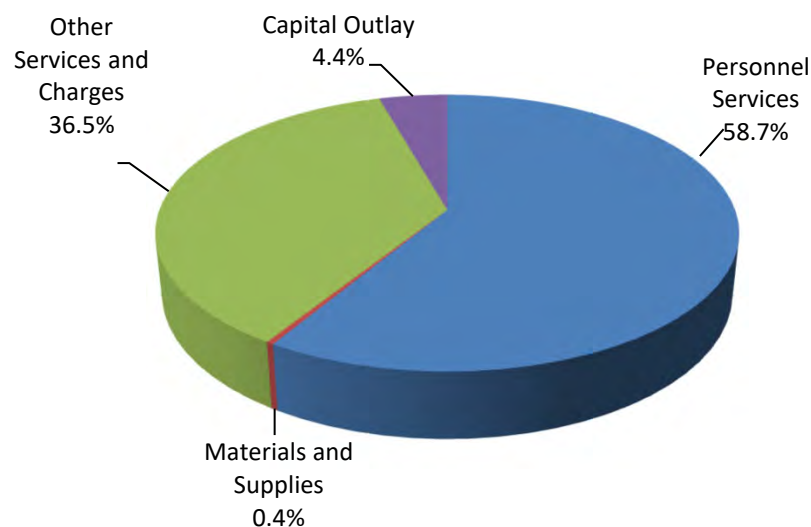
Administrative Services

Staffing and Financial Summary

	2021 Authorized	2022 Authorized	2033 Authorized	2024 Authorized
Finance	7.5	8.5	9.5	9.5
Communications and Engagement	2	2	2	2
Administrative Services	4	4	5	5
Human Resources	4	5	5	5
Procurement	2	2	2	2
Information Technology	6	7	8	8
	25.5	28.5	31.5	31.5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$2,474,034	\$2,894,587	\$2,807,231	\$3,220,794
Materials and Supplies	\$19,232	\$23,075	\$18,655	\$19,650
Other Services and Charges	\$1,554,821	\$2,114,317	\$1,977,167	\$2,005,103
Capital Outlay	\$263,716	\$672,345	\$574,998	\$243,100
	\$4,259,743	\$5,704,324	\$5,378,051	\$5,488,647

Total 2024 Budget by Object

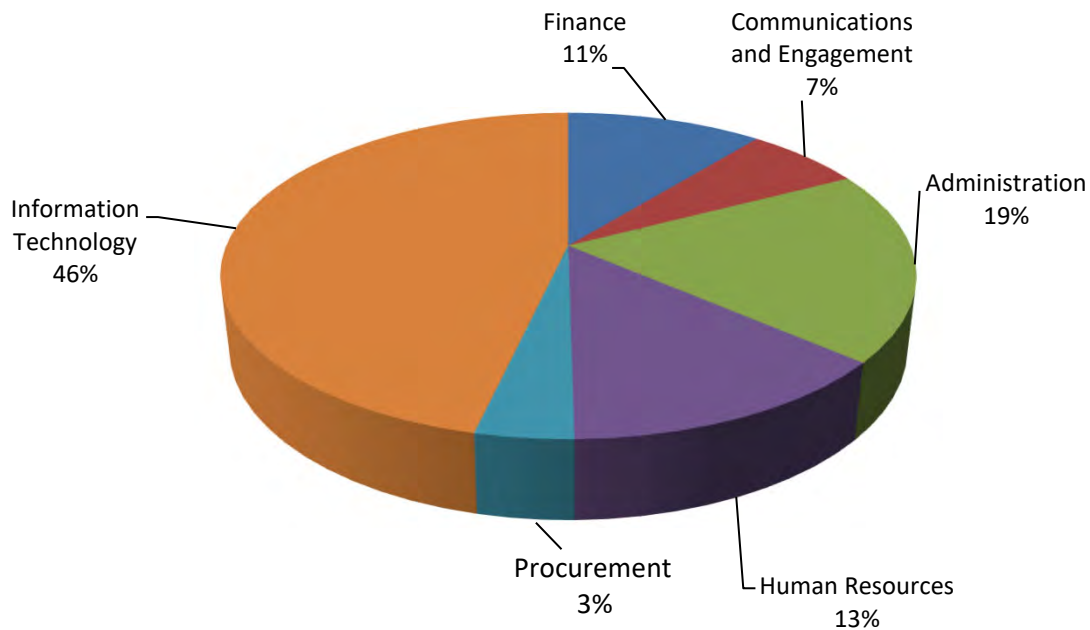


Administrative Services

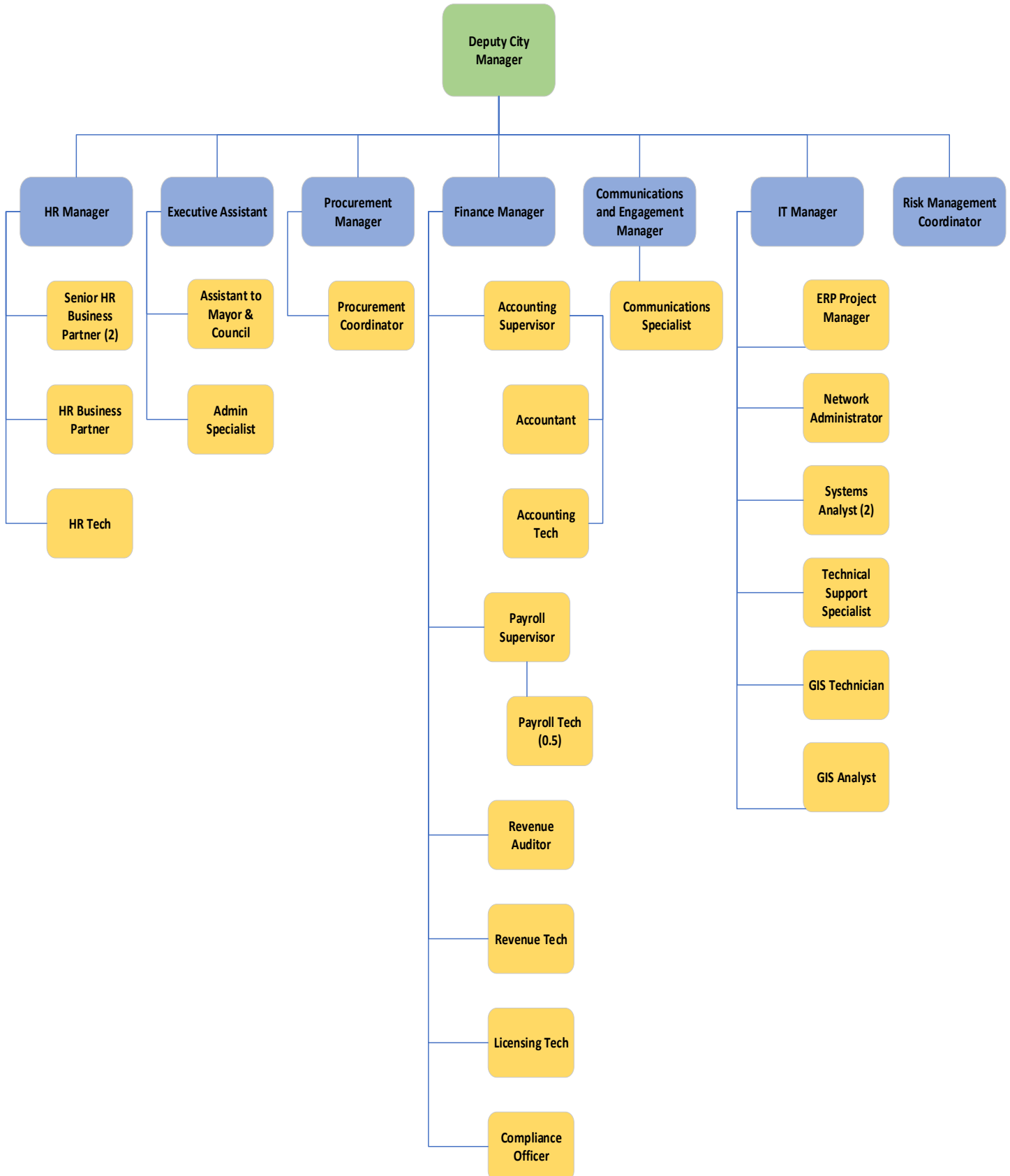
Total Budget by Program

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Finance	\$352,742	\$527,951	\$471,148	\$596,498
Communications and Engagement	\$237,593	\$365,468	\$339,629	\$355,945
Administration	\$795,318	\$883,864	\$885,056	\$1,042,275
Human Resources	\$709,201	\$820,237	\$758,381	\$736,539
Procurement	\$183,642	\$206,208	\$188,001	\$211,759
Information Technology	\$2,033,309	\$2,900,596	\$2,735,836	\$2,545,631
	\$4,311,805	\$5,704,324	\$5,378,051	\$5,488,647

Total 2024 Budget by Program



Administrative Services



Administrative Services

Performance Measures

Met or Exceeded Target

>10% Worse than Target

<10% Worse than Target

2035 Vision & SMART Goals	Objective	Measurement	Direction	2020 Actual	2021 Actual	2022 Actual	2023 Estimated	2024 Target
1	Provide a consistent level of service to the community.	Network uptime annual percentage (1).	↑	99.0%	98.8%	92.8%	98%	99%
4	Protect the City's critical cyber assets.	Security/cyber test pass rate annual percentage (2).	↑	93.8%	95.4%	96%	95.6%	98%
1	Responsibly manage the City's finances.	Unqualified audit opinion.	Yes	Yes	Yes	Yes	Yes	Yes
1	Reduce staff time dedicated to paying bills by going electronic.	Vendor payments - electronic vs check.	↑	92%	93%	94%	80%	90%
6	Reduce the paper that the City consumes.	Taxpayer receipts - electronic vs check.	↑	25%	27%	38%	46%	60%
1	Responsibly manage taxpayer funds.	Taxpayer audits.	↑	15	10	30	57	40
1	Responsibly manage the City's finances.	Percentage of successful P-card audits.	↑	99%	99%	100%	100%	100%
1	Responsibly manage the City's finances.	# of employees trained on purchasing processes.	↑	200	65	75	150	200
1	Maintain a high level of workplace safety.	Employee Safety Committee initiatives (of 10 possible programs) (3).	↑	7	6	6	10	12
1	Maintain a high level of workplace safety.	Score of 100 or higher on property/casualty audit.	↑	Yes	Yes	Yes	Yes	Yes
1	Provide a consistent level of service to the community.	Time to fill positions (days).	↓	86 days	89 days	80 days	77	80
1	Retain employees.	Turnover rate.	↓	13.10%	9.70%	16%	11%	15%
7	Communicate and engage with the Wheat Ridge community.	Growth in social media audience (4).	↑	10%	40%	40%	70%	25%
1	Increase the transparency of WRPD activities.	Produce WRPD annual report (5).	Yes	Yes	Yes	N/A	N/A	N/A
<p>1. IT uses the Solarwinds system to monitor uptime. After the ransomware attack in August 2022, Solarwinds was the last to recover in July 2023. We lost all our archival data and are starting from scratch with new data. This is a best guess that assumes 7 days of downtime, although we are confident we did not have more than that.</p> <p>2. KnowBe4 Phishing tests were only operational starting in March, so these numbers reflect 5 months. Industry average for the same period is 73.7.</p> <p>3. Safety Committee Initiatives: Safety Soiree, WC Work Flow, Incident Repsonse Work Flow, Bleed Stop Trianing, NEW FA/AED, Near Miss Program, GOAL Program, Digital Security & Donuts, Facility Walk Thrus, and Active Shooter Training.</p> <p>4. LinkedIn growth jumped by 68% in 2023.</p> <p>5. The WRPD Annual Report is now completed by the Police Department's PIO.</p>								

Direction Key:

↑ : Higher is better

↓ : Lower is better

Yes : Yes is good

N/A : Measurement is neutral

Administrative Services

01-111

Core Business

- Perform complex administrative and supervisory work in managing, planning, coordinating, and directing operations of the department including office support and support of the divisions of Finance, Human Resources, Purchasing and Contracting, Information Technology, and Public Information
- Perform all duties related to budget preparation and administration
- Organize and direct the City's risk management program
- Coordinate City Council meeting agendas and packets
- Provide internal support for general City operations to include mail, supplies, and phones

2023 Strategic Accomplishments

- Successfully restored all systems following the cyber attack resulting in the integration of modern tools and a stronger security position
- Planned and tracked Council's ARPA funding recommendations
- Completed the ERP selection process and launched the implementation
- Implemented Council's special licensing programs related to massage, tobacco retailing, short-term rentals and hotels
- Hired the City's first Risk Management Coordinator and streamlined and improved the risk management program
- Recruited and trained new administrative professionals to meet the City's needs
- Received GFOA Distinguished Budget Award for the 2023 Annual Budget

2024 Strategic Priorities

- Implement new Enterprise Resource Planning (ERP) systems, driving efficiency and streamlining the customer experience
- Support Council's priorities to educate and inform the community, and improve licensing and permitting processes
- Work towards website accessibility standards
- Continue to improve boards and commissions processes
- Support enhanced cyber security initiatives
- Leverage new employees to provide additional support to the offices of the City Manager, City Clerk and Administrative Services

Administrative Services

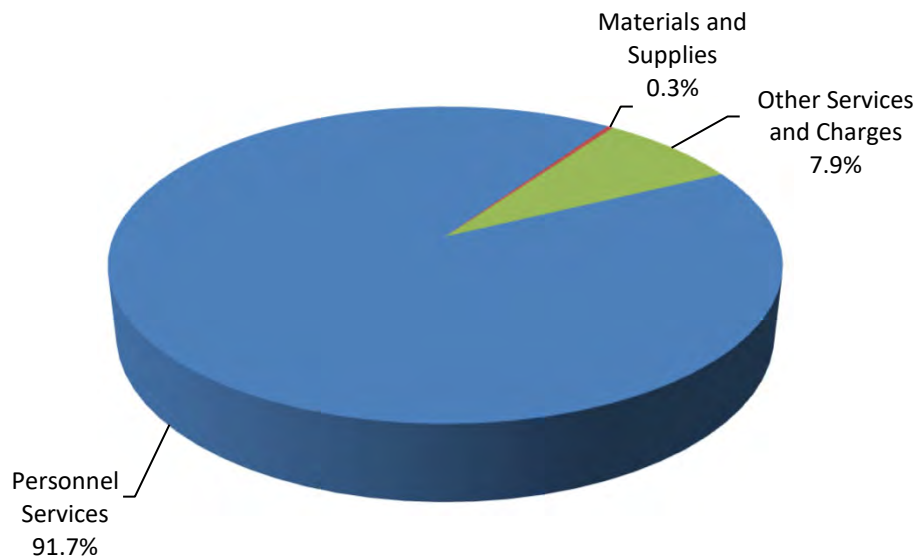
Staffing and Financial Summary

01-111

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Deputy City Manager	0	0	1	1
Administrative Services Director	1	1	0	0
Executive Assistant	1	1	1	1
Risk Management Coordinator	0	0	1	1
Administrative Asst - Mayor and Council	1	1	1	1
Administrative Specialist	1	1	1	1
	4	4	5	5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$342,925	\$512,467	\$457,773	\$547,173
Materials and Supplies	\$2,031	\$2,200	\$2,000	\$2,000
Other Services and Charges	\$7,786	\$13,284	\$11,375	\$47,325
	\$352,742	\$527,951	\$471,148	\$596,498

Total 2024 Budget by Object



Administrative Services Finance 01-103

Core Business

- Process revenue from all sources
- Manage accounts payable and vendor relationships
- Process bi-weekly payroll and maintain open channels of communication with Human Resources and key departmental personnel
- Administer business licensing and special licensing programs
- Proliferate information to residents and taxpayers to facilitate form completion, information resources and compliance methods and remedies
- Maintain the general ledger, payroll, fixed asset, cash receipting and tax revenue systems in ADG
- Prepare annual audit work papers and liaise with external auditors to produce the annual Financial Statements
- Implement, monitor and enforce internal controls
- Prepare accurate and timely monthly financial statements and reports
- Provide strategic financial analysis to the Executive Management Team
- Verify and remedy tax compliance through tax revenue audits
- Enforce delinquent taxes and licenses laws and requirements
- Manage, reconcile and safeguard cash
- Provide ACTION-based customer service to all City personnel and the community

2023 Strategic Accomplishments

- Received an unqualified audit opinion from CliftonLarsonAllen for 2022
- Onboarded an accounting supervisor and a revenue technician
- Continued to improve the ratio of electronic payments and receipts compared to manual methods
- Processed nearly 5,000 business license renewals and issued nearly 1,000 new business licenses and accounts of which over 400 came from SUTS

2024 Strategic Priorities

- Adopt and implement new business licensing code
- Implement new ERP Finance module
- Increase sales and use tax audits and related audit recovery revenue
- Obtain an unqualified opinion on the 2023 financial audit
- Develop tools to monitor City and URA capital projects and to facilitate collaboration with other departments
- Reduce the administrative burden of short-term rental licensing by developing compliance and enforcement processes and procedures
- Provide best in class ACTION-based customer service

Finance

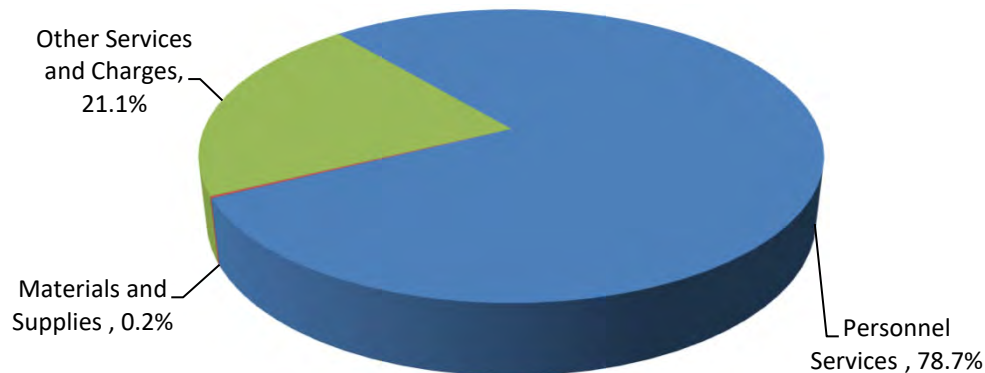
Staffing and Financial Summary

01-103

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Finance Manager	1	1	1	1
Accountant	1	1	1	1
Accounting Technician	1	1	1	1
Payroll Supervisor	1	1	1	1
Payroll Technician	0.5	0.5	0.5	0.5
Revenue Auditor	1	1	1	1
Revenue Technician	1	1	1	1
Licensing Technician	1	1	1	1
Compliance Officer	0	0	1	1
Accounting Supervisor	0	1	1	1
	7.5	8.5	9.5	9.5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$647,137	\$618,812	\$623,363	\$820,394
Materials and Supplies	\$1,675	\$5,175	\$3,800	\$2,150
Other Services and Charges	\$146,506	\$259,877	\$257,893	\$219,731
Capital Outlay	\$0	\$0	\$0	\$0
	\$795,318	\$883,864	\$885,056	\$1,042,275

Total 2024 Budget by Object



Administrative Services Human Resources

01-112

Core Business

- Provide human resources guidance to the organization
- Oversee talent management, employee relations, job classification and total rewards, HRIS systems, and organizational compliance
- Guide personnel policy development, administration, and interpretation
- Deliver performance management tools, training and development, employee benefits and employee engagement programs aligned with City values
- Oversee two of three retirement plans, health, wellness, safety, educational and recognition programs, employee assistance programs, worker's compensation, and unemployment
- Serve as a strategic partner in organizational development planning, leadership and cultural development, workforce and succession planning, training, performance and change management

2023 Strategic Accomplishments

- Secured new benefits consultant (CEBT) and added more health care choices for employees
- Hired 35 standard full-time and 90 variable-hour employees
- Updated Policies: Leaves, Drug and Alcohol; Employee Referral, Multi-Lingual Incentive, Alternative Duty
- Conducted ERP team evaluations
- Conducted full market and compensation analysis, and city-wide pension contribution analysis. Confirmed City's compensation strategy is on target considering performance and tenure-wide
- Developed and delivered a paid family leave program replacing Colorado's mandated program

2024 Strategic Priorities

- Create a more productive and engaged workforce by implementing talent management, training and engagement tools City-wide
- Participate in IT project governance
- Reinforce Supervisor accountability and efficiency through process standardization and training
- Support diversity, equity, inclusion, and anti-racism efforts
- Support ERP and HRIS implementation
- Guide a wide evaluation of organizational philosophies around leaves, compensation and employee total rewards

Human Resources

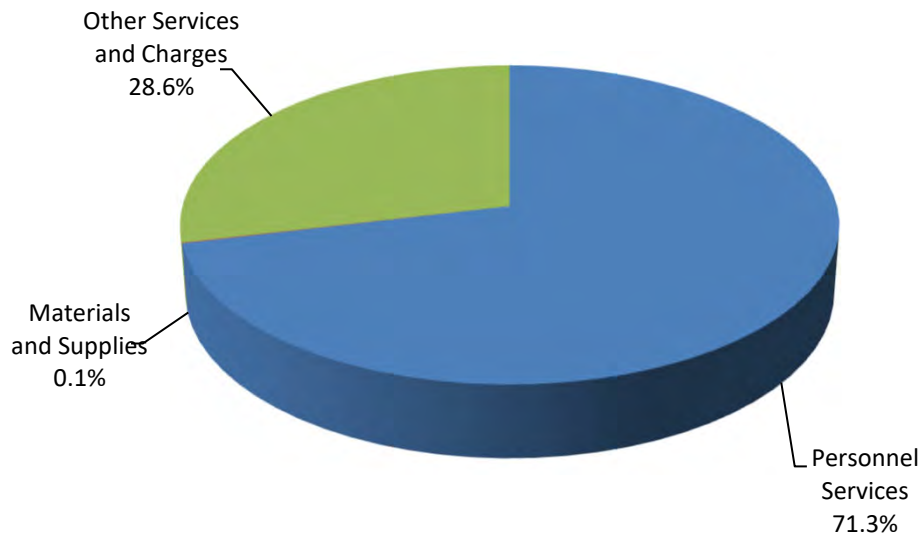
Staffing and Financial Summary

01-112

	2021	2022	2023	2024
	Authorized	Authorized	Authorized	Authorized
Human Resources Manager	1	1	1	1
SR Human Resources Business Partner	2	2	2	2
Human Resources Business Partner	1	1	1	1
Human Resources Technician	0	1	1	1
	4	5	5	5

	2022	2023	2023	2024
	Actual	Adjusted	Estimated	Adopted
Personnel Services	\$515,338	\$530,726	\$530,245	\$525,099
Materials and Supplies	\$1,407	\$500	\$500	\$500
Other Services and Charges	\$192,455	\$289,011	\$227,636	\$210,940
Capital Outlay	\$0	\$0	\$0	\$0
	\$709,201	\$820,237	\$758,381	\$736,539

Total 2024 Budget by Object



Administrative Services Communications and Engagement 01-113

Core Business

- Promote the City and encourage community engagement through electronic, written, and verbal communications
- Create content that tells the City's story and engages residents and stakeholders to get involved with their local government
- Serve as the liaison between the city and the news media
- Coordinate the release of information to the public and respond to inquiries
- Manage, monitor, and foster social media engagement for the City
- Create and distribute community outreach newsletters including Mayor's Matters and Connections
- Plan, coordinate, and promote City programs, recognition, and events
- Manage Channel 8, media partnerships, contractors, and vendors
- Monitor City branding and provide styling, logo, and image use guidance
- Oversee website content updates, graphics, and train website administrators
- Support and advise the mayor, elected officials, city manager and directors on public affairs, media interaction, and crisis communications

2023 Strategic Accomplishments

- Launched a new City website with a subpage for the Police Department.
- Launched a new playback system for Channel 8 that includes high-definition channel and streaming on Roku and Amazon Fire
- Launched the Mayor's Monthly Vlog series
- Fostered a partnership with Jefferson Center for Mental Health to increase access to their services within the City of Wheat Ridge
- Worked collaboratively with news media to generate positive media coverage for strategic City initiatives
- Ran a successful information campaign regarding the sales tax extension ballot initiative
- Grew LinkedIn following by 66.7%
- Released the second video in the Wonders of Wheat Ridge series

2024 Strategic Priorities

- Support council priorities, including demystifying government through the Wonders of Wheat Ridge video series
- Complete website accessibility improvements in accordance with HB21-1110
- Make Connections available via email and accessible web features

Communications and Engagement

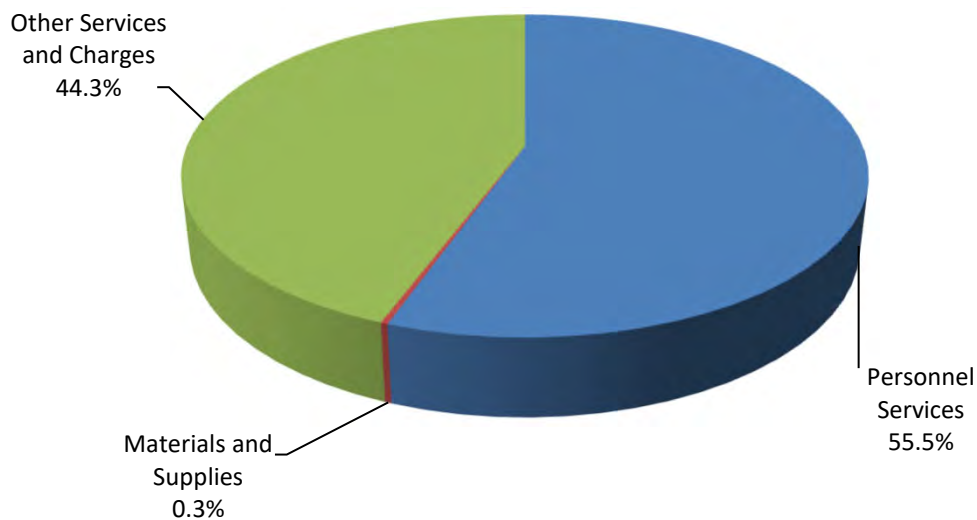
Staffing and Financial Summary

01-113

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
PIO/Communications Manager	1	0	0	0
Communications and Engagement Manage	0	1	1	1
Digital Communications Specialist	1	0	0	0
Communications Specialist	0	1	1	1
	2	2	2	2

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$139,972	\$183,471	\$188,302	\$197,394
Materials and Supplies	\$13	\$1,000	\$800	\$1,000
Other Services and Charges	\$97,607	\$180,997	\$150,527	\$157,551
Capital Outlay	\$0	\$0	\$0	\$0
	\$237,593	\$365,468	\$339,629	\$355,945

Total 2024 Budget by Object



Administrative Services Procurement

01-116

Core Business

- Manage procurement transactions: supplier sourcing, contracts, purchase order content, purchasing card program, and surplus disposal
- Determine the appropriate procurement method for the purchase of goods, professional services, and construction services
- Work with City departments to ensure successful solicitation processes, including developing technical bid specifications or scopes of work for bid and proposal requests, scheduling, interviews, negotiations, cost analysis, and delivery
- Comply with purchasing and competitive bid proposal guidelines, payment methods and signature approval levels and assist departments in attaining compliance
- Foster effective relationships with internal and external customers to facilitate sound business transactions and enhance future acquisitions
- Oversee renewal of on-call and other multi-year service agreements
- Assure accurate reporting of open POs for annual carry-over approval
- Uphold the National Institute of Governmental Procurement (NIGP) code of ethics

2023 Strategic Accomplishments

- Facilitated formal solicitation for the City's new Enterprise Resource Planning (ERP)
- Facilitated the sourcing of additional software to round out the ERP software suite
- Conducted monthly, consistent, manageable P-Card audits achieving 100% compliance
- Successfully onboarded new Procurement Coordinator
- Implemented Contract Management Software as well as the DocuSign Signature solution
- Migrated from Commerce Bank to JP Morgan for P-Card processing resulting in a greater rebate for the City
- Updated and delivered Procurement Training Citywide
- Began implementing ADA Accessibility practices throughout the Procurement and Contracting Process

2024 Strategic Priorities

- Successfully administer the ERP agreement and other strategic priorities
- Train Project Managers to use Contract Management Software
- Complete Contract Modernization project
- Complete the ADA transition project

Procurement

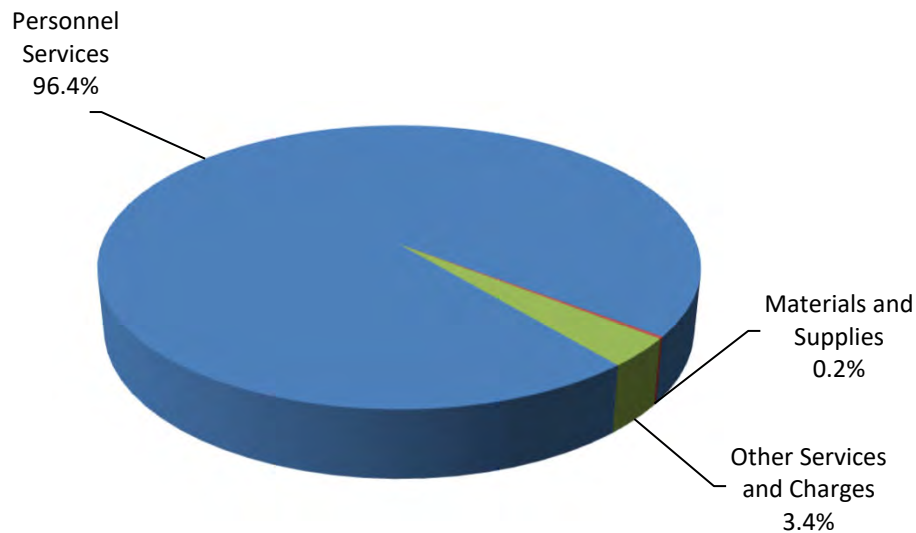
Staffing and Financial Summary

01-116

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Procurement Manager	0	1	1	1
Purchasing and Contracting Agent	1	0	0	0
Procurement Coordinator	0	1	1	1
Buyer II	1	0	0	0
	2	2	2	2

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$177,152	\$196,568	\$183,569	\$204,160
Materials and Supplies	\$43	\$700	\$55	\$500
Other Services and Charges	\$6,447	\$8,940	\$4,377	\$7,099
Capital Outlay	\$0	\$0	\$0	\$0
	\$183,642	\$206,208	\$188,001	\$211,759

Total 2024 Budget by Object



Administrative Services Information Technology 01-117

Core Business

- Responsible for information technology to support the City's Strategic Plan
- Procure, install, and maintain the City's computers and network
- Select and test software for the City's computers
- Maintain an inventory of computers and software
- Negotiate technology contracts and service level agreements with providers
- Assist departments with special technology projects
- Provide backup for server and telephone systems
- Ensure confidentiality, integrity, and availability of City technology

2023 Strategic Accomplishments

- Completed recovery from the 2022 Black Cat ransomware attack
- Kicked off the ERP implementation
- Improved cybersecurity preparedness
- Rebuilt the Community Development "Projects and Properties" map
- Deployed new hardware for vehicles, PD Investigation, PFOS, Rec Center, Anderson Center, and Public Works
- Purchased and installed new redundant firewalls
- Upgraded the City's GIS and VueWorks systems
- Implemented UtiliSync for Wheat Ridge Locates
- Installed a new recording system in the WRPD interview rooms
- Partnered with a Managed Service Desk Provider (ProVelocity) to help solve basic customer problems
- Enhanced auditing and management of the City's monthly phone bills by using a new lower-cost provider with better customer service

2024 Strategic Priorities

- Replace the legacy phone system
- Set up an eCitation system for Wheat Ridge Police Department
- Improve automatic patching of operating systems and third-party software
- Upgrade Council Chambers video feed to be fully HD
- Implement a new Enterprise Resource Planning solution
- Redesign wifi networks

Information Technology

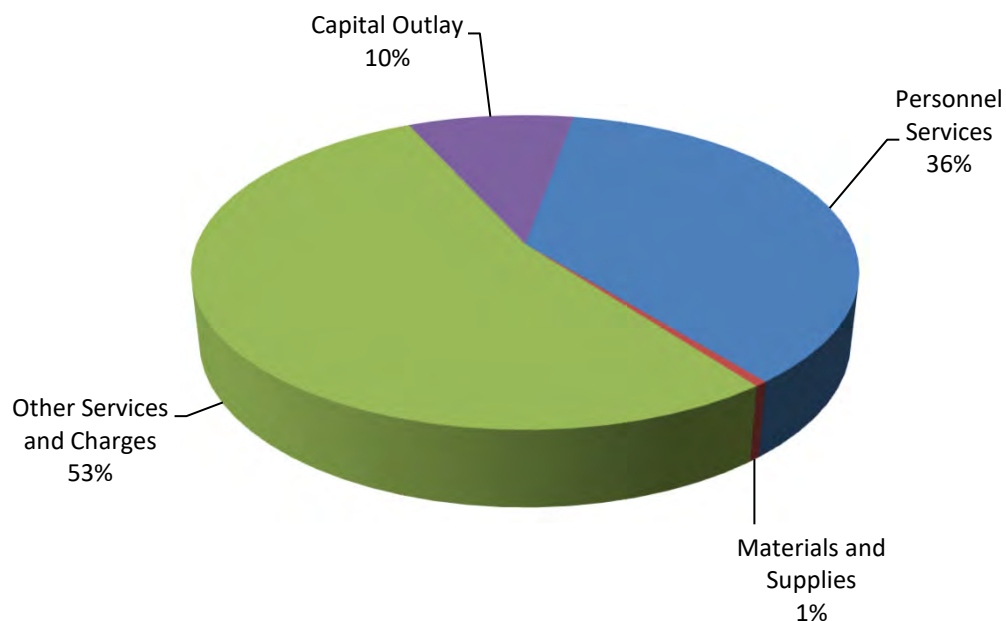
Staffing and Financial Summary

01-117

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
IT Manager	1	1	1	1
Network Administrator	1	1	1	1
Sr. IT Support Technician	2	2	0	0
Systems Analyst	0	0	2	2
GIS Analyst	1	1	1	1
IT Support Technician	1	1	0	0
Technical Support Specialist	0	0	1	1
GIS Technician	0	1	1	1
IT Project Manager	0	0	1	1
	6	7	8	8

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$651,509	\$852,543	\$823,979	\$926,574
Materials and Supplies	\$14,063	\$13,500	\$11,500	\$13,500
Other Services and Charges	\$1,104,021	\$1,362,208	\$1,325,359	\$1,362,457
Capital Outlay	\$263,716	\$672,345	\$574,998	\$243,100
	\$2,033,309	\$2,900,596	\$2,735,836	\$2,545,631

Total 2024 Budget by Object



Community Development

About Community Development

The Community Development Department guides the physical development of the City with the goal of creating safe, attractive neighborhoods and strong commercial and mixed-use corridors. Our work is done in partnership with residents and the business community. It includes current planning and zoning services, long range planning, neighborhood engagement, building permits and inspections, and engineering services.



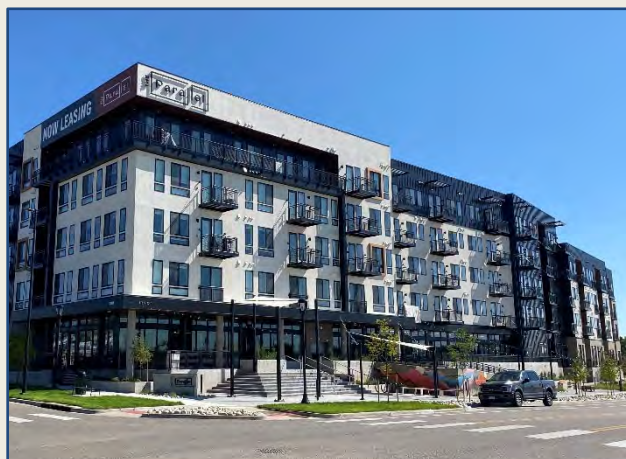
Open House
38th Avenue West End Improvements

2024 Budget Priorities

- Manage review and approval of key development sites including Clear Creek Crossing and near I-70 and Kipling
- Design and facilitate extensive public engagement to update the City's Comprehensive Plan
- Facilitate adoption of updated International Building Codes
- Implement priority recommendations from the 44th Avenue Subarea Plan, Lutheran Master Plan, and Affordable Housing Strategy
- Expand the public's web-based access to permitting, plan review and inspections
- Complete inspections for major developments, including the new Lutheran Hospital



Lauren Mikulak
Community Development Director



The Parallel Apartments
at Wheat Ridge · Ward Station

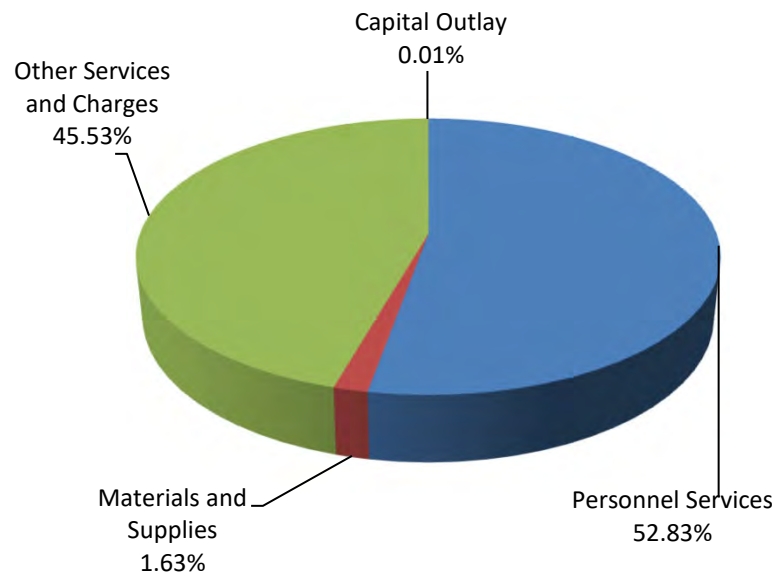
Community Development

Staffing and Financial Summary

	2021	2022	2023	2024
	Authorized	Authorized	Authorized	Authorized
Administration	2	2	2	2
Planning	7.75	7.75	7.75	7.75
Building	Contracted	Contracted	Contracted	Contracted
Engineering	8	8	8	6
	17.75	17.75	17.75	15.75

	2022	2023	2023	2024
	Actual	Adjusted	Estimated	Adopted
Personnel Services	\$1,886,456	\$2,092,776	\$2,001,405	\$1,797,869
Materials and Supplies	\$21,824	\$37,395	\$27,920	\$55,325
Other Services and Charges	\$2,530,270	\$1,871,444	\$1,851,325	\$1,549,400
Capital Outlay	\$13,979	\$4,158	\$3,233	\$500
	\$4,452,529	\$4,005,773	\$3,883,883	\$3,403,094

Total 2024 Budget by Object

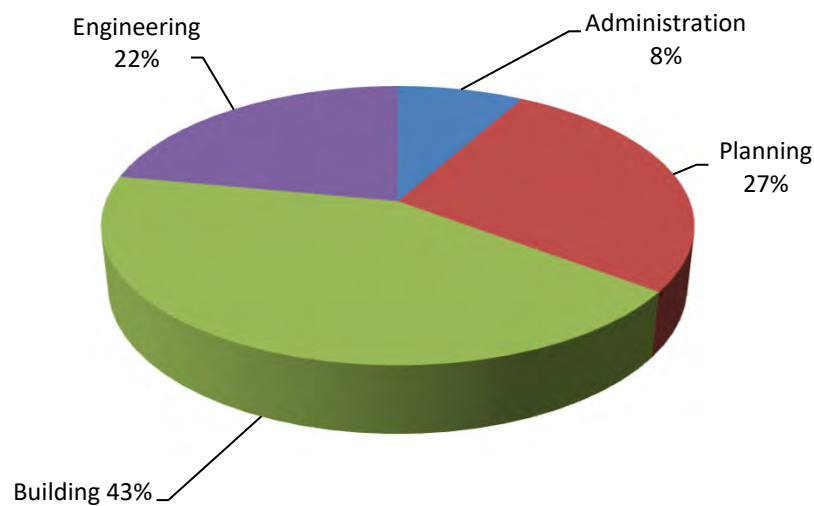


Community Development

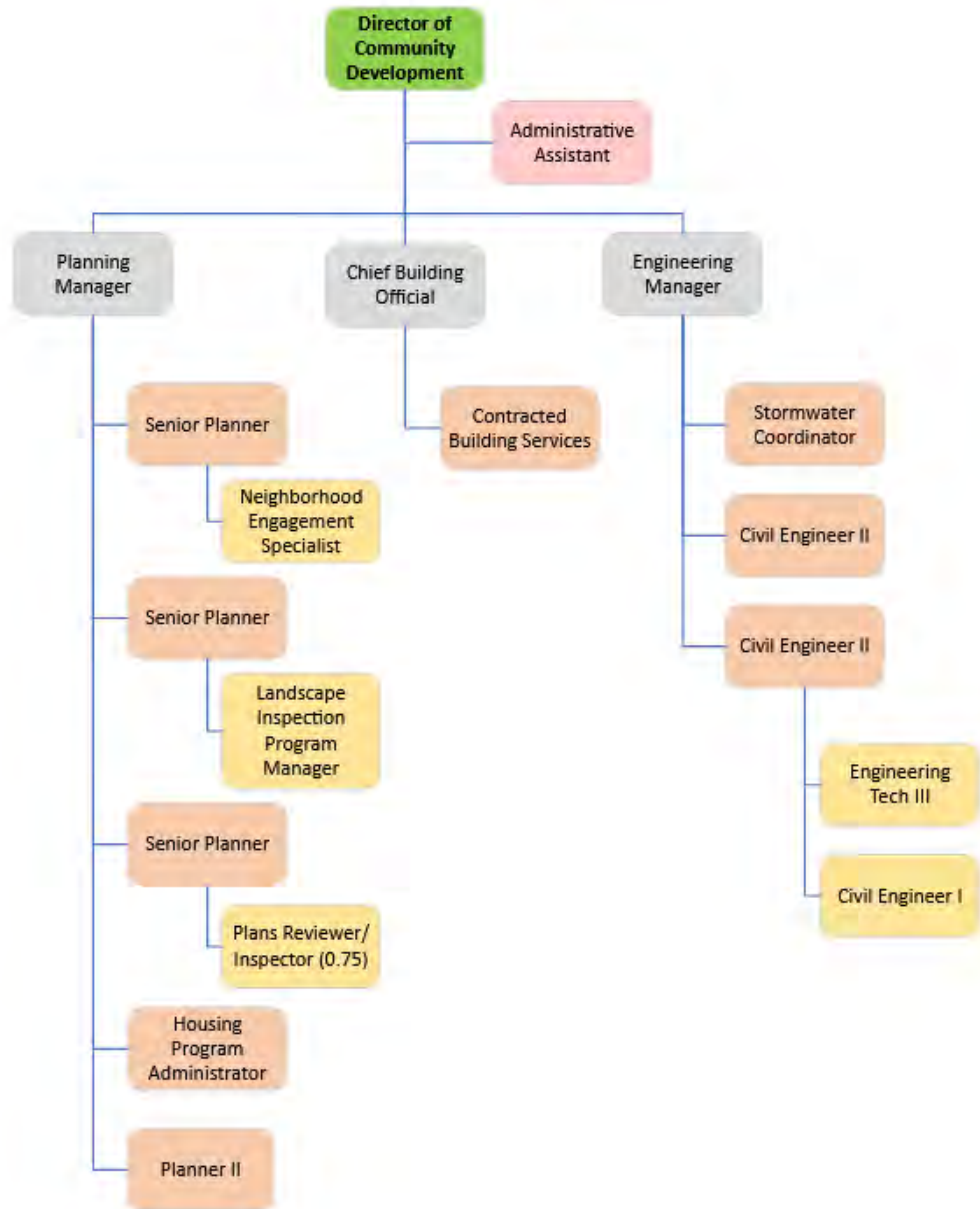
Total Budget by Program

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Authorized
Administration	\$282,962	\$298,852	\$298,327	\$277,409
Planning	\$1,035,624	\$1,408,610	\$1,319,600	\$922,152
Building	\$2,223,992	\$1,293,850	\$1,292,800	\$1,454,500
Engineering	\$909,951	\$1,004,461	\$973,156	\$749,033
	\$4,452,529	\$4,005,773	\$3,883,883	\$3,403,094

Total 2024 Budget by Object



COMMUNITY DEVELOPMENT



Community Development

Performance Measures

Met or Exceeded Target

>10% Worse than Target

<10% Worse than Target

2035 Vision & SMART Goals	Objectives	Measurement	Direction	2020 Actual	2021 Actual	2022 Actual	2023 Estimated	2024 Target
3 & 4	Provide excellent service to interested developers.	Number of pre-application meetings held.	N/A	51	58	48	45	45
3 & 4	Provide excellent service to interested developers.	Number of active land use cases (1).	N/A	70	83	65	60	60
3 & 4	Provide excellent service to interested developers.	Average turnaround times for land use case referral comment letters (in days) (2).	↓	24.85	23.4	35	28	26
3 & 4	Create stakeholder engagement opportunities.	What's Up Wheat Ridge, total registered users.	↑	Did not exist	1,976	2,570	2,911	3,300
3 & 4	Provide excellent service to interested developers.	Number of permits issued (3).	N/A	1,449	1,603	1,521	1,200	1,100
3 & 4	Provide excellent service to interested developers.	Number of inspections completed (3).	N/A	12,051	12,051	14,221	18,000	15,000
3 & 4	Attract developers to build in Wheat Ridge.	Valuation of all permits (3).	N/A	\$148.9M	\$253.6M	\$522.4M	\$180M	\$200M
3 & 4	Improve Wheat Ridge roads.	Linear feet of roadway designed/constructed.	↑	5,835	14,073	8,233	10,117	11,359
3 & 4	Reduce the threat of flood.	Linear feet of storm sewer designed/constructed.	↑	8,533	21,843	5,496	8,137	8,464
3 & 4	Improve biking accessibility & safety in Wheat Ridge.	Linear feet of bike lane designed/constructed.	↑	0	9,460	650	9,273	16,458
3 & 4	Create an equitable transportation system.	Number of ADA ramps constructed.	↑	30	40	34	40	65
3 & 4	Provide excellent service to interested developers.	Number of civil engineering plans/studies reviewed.	N/A	410	444	441	458	460

1. The volume of land use cases hit an all-time high in 2018 and has diminished since then; volumes are stabilizing at a more normal average of 60-75 active cases per year.

2. Turnaround time for review comments exceeded department expectations in 2022 because of staffing changes and complexity of development applications. Staff training and resource management should help to return reviews to an average of 3.5 weeks.

3. The construction of the new Lutheran hospital has increased all Building Services activity, especially valuation and inspections. Completion of large townhome projects will reduce overall permit volume in future.

Direction Key:



: Higher is better



: Lower is better

Yes : Yes is good

N/A : Measurement is neutral

Community Development Administration

01-120

Core Business

- Provide leadership for long-range planning, development review, engineering, transportation planning/design, and building permitting functions
- Manage administrative activities pertaining to budget, records retention, purchasing, public noticing and meeting minutes for four City Council appointed resident boards and commissions
- Direct preparation of special plans and studies
- Represent the City in public outreach efforts and regional real estate and professional events and forums
- Collaborate and coordinate with other departments, outside agencies, adjacent municipalities, and regional and state agencies
- Provide staff support to City Manager and City Council

2023 Strategic Accomplishments

- Oversaw consultant selection to update the City's Comprehensive Plan
- Managed the contractual building permit/inspection functions of the City
- Provided leadership in identifying priority projects for the I-70/Kipling URA Bond
- Provided strategic guidance for the 38th West End Improvements from consultant selection through alternatives analysis
- Provided direction to update zoning code provisions
- Created, recruited, and onboarded the City's first Housing Program Administrator
- Provided strategic guidance for realigning staff resources to support the CIP

2024 Strategic Priorities

- Provide strategic guidance in adopting the 2024 International Building Codes
- Provide leadership in updating the City's Comprehensive Plan and coordinating planning efforts across other departments
- Provide leadership in implementing priority recommendations from the 44th Avenue Corridor Plan and Affordable Housing Strategy
- Facilitate revitalization of and reinvestment along the City's primary corridors through cross-departmental collaboration on development review
- Provide leadership in identifying opportunities to improve operations and document procedures in all divisions

Administration

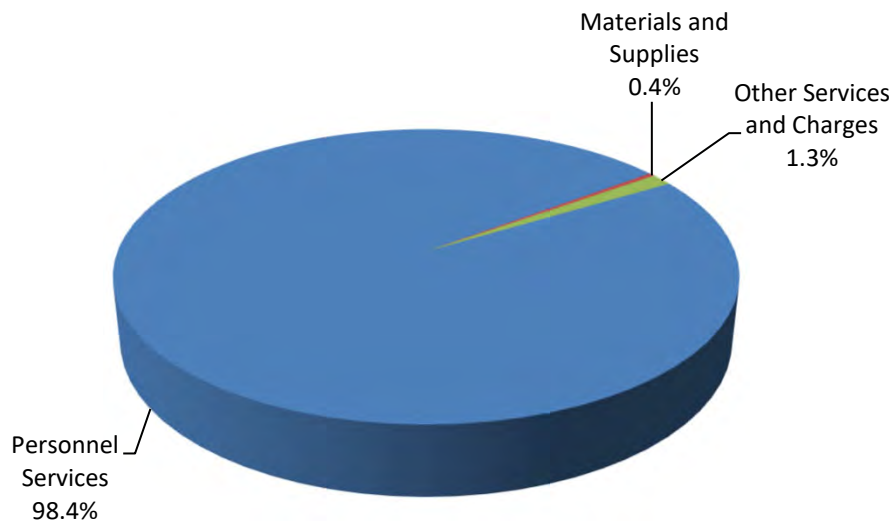
Staffing and Financial Summary

01-120

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Community Development Director	1	1	1	1
Administrative Assistant	1	1	1	1
	2	2	2	2

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$279,559	\$292,002	\$292,127	\$272,859
Materials and Supplies	\$912	\$1,000	\$1,000	\$1,000
Other Services and Charges	\$2,051	\$5,850	\$5,200	\$3,550
Capital Outlay	\$440	\$0	\$0	\$0
	\$282,962	\$298,852	\$298,327	\$277,409

Total 2024 Budget by Object



Community Development Planning 01-121

Core Business

- Review, analyze, process and present various development and zoning applications such as private property rezoning requests, subdivisions, site plans, and variances
- Review and approve building permits for compliance with zoning regulations
- Serve as staff liaison to City Council, Planning Commission, Board of Adjustment, and the Wheat Ridge Housing Authority
- Support public engagement efforts for a variety of planning efforts
- Manage the landscape inspection program and support waterwise retrofits
- Provide direct assistance to residents, businesses, developers and other departments and agencies in all aspects of land use and development
- Develop zoning code amendments, subarea plans and comprehensive plan updates in response to City Council's policy direction
- Implement recommendations of the City's adopted plans

2023 Strategic Accomplishments

- Managed the completion and adoption of the Affordable Housing Strategy & Action Plan and 44th Avenue Subarea Plan
- Completed engagement of all neighborhoods in the City for the Let's Talk Resident Engagement Program
- Designed and launched an online map with project and property information
- Oversaw various amendments to the Code of Laws including items related to affordable housing, subdivision, mixed use codes, daycares, and EV parking
- Supported implementation of the extended stay lodging licensing program
- Continued processing development applications and reviewing building permits throughout the City including key redevelopment sites at Clear Creek Crossing and 44th and Kipling
- Supported public engagement efforts for CIP and URA bond projects, including 38th Avenue West End Improvements and 32nd and Youngfield designs

2024 Strategic Priorities

- Kick off community-wide effort to update the City's 2009 Comprehensive Plan
- Implement recommendations from the 44th Avenue Subarea Plan, Lutheran Master Plan, and Affordable Housing Strategy
- Support public engagement efforts for CIP projects
- Continue processing development applications in and around Clear Creek Crossing, the Wheat Ridge · Ward Station Area, 44th and Kipling, and other infill sites throughout the City

Planning

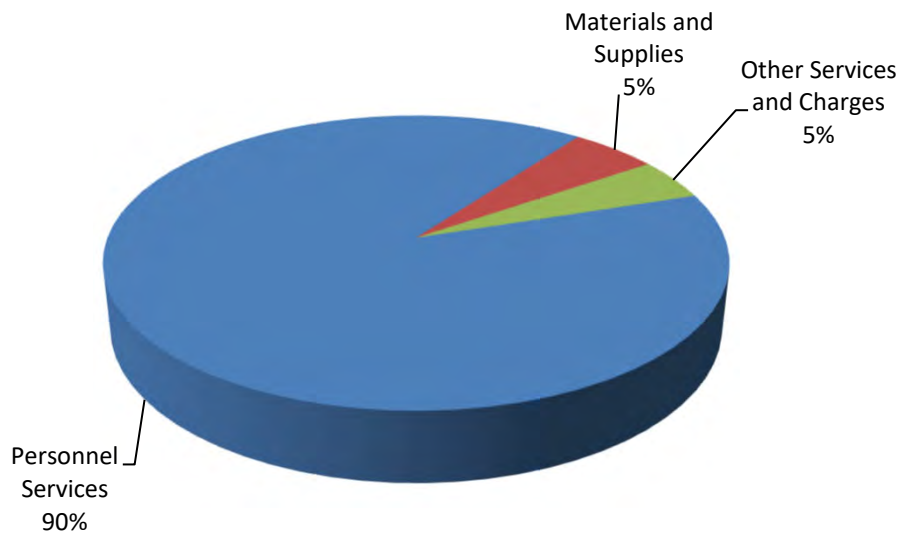
Staffing and Financial Summary

01-121

	2021	2022	2023	2024
	Authorized	Authorized	Authorized	Authorized
Planning Manager	1	1	1	1
Senior Planner	2	2	3	3
Senior Neighborhood Planner	1	1	0	0
Planner II	0	0	1	1
Planner I	1	1	0	0
Neighborhood Engagement Specialist	1	1	1	1
Plan Reviewer/Inspector	1	1	0.75	0.75
Landscape Inspection Program Manager	0.75	0.75	1	1
	7.75	7.75	7.75	7.75

	2022	2023	2023	2024
	Actual	Adjusted	Estimated	Adopted
Personnel Services	\$750,821	\$860,403	\$794,278	\$831,716
Materials and Supplies	\$16,775	\$29,020	\$22,620	\$48,475
Other Services and Charges	\$265,179	\$518,804	\$502,319	\$41,961
Capital Outlay	\$2,849	\$383	\$383	\$0
	\$1,035,624	\$1,408,610	\$1,319,600	\$922,152

Total 2024 Budget by Object



Community Development Building 01-122

Core Business

- License contractors and issue building permits for residential and commercial construction throughout the City
- Review plans and documents to ensure compliance with adopted codes and life safety
- Conduct construction field inspections for conformance with approved plans and codes
- Process and respond to property maintenance code-related complaints
- Respond to calls from emergency services as it relates to buildings damaged from a fire or vehicle impact
- Provide property-related information and consultation to current and proposed businesses related to alteration, expansion, and relocation throughout the City
- Assist in administering hotel and motel inspection program

2023 Strategic Accomplishments

- Continued business model to contract with Charles Abbott Associates for full-time building division services
- Used the building permit system's web-based services to provide real time status of building inspections scheduled and completed for contractors and homeowners
- Continued use of the on-line payment portal for building permits and contractor licenses
- Implemented phased permitting process for large projects allowing site and foundation work to proceed ahead of vertical construction
- Improved electronic plan review process to reduce plan review times
- Implemented process for issuing Temporary Certificates of Occupancy for commercial and multiunit projects
- Participated in ERP selection process providing input on permit process improvements
- Completed thousands of inspections on key development projects including the Lutheran Hospital, Parallel Apartments, Lifetime Fitness, and hundreds on commercial remodels and residential units

2024 Strategic Priorities

- Oversee the local adoption of the 2024 International Building Codes
- Improve fee payments to simplify the customer and contractor experience
- Implement new ERP to improve processes related to permit submittal, plan review, permit issuance, and customer portal
- Continue to review all policies, procedures and local code amendments for clarity and consistency and update as needed
- Continue permit preconstruction meetings for the builders, contractors, and homeowners

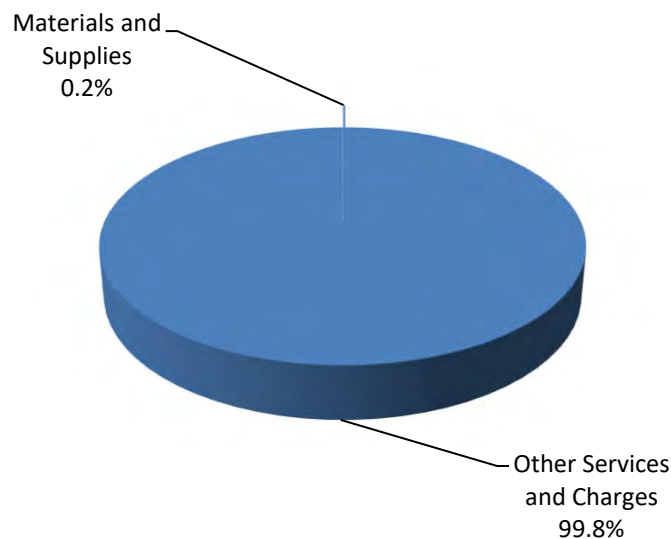
Building

Staffing and Financial Summary

01-122

	2021	2022	2023	2024
	Authorized	Authorized	Authorized	Authorized
Contracted Staffing	Contracted	Contracted	Contracted	Contracted
	Contracted	Contracted	Contracted	Contracted
	2022	2023	2023	2024
	Actual	Adjusted	Estimated	Adopted
Personnel Services	\$0	\$0	\$0	\$0
Materials and Supplies	\$1,171	\$2,625	\$1,700	\$2,250
Other Services and Charges	\$2,220,421	\$1,290,500	\$1,290,500	\$1,452,250
Capital Outlay	\$2,400	\$725	\$600	\$0
	\$2,223,992	\$1,293,850	\$1,292,800	\$1,454,500

Total 2024 Budget by Object



Engineering 01-123

Core Business

- Plan for and design the street, drainage, traffic, and other public improvement projects identified in the Capital Improvement Program (CIP)
- Review and approve proposed development-related documents such as: construction plans for street and site design, grading and drainage plans, final drainage reports, surveys and plats, legal agreements, easements, and other documents to assure compliance with City specifications and municipal code
- Respond to service requests relating to traffic engineering, civil engineering, surveying, stormwater, and ADA access from the general public and other community stakeholders
- Support all City departments on all matters requiring engineering, land surveying, and stormwater management expertise
- Manage and support floodplain mapping, regulations, other related issues, and process floodplain permits
- Manage Right-of-Way mapping & public infrastructure assets

2023 Strategic Accomplishments

- Managed the implementation of essential Ward Station Area infrastructure improvement projects, including restarting the pedestrian bridge, plazas, and trail environmental, design, and ROW acquisition
- Started the 38th West Planning Study to obtain community consensus on a preferred alternative to add facilities for bicycles and pedestrians while still accommodating vehicular traffic
- Obtained transportation funding totaling over \$8 million for two bike/ped projects including adding facilities to 35th Avenue between Wadsworth and Sheridan and completing an environmental assessment and design to add facilities to Tabor Street between Clear Creek and I-70
- Worked successfully with the Planning and Building divisions in the review of a continued record number of civil engineering documents, site plans, building permits, plat reviews, and inspections of infrastructure improvements for numerous redevelopment projects while effectively onboarding new staff. Developments include: Outlook Clear Creek Phase 2, Hampton Inn, The Ives, Hilltop Estates, the Ridge at Ward Station, and several smaller residential subdivisions and commercial projects

2024 Strategic Priorities

- Manage the implementation of I-70/Kipling URA bond infrastructure improvement projects including finalizing the design of Ward Station Area pedestrian bridge, plazas and trail projects and the Youngfield Aesthetic projects
- Manage the environmental, design, and ROW acquisition to add a shared-use path on the west side of Wadsworth between 32nd and 35th using grant funds
- Perform civil, site, and plat reviews needed for various Land Use Cases and building permits for the Clear Creek Crossing Subdivision pad sites, Foothills Housing Authority developments, Kipling and 44th redevelopment, American Motel redevelopment, Town Center V, Prospect Lake, Ward TOD areas, and various infill residential subdivisions with the goal of new staff being fully up to speed on core duties and cross training

Engineering

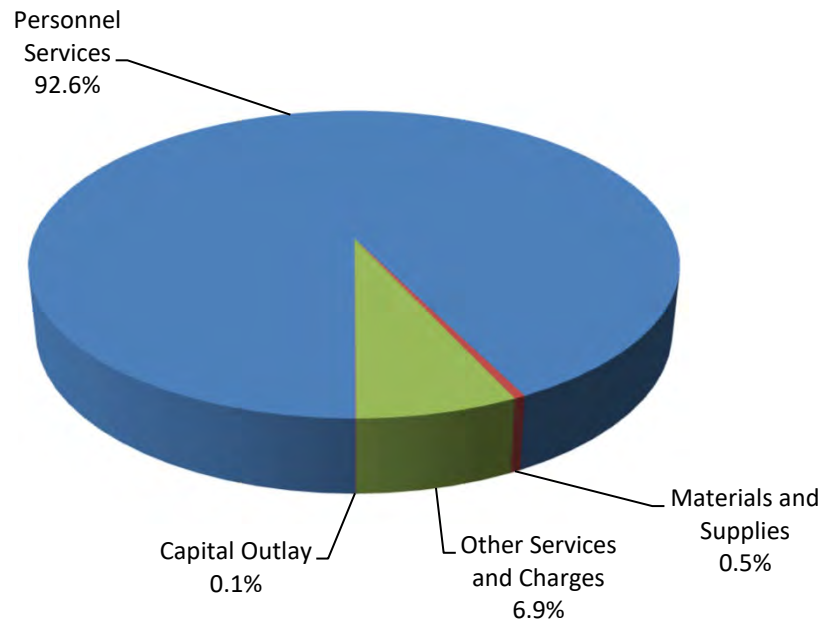
Staffing and Financial Summary

01-123

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Engineering Manager	1	1	1	1
Civil Engineer II	3	3	3	2
Stormwater Coordinator	1	1	1	1
Engineering Technician III	2	2	2	1
Civil Engineer I	1	1	1	1
	8	8	8	6

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$856,076	\$940,371	\$915,000	\$693,294
Materials and Supplies	\$2,966	\$4,750	\$2,600	\$3,600
Other Services and Charges	\$42,618	\$56,290	\$53,306	\$51,639
Capital Outlay	\$8,290	\$3,050	\$2,250	\$500
	\$909,951	\$1,004,461	\$973,156	\$749,033

Total 2024 Budget by Object



Police Department

About the Police Department

The Wheat Ridge Police Department is a full-service suburban police department organized under two major divisions: Patrol Operations and Support Services. The key public safety services provided to citizens and visitors to the community include emergency and non-emergency response, criminal investigations, traffic safety, nuisance code, animal control, parks enforcement, crime prevention, school resource officers, and establishment of community partnerships to enhance problem-solving efforts.

VISION

Exceptional people providing exceptional service!

MISSION STATEMENT

The Wheat Ridge Police Department is committed to providing the highest standards of service in partnership with the community.

2024

Budget Priorities

- Strengthen community trust through relationship-based policing
- Focus on hiring good candidates and retaining officers
- Expand training opportunities for both sworn and non-sworn employees
- Continue to build a department based on the pillars of Procedural Justice for the benefit of employees and the community



Police Department

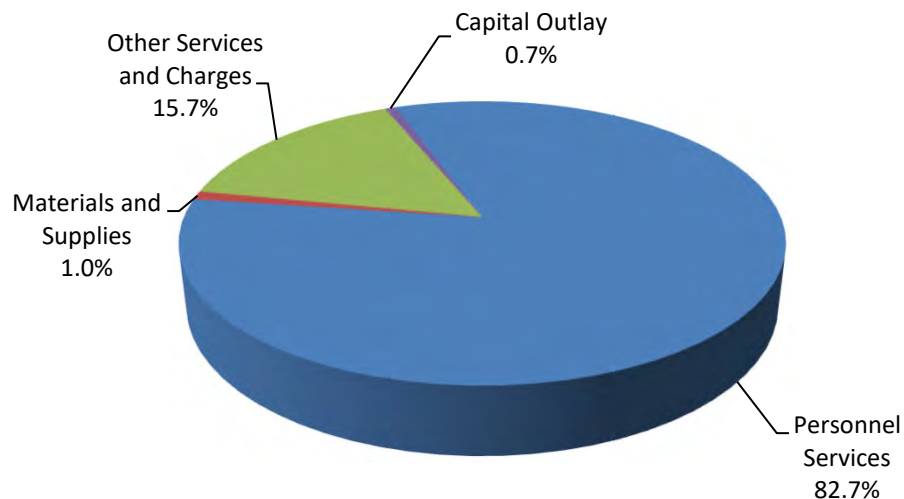
Staffing and Financial Summary

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Administration	5	6	6	6
Grants	1	1	1	1
Community Services Team	2	2	2	2
Crime Prevention Team	3.5	3.5	3	3
Records Team	8	7	7	7
Accreditation & Training	1	1	1	1
Patrol Operations	52	56	56	56
Investigations Bureau	24	24	24	24
Crash & Traffic Team	5	5	5	5
	101.5	105.5	105	105

6.0 Community Service Officers, 1.0 Crime Prevention Officer and 1.0 Police Sergeant are funded in the Crime Prevention Fund.

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$11,036,380	\$11,763,533	\$10,914,573	\$12,489,676
Materials and Supplies	\$126,244	\$202,046	\$195,955	\$147,093
Other Services and Charges	\$1,821,899	\$2,302,291	\$2,236,083	\$2,368,449
Capital Outlay	\$33,540	\$90,670	\$88,215	\$101,375
	\$13,018,063	\$14,358,540	\$13,434,826	\$15,106,593

Total 2024 Budget by Object

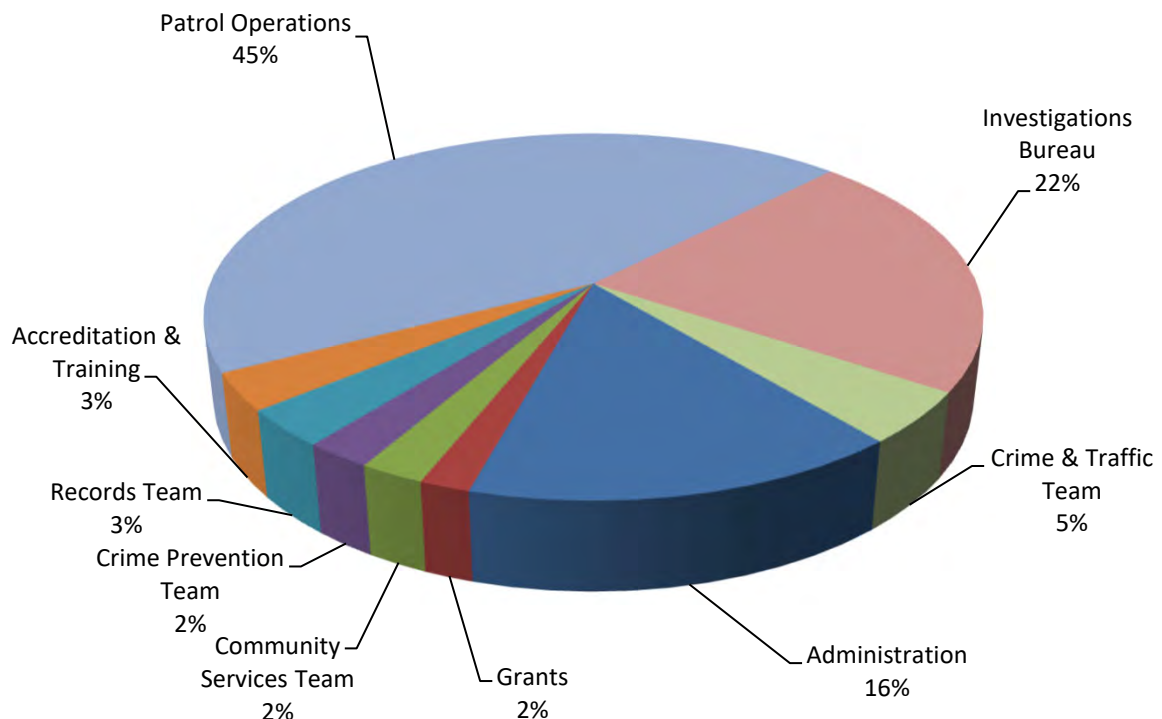


Police Department

Total Budget by Program

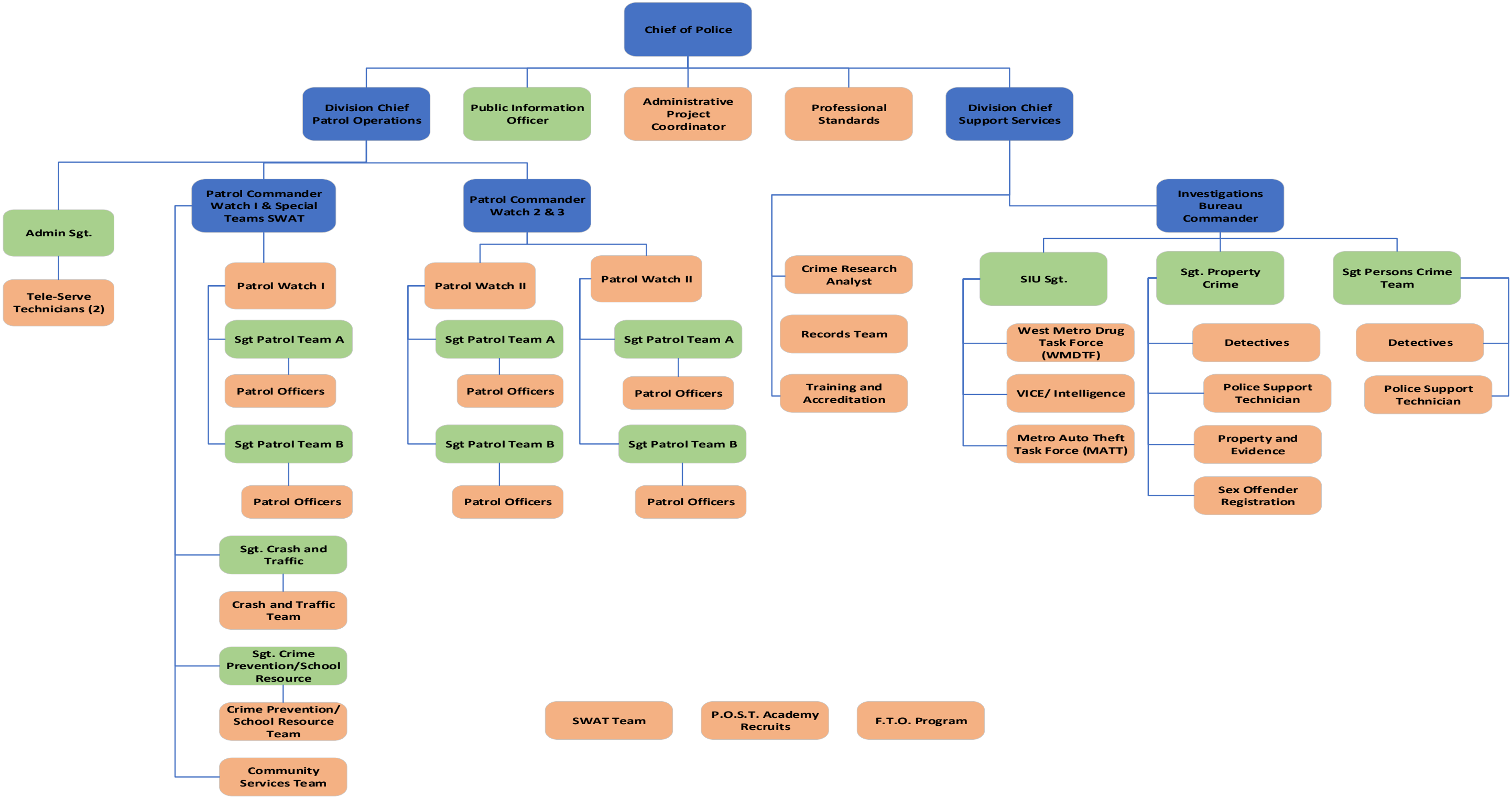
	2022 Actual	2023 Adjusted	2023 Estimated	2024 Authorized
Administration	\$2,082,192	\$2,368,887	\$2,226,624	\$2,330,270
Grants	\$158,984	\$236,018	\$234,494	\$270,992
Community Services Team	\$313,140	\$365,178	\$311,231	\$346,613
Crime Prevention Team	\$166,219	\$355,461	\$233,500	\$359,980
Records Team	\$371,847	\$503,356	\$402,274	\$496,912
Accreditation & Training	\$343,102	\$462,251	\$444,750	\$494,678
Patrol Operations	\$6,407,949	\$6,331,541	\$6,351,122	\$6,796,067
Investigations Bureau	\$2,813,342	\$3,171,415	\$2,906,316	\$3,323,197
Crime & Traffic Team	\$361,288	\$564,433	\$324,515	\$687,884
	\$13,018,063	\$14,358,540	\$13,434,826	\$15,106,593

Total 2024 Budget by Program





POLICE DEPARTMENT



Police

Performance Measures

Met or Exceeded Target
 >10% Worse than Target
 <10% Worse than Target

2035 Vision & SMART Goals	Objective	Measurement	Direction	2020 Actual	2021 Actual	2022 Actual	2023 Estimated	2024 Target
1 & 2	Improve traffic and street safety.	Total number of traffic contacts (1).	↑	2817*	5,680	4,100	2,700	3,500
1 & 2	Quickly respond to public safety incidents.	Average response time to Priority 1 calls.	↓	0:04:31	0:04:21	0:05:31	5:35	5:00
1 & 2	Prevent crime in Wheat Ridge.	Total number of Crime Prevention presentations (2).	↑	5*	15*	20	50	40
1 & 2	Provide support to victims.	Total number of referrals to VOI.	N/A	257	296	340	325	300
1 & 2	File cases against offenders.	Maintain a position in the top 50% of all Jefferson County law enforcement agencies for case filings submitted per officer per year (3).	Yes	Yes	Yes	Yes	Yes	Yes
1 & 2	Maintain accurate reporting.	Achieve 98% Accuracy in the initial submission of accident reports to the Department of Revenue and 100% accuracy	Yes	Yes	Yes	Yes	Yes	Yes
1. * Traffic contacts were expected to rise with the anticipated resolution of the COVID-19 pandemic however contacts were limited in 2022 due to COVID issues, staffing reductions and higher call volume. 2020's low contacts were low due to COVID-19. 2. * Crime prevention presentations were down because of staffing in the Crime Prevention Unit as well as the hesitancy to meet in person during the pandemic. 3. Case filings continue to rank among the top in Jefferson County and the Detective Bureau is producing great results as well as seeing an increase in case closures.								

Direction Key:

↑ : Higher is better

↓ : Lower is better

Yes : Yes is good

N/A : Measurement is neutral

Police Department Administration 01-201

Core Business

- Provide overall administration for the Police Department's emergency and non-emergency delivery of services
- Provide direction related to policy and procedure development, professional standard investigations, selection and training of police employees, public information and media relations, emergency management, adherence to state and national law enforcement accreditation standards, and community outreach efforts related to crime, traffic and quality of life issues
- Utilize department financial resources fairly, efficiently and effectively to ensure quality core public safety services

2023 Strategic Accomplishments

- Added two full-time Telephone Report Takers
- Advanced AI functions at Jeffcom to divert non-emergency and informational calls
- Conducted extensive oversight and enforcement at hotels in support of the new city ordinance resulting in decreased calls for service and business change
- Increased staffing to full staffing

2024 Strategic Priorities

- Develop a focused internal training structure
- Reduce response times to calls for service
- Improve community perceptions as noted in the citizen survey
- Identify funding opportunities beyond Wheat Ridge to advance technological opportunities
- Identify opportunities to grow relationship-based policing in our community

Administration

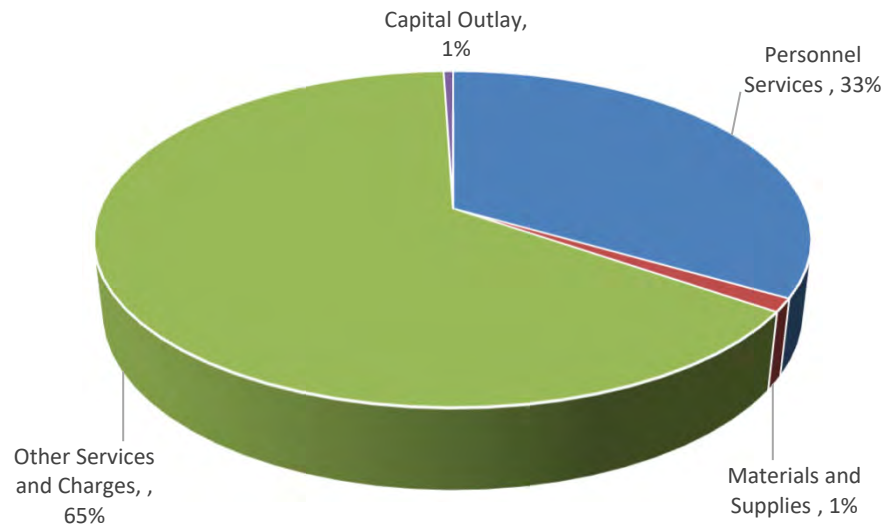
Staffing and Financial Summary

01-201

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Chief of Police	1	1	1	1
Division Chief	1	1	1	1
Police Sergeant	1	1	1	1
Administrative Program Coordinator	0	2	2	2
Administrative Assistant	2	0	0	0
Public Information Officer	0	1	1	1
	5	6	6	6

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$932,965	\$921,541	\$796,318	\$778,097
Materials and Supplies	\$30,382	\$32,910	\$27,070	\$29,600
Other Services and Charges	\$1,118,588	1,409,236.00	\$1,400,236	\$1,510,698
Capital Outlay	\$257	\$5,200	\$3,000	\$11,875
	\$2,082,192	\$2,368,887	\$2,226,624	\$2,330,270

Total 2024 Budget by Object



Police Department Grants 01-202

Core Business

The Wheat Ridge Police Department participates in a variety of federal and state grant programs that support a broad range of activities:

- Preventing and controlling crime
- Providing police training and resources
- Improving the criminal justice system
- Increasing law enforcement services to the community

2023 Strategic Accomplishments

- Utilized funding to increase pedestrian safety and reduce fatalities through two CDOT grants
- Received a catalytic converter grant and held two free community events where anti-theft labels were installed on catalytic converters
- Awarded money through an Opioid Investigations grant which provided advanced software systems, training, and supplies in relation to opioid investigations
- Received funding from the Police Officer Standards and Training (POST) board for annual in-service and specialized training

2024 Strategic Priorities

- Conduct DUI projects throughout the City
- Utilize funding from the POST board for annual in-service and specialized training
- Utilize funding to increase pedestrian safety, and reduce fatalities through two CDOT grants
- Purchase additional AED units for patrol vehicles through use of the Byrne grant
- Produce higher quality crash investigations using funds from the FARO JAG grant

Grants

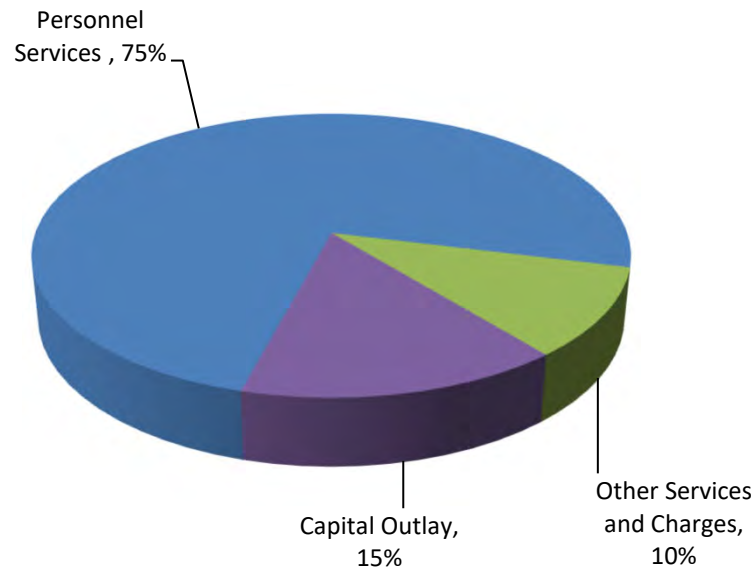
Staffing and Financial Summary

01-202

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Police Officer	1	1	1	1
	1	1	1	1

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$136,013	\$188,477	\$189,953	\$202,350
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$22,971	\$47,541	\$44,541	\$27,642
Capital Outlay	\$0	\$0	\$0	\$41,000
	\$158,984	\$236,018	\$234,494	\$270,992

Total 2024 Budget by Object



Police Department Community Services Team 01-203

Core Business

- The Community Services Team (CST) engages citizen concerns regarding residential nuisance code violations including outside storage, illegal dumping and littering, and assists on abandoned vehicle concerns in private and public areas
- CST provides proactive enforcement for concerns associated with exterior commercial property maintenance code violations such as the sign code, parking lot standards, dumpster enclosure issues and derelict vehicle storage
- Provides enforcement and education to citizens on City ordinances and state laws related to domestic animals, dog licensing, wildlife management and welfare
- Supports education and enforcement of Wheat Ridge ordinances regarding the City's numerous municipal parks and Clear Creek greenbelt supervision

2023 Strategic Accomplishments

- Continued a strong working partnership with CDOT for increased proactive assistance with the challenges and concerns along the I-70 corridor
- Developed a proactive education and enforcement plan for addressing all extended stay housing locations throughout Wheat Ridge
- Expanded community outreach efforts in partnership with Localworks and Foothills Animal Shelter, to include an Annual Shot Spot clinic for increased resident engagement
- Educated, assessed, and coordinated sign code ordinance enhancements made for light illumination enforcement

2024 Strategic Priorities

- Develop strategies to reduce incidents of crime by enforcing the Hotel/Motel Licensing Ordinance
- Support partnership with CDOT during construction of the I-70 and Kipling on and off ramps that will help assist with the relocation of the people experiencing homelessness
- Support local outreach efforts for individuals and neighborhoods using the TLC Program, while working with state emergency responses
- Support Foothills Animal Shelter and the local veterinary community to provide remote on-line access to animal health and welfare services
- Monitor and educate Wadsworth Blvd Business Parcels regarding proper exterior code compliance

Community Services Team

Staffing and Financial Summary

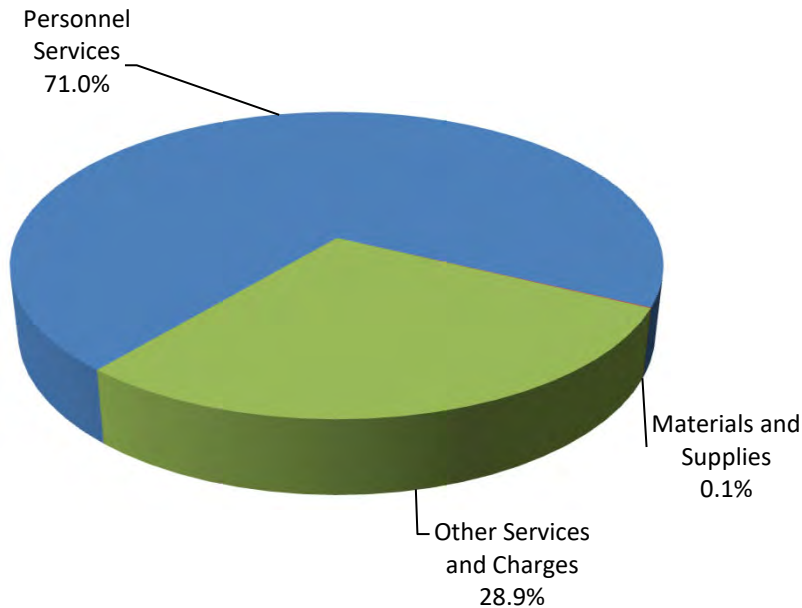
01-203

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Community Service Team Supervisor	1	2	2	2
Community Service Officer - Lead	1	0	0	0
	2	2	2	2

Six (6) Community Service Officers are funded out of the Crime Prevention Fund

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$229,088	\$232,719	\$210,400	\$246,079
Materials and Supplies	\$369	\$675	\$675	\$250
Other Services and Charges	\$83,683	\$131,784	\$100,156	\$100,284
Capital Outlay	\$0	\$0	\$0	\$0
	\$313,140	\$365,178	\$311,231	\$346,613

Total 2024 Budget by Object



Police Department Crime Prevention Team (SRO) 01-205

Core Business

- Respond to calls for service in public and private schools within the City of Wheat Ridge
- Provide law enforcement education and programs for students in schools within the City of Wheat Ridge
- Develop and maintain community and school partnerships and programs that deter and prevent crime, address quality of life issues and enhance community safety

2023 Strategic Accomplishments

- Reduced crime and disorder in both public and private schools within the City of Wheat Ridge
- Educated students on the harmful effects of illegal drugs, bullying, and truancy through education and engagement
- Assured and maintained that CALEA standards were met in regard to the mission and duties of an SRO
- Continued to develop partnerships with school administrators, teachers, and parents

2024 Strategic Priorities

- Re-educate school staff and the community on the role of the SRO by focusing on education in lieu of immediate criminal charges
- Open communication with school administrators on restorative justice vs. criminal charges
- Work with school administration to involve the parent prior to the SRO
- Continue with education and engagement for students, school staff and parents when dealing with continued issues such as bullying, possession of alcohol/drugs, harassment, etc.
- Maintain CALEA standards as it relates to the role of the SRO

Crime Prevention Team

Staffing and Financial Summary

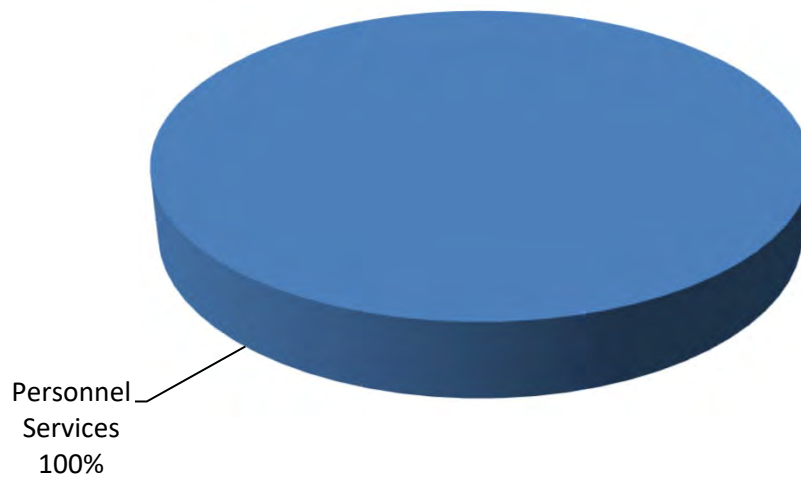
01-205

	2021	2022	2023	2024
	Authorized	Authorized	Authorized	Authorized
Police Sergeant	0.5	0.5	0	0
School Resource Officer	2	2	2	2
Crime Prevention Officer	1	1	1	1
	3.5	3.5	3	3

2 Officers Funded out of Crime Prevention Fund

	2022	2023	2023	2024
	Actual	Adjusted	Estimated	Adopted
Personnel Services	\$166,219	\$355,461	\$233,500	\$359,980
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
	\$166,219	\$355,461	\$233,500	\$359,980

Total 2024 Budget by Object



Police Department Records Team 01-206

Core Business

Police Records is a public safety function required by Colorado Revised Statutes and City of Wheat Ridge Code of Laws whose purpose is to:

- Collect, store, preserve and disseminate official actions and criminal justice records
- Record technical and statistical data entry from police reports into department and state computer databases
- Ensure the security and safe keeping of police records, including body worn camera footage
- Assist residents who choose to report criminal and non-criminal incidents online, by phone or in person that do not require a police officer's assistance
- Support sworn personnel by processing case records and maintaining accurate documentation of official police actions

2023 Strategic Accomplishments

- Allowed officers to respond to higher level criminal activity by processing more than 1,000 online reports for citizens, saving the department an estimated \$20,000.00
- Responded to more than 1,200 online report requests, saving the public and other requestors time and money
- Maintained a high level of service and professionalism while also training new, qualified Records Technicians
- Continued managing all body worn camera footage and digital photos, providing them in a timely manner to the public, other law enforcement agencies and the Jefferson County DA's Office
- Established and maintained a well-organized forms storage and distribution system

2024 Strategic Priorities

- Complete the comprehensive SOPs manual for the Records Team
- Provide Records staff with cross training opportunities within the Records department as well as between other agencies such as courts and the DA's office
- Establish a records purge schedule for all paper, fingerprint and digital files to better align with the Colorado Municipal Records Retention guidelines
- Provide the opportunity for new staff to acquire Master Certification through the Colorado Certified Records Network
- Fully staff the Records team to further advance services to officers, administration, and the residents of Wheat Ridge

Records Team

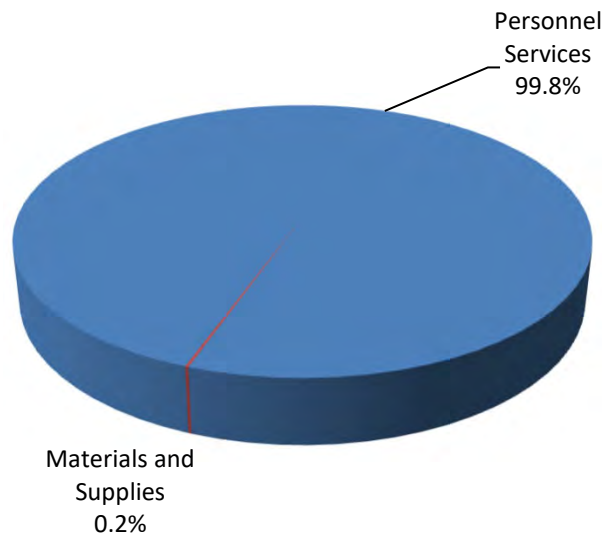
Staffing and Financial Summary

01-206

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Records Supervisor	1	1	1	1
Lead Records Management Specialist	1	1	1	1
Records Management Specialist	6	5	5	5
	8	7	7	7

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$371,558	\$502,281	\$401,199	\$496,112
Materials and Supplies	\$289	\$1,075	\$1,075	\$800
Other Services and Charges	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
	\$371,847	\$503,356	\$402,274	\$496,912

Total 2024 Budget by Object



Police Department Accreditation and Training 01-207

Core Business

- Coordinate training for Police Department personnel
- Maintenance and updating of member training files and certifications
- Develop, plan and administer the annual in-service training program for department members
- Develop, plan and administer new employee orientation training
- Manage the department Power Data Management System (DMS) policy, training and accreditation modules
- Manage the national and state accreditation processes, to include preparing the department for re-accreditation

2023 Strategic Accomplishments

- Maintained compliance with state and national law enforcement accreditation standards
- Coordinated training in compliance with mandatory Peace Officer Standards and Training (POST), and Colorado Intergovernmental Risk Sharing Agency (CIRSA) requirements and controlling legislation
- Delivered an annual in-service training to members, which included active threats, ICAT and “Why did you stop me”, de-escalation training

2024 Strategic Priorities

- Provide annual in-service training that surpasses police officer standards and training required by POST and ensures compliance with controlling legislation
- Utilize a centralized and coordinated effort, provide members with training opportunities to obtain both professional development and job skill training, as mandated by Colorado POST, CIRSA and accreditation standards
- Research and source training curricula that reflects the mission and vision of the department and are consistent with current, acceptable community expectations as it applies to diversity, equity, and inclusion
- Continue to deliver members quarterly distance learning through multiple LMS platforms (CIRSA, NeoGov Learn, PowerDMS)

Accreditation and Training

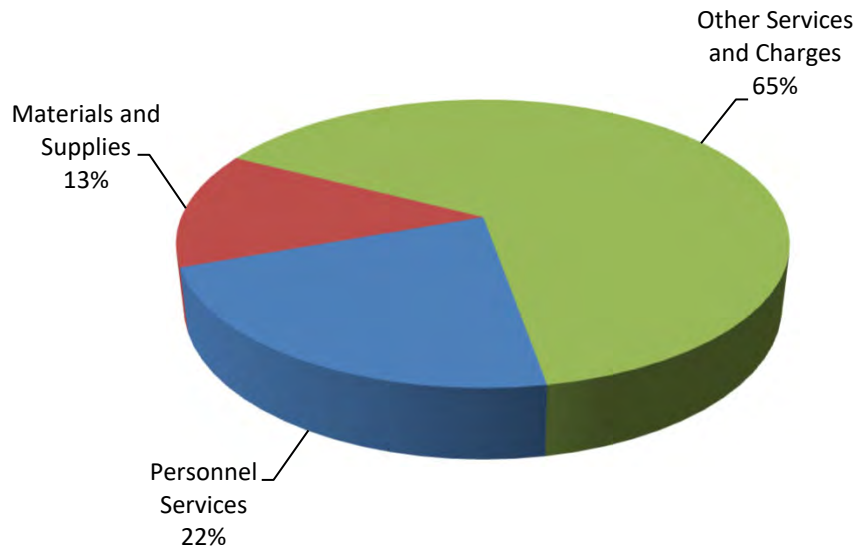
Staffing and Financial Summary

01-207

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Accreditation/Training Manager	1	1	1	1
	1	1	1	1

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$100,480	\$106,420	\$105,670	\$110,153
Materials and Supplies	\$41,885	\$106,431	\$106,180	\$64,825
Other Services and Charges	\$200,737	\$249,400	\$232,900	\$319,700
Capital Outlay	\$0	\$0	\$0	\$0
	\$343,102	\$462,251	\$444,750	\$494,678

Total 2024 Budget by Object



Police Department Patrol Operations 01-211

Core Business

- Respond to emergency and non-emergency public safety requests promptly
- Build community trust through fair and transparent enforcement of laws while maintaining constitutional rights
- Promote positive and proactive partnerships by working with community groups and citizens to resolve crime and safety problems
- Conduct directed patrols and targeted enforcement utilizing available statistics to respond efficiently to crime and traffic issues

2023 Strategic Accomplishments

- Developed strategies to reduce incidents of crime by enforcing the Hotel/Motel Licensing Ordinance
- Supported a regionalized initiative to address issues resulting from the growing number of homeless persons and families in the community
- Re-established the Emergency Management program and updated the City's Emergency Operations Plan to effectively respond to disasters that occur within the City and surrounding jurisdictions
- Promoted and educated the community on the Body Worn Camera initiative and provided information on the process for requesting video recordings through the Colorado Open Records Act

2024 Strategic Priorities

- Develop high visibility patrols for the I70/Kipling corridor to increase safety, reduce calls for services, and improve quality of life issues
- Develop strategies for educating the community about police responses to homelessness concerns impacting local businesses and neighborhoods
- Promote enhanced partnerships with mental health providers to increase services and responses to individuals needing assistance dealing with a mental health crisis
- Promote alternative patrol methods, including patrol bicycles and ATVs, to enhance community outreach and engagement efforts within Wheat Ridge neighborhoods and business districts

Patrol Operations

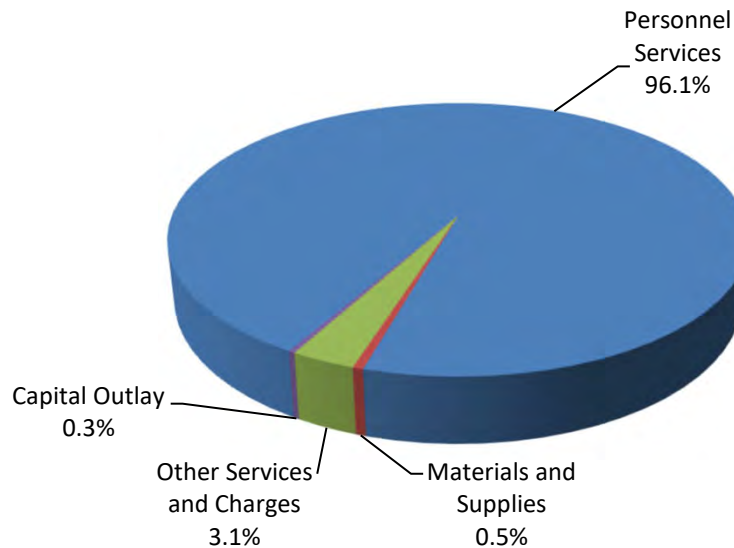
Staffing and Financial Summary

01-211

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Division Chief	1	1	1	1
Police Commander	2	2	2	2
Police Sergeant	7	7	7	7
Police Officer	42	44	44	44
Tele-Serve Technician	0	2	2	2
	52	56	56	56

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$6,125,598	\$6,055,501	\$6,077,962	\$6,531,844
Materials and Supplies	\$36,704	\$43,700	\$43,700	\$34,213
Other Services and Charges	\$212,364	\$157,120	\$154,460	\$209,010
Capital Outlay	\$33,282	\$75,220	\$75,000	\$21,000
	\$6,407,949	\$6,331,541	\$6,351,122	\$6,796,067

Total 2024 Budget by Object



Police Department Investigations Bureau 01-212

Core Business

- Investigate felony persons and property crimes to include: homicide, sexual assault, assault, robbery, theft, burglary, financial crimes, and criminal trespassing
- Investigate felony drug and motor vehicle theft crimes in partnership with the West Metro Drug Task Force and Metropolitan Auto Theft Task Force
- Investigate vice crimes and disseminate relevant criminal intelligence information to aid in officer safety and ensuring a safe community
- Active participation in the Jefferson County Critical Incident Team
- Provide crime trend information to department members and the community
- Analyze crime scenes and collect relevant evidence
- Store and maintain property and evidence associated with all police functions
- Register and monitor sexual offenders in the community

2023 Strategic Accomplishments

- Developed an on-site technology lab in concert with our U.S.S.S. partnership and our membership within the C.E.C.T.F.
- Continued to develop and refine statistics gathering techniques compatible with the Niche RMS in a manner that provides actionable information
- Trained and regularly deployed upgraded 3Si Digital trackers to enhance the identification and arrest process of property crime offenders
- Continued cross-training and mentorship program with members of both Patrol and Investigations bureau to boost workforce sustainability and strengthen relationships

2024 Strategic Priorities

- Refine case assignment and management criteria to enhance clearance rates, efficiency, effectiveness, and time management
- Enhance on-site technology lab to provide technical training to the organization and establish collaborative bonds with external partners
- Build formal training and mentoring strategies between Patrol and Investigations to strengthen relationships, ensuring technical expertise is maintained and in line with current trends

Investigations Bureau

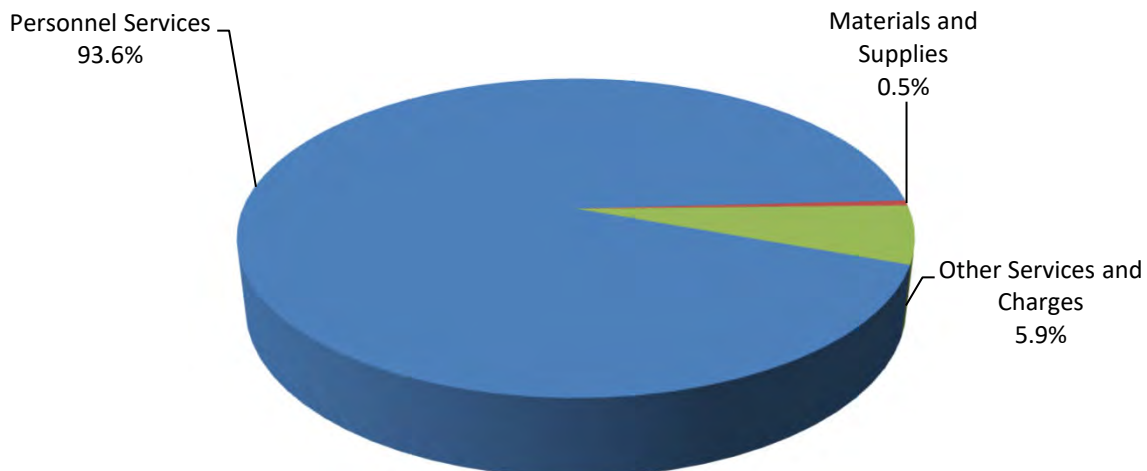
Staffing and Financial Summary

01-212

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Police Commander	1	1	1	1
Police Sergeant	3	3	3	3
Police Officer	14	14	14	14
Investigative Technician	2	2	2	2
Sr. Evidence Technician	1	1	1	1
Evidence Technician	1	1	1	1
Crime Analyst	1	1	1	1
Property Crimes Detective	1	1	1	1
	24	24	24	24

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$2,615,299	\$2,852,470	\$2,587,971	\$3,110,197
Materials and Supplies	\$16,614	\$17,255	\$17,255	\$17,405
Other Services and Charges	\$181,428	\$301,690	\$301,090	\$195,595
Capital Outlay	\$0	\$0	\$0	\$0
	\$2,813,342	\$3,171,415	\$2,906,316	\$3,323,197

Total 2024 Budget by Object



Police Department Crash and Traffic Team (CATT) 01-213

Core Business

- Reduce accidents and increase traffic safety through directed enforcement, problem-oriented analysis and community partnerships
- Analyze accident data and implement appropriate methods to reduce accidents
- Participate in CDOT impaired driving, seat belt, and overweight tractor/trailer enforcement programs
- Work with the Colorado State Patrol conducting commercial vehicle safety inspections
- Conduct both day to day accident investigations and respond to major accidents to conduct reconstructions

2023 Strategic Accomplishments

- Maintained service goals despite staffing shortages
- Addressed neighborhood traffic safety concerns
- Participated in community events while reinforcing traffic safety to the public
- Responded to and investigated major traffic events in the City

2024 Strategic Priorities

- Develop Community Partnership for Improving Traffic Safety (CPITS), based on a Neighborhood Watch approach to neighborhood traffic complaints
- Increase accident reconstruction capabilities by sending officers to advanced training and enhancing internal knowledge of FARO Scene Scanners and Crash Data Recorder Downloads
- Increase patrol of morning and afternoon school zones
- Work with other City departments and the community to address neighborhood traffic safety concerns
- Enforce commercial truck safety in cooperation with the Colorado State Patrol
- Respond to and investigate major traffic incidents in the City

Crash and Traffic Team

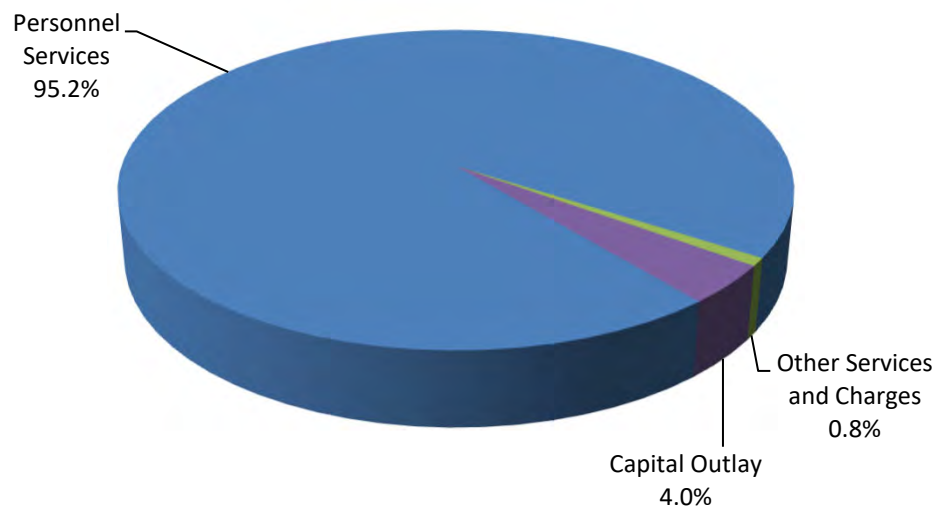
Staffing and Financial Summary

01-213

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Police Sergeant	1	1	1	1
Police Officer	4	4	4	4
	5	5	5	5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$359,161	\$548,663	\$311,600	\$654,864
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$2,127	\$5,520	\$2,700	\$5,520
Capital Outlay	\$0	\$10,250	\$10,215	\$27,500
	\$361,288	\$564,433	\$324,515	\$687,884

Total 2024 Budget by Object



Public Works

About Public Works

01-303

The Public Works Department is responsible for maintenance and improvements to the City's infrastructure, which includes 133 miles of streets, 36 miles of storm sewer, 48 traffic signals and more than 6,000 regulatory & street signs.

The Department plans, designs, and constructs all capital improvement projects in the public right-of-way.

In addition, the department licenses contractors and oversees permitting & inspection of private construction activities within the public rights-of-way.

The department maintains the City's vehicles and equipment and procures replacement vehicles.

Snow & ice control operations are an annual focus. In the 2022-2023 snow season, the city received approximately 54 inches of snow and responded to 26 snow events.

2024 Budget Priorities

- Continue project management support for the Wadsworth Boulevard Widening project
- Update the city's Storm Water Master Plan
- Replace critical sections of deteriorated storm sewer
- Establish new Capital Projects Division
- Complete American Public Works Association accreditation process
- Implement a revised pavement management program and sidewalk repair & replacement program
- Continue replacement of fleet vehicles in accordance with best practices



Maria D'Andrea, Public Works Director



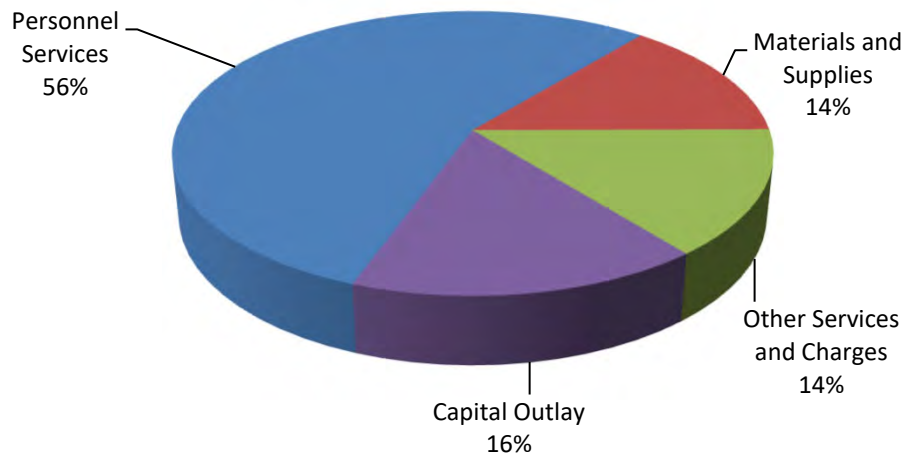
Public Works

Staffing and Financial Summary

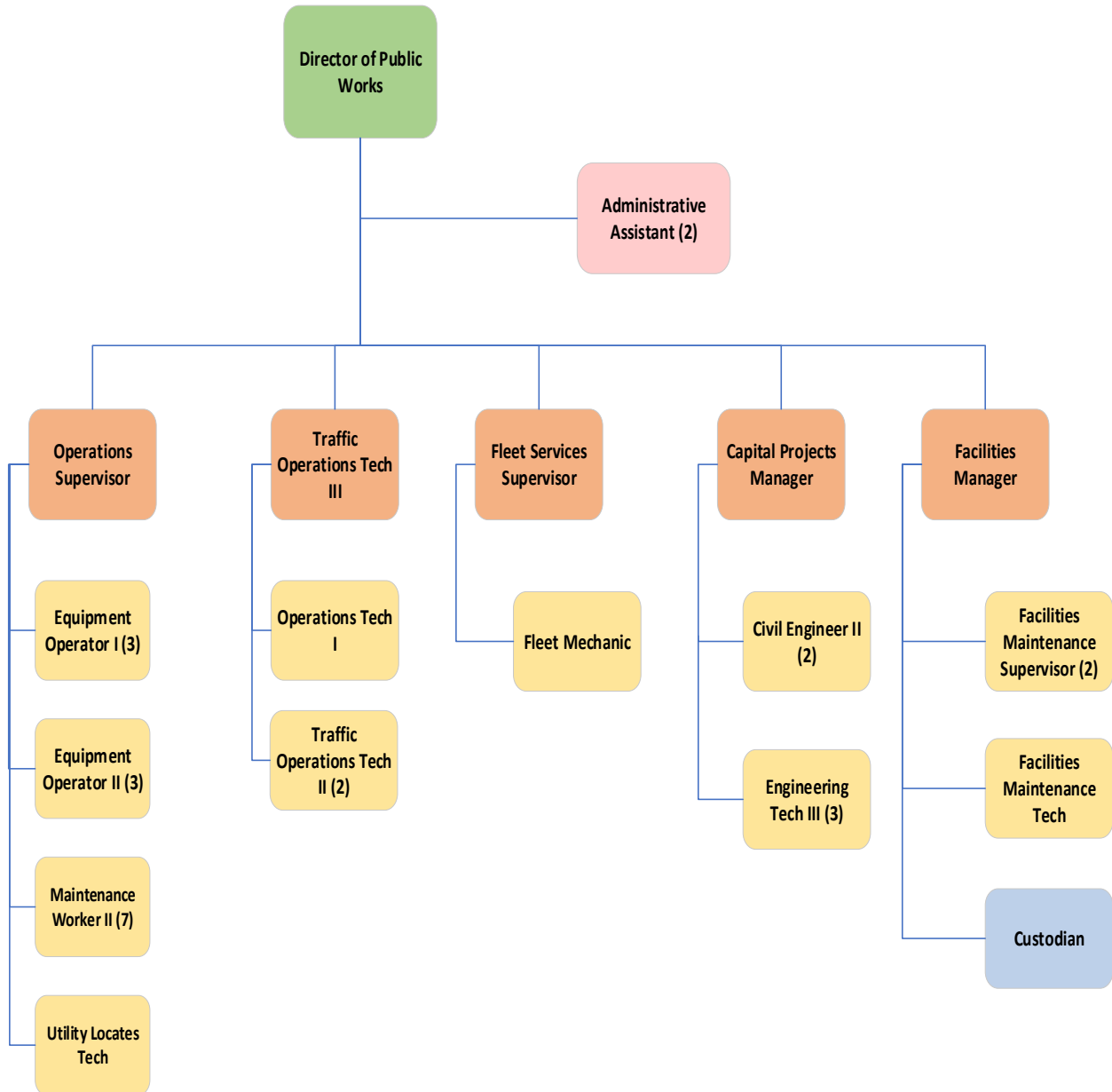
	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Operations	23	25	27	29
Facilities Maintenance	0	0	5	5
	23	25	32	34

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$2,337,372	\$2,876,391	\$2,576,528	\$3,409,804
Materials and Supplies	\$721,584	\$684,020	\$766,137	\$852,810
Other Services and Charges	\$618,466	\$965,879	\$974,664	\$878,725
Capital Outlay	\$724,675	\$1,943,807	\$1,444,142	\$1,006,180
	\$4,402,097	\$6,470,097	\$5,761,471	\$6,147,519

Total 2024 Budget by Object



Public Works



Public Works

Performance Measures

Met or Exceeded Target

>10% Worse than Target

<10% Worse than Target

2035 Vision & SMART Goals	Objective	Measurement	Direction	2020 Actual	2021 Actual	2022 Actual	2023 Estimated	2024 Target
1	Provide excellent services to the community.	Number of internal & external Service Requests completed (3).	↑	56	150	*195	*280	250
1	Maintain a healthy fleet to continue servicing the public.	Number of vehicle/equipment work orders completed.	↑	359	400	*390	*440	440
1	Reduce the impact of extreme weather events on public safety.	Total miles of priority 1 & 2 streets controlled for snow and ice (2).	↑	15,303	19,000	13,900	16,000	16,000
1	Facilitate safe development in Wheat Ridge.	Number of street cut permits issued (1).	↑	548	566	611	636	620
1	Improve & prolong the life of Wheat Ridge streets.	Linear feet of asphalt overlay placed.	↑	0	6,500	14,600	15,740	18,500

1. Street cut permits are increasing due to increased redevelopment & aging underground infrastructure.

2. Snow & ice control values are dependent on the number & severity of snow events experienced.

3. *2022 & 2023 numbers for service requests and work orders was impacted by the cyber incident and loss of data in VueWork.

Direction Key:



: Higher is better



: Lower is better

Yes : Yes is good

N/A : Measurement is neutral

Public Works

01-303

Core Business

- Issue licenses and permits; monitor all construction activities within the public right-of-way
- Maintain and provide preventive maintenance services for streets, alleys, storm sewers, sidewalks, bus benches & shelters, pedestrian lights, traffic signals, and street signs
- Manage the City's automotive and equipment fleet through maintenance and scheduled replacement
- Provide snow removal and ice control on City streets
- Provide utility locate services within the public right-of-way
- Oversee the planning, design and construction of all capital improvement projects within the public right-of-way
- Complete service requests for internal and external customers

2023 Strategic Accomplishments

- Continued construction of the Wadsworth Blvd improvement project; increased funding to allow construction of the original project scope from 35th Avenue to I-70
- Completed major repairs to the 44th Avenue & Youngfield bridges over Clear Creek
- Installed a traffic signal communications software to allow for improved monitoring and notification of timing and maintenance issues
- Completed annual pavement maintenance projects to City streets, including: mill & overlay of 3.0 center-line miles, slurry seal of 6.2 center-line miles,
- Completed annual concrete grinding of sidewalk panels in the SE portion of the City; removed and replaced 270 square yards of concrete sidewalk, 49 pedestrian curb ramps and 2,610 feet of curb & gutter
- Installed nine speed humps in accordance with the Neighborhood Traffic Calming Program
- Developed an interactive snow plowing map for the City website

2024 Strategic Priorities

- Establish Capital Projects Division, repurposing a Civil Engineer II (CEII) in Public Works into a Capital Projects Manager, and moving two CEIs from Community Development into Public Works
- Provide on-going project management for the Wadsworth Boulevard Widening Project through spring 2026
- Update the City's Stormwater Master Plan
- Complete construction of 52nd Ave and Ward Road area public improvements
- Complete accreditation of the department through the American Public Works Association
- Continue enhancement of the City's Asset Management Program

Operations

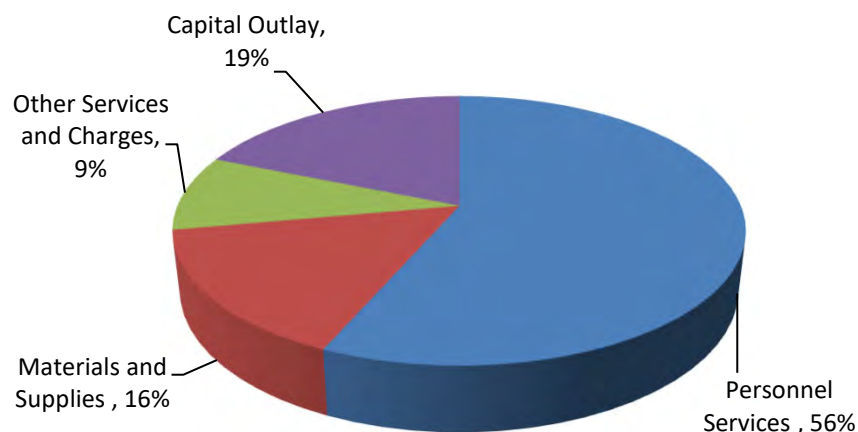
Staffing and Financial Summary

01-303

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Public Works Director	1	1	1	1
Operations Supervisor	1	1	1	1
Administrative Assistant	2	2	2	2
Equipment Operator II	3	3	3	3
Equipment Operator I	3	3	3	3
Maintenance Worker II	5	6	7	7
Lead Mechanic	1	1	0	0
Fleet Services Supervisor	0	0	1	1
Fleet Mechanic	1	1	1	1
Traffic Operations Tech III	1	1	1	1
Traffic Operations Tech II	1	1	1	1
Traffic Operations Tech I	0	0	1	1
Capital Projects Manager	0	0	1	1
Civil Engineer II	1	1	0	2
Engineering Technician III	3	3	3	3
Utility Locates Technician	0	1	1	1
	23	25	27	29

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$1,820,064	\$2,260,583	\$2,031,005	\$2,782,391
Materials and Supplies	\$635,407	\$604,330	\$701,850	\$766,360
Other Services and Charges	\$275,638	\$431,724	\$469,444	\$446,285
Capital Outlay	\$623,710	\$1,887,279	\$1,404,142	\$924,000
	\$3,354,820	\$5,183,916	\$4,606,441	\$4,919,036

Total 2024 Budget by Object



Public Works Facilities Maintenance 01-118

Core Business

- Maintain all municipal buildings
- Purchase and maintain inventory of all operating supplies
- Schedule and supervise outside contractors
- Supervise contractual custodial services
- Oversee planned capital maintenance and remodeling projects at various facilities
- Complete service requests for internal and external customers

2023 Strategic Accomplishments

- Replaced the roof at the Recreation Center
- Awarded a contract to replace the heat recovery units at the Recreation Center in 2024
- Completed multiple renovation projects at City Hall
- Designed and installed custom millwork in the Court Room to increase security
- Installed new and improved heating and cooling systems at City Hall, Anderson gym, Public Works Shop, and the Recreation Center
- Corrected and improved critical plumbing systems at the Recreation Center
- Strengthened facilities management team with new leadership
- Implemented a new system of tracking tasks to manage workload and finished projects more efficiently
- Completed a Facilities Master Plan
- Performed major repairs to the parking lot at the Recreation Center

2024 Strategic Priorities

- Complete a comprehensive database of all facility related equipment, appliances, and systems
- Create an equipment replacement schedule based on data and recommendations from the Facilities Master Plan
- Replace and upgrade critical HVAC systems at the Police Department, Clear Creek Makerspace, and the Recreation Center
- Provide project management for remodels, upgrades, and improvement projects citywide
- Create a custodial training program to ensure accuracy and increase employee retention
- Coordinate and manage a comprehensive upgrade to the audio-visual system in Council chambers

Facilities Maintenance

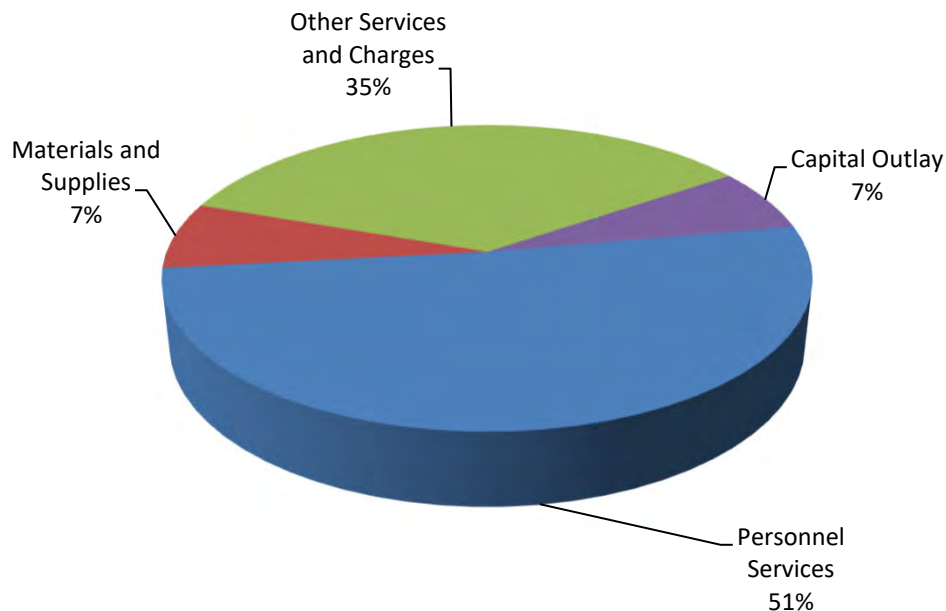
Staffing and Financial Summary

01-118

	2021	2022	2023	2024
	Authorized	Authorized	Authorized	Authorized
Manager of Facility Operations	0	0	1	1
Facility Maintenance Supervisor	0	0	2	2
Facility Maintenance Technician	0	0	1	1
Custodian	0	0	1	1
	0	0	5	5

	2022	2023	2023	2024
	Actual	Adjusted	Estimated	Adopted
Personnel Services	\$517,308	\$615,808	\$545,523	\$627,413
Materials and Supplies	\$86,176	\$79,690	\$64,287	\$86,450
Other Services and Charges	\$342,828	\$534,155	\$505,220	\$432,440
Capital Outlay	\$100,965	\$56,528	\$40,000	\$82,180
	\$1,047,277	\$1,286,181	\$1,155,030	\$1,228,483

Total 2024 Budget by Object



Parks and Recreation

About Parks and Recreation

The Wheat Ridge Parks and Recreation Department oversees the operations of the Parks, Forestry and Open Space Division, the Recreation Division, Building Maintenance, and Administration.

Department Mission: We are dedicated to serving our community by providing diverse programs, experiences and spaces that enhance the quality of life.

Department Vision: To be the first choice and trusted source for connecting with nature, living healthy, and having fun.

Department core activities and service delivery values:

- Excellent parks and open space system
- Active social engagement opportunities
- Preservation of cultural and historical assets
- Exceptional recreation centers and facilities
- Comprehensive and innovative programming

2024

Budget Priorities

- Update the Parks & Recreation Master Plan
- Begin “The Green at 38th” construction
- Complete ARPA funded projects at Panorama Park and Tabor Lake
- Seek additional grant funding for various projects and programs
- Focus on maintenance and repair of existing assets within our recreation facilities



*Karen O'Donnell
Director of Parks & Recreation*



*Mayor Starker & Booster the Rooster accepting the
Colorado Lottery Starburst Award for Prospect Park*

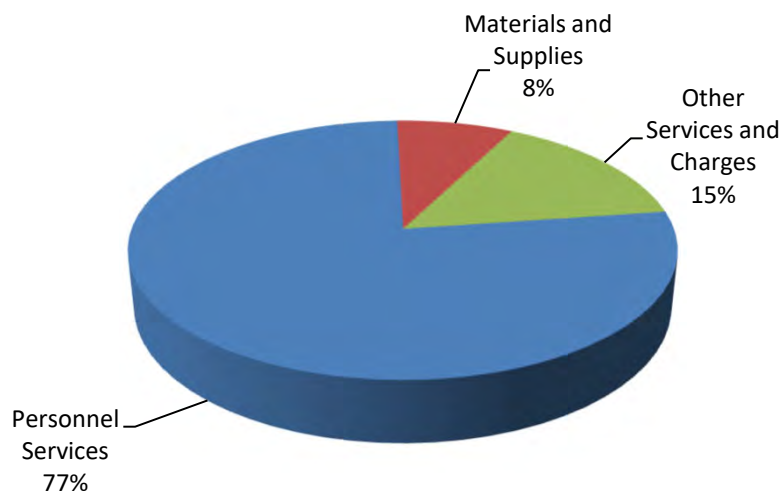
Parks and Recreation

Staffing and Financial Summary

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Administration	2	2	3	3
Recreation	2	3	3	3
Parks Maintenance	12	12	13	13
Forestry	4	5	5	5
Natural Resources	0	0	0	0
Anderson Building	0.5	0.5	0.5	0.5
Athletics	2	2	2	2
General Programs	2.5	2.5	2.5	2.5
Outdoor Pool	0.5	0.5	0.5	0.5
Active Adult Center	4.625	5	5	5
Historic Buildings	0	0	0	0
Recreation Center - Facility Operation	4.5	4.5	5	5
Recreation Center - Aquatics	3.5	3.5	8.5	8.5
Recreation Center - Fitness	1	1	1	1
Facilities Maintenance (Moved to PW in 2023)	5	5	0	0
	44.125	46.5	49.0	49

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$4,477,292	\$5,407,303	\$4,948,746	\$5,670,059
Materials and Supplies	\$482,730	\$616,453	\$556,743	\$591,060
Other Services and Charges	\$732,196	\$1,202,911	\$922,603	\$1,120,237
Capital Outlay	\$242,063	\$35,150	\$33,839	\$0
	\$5,934,282	\$7,261,817	\$6,461,931	\$7,381,356

Total 2024 Budget by Object

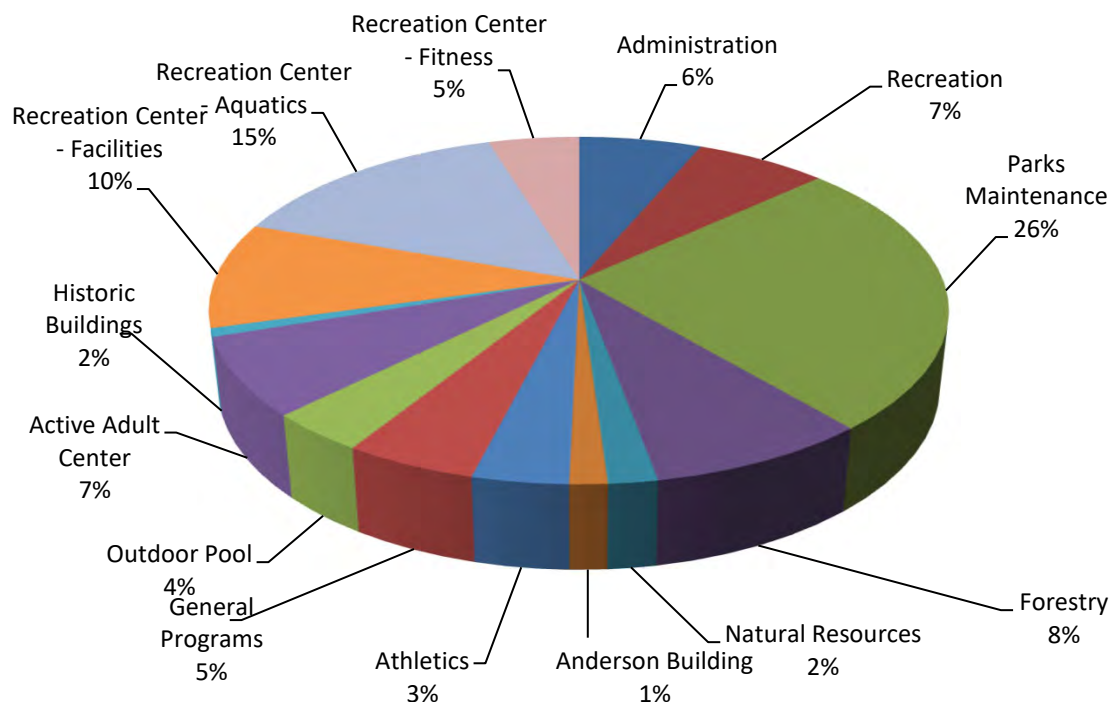


Parks and Recreation

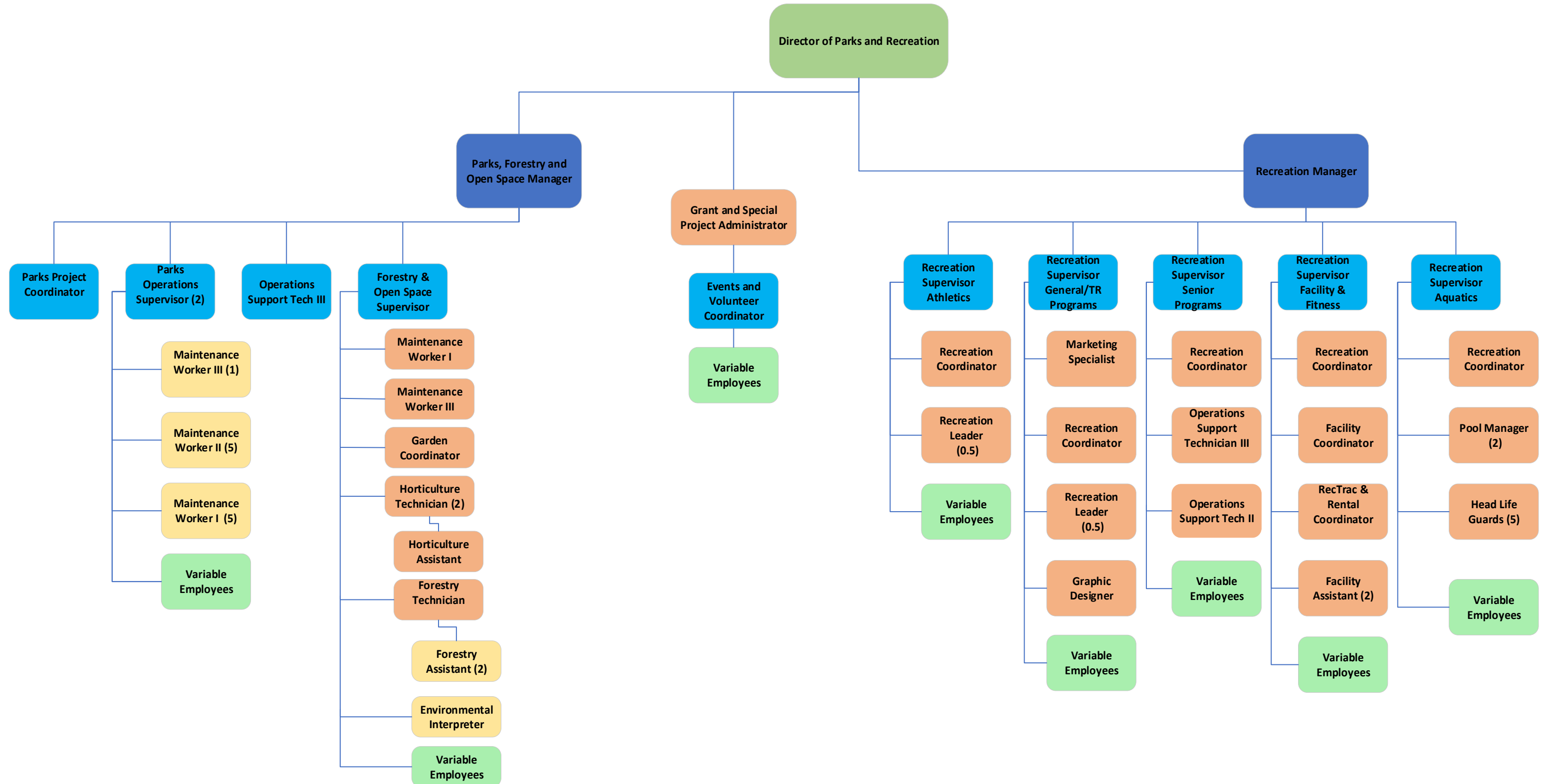
Total Budget by Program

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Authorized
Administration	\$356,253	\$410,909	\$432,690	\$470,301
Recreation	\$362,867	\$514,362	\$505,646	\$503,508
Parks Maintenance	\$1,427,585	\$1,755,677	\$1,539,920	\$1,892,960
Forestry	\$576,941	\$592,558	\$505,200	\$612,204
Natural Resources	\$131,576	\$183,269	\$139,209	\$135,055
Anderson Building	\$75,862	\$98,292	\$99,607	\$103,286
Athletics	\$245,913	\$260,328	\$252,169	\$263,346
General Programs	\$340,040	\$407,074	\$384,130	\$363,095
Outdoor Pool	\$237,959	\$297,855	\$273,639	\$272,205
Active Adult Center	\$447,159	\$524,672	\$488,385	\$537,033
Historic Buildings	\$45,809	\$91,271	\$46,934	\$57,271
Recreation Center - Facilities	\$638,660	\$712,003	\$694,687	\$728,618
Recreation Center - Aquatics	\$751,748	\$1,081,455	\$781,326	\$1,095,598
Recreation Center - Fitness	\$295,910	\$332,092	\$318,389	\$346,876
Total	\$5,934,282	\$7,261,817	\$6,461,931	\$7,381,356

Total 2024 Budget by Program



Parks and Recreation



Parks and Recreation

Performance Measures

Met or Exceeded Target
 >10% Worse than Target
 <10% Worse than Target

2035 Vision & SMART Goals	Objective	Measurement	Direction	2020 Actual	2021 Actual	2022 Actual	2023 Estimated	2024 Target
8	Leverage external funds to support Wheat Ridge projects.	Grant dollars received (2).	↑	\$442,303	\$865,000	\$306,460	\$850,000	\$650,000
8	Provide opportunities for volunteers to serve the community.	Number of volunteer hours.	↑	1,771	2,600	3,922	4,710	4,830
8	Plant a greener Wheat Ridge.	Net number of trees planted.	↑	plus 42	plus 54	plus 120	plus 53	plus 50
8	Increase opportunities for outdoor recreation and encourage healthy lifestyles.	Acres of parkland added or lost.	↑	0	0	3	0	0
7	Communicate Parks & Rec events, services, and opportunities to the public.	Number of Facebook followers (1).	↑	552	591	971	1,250	16,000
7	Communicate Parks & Rec events, services, and opportunities to the public.	Number of website visits.	↑	109,300	123,569	110,026	85,000	160,000
7	Communicate Parks & Rec events, services, and opportunities to the public.	Number of Instagram followers (1).	↑	NA	350	576	940	1,400
8	Increase opportunities for indoor recreation and encourage healthy lifestyles.	Recreation Center visits per year.	↑	110,545	167,225	223,980	285,000	295,000
8	Increase opportunities for indoor recreation and encourage healthy lifestyles.	Number of recreation center annual pass holders.	↑	601	602	866	950	1000
8	Increase opportunities for indoor recreation and encourage healthy lifestyles.	Number of new customers (per household).	↑	2,332	8,356	6,690	7,500	7,000
8	Increase opportunities for outdoor recreation and encourage healthy lifestyles.	Percentage of residents visiting the outdoor pool.	↑	0%	48%	48%	50%	53%
8	Increase opportunities for indoor recreation and encourage healthy lifestyles.	Percentage of residents visiting the Active Adult Center.	↑	48%	42%	41%	43%	45%
1. Additional resources applied towards paid social media advertising on Facebook and Instagram, which has expanded reach and increased followers. 2. 2022 grant-funded program and project highlights as of August 2022 include \$110,000 to childcare programs for staffing costs and family discounts, \$25,000 for ongoing preservation work at the Sod House, and matching funds (valued at approximately \$27,000) for playground replacements at Apel-Bacher and Creekside Parks.								

Direction Key:

↑ : Higher is better

↓ : Lower is better

Yes : Yes is good

N/A : Measurement is neutral

Parks and Recreation Administration

01-601

Core Business

- Serve as the leisure, recreational, and informational resource for the residents of Wheat Ridge
- Strive to meet the physical, social and cultural needs of the community
- Acquire, design and construct parks, trails and open space areas
- Maintain parks, trails and open space sites and recreation facilities
- Implement Parks and Recreation Master Plan
- Manage recreation facilities, including the Recreation Center, Active Adult Center, Anderson Building, outdoor pool, and Richards-Hart Estate
- Develop a departmental policy to ensure a positive and safe experience for all users
- Supervise Parks, Forestry, Open Space Division and Recreation Division

2023 Strategic Accomplishments

- Completed Open Space Management Plan and Parks & Recreation Strategic Plan
- Completed final design for the Green at 38th; hired ECI Site Construction Management
- Clear Creek Crossing art installation complete (“Agrarian Crossing” by Tiimo Mang, January 2023); Wadsworth art installation underway with Cor4 Studios; Public art selection committee working on Ward TOD and Youngfield Corridor projects
- In collaboration with Jefferson County Open Space and the City of Golden, facilitated a successful volunteer event on National Public Lands Day in September
- Added Events and Volunteer Coordinator position and associated community events
- Began ARPA-funded projects, including replacement of Panorama Park Tennis Courts
- Funded and managed various deferred maintenance priorities throughout the City
- Received significant grant funding for various projects and programs

2024 Strategic Priorities

- Begin construction of the Green at 38th
- Begin Parks & Recreation Master Plan update
- Complete Tabor Lake Trail construction
- Complete Panorama Park Tennis Court Replacement
- Seek additional grant funding for various projects and programs

Administration

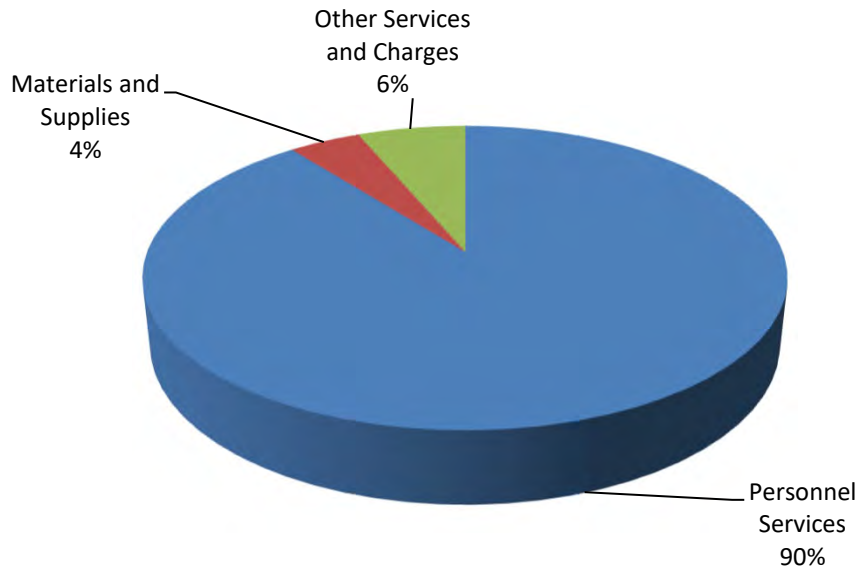
Staffing and Financial Summary

01-601

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Parks & Recreation Director	1	1	1	1
Grant & Special Project Administrator	1	1	1	1
Volunteer and Event Coordinator	0	0	1	1
	2	2	3	3

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$326,559	\$330,108	\$365,370	\$420,387
Materials and Supplies	\$5,026	\$38,580	\$31,730	\$19,950
Other Services and Charges	\$24,668	\$42,071	\$35,440	\$29,964
Capital Outlay	\$0	\$150	\$150	\$0
	\$356,253	\$410,909	\$432,690	\$470,301

Total 2024 Budget by Object



Parks and Recreation Recreation

01-602

Core Business

- Supervise, administer and manage the Recreation Division, which includes operation and programming of the Recreation Center, Active Adult Center, Anderson Building and Pool, aquatics, athletics, fitness, general recreation programs, and marketing
- Supervise Recreation Center, Active Adult Center and Anderson Building facility maintenance in collaboration with the City's Facility Manager
- Develop and monitor budget expenditures and revenues for the Recreation division
- Oversee marketing, promotions, and communication for Parks and Recreation programs and services

2023 Strategic Accomplishments

- Continued efforts, alongside the City's web admin team, to implement required ADA improvements and upgrades to the Parks and Recreation Department website, ensuring complete compliance by 2024
- Worked with the Parks Division to design and create new signage for the Greenbelt and Clear Creek Trail
- Created training resources for the Front Desk Team to better equip team members to understand marketing, RecTrac, and communication efforts
- Continued to utilize the 2023 Marketing Plan to ensure department and division goals were on track
- Planned and implemented design of two new playgrounds at Anderson Park

2024 Strategic Priorities

- Complete the required ADA improvements and upgrades to the Parks and Recreation website
- Spearhead the redesign of the Parks and Recreation website and utilize both staff and patron feedback to make improvements to the layout and functionality
- Continue the growth of the department's social media presence on Youtube, Tik Tok & Facebook Groups
- Follow and assist with completion of new Anderson Park playground

Recreation

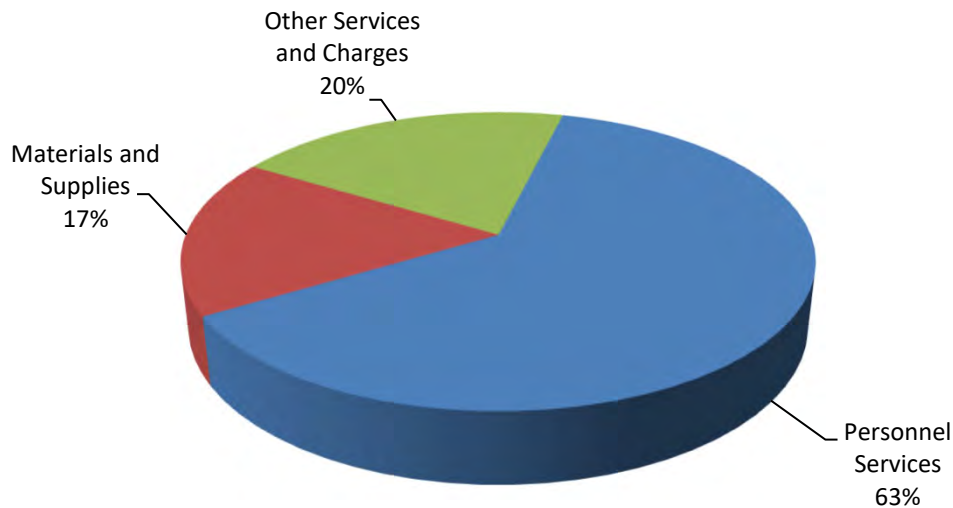
Staffing and Financial Summary

01-602

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Recreation Manager	1	1	1	1
Marketing Generalist	1	1	1	1
Graphic Designer	0	1	1	1
	2	3	3	3

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$275,183	\$321,862	\$323,770	\$314,907
Materials and Supplies	\$76,383	\$83,066	\$76,378	\$86,435
Other Services and Charges	\$11,301	\$109,434	\$105,498	\$102,166
Capital Outlay	\$0	\$0	\$0	\$0
	\$362,867	\$514,362	\$505,646	\$503,508

Total 2024 Budget by Object



Parks and Recreation Parks Maintenance

01-603

Core Business

- Provide a safe, inviting, and aesthetically pleasing outdoor environment for users of park land and facilities
- Maintain and improve the quality of all turf at City parks and facilities
- Maintain irrigation systems in parks and continuous improvement in water conservation
- Implement the Parks and Recreation Department strategic plan initiatives
- Oversee and direct maintenance work of contractors within specified right-of-way areas

2023 Strategic Accomplishments

- Enhanced irrigation water quality at Prospect Lake through the installation of aeration devices
- Completed the rehabilitation of the Prospect Park batting cages
- Added new mowing, landscaping, and lake maintenance equipment to minimize downtime, maintenance expenses, rental costs, contractor costs, and project duration
- Fertilized and seeded all sport turf fields throughout the City to ensure a safe, quality, and aesthetically pleasing environment for all users
- Took over responsibility and maintenance of the Lee & Baugh Ditch to support sustainability of Prospect Lake and Prospect Park irrigation

2024 Strategic Priorities

- Enhance turf care and management capabilities through preventative maintenance and field renovation activities
- Continue to enhance irrigation water quality at Prospect Lake through the management of aeration devices and other lake management techniques
- Improve athletic field playability at Creekside Park
- Increase staff capabilities and competencies through cross-training and professional development
- Establish a training program for large equipment

Parks Maintenance

Staffing and Financial Summary

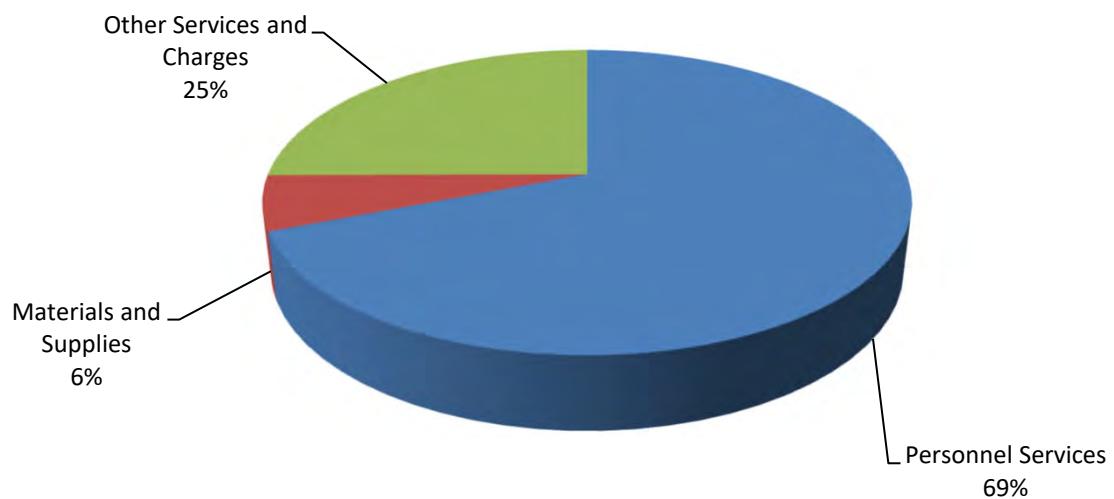
01-603

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Parks, Forestry, and Open Space	1	1	1	1
Operations Supervisor	2	2	2	2
Parks Project Coordinator	1	1	1	1
Crew Leader - Parks Maintenance	2	0	0	0
Parks Maintenance Worker II	3	3	3	3
Parks Maintenance Worker I	2	4	4	4
Operations Support Technician III	1	1	1	1
Garden Coordinator	0	0	1	1
	12	12	13	13

Nine (9) positions funded out of Open Space Fund

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$858,910	\$1,168,926	\$1,059,420	\$1,307,805
Materials and Supplies	\$72,745	\$77,300	\$76,600	\$109,950
Other Services and Charges	\$289,870	\$509,451	\$403,900	\$475,205
Capital Outlay	\$206,061	\$0	\$0	\$0
	\$1,427,585	\$1,755,677	\$1,539,920	\$1,892,960

Total 2024 Budget by Object



Parks and Recreation Forestry 01-604

Core Business

- Ensure a beautiful, safe, diverse and healthy tree canopy
- Provide forest planning for the management of trees, shrubs, invasive and noxious vegetation within the City's parks, open spaces and rights-of-way
- Issue licenses for tree care companies doing business within Wheat Ridge

2023 Strategic Accomplishments

- Continued to implement the City's Emerald Ash Borer (EAB) Management Plan by preventative treatment of over 150 Ash trees
- Applied for multiple grants; awarded a GOCO grant to have Mile High Youth Corps work for six weeks in fire mitigation along the Greenbelt Open Space
- Achieved the goal of planting 50 trees above and beyond the number of trees removed
- Implemented City Tree Grant Programs: Hazardous Tree Removal, Legacy Tree Pruning, Hazardous Tree Pruning and Treatment
- Facilitated an at-cost Tree Sale made available to the public which sold 70 trees

2024 Strategic Priorities

- Monitor and further implement the City's Emerald Ash Borer (EAB) Management Plan
- Increase tree canopy diversity with new tree plantings
- Increase in-house forestry preventative maintenance capabilities, including but not limited to aerial pruning and thinning, deep root fertilization, tree planting and establishment care, pesticide application and disease treatment, stump grinding, and wood chip recycling
- Improve 38th Ave aesthetics through flower planter renovations, replacements, and enhancements
- Provide professional resource and guidance during all phases of landscape planning and construction
- Continue to offer, and increase funding for, the Hazardous Tree Services Grant program for removal, pruning, and treatment of hazard trees for Wheat Ridge residents
- Monitor and further implement the Fire Management Plan through CDPHE funded labor to reduce fuels and remove excess vegetation from the Clear Creek Corridor and throughout the City

Forestry

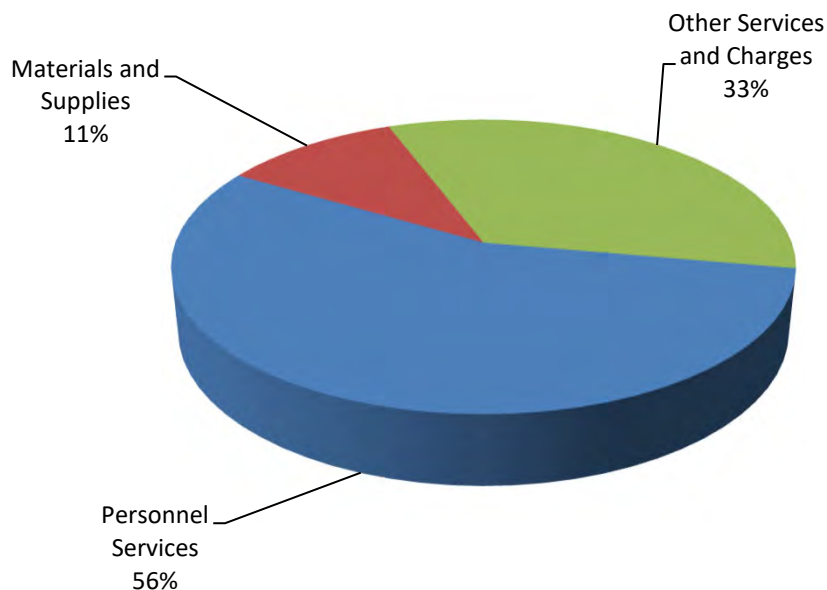
Staffing and Financial Summary

01-604

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Forestry Technician	2	1	1	1
Horticulture Technician	1	2	2	2
Horticulture Assistant	1	1	1	1
Environmental Interpreter	0	1	1	1
	4	5	5	5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$324,952	\$302,484	\$311,145	\$340,967
Materials and Supplies	\$58,752	\$83,294	\$55,000	\$65,794
Other Services and Charges	\$169,685	\$205,469	\$139,055	\$205,443
Capital Outlay	\$23,552	\$1,311	\$0	\$0
	\$576,941	\$592,558	\$505,200	\$612,204

Total 2024 Budget by Object



Parks and Recreation Natural Resources/ Open Space 01-605

Core Business

- Manage the City's natural resources, open space areas and trail-related facilities through effective use of resources
- Provide natural resource management information and volunteer opportunities for open space visitors
- Provide a safe and well-maintained trail system

2023 Strategic Accomplishments

- Carried out efforts to plan, strategize, draft, and publish a new Open Space Management Plan
- Enhanced technician capabilities through training and education and provided for more natural resource management expertise, implemented OSHA HAZWOPER certification requirements for Environmental Services
- Awarded CDOT Transportation Alternatives Program grant in the amount of \$951,000 dollars for trail improvements
- Updated City ordinance to allow ADA mobility devices on the Conservation Trail
- Installed 3 new kiosks along Clear Creek Trail funded in partnership with the JeffCo Trails Partnership Program
- Continued to mitigate issues related to homelessness by utilizing two part time Environmental Services Technicians for large clean-up efforts and open space restoration projects

2024 Strategic Priorities

- Continue to improve water quality at Prospect Lake
- Continue to explore and receive grants to assist with trail and open space initiatives through our partners at JeffCo Open Space, CPW, GOCO, and others
- Purchase and install trail counters to collect visitor numbers and data related to trail use which can be used to obtain funding and inform future management
- Collaborate with Colorado Department of Agriculture to continue mapping and treatment program for invasive vegetation throughout our open space
- Implement priorities outlined by the new Open Space Management Plan
- Prioritize fire fuels reduction and implement Fire Management Plan
- Enhance the aesthetics and pollinator impact to open space areas by planting and establishing wildflowers

Natural Resources

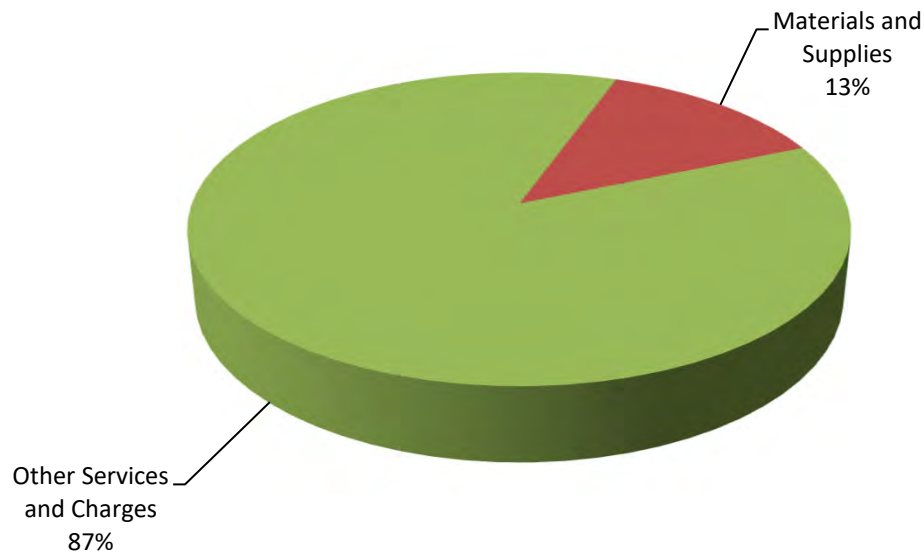
Staffing and Financial Summary

01-605

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
No Staff Authorized	0	0	0	0
	0	0	0	0

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$36,989	\$0	\$0	\$0
Materials and Supplies	\$12,462	\$23,200	\$17,000	\$17,700
Other Services and Charges	\$69,674	\$126,380	\$88,520	\$117,355
Capital Outlay	\$12,450	\$33,689	\$33,689	\$0
	\$131,576	\$183,269	\$139,209	\$135,055

Total 2024 Budget by Object



Parks and Recreation Anderson Building

01-620

Core Business

- Manage access to the outdoor pool and changing areas and provide indoor activity space for:
 - Parks and recreation activities
 - Community programs
 - Special events
 - Local youth groups
 - Private rentals
 - League play and practices

2023 Strategic Accomplishments

- Continued to increase rental revenue by providing rental space to new and returning rental groups
- Hired and trained four new Building Supervisors
- Restructured the management of the Anderson Building and brought on a Facility Assistant to better aid in the operations of the Anderson Building
- Provided space for Sun Camp to operate within a safe environment, under state licensing guidelines
- Upgraded all security cameras to the new operating system, Installed two new security cameras – gymnasium and outdoor pool
- Replaced HVAC systems for north end of the building
- Replaced boiler for outdoor swimming pool

2024 Strategic Priorities

- Further increase revenue opportunities through increased room and gym rentals
- Install electronic signboards/monitors in the upper lobby area
- Update paint in upper and lower lobbies
- Requested IT to Install two new security cameras (back of building – (fitness room exit and front entrance)
- Requested IT to install internal locking system and lower lobby badge scanner

Anderson Building

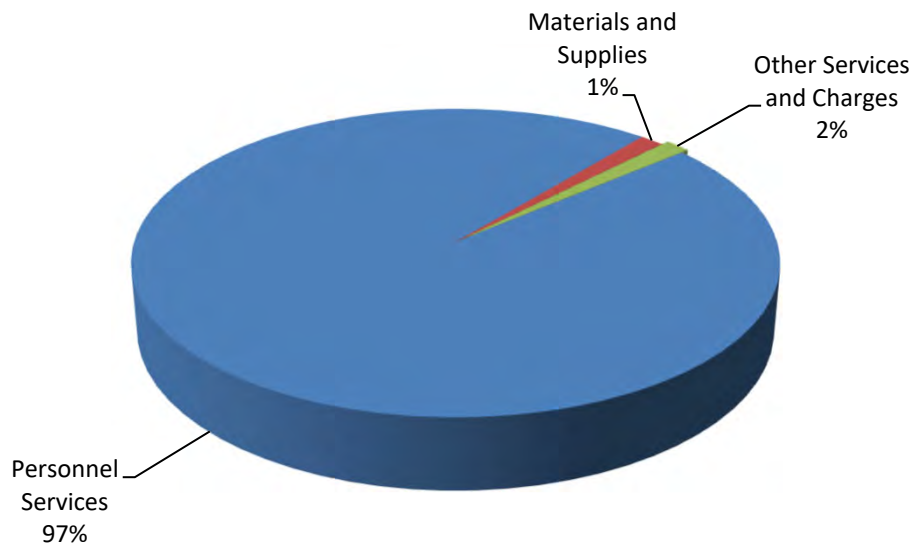
Staffing and Financial Summary

01-620

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Recreation Coordinator	0.5	0.5	0.5	0.5
	0.5	0.5	0.5	0.5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$74,430	\$92,692	\$94,337	\$100,386
Materials and Supplies	\$292	\$4,800	\$4,800	\$1,400
Other Services and Charges	\$1,140	\$800	\$470	\$1,500
Capital Outlay	\$0	\$0	\$0	\$0
	\$75,862	\$98,292	\$99,607	\$103,286

Total 2024 Budget by Object



Parks and Recreation Athletics

01-621

Core Business

- Implement and oversee a wide range of athletic programs and facilities to meet the needs of participants of all ages
- Develop, administer and evaluate athletic programs
- Manage contractual youth sports camps
- Coordinate athletic leagues
- Coordinate local youth groups field use
- Schedule field use and rentals, and implement user fees

2023 Strategic Accomplishments

- Expanded field rentals by contracting with Diamond Club Baseball
- Updated our field rental management procedures and compiled a tutorial for field allocations for future guidance
- Continued to offer age-appropriate progressive athletic programs for youth by creating new in-house Teeball League
- Re-opened our newly renovated fields at Prospect Park to programming and rentals
- Hosted a successful MSSP Track Meet at Wheat Ridge High School
- Increased summer soccer camp enrollments again this year
- Successfully added Adult Softball Leagues back into our program offerings after several years of no leagues

2024 Strategic Priorities

- Continue to research strategies for growing spring/summer adult sports leagues
- Utilize grant funding to re-engage local elementary schools with after school sports program
- Offer two Challenger soccer camps in the summer of 2024
- Develop additional age-appropriate progressive athletic programs for youth
- Develop and expand available tennis programs and leagues

Athletics

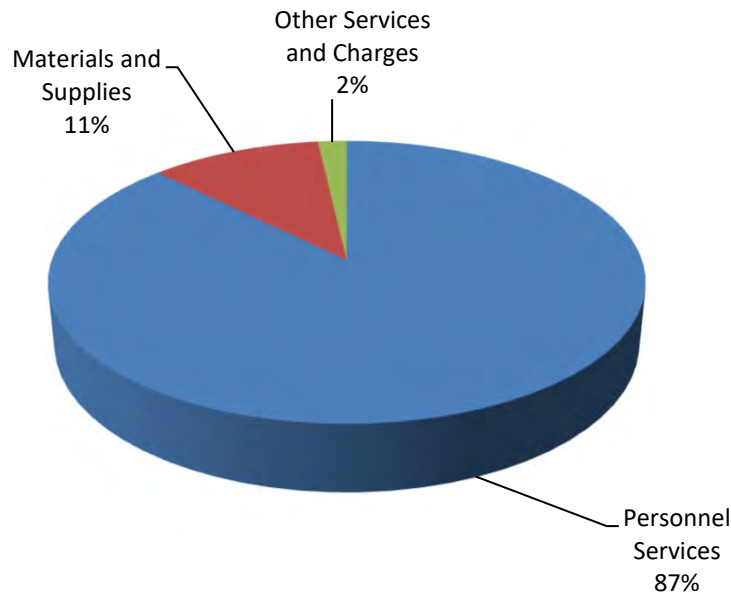
Staffing and Financial Summary

01-621

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Recreation Supervisor	1	1	1	1
Recreation Coordinator	0.5	0.5	0.5	0.5
Recreation Leader	0.5	0.5	0.5	0.5
	2	2	2	2

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$214,696	\$233,036	\$225,027	\$230,211
Materials and Supplies	\$26,357	\$25,742	\$24,012	\$28,390
Other Services and Charges	\$4,860	\$1,550	\$3,130	\$4,745
Capital Outlay	\$0	\$0	\$0	\$0
	\$245,913	\$260,328	\$252,169	\$263,346

Total 2024 Budget by Object



Parks and Recreation General Programs

01-622

Core Business

- Provide a state-licensed preschool program and summer day camp program
- Provide quality educational arts and crafts and general interest programs for parents and children, preschoolers, youth, teens and adults
- Offer and implement quality therapeutic recreation programs including sports, fitness, outdoor recreation, general interest, and special events
- Coordinate inclusion opportunities for individuals of all abilities

2023 Strategic Accomplishments

- Increased the Summer Sun Camp program capacity to 66 campers, up from 60 in 2022, and sold out the program within minutes of registration opening
- Added new general interest programs for adults including 1 on 1 and group guitar lessons and a new wellness educational program that includes outdoor activities and classroom work
- Relaunched the Adapted Swim Lesson program after the pandemic forced the department to close the program back in 2020
- Moved the Easter Egg Hunt event to Anderson Park and modified the event to better accommodate families, leading to a very successful event with positive feedback

2024 Strategic Priorities

- Evaluate and determine new Summer Sun Camp registration policies and operations to better serve the residents of Wheat Ridge and employee families
- Continue to offer and grow the middle school and teen programs through partnership with Jeffco CTC
- Grow the departments licensed preschool program, Little Learners, back to pre-pandemic levels through creative marketing efforts
- Use market research and community input to add additional classes and programs

General Programs

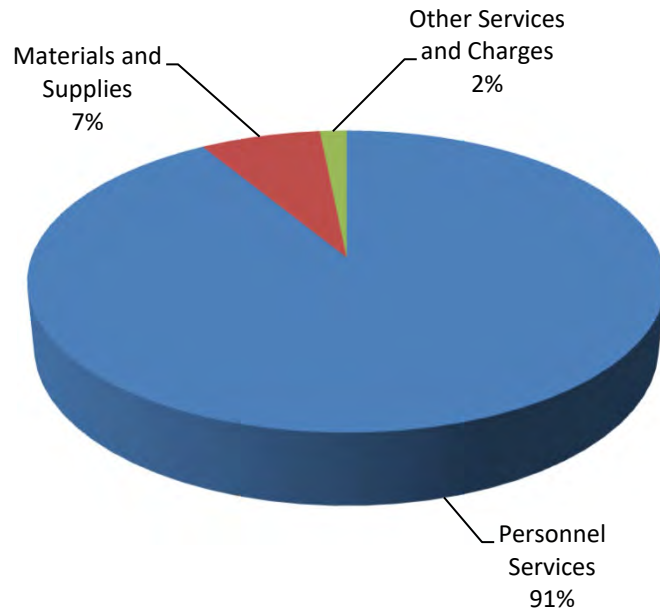
Staffing and Financial Summary

01-622

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Recreation Supervisor	1	1	1	1
Recreation Leader	0.5	0.5	0.5	0.5
Recreation Coordinator	1	1	1	1
	2.5	2.5	2.5	2.5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$289,704	\$345,735	\$326,023	\$331,562
Materials and Supplies	\$40,685	\$55,759	\$53,162	\$25,793
Other Services and Charges	\$9,650	\$5,580	\$4,945	\$5,740
Capital Outlay	\$0	\$0	\$0	\$0
	\$340,040	\$407,074	\$384,130	\$363,095

Total 2024 Budget by Object



Parks and Recreation Outdoor Pool

01-623

Core Business

- Provide a variety of programs and services for all ages and swimming abilities
- Provide a clean, safe, and fun environment for recreational swimming and quality programs
- Maintain aquatic facilities, schedule aquatic programs, and educate the public about water safety
- Offer programs for lifeguard and water safety instructor certification, CPR, first aid, AED, and community first aid

2023 Strategic Accomplishments

- Conducted a facility audit to prioritize repairs
- Continued to educate the community on water safety for families
- Continued to offer pool operator and lifeguard training instructor courses for head lifeguards and part-time pool managers
- Continued to look at industry trends and investigate those that would be beneficial to the Wheat Ridge community
- Offered extended pool season through Labor Day (weekends only after school was back in session)
- Offered vending machines to the public

2024 Strategic Priorities

- Repair leaks in the pool to enhance sustainability
- Offer programming for all age groups
- Expand operational hours based on staffing levels
- Offer facilities for Foothills Swimming Association to host meets
- Research cost and design of new outdoor pool for 2026-2027 build

Outdoor Pool

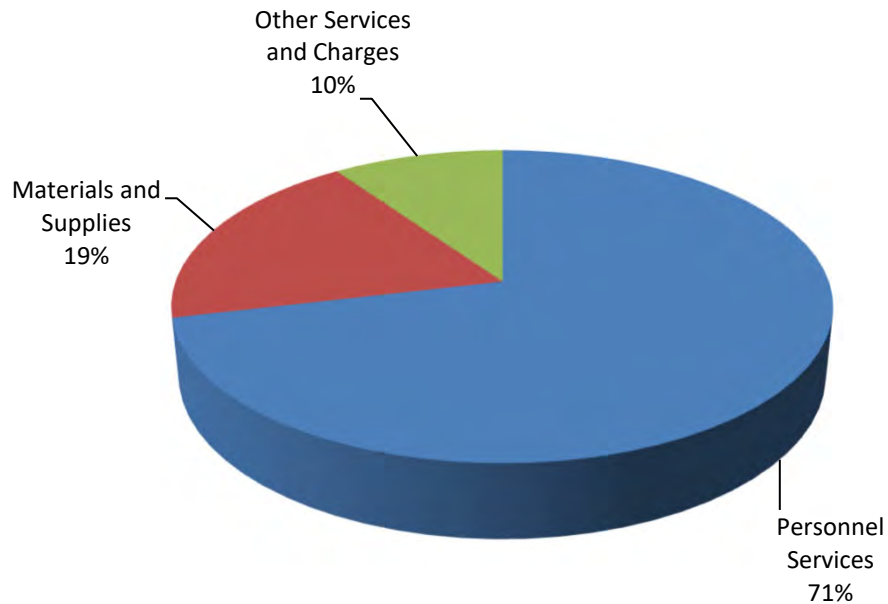
Staffing and Financial Summary

01-623

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Pool Manager	0.5	0.5	0.5	0.5
	0.5	0.5	0.5	0.5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$166,945	\$198,474	\$186,679	\$194,175
Materials and Supplies	\$50,067	\$55,356	\$53,230	\$51,530
Other Services and Charges	\$20,947	\$44,025	\$33,730	\$26,500
Capital Outlay	\$0	\$0	\$0	\$0
	\$237,959	\$297,855	\$273,639	\$272,205

Total 2024 Budget by Object



Parks and Recreation Active Adult Center

01-624

Core Business

- Enhance the quality of life for Wheat Ridge residents ages 50 and older by providing opportunities to pursue and maintain physical, emotional and social health as well as opportunities to be involved in their community through recreation programs, social events, field trips, outdoor recreation and volunteer opportunities
- Develop sponsorships to enhance programming
- Increase fundraising through Wheat Ridge Community Foundation
- Create partnerships with other organizations that meet the needs of the Wheat Ridge community
- Manage the Active Adult Center volunteer program

2023 Strategic Accomplishments

- Returned to drop-in fitness classes utilizing newly created fitness pass
- Increased rental revenues with a change in business practices
- Continued to provide online class options to more vulnerable and isolated seniors
- Hired 3 new instructors to provide new classes and supplement existing classes
- Organized Volunteer and Recruitment Fair for Parks and Recreation department
- Recruited and trained volunteer drivers to reach program capacity
- Successfully implemented extended travel with 2 international departures generating new revenue
- Distributed new marketing materials for charitable giving through wills and estates
- Replaced commercial range to continue providing meals for special event programming
- Supported senior advisory committee through new fundraising opportunities

2024 Strategic Priorities

- Change alcohol policy for rental parties in Prospect Hall allowing any party to have alcohol
- Manage procedural changes, adding security detail and increase staffing to rentals involving alcohol
- Recruit and train staff on procedural changes to rentals involving alcohol
- Continue providing online class options to more vulnerable and isolated seniors
- Expand Domestic and International travel destinations and trip frequency
- Continue to support senior advisory committee through additional fundraising
- Monitor and prioritize five-year replacement schedule for capital equipment repair and replacement

Active Adult Center

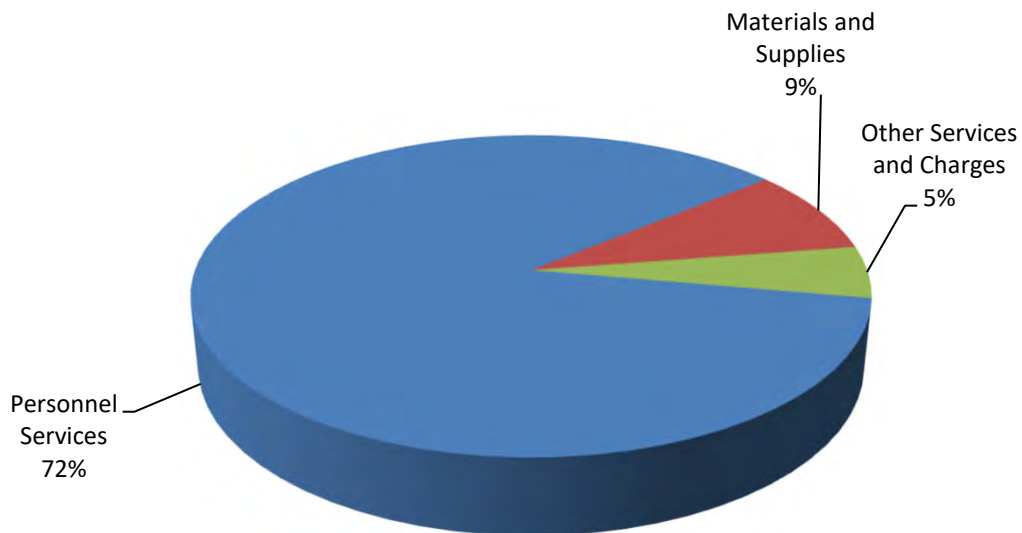
Staffing and Financial Summary

01-624

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Recreation Supervisor	1	1	1	1
Recreation Coordinator	1.625	2	2	2
Operations Support Technician II	2	2	2	2
	4.625	5	5	5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$402,443	\$457,400	\$434,956	\$463,011
Materials and Supplies	\$35,200	\$53,391	\$42,046	\$46,068
Other Services and Charges	\$9,516	\$13,881	\$11,383	\$27,954
Capital Outlay	\$0	\$0	\$0	\$0
	\$447,159	\$524,672	\$488,385	\$537,033

Total 2024 Budget by Object



Parks and Recreation Historic Buildings

01-625

Core Business

- Partner with the Wheat Ridge Historical Society to preserve and enhance cultural and historic opportunities through the maintenance of the Baugh House, Historic Park, and the Richards-Hart Estate
- Preserve cultural and historical assets of the City
- Maintain facility and grounds of the Richards-Hart Estate to provide a unique setting for weddings, receptions, and events

2023 Strategic Accomplishments

- Completed planning and assessment project at Richards-Hart Estate with cost 75% covered by State Historical Fund grant
- Completed monitoring and assessment project at the Pioneer Sod House with cost 75% covered by State Historical Fund grant
- Assisted with promotion and marketing of Historical Park special events
- Collaborated with marketing to create narrated video tour of the Richards-Hart Estate for potential clients
- Transitioned management of the Richards-Hart Estate to the Active Adult Center staff

2024 Strategic Priorities

- Effectively and appropriately address prioritized corrective and preventative maintenance needs for the Historic Properties
- Obtain grant funding to complete recommended preservation work at Richards-Hart Estate in a future year
- Seek grant funding for projects related to preserving historic properties
- Collaborate with marketing to expand advertising audience
- Request IT install WiFi at RHE to provide rental customers with this service
- Request Facilities Maintenance install ductless air-conditioning at RHE to provide climate controlled environment allowing for rental use during the summer months

Historic Buildings

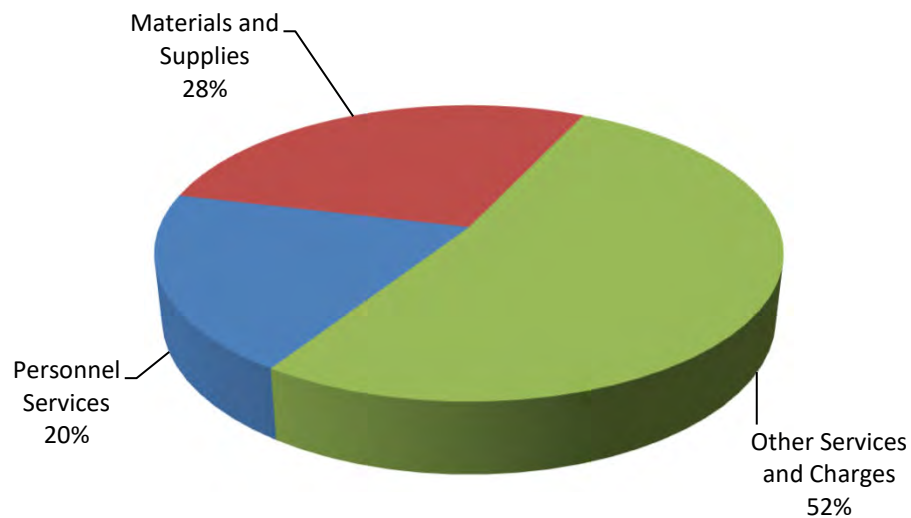
Staffing and Financial Summary

01-625

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
No Staff Authorized	0	0	0	0
	0	0	0	0

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$8,859	\$17,800	\$9,999	\$11,171
Materials and Supplies	\$5,098	\$13,000	\$7,700	\$16,250
Other Services and Charges	\$31,852	\$60,471	\$29,235	\$29,850
Capital Outlay	\$0	\$0	\$0	\$0
	\$45,809	\$91,271	\$46,934	\$57,271

Total 2024 Budget by Object



Parks and Recreation Recreation Center Facility Operations

01-626

Core Business

- Operate and manage a 70,000 square-foot recreation center
- Process activity registration, facility and park rentals, pass sales, point-of-sale items, and facility maintenance
- Provide information services for aquatics, general programs, fitness, therapeutic recreation, youth, and adult athletics
- Coordinate and schedule rental usage of Recreation Center ballrooms, park shelters, and pavilions

2023 Strategic Accomplishments

- Recertified all Team Members in CPR/AED/First Aid to maintain a safe facility for patrons
- Participated and completed RecTrac Elevate program to better utilize and learn new functions of the registration software
- Worked closely with Facility Manager after transition of facility maintenance to that position
- Worked closely with City team on obtaining a new ERP service for the City
- Completed customer appreciation event in the summer with food and giveaways to patrons
- Completed a center closure week in August for deep cleaning of facility

2024 Strategic Priorities

- Monitor and assist in prioritization of the five-year replacement schedule for capital equipment repair and replacement
- Continue to implement facility interior re-design project through CTF funds
- Use Service Sustainability data to inform proposed facility usage fees for 2025
- Continue to implement sustainability plan for the facility

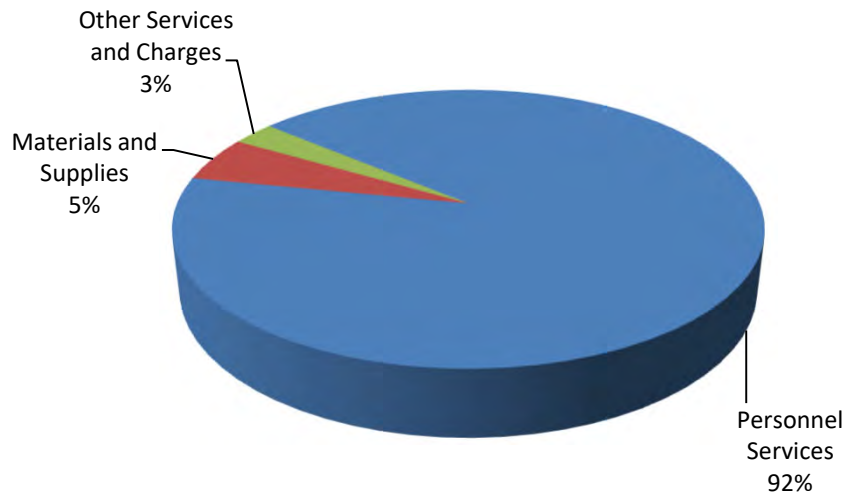
Facility Operations

Staffing and Financial Summary
01-626

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Facility Operations Supervisor	1	1	1	1
Facility Coordinator	1	1	1	1
Facility Assistant	1.5	1.5	2	2
Operations Support Technician III	1	1	1	1
	4.5	4.5	5	5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$566,368	\$655,536	\$640,595	\$670,333
Materials and Supplies	\$25,917	\$36,510	\$35,735	\$38,300
Other Services and Charges	\$46,375	\$19,957	\$18,357	\$19,985
Capital Outlay	\$0	\$0	\$0	\$0
	\$638,660	\$712,003	\$694,687	\$728,618

Total 2024 Budget by Object



Parks and Recreation Recreation Center Aquatics

01-627

Core Business

- Provide a variety of programs and services for all ages and swimming abilities
- Provide a safe and fun environment for recreational swimming and quality programs
- Maintain aquatic facilities and schedule aquatic programming
- Provide education on safety and facility usage information to the public
- Maintain safety, guest relations, and Learn-to-Swim program
- Offer programs for certification in lifeguard training, water safety instructor, CPR and first aid, AED, and community first aid

2023 Strategic Accomplishments

- Researched and brainstormed creative ways to recruit and retain staff
- Continued to offer safe programming to the community
- Prioritized repairs and maintenance schedules
- Continued to educate the community on water safety principals
- Continued to offer a safe and well maintained facility
- Recruited full-time lifeguards

2024 Strategic Priorities

- Continue to train Lifeguards to overcome any shortages
- Continue to offer private and group lessons based on staffing levels
- Prioritize repairs and maintenance schedules
- Continue to educate the community on water safety principals
- Continue to work on maintenance schedules to provide safe and well maintained facilities
- Continue to recruit qualified full-time lifeguards

Aquatics

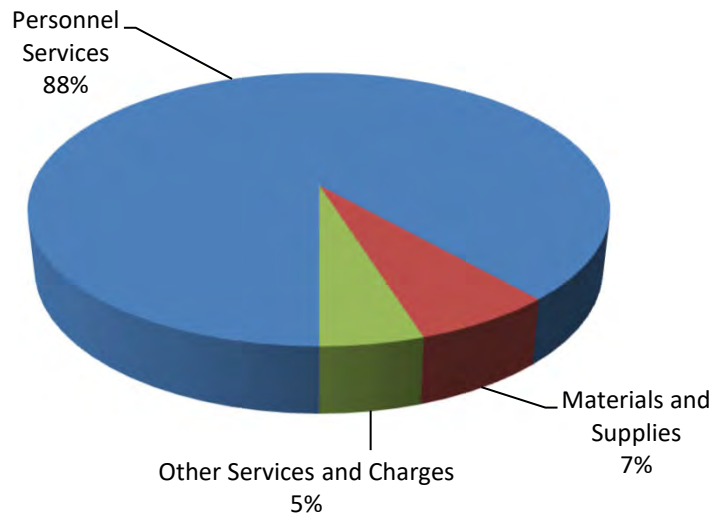
Staffing and Financial Summary

01-627

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Recreation Supervisor	1	1	1	1
Recreation Coordinator	1	1	1	1
Pool Manager	1.5	1.5	1.5	1.5
Head Lifeguard	0	0	5	5
	3.5	3.5	8.5	8.5

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$651,303	\$968,880	\$663,436	\$968,928
Materials and Supplies	\$63,594	\$55,205	\$71,600	\$73,000
Other Services and Charges	\$36,851	\$57,370	\$46,290	\$53,670
Capital Outlay	\$0	\$0	\$0	\$0
	\$751,748	\$1,081,455	\$781,326	\$1,095,598

Total 2024 Budget by Object



Parks and Recreation Recreation Center Fitness

01-628

Core Business

- Coordinate and supervise comprehensive fitness programs for all ages, including specialty fitness classes, massage, assisting stretching, personal training, aerobics, cycling, Silver Sneakers, and other fitness/wellness programming
- Supervise certified fitness staff, including personal trainers, head weight room attendants, weight room attendants, specialty fitness instructors, fitness instructors, wellness therapists, martial arts instructors, dance instructors, and fitness coordinator
- Maintain operations of the fitness facility, services, and equipment
- Offer the SilverSneakers and the Renew Active program for members of Kaiser, Secure Horizon, Anthem, Aetna, AARP, Humana, United Health, and other health plans
- Provide fitness programming for evolving fitness trends
- Provide Reformer programming in Fitness Studio

2023 Strategic Accomplishments

- Continued to increase usage numbers and participation in all areas of programming after the COVID-19 Pandemic
- Replaced seven treadmills in cardio area
- Purchased new aerobic fitness class equipment and updated the aerobics room stereo
- Offered Arthritis Foundation's Walk With Ease Program with grant dollars received
- Added contractual dietician to wellness team
- Offered fall patron special fitness event

2024 Strategic Priorities

- Continue to provide innovative programming, delivered through a variety of means
- Increase personal training options by adding additional personal trainers to help meet demand
- Increase wellness options and/or add on services such as hot stones for massage
- Work closely with marketing to help develop a marketing plan specific to fitness and wellness
- Replacing four Precor ellipticals and two Tru ellipticals

Fitness

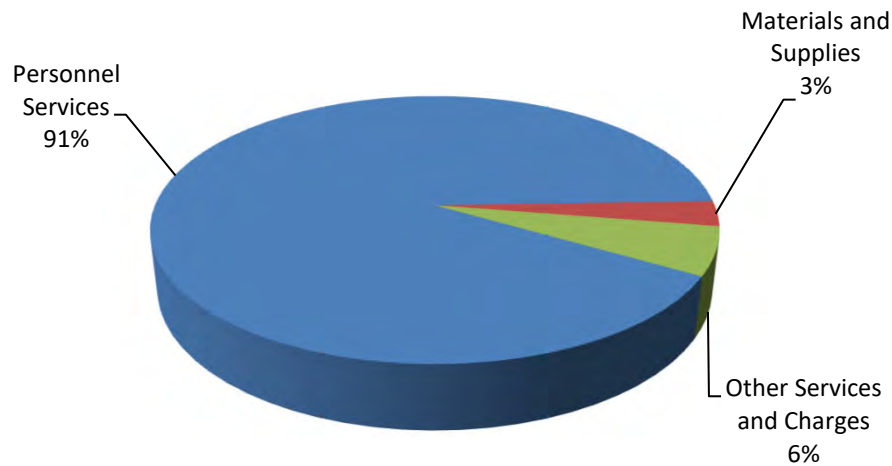
Staffing and Financial Summary

01-628

	2021 Authorized	2022 Authorized	2023 Authorized	2024 Authorized
Recreation Coordinator	1	1	1	1
	1	1	1	1

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Personnel Services	\$279,952	\$314,370	\$307,989	\$316,216
Materials and Supplies	\$10,154	\$11,250	\$7,750	\$10,500
Other Services and Charges	\$5,804	\$6,472	\$2,650	\$20,160
Capital Outlay	\$0	\$0	\$0	\$0
	\$295,910	\$332,092	\$318,389	\$346,876

Total 2024 Budget by Object



Public Art Fund

Special Fund 12

Core Business

In 2010, the City Council adopted Resolution 63 establishing a committed public art fund as defined by GASB No. 54 for use in all areas of the City. Revenues are generated from:

- 1% of the total amount received by the City for plan reviews, building permit fees, development review fees, and use tax charged in connection with all private site development having an anticipated construction cost of \$100,000 or greater
- 1% of the budget of City and State capital construction projects of \$50,000 or more, which projects are located within any urban renewal area within the City

Public Art Fund

Special Funds

Fund 12

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$370,313	\$677,156	\$435,854	\$356,120
Revenues				
Building Use Tax	\$93,607	\$20,000	\$20,000	\$20,000
Building Permits	\$21,540	\$6,000	\$6,000	\$6,000
Plan Review Fees	\$23,206	\$3,000	\$4,000	\$3,000
Development Review Fees	\$192	\$100	\$300	\$100
Interest	\$996	\$200	\$6,466	\$6,500
One Percent Public Projects	\$0	\$151,000	\$475,000	\$431,000
Total Revenues	\$139,541	\$180,300	\$511,766	\$466,600
Total Available Funds	\$509,854	\$857,456	\$947,620	\$822,720
Expenditures				
Public Art Acquisition	\$74,000	\$637,000	\$591,500	\$431,000
Total Expenditures	\$74,000	\$637,000	\$591,500	\$431,000
Ending Fund Balance	\$435,854	\$220,456	\$356,120	\$391,720

Police Investigation Fund

Special Fund 17

Core Business

- Beginning in 1990, all proceeds from seizures and forfeitures of property pursuant to C.R.S. 16-13-302 (Public Nuisance Policy) and 16-13-501 (Colorado Contraband Forfeiture Act) are a requirement to be placed in a separate fund as defined by GASB No. 54 and used by the Police Department solely for purposes other than normal operating expenses.

Police Investigation Fund

Special Funds

Fund 17

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$36,482	\$35,493	\$36,308	\$36,342
Revenues				
Interest	\$25	\$10	\$34	\$35
Miscellaneous Revenue	\$0	\$0	\$0	\$0
Total Revenues	\$25	\$10	\$34	\$35
Total Available Funds	\$36,507	\$35,503	\$36,342	\$36,377
Expenditures				
Operating Supplies	\$0	\$0	\$0	\$0
Other Major Equipment	\$199	\$9,000	\$0	\$9,000
Contract Services	\$0	\$0	\$0	\$0
Total Expenditures	\$199	\$9,000	\$0	\$9,000
Ending Fund Balance	\$36,308	\$26,503	\$36,342	\$27,377

Open Space Fund

Special Fund 32

Core Business

- Established in 1972, the Open Space Fund is a restricted fund according to GASB No. 54, and is funded by the half-cent sales tax per capita allotment through Jefferson County Open Space for the purpose of acquiring, developing, and maintaining open space and park properties within the City of Wheat Ridge
- The fund receives approximately \$1.5 million in attributable share revenue from Jefferson County Open Space per year
- The fund receives park fee dedication revenue from new developments in Wheat Ridge

2023 Strategic Accomplishments

- Completed final design of “The Green at 38th”; hired ECI Site Construction
- Completed the Open Space Management Plan
- Replaced dugouts, backstops, and fences at Panorama Park & Randall Park
- Demolished house at 4100 Gray Street and completed design of new community garden
- Completed Clear Creek Trail work, changing various asphalt sections to concrete
- Funded 9 full-time benefitted salaries for open space and park maintenance positions

2024 Strategic Priorities

- Complete the Parks and Recreation Master Plan update
- Begin construction on The Green at 38th
- Replace two playgrounds at Fruitdale Park
- Complete ARPA funded projects at Panorama Park and Tabor Lake
- Complete Jeffco Open Space Grant supported signage project on the Clear Creek Trail



The Green at 38th Design (in progress)

Open Space Fund

Special Funds

Fund 32

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$4,679,151	\$3,481,585	\$4,229,171	\$6,429,639
Revenues				
State Grants	\$0	\$0	\$512,970	\$0
Open Space Tax	\$1,806,716	\$1,600,000	\$1,842,850	\$1,800,000
Developer Fees	\$635,401	\$721,651	\$181,677	\$1,505,274
County Grants	\$0	\$331,968	\$98,468	\$348,840
Other Open Space Grants	\$0	\$50,000	\$0	\$0
Interest Earning	\$1,670	\$900	\$10,019	\$10,100
Land Sales	\$0	\$0	\$0	\$0
Miscellaneous Fees	\$47,800	\$800,000	\$33,000	\$0
Transfer from General Fund	\$0	\$2,182,551	\$2,182,551	\$0
Total Revenues	\$2,491,587	\$5,687,070	\$4,861,535	\$3,664,214
Total Available Funds	\$7,170,738	\$9,168,655	\$9,090,706	\$10,093,853
Expenditures				
Acquisitions	\$0	\$0	\$0	\$0
Development Projects	\$2,233,767	\$4,404,229	\$1,024,566	\$3,954,663
Maintenance Projects	\$245,704	\$2,561,501	\$899,501	\$3,465,388
Salaries and Benefits	\$462,096	\$562,871	\$512,000	\$609,819
Transfers	\$0	\$0	\$225,000	\$0
Total Expenditures	\$2,941,567	\$7,528,601	\$2,661,067	\$8,029,870
Ending Fund Balance	\$4,229,171	\$1,640,054	\$6,429,639	\$2,063,983
Restricted Fund Balance	\$1,685,624	(\$2,028,973)	\$1,443,655	\$1,981,349
Unrestricted Fund Balance	\$2,543,547	\$3,669,027	\$4,985,984	\$82,634

Municipal Court Fund Special Fund 33

Core Business

- The Municipal Court Fund was established in 1993 as a committed fund, according to GASB No. 54, in order to provide a means to track court fees and to enable the Court to expend these amounts
- The fund receives revenue from a portion of each court fee, victim services fee, and default judgment fee
- The fund provides the Court and the probation program with money for expenditures for equipment, maintenance, office furniture, victim services, and other court and probation expenses

2023 Strategic Accomplishments

- Provided financial assistance for substance abuse and mental health evaluations
- Provided financial assistance to indigent defendants in support of behavior modification and counseling, including food bags, bus vouchers, and storage locker
- Supported victims of crime by collecting and distributing direct services fund
- Enhanced courtroom security by replacement of security scanner

2024 Strategic Priorities

- Consider the needs of the distressed population through programs and services; provide financial assistance to indigent defendants for substance abuse, mental health evaluations, counseling, and support behavior modification
- Enhance courtroom security by replacement of walk-through metal detector
- Referrals to homeless and housing navigators
- Support victims of crime by collecting and distributing direct services funds



Municipal Court Fund

Special Funds

Fund 33

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$93,803	\$83,523	\$88,424	\$65,492
Revenues				
\$1 Court Fees	\$336	\$500	\$500	\$500
\$4 Court Fees	\$1,344	\$2,000	\$1,800	\$2,000
Direct Victim Services	\$1,685	\$2,000	\$2,300	\$2,500
Warrants/Judgements	\$450	\$1,000	\$500	\$500
Transcript Fees	\$0	\$500	\$500	\$500
Miscellaneous Income	\$0	\$0	\$0	\$0
Interest	\$245	\$150	\$1,468	\$1,500
Total Revenues	\$4,060	\$6,150	\$7,068	\$7,500
Total Available Funds	\$97,863	\$89,673	\$95,492	\$72,992
Expenditures				
Transcript Fees	\$0	\$750	\$200	\$500
Equipment Maintenance	\$0	\$2,000	\$1,000	\$2,000
Court \$4 Expenses	\$7,024	\$25,000	\$25,000	\$10,000
Warrants/Judgements	\$390	\$1,000	\$500	\$500
Direct Victim Services	\$1,675	\$3,750	\$2,300	\$2,500
Probation \$1 Expenses	\$350	\$3,000	\$1,000	\$3,000
Total Expenditures	\$9,439	\$35,500	\$30,000	\$18,500
Ending Fund Balance	\$88,424	\$54,173	\$65,492	\$54,492

Wheat Ridge Housing Fund Special Fund 45

Core Business

- Implement the City's Affordable Housing Strategy and Action Plan
- Develop programs to increase, improve, and preserve affordable housing throughout the community for renters and owners
- Administer and fund programs related to housing affordability
- Educate the community on housing market conditions, affordable housing challenges in Wheat Ridge, and potential opportunities for action
- Work with community partners on issues related to housing and to increase and improve the stock of affordable housing

2023 Strategic Accomplishments

- Adopted the City's first Affordable Housing Strategy and Action Plan
- Created the Wheat Ridge Housing Fund
- Recruited the City's first Housing Program Administrator
- Adopted code amendments related to affordable housing including reduced parking requirements and parkland fee waivers
- Allocated funds to Foothills Regional Housing to finance the purchase of a 24-unit apartment complex for the purpose of affordable units (50-80% AMI)
- Committed to growing the City's affordable housing stock under Proposition 123
- Applied for a Strong Communities Infrastructure Grant to develop infill affordable housing at 44th and Wadsworth

2024 Strategic Priorities

- Implement the City's Affordable Housing Strategy and advance the 5-year action plan
- Explore code revisions related to a new R-4 zone district, inclusionary requirements, and fees in lieu
- Establish programs and funding criteria for the Wheat Ridge Housing Fund
- Seek additional revenue sources for the Wheat Ridge Housing Funding, including through the State Housing Fund (Proposition 123)
- Explore opportunities to preserve the City's naturally occurring affordable housing
- Support the Comprehensive Plan Update and use the process to affirm the community's support for affordable housing goals

Wheat Ridge Housing Fund

Special Funds

Fund 45

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$0	\$0	\$0	\$388,037
Revenues				
Short-Term Rental Lodgers' Tax	\$0	\$0	\$400,000	\$400,000
Interest	\$0	\$0	\$100	\$200
Transfer from General Fund	\$0	\$436,680	\$436,680	\$0
Total Revenues	\$0	\$436,680	\$836,780	\$400,200
Total Available Funds	\$0	\$436,680	\$836,780	\$788,237
Expenditures				
Personnel Services	\$0	\$0	\$48,443	\$141,245
Materials & Supplies	\$0	\$0	\$300	\$300
Other Services & Charges	\$0	\$436,680	\$400,000	\$21,465
Total Expenditures	\$0	\$436,680	\$448,743	\$163,010
Ending Fund Balance	\$0	\$0	\$388,037	\$625,227

Conservation Trust Fund

Special Fund 54

Core Business

- Established in 1974, the Conservation Trust Fund is a restricted fund according to GASB No. 54. Per the Colorado Constitution, the Conservation Trust Fund receives 40% of the net proceeds of the Colorado Lottery
- Conservation Trust funds are distributed on a quarterly, per capita basis to municipalities, counties, and other eligible entities for parks, recreation, and open space purposes
- Conservation Trust funds are used for new projects as well as maintenance projects

2023 Strategic Accomplishments

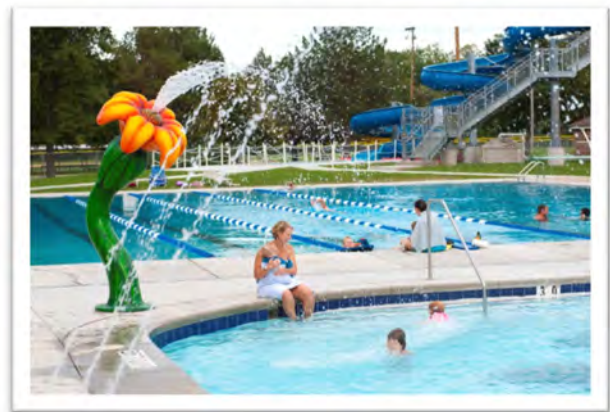
- Replaced treadmills at Wheat Ridge Recreation Center
- Completed Wheat Ridge Recreation Center lap pool resurfacing
- Repaired skimmer leak at Anderson Pool
- Repaired water line from Anderson Building to Parks Shops
- Completed Recreation Center, Anderson Building & Active Adult Center maintenance projects
- Completed various ADA projects

2024 Strategic Priorities

- Complete facility redesign (building aesthetic refresh) at the Wheat Ridge Recreation Center
- Begin construction on the Green at 38th
- Complete various maintenance projects at our recreation facilities



New Treadmills at the Recreation Center



Anderson Pool – Skimmer Leak Repair in 2023

Conservation Trust Fund

Special Funds

Fund 54

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$898,853	\$399,470	\$573,647	\$427,035
Revenues				
Colorado Lottery	\$413,866	\$400,000	\$450,000	\$425,000
Interest	\$23,777	\$14,960	\$25,197	\$43,781
Transfers from General Fund	\$0	\$0	\$0	\$0
Total Revenues	\$437,643	\$414,960	\$475,197	\$468,781
Total Available Funds	\$1,336,496	\$814,430	\$1,048,844	\$895,816
Expenditures				
Development Projects	\$566,209	\$59,704	\$0	\$300,000
Maintenance Projects	\$325,403	\$693,868	\$621,809	\$467,950
General Fund Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$891,612	\$753,572	\$621,809	\$767,950
Ending fund Balance	\$444,884	\$60,858	\$427,035	\$127,866

Equipment Replacement Fund

Special Fund 57

Core Business

The Equipment Replacement Fund was created in 2008 as an assigned fund, according to GASB No. 54., to set aside funds on an annual basis for the acquisition of high-dollar equipment. The amount set aside is based on the life of the asset plus the estimated replacement cost.

2023 Strategic Accomplishments

- Procured Enterprise Planning Resource System and began implementation

2024 Strategic Priorities

- Complete implementation of Enterprise Resource Planning finance and HRIS modules
- Begin implementation of building permitting and licensing, revenue and court modules

Equipment Replacement Fund

Special Funds

Fund 57	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$83,860	\$243,813	\$244,296	\$548,397
Revenues				
Transfer from General Fund	\$500,000	\$500,000	\$500,000	\$100,000
Interest	\$684	\$200	\$4,101	\$4,200
Total Revenues	\$500,684	\$500,200	\$504,101	\$104,200
Total Available Funds	\$584,544	\$744,013	\$748,397	\$652,597
Expenditures				
Professional Services	\$0	\$0	\$100,000	\$300,000
Computer Software	\$0	\$0	\$100,000	\$327,000
Police Radios	\$0	\$0	\$0	\$0
Other Major Equipment	\$340,247	\$0	\$0	\$0
Total Expenditures	\$340,247	\$0	\$200,000	\$627,000
Ending Fund Balance	\$244,297	\$744,013	\$548,397	\$25,597

Police Department Crime Prevention/Code Enforcement Fund Special Fund 63

Core Business

- Administer and fund crime prevention programs, community awareness events, and educational classes taught by the Police Department and the Community Services Team
- Develop programs to deter and prevent crime and enhance the quality of life for residents and businesses in the community
- Administer funds designated through the hotel/motel tax to programs relating to the Crime Free Program and Hotel Ordinance
- Help hotels and motels comply with the Crime Free Program Hotel Ordinance to reduce the number of calls for police service

2023 Strategic Accomplishments

- Provided local businesses and schools with active shooter training and education to help prevent crime and increase safety education
- Provided crime and quality of life updates to neighborhood watch, local businesses, and service clubs
- Built relationships with management and ownership of local hotels/motels to address criminal activity and how the police department can assist in crime reduction
- Promoted and hosted “Coffee with a Cop” and “Cops in the Community” events to engage community members in informal conversations regarding policing strategies and building relationships

2024 Strategic Priorities

- Connect with the Homeless and Housing Navigators, Crash and Traffic Team, and Community Services Team to address homelessness and promote teamwork for individuals suffering mental health crises
- Promote Relationship-Based Policing and connections with businesses, service clubs, churches, and individuals to increase safety and quality of life
- Promote face-to-face relationships with citizens through programs such as Coffee with a Cop and the Dog Walker Watch program
- Address crime levels and calls for service at local hotels/motels by assisting city departments to enforce local laws and ordinances concerning crime and quality of life issues

Crime Prevention/Code Enforcement Fund

Special Funds

Fund 63

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$249,693	\$499,887	\$538,718	\$604,347
Revenues				
Lodger's Tax	\$626,548	\$540,000	\$540,000	\$540,000
No Proof of Insurance	\$16,057	\$15,000	\$10,000	\$15,000
Interest	\$385	\$150	\$2,309	\$2,400
Miscellaneous Revenue	\$0	\$0	\$0	\$0
Total Revenues	\$642,990	\$555,150	\$552,309	\$557,400
Total Available Funds	\$892,683	\$1,055,037	\$1,091,027	\$1,161,747
Expenditures				
Personnel Services	\$337,977	\$618,781	\$460,490	\$669,420
Materials & Supplies	\$10,715	\$21,300	\$15,000	\$22,000
Other Services & Charges	\$5,274	\$16,298	\$11,190	\$18,448
Total Expenditures	\$353,966	\$656,379	\$486,680	\$709,868
Ending Fund Balance	\$538,717	\$398,658	\$604,347	\$451,879

Capital Improvement Program (CIP)

The Capital Improvement Program (CIP) is a multi-year program aimed at upgrading, maintaining, and expanding City facilities, buildings, grounds, streets, and other public infrastructure. The intent of the CIP is to serve as a guide in the multi-year programming and funding of projects to meet the increasing demand for capital improvements throughout the City and to maintain existing facilities.

There is an extensive list of capital projects that are evaluated each year based upon community need, funding needs, potential funding sources, and the priority with respect to all other needs within the City.

A multi-year program has been established with a 10-year CIP, which assigns a preliminary schedule and provides a description and future cost of these projects.

2024 Budget Priorities

- Continue reconstruction and improvements of Wadsworth Boulevard
- Update storm sewer master plan
- Complete designated bridge, striping, and preventative maintenance projects
- Implement the Neighborhood Traffic Management Program



Clear Creek



Street Maintenance

Capital Improvement Program (CIP)

Special Funds

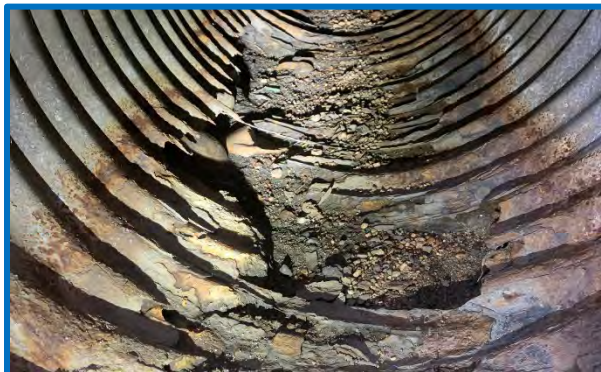
	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$11,975,910	\$11,941,871	\$13,259,381	\$10,592,409
Revenues				
Lodger's Tax	\$420,506	\$360,000	\$450,000	\$450,000
Grant - Wadsworth Widening (FED)	\$12,160,807	\$0	\$3,607,278	\$0
Grant - Wadsworth Widening (CDOT & Other)	\$1,813,969	\$10,160,000	\$2,395,226	\$10,160,000
2018 DRCOG TIP - Wads	\$0	\$3,720,000	\$6,880,000	\$0
2022 DRCOG TIP	\$0	\$900,000	\$0	\$1,466,667
Public Improvement Fee (Sidewalk Fees)	\$53,970	\$40,000	\$130,000	\$40,000
Interest	\$797	\$175	\$4,780	\$4,800
Misc. Revenue	\$32,660	\$0	\$140,464	\$100,000
Transfer from General Fund for CIP	\$6,995,445	\$3,000,000	\$3,800,000	\$3,825,000
Transfer from Open Space Fund for CIP	\$0	\$0	\$225,000	\$0
Total Revenues	\$21,478,154	\$18,180,175	\$17,632,748	\$16,046,467
Total Available Funds	\$33,454,064	\$30,122,046	\$30,892,129	\$26,638,876
Expenditures				
Drainage	\$30,000	\$125,000	\$825,000	\$200,000
Streets	\$19,777,769	\$32,412,148	\$18,790,847	\$16,163,667
Traffic	\$0	\$284,023	\$236,500	\$192,000
Public Works Facilities	\$0	\$0	\$0	\$27,000
Parks & Recreation Projects	\$13,600	\$0	\$0	\$0
Economic Development	\$0	\$25,000	\$0	\$0
Municipal Projects	\$141,624	\$647,373	\$447,373	\$0
Utility Undergrounding	\$0	\$0	\$0	\$0
Rented Office Space	\$231,690	\$0	\$0	\$0
Transfers to General Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$20,194,683	\$33,493,544	\$20,299,720	\$16,582,667
Ending Fund Balance	\$13,259,381	(\$3,371,498)	\$10,592,409	\$10,056,209

Capital Improvement Program Project Profile

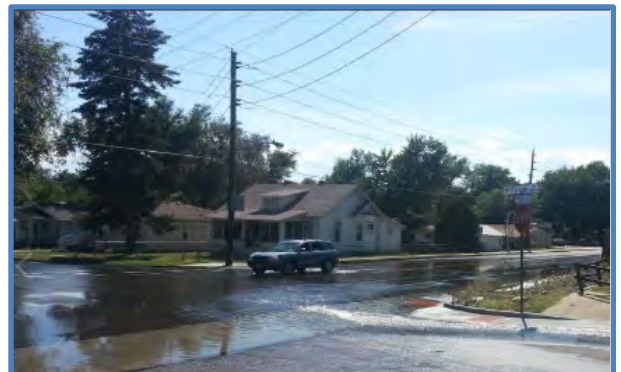
STORMWATER MASTER PLAN

PROJECT DESCRIPTION	The City's storm water drainage network lacks sufficient capacity and is aging and falling into disrepair. This budget allocates funding each year to address identified needs related to the storm sewer system. In 2024, a consultant will be hired to update the City's 1979 master plan to prioritize needed repairs and capacity improvements. In addition, the plan will address the steps necessary to considering and implementing a Storm Water Utility Fee within the city and a proposed rate analysis.
BENEFITS	Rehabilitating existing storm sewer that is in poor condition will extend the useful life of the infrastructure and prevent flooding. Adding new pipes and inlets will reduce flooding and potential damage to private property. By identifying and prioritizing improvements, the city can begin to implement a thoughtful financing plan to address the needs in a proactive manner.
VISION GOAL	1. – Wheat Ridge is an attractive and inviting city

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage	\$200,000	\$75,000	\$0
	Streets			
	Traffic			
	Facilities			
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$200,000	\$75,000	\$0



Bottom of Metal Pipe at 44th and Miller



Localized Street Flooding
2024 Adopted Budget

Capital Improvement Program Project Profile

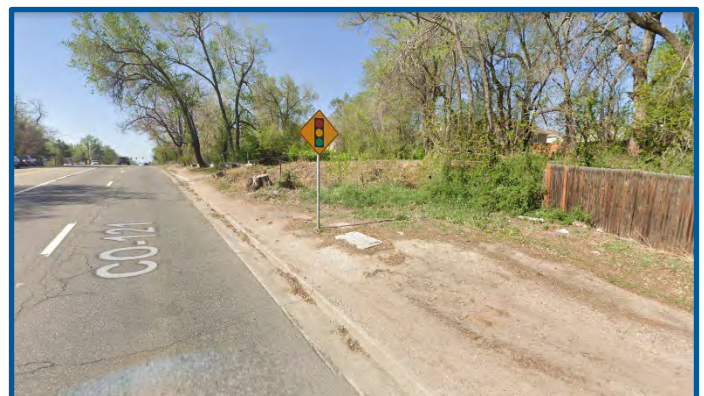
BICYCLE AND PEDESTRIAN IMPROVEMENTS

PROJECT DESCRIPTION	This program includes a variety of projects that often include re-striping streets to add bike lanes, closing gaps in sidewalks, and adding other bicycle and pedestrian facilities. For 2024, design will begin on a shared use path on the west side of Wadsworth Boulevard between 32 nd and 35 th Avenues, including reconstructing the intersection of 32 nd and Wadsworth to better accommodate bicycles and pedestrians. Starting in 2025, design will begin to add bicycle and pedestrian facilities to 35 th Avenue between Wadsworth and Sheridan Boulevards. \$11 million in grants have been secured to assist in funding these two projects. CDOT will contribute \$700,000 towards the Wadsworth path.
BENEFITS	These facilities will provide alternate transportation and recreation options for citizens including improved and safer access to schools, parks, businesses, and other destinations. In many cases, it also reduces roadway speeds and enhances livability in neighborhoods, as well as improving linkages within Wheat Ridge and with neighboring communities.
VISION GOAL	5. – Wheat Ridge has diverse transportation

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets	\$1,666,667	\$1,860,630	\$5,681,900
	Traffic			
	Facilities			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$1,666,667	\$1,860,630	\$5,681,900



35th at Sheridan Boulevard



Future Location of Wadsworth Path

Capital Improvement Program Project Profile

ADA IMPROVEMENTS

PROJECT DESCRIPTION	The city is required to update pedestrian ramps and other facilities in the right-of-way to conform with Americans with Disabilities (ADA) guidelines. The locations for accessible improvements are selected based on community need and priority, such as proximity to schools, and where other street work is being completed. Other sidewalk repairs, to eliminate trip hazards, is also completed through this program.
BENEFITS	The City's ADA Transition Plan identifies upgrades needed to increase mobility and meet federal ADA guidelines. These improvements include curb ramps and other types of mobility access improvements. It provides means for a long-term plan to leverage resources with other City projects, such as pavement management.
VISION GOAL	5. – Wheat Ridge has diverse transportation

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets	\$100,000	\$100,000	\$100,000
	Traffic			
	Facilities			
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$100,000	\$100,000	\$100,000



ADA Ramp



Uneven Sidewalk

Capital Improvement Program Project Profile

WADSWORTH BOULEVARD IMPROVEMENTS

PROJECT DESCRIPTION	This project modernizes and improves Wadsworth Boulevard between 35th Avenue and I-70 with efficient and safe intersection designs at 38th and 44th Avenues, safer access points for vehicles accessing adjacent properties, a wide sidewalk on the west side, and a shared use path on the east side. At the north end, a connection to the Clear Creek Trail on the east side has already been completed. Construction started in Fall 2021 and is expected to continue through spring 2026. An additional \$4 million in federal funding was received at the end of 2022 to help fund additional work between 35 th Avenue and 41 st Avenue.
BENEFITS	The reconstruction of Wadsworth Boulevard will address future needs for capacity and safety while improving drainage , bicycle and pedestrian mobility, and overall public safety. The improvements will reduce congestion and better manage access which will provide opportunities for future redevelopment and economic growth in the corridor.
VISION	5. – Wheat Ridge has diverse transportation
GOAL	3. – Increase connectivity to surrounding communities and local gathering centers

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets	\$11,162,000	\$13,967,889	\$3,000,000
	Traffic			
	Facilities			
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$11,162,000	\$13,967,889	\$3,000,000

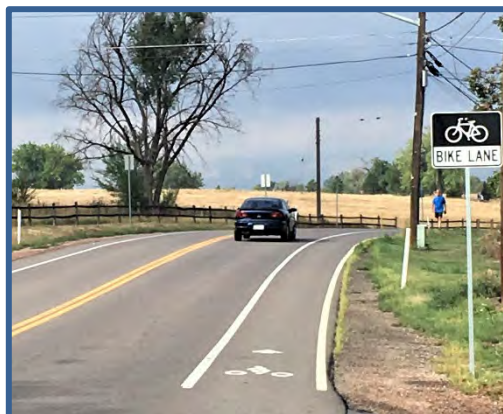


Capital Improvement Program Project Profile

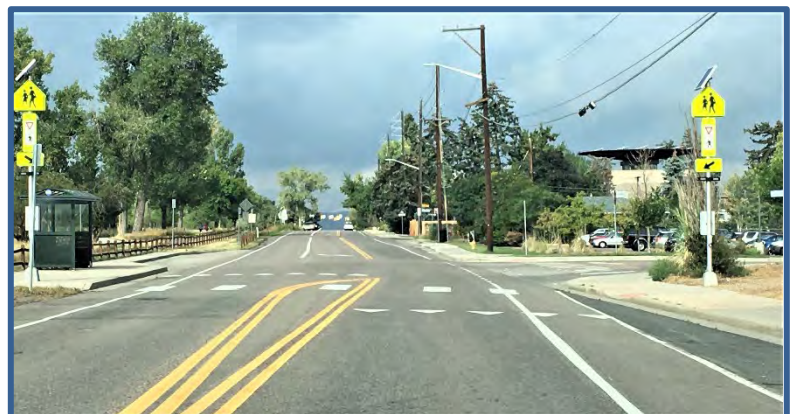
STRIPING MAINTENANCE

PROJECT DESCRIPTION	Maintenance and upkeep of the city's pavement markings are essential to overall traffic safety. These include centerline and lane markings, crosswalks, intersections, and bicycle lanes. With the city's commitment to improving multi-modal transportation options, continued upkeep of pavement markings is critical. Project priority is given to maintaining striping on roadways with high traffic volumes.
BENEFITS	Striping maintenance maintains and enhances overall safety by clearly defining the operating space for vehicles, bicycles, and pedestrians.
VISION GOAL	5. – Wheat Ridge has diverse transportation

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets	\$140,000	\$140,000	\$150,000
	Traffic			
	Facilities			
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$140,000	\$140,000	\$150,000



32nd Avenue – Bike Lane Striping



32nd Avenue – Crosswalk Striping

Capital Improvement Program Project Profile

PREVENTATIVE MAINTENANCE PROJECTS

PROJECT DESCRIPTION	Each year, the city performs a variety of preventative maintenance projects to maintain the city's 130 miles of streets. Typical maintenance strategies include crack sealing, slurry sealing, and mill and overlay. The intent is to provide the right repair at the appropriate time to effectively maintain and prolong the life of the city's street infrastructure investment. In 2024, a revised pavement management program will be implemented that focuses on repairs by area.
BENEFITS	The preventative maintenance projects provide for the most effective and economic maintenance of the city's streets. These projects also leverage bicycle and pedestrian, utility, and drainage improvements when feasible.
VISION	1. – Wheat Ridge is an attractive and inviting city
VISION	8. – Wheat Ridge has diverse transportation

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets	\$3,095,000	\$3,295,000	\$2,080,000
	Traffic			
	Facilities			
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$3,095,000	\$3,295,000	\$2,080,000



Asphalt Paving



Crack Sealing

Capital Improvement Program Project Profile

NEIGHBORHOOD TRAFFIC MANAGEMENT

PROJECT DESCRIPTION

The Neighborhood Traffic Management Program (NTMP) establishes a process that allows residents to request traffic calming measures on local residential streets. This ongoing program may result in physical improvements, such as speed humps, or may just involve elevated enforcement and education. The goal is to calm traffic on residential streets to enhance livability and safety.

BENEFITS

Implementation of the NTMP on a neighborhood street helps to reduce traffic speeds, heighten awareness of speeding issues, and improve neighbor relations.

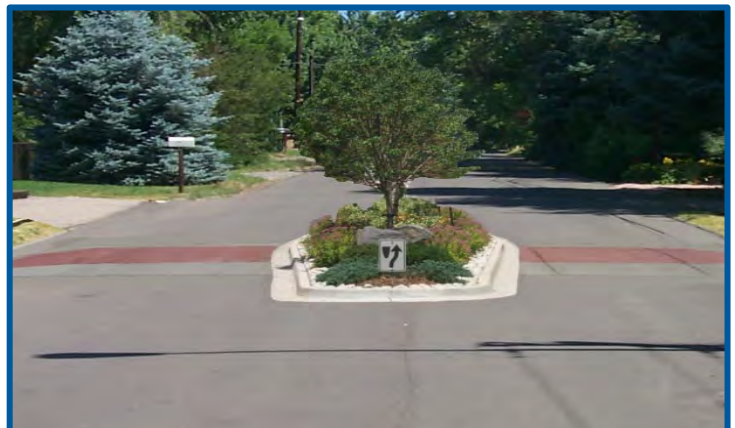
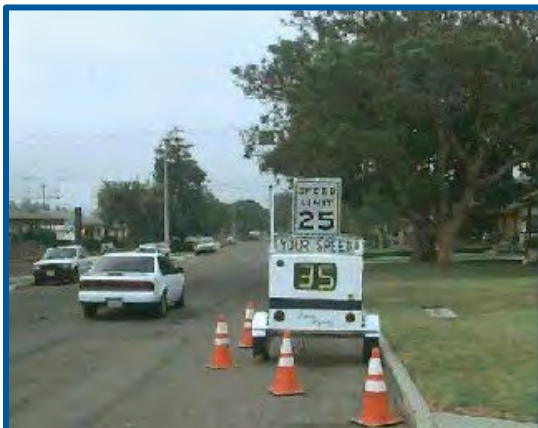
VISION

3. – Wheat Ridge has great neighborhoods

GOAL

2. – Facilitate neighbor-to-neighbor relations

PLAN ESTIMATES	EXPENDITURES	2024	2025	2025
	Drainage			
	Streets			
	Traffic	\$125,000	\$0	\$0
	Facilities			
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$125,000	\$0	\$0



Neighborhood traffic calming devices

Capital Improvement Program Project Profile

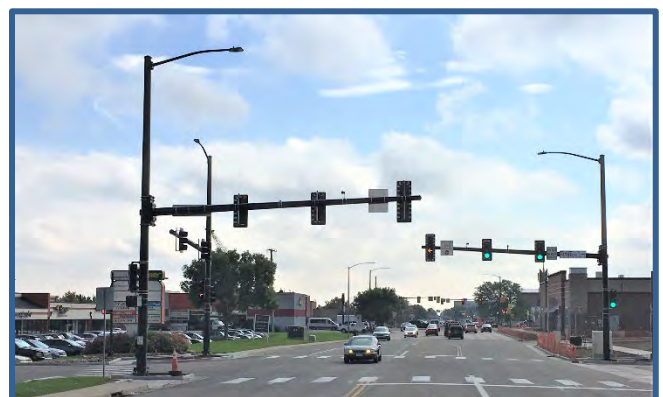
TRAFFIC SIGNAL IMPROVEMENTS

PROJECT DESCRIPTION	The city's traffic signals are critical to overall traffic operations and safety. Aging signal systems require ongoing maintenance and upgrades to function properly and meet changing traffic demands. In 2024, the city will undertake two projects: 1) complete a signal timing analysis of the traffic signals in the Clear Creek area as well as those along Youngfield Street to improve operations upon opening of the new hospital, and 2) provide upgrades to the communications and detection systems at various signals throughout the city.
BENEFITS	Modernized traffic signals maintain traffic flow, reduce congestion, and increase safety.
VISION GOAL	5. – Wheat Ridge has diverse transportation

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets			
	Traffic	\$67,000	\$50,000	\$50,000
	Facilities			
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$67,000	\$50,000	\$50,000



44th & Vance Traffic Signal



38th & Yukon Traffic Signal

Capital Improvement Program
Project Profile

PUBLIC WORKS FACILITY IMPROVEMENTS

PROJECT DESCRIPTION	The Public Works campus is located at 11220 West 45 th Avenue. The facility’s pedestal to allow for badged access to the entrance gate will be replaced.
BENEFITS	The existing pedestal is significantly rusted at the base. Replacing it will prevent potential issues if personnel cannot access the site.
VISION GOAL	1. – Wheat Ridge is an attractive and inviting city

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets			
	Traffic			
	Facilities	\$27,000	\$0	\$0
	Parks & Recreation Projects			
	Economic Development			
	Municipal Capital Projects			
	Utility Undergrounding			
	TOTAL	\$27,000	\$0	\$0



Capital Improvement Program Project Profile

Aerial Photography/GIS Updates

PROJECT DESCRIPTION

This program includes a variety of projects that often include updating aerial photographs, updating the city's Right-of-Way maps, other mapping needs, and either field surveying or land surveying expertise.

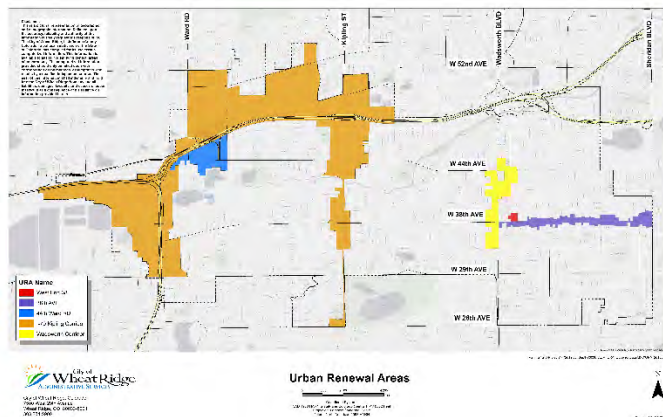
BENEFITS

This ongoing effort will enable the City to maintain accurate asset records, mapping, and inventories. Up-to-date and accurate information is critical to the City's ability to function and serve customers in all areas (public and private), including providing property information, utility locations and permitting, floodplain boundaries and elevations, and legal needs and requirements.

VISION GOAL

5. – Wheat Ridge has diverse transportation

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Drainage			
	Streets			
	Traffic			
	Facilities			
	Economic Development			
	Municipal Capital Projects	\$0	\$35,000	\$0
	Utility Undergrounding			
	TOTAL	\$0	\$35,000	\$0



Urban Renewal Areas Map Produced with GIS

REVENUES													
	2022	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
	ACTUAL	ADJUSTED	ESTIMATED	ADOPTED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	
30-580-00-589	Beginning Fund Balance	\$11,975,910	\$11,941,871	\$13,259,381	\$10,592,409	\$10,056,209	\$1,058,020	\$32,620	\$1,781,620	\$1,670,620	\$1,189,620	\$608,620	\$427,620
30-500-00-508	Lodger's Tax	\$420,506	\$360,000	\$450,000	\$450,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000
30-520-12-539	Grant - Wadsworth Widening (FED)	\$12,160,807	\$0	\$3,607,278	\$0	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-520-13-539	Grant - Wadsworth Widening (CDOT & Other)	\$1,813,969	\$10,160,000	\$2,395,226	\$10,160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-525-00-540	2018 DRCOG TIP - Wads	\$0	\$3,720,000	\$6,880,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-525-02-540	2022 DRCOG TIP	\$0	\$900,000	\$0	\$1,466,667	\$1,555,833	\$5,067,500	\$2,403,000	\$1,157,000	\$0	\$0	\$0	\$0
30-550-00-551	Public Improvement Fee (Sidewalk Fees)	\$53,970	\$40,000	\$130,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
30-580-00-581	Interest	\$797	\$175	\$4,780	\$4,800	\$4,500	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
30-580-00-588	Misc. Revenue	\$32,660	\$0	\$140,464	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-590-00-591	Transfer from General Fund for CIP	\$6,995,445	\$3,000,000	\$3,800,000	\$3,825,000	\$4,500,000	\$4,500,000	\$4,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,500,000	\$3,500,000
30-590-00-594	Transfer from Open Space Fund for CIP	\$0	\$0	\$225,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUE	\$21,478,154	\$18,180,175	\$17,632,748	\$16,046,467	\$10,525,333	\$10,036,500	\$7,372,000	\$4,626,000	\$3,469,000	\$3,469,000	\$3,969,000	\$3,969,000
	TOTAL AVAILABLE FUNDS	\$33,454,064	\$30,122,046	\$30,892,129	\$26,638,876	\$20,581,542	\$11,094,520	\$7,404,620	\$6,407,620	\$5,139,620	\$4,658,620	\$4,577,620	\$4,396,620
EXPENDITURES													
	2022	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
	ACTUAL	ADJUSTED	ESTIMATED	ADOPTED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	
	DPW DRAINAGE												
30-302-800-833	Misc. Drainage Improvements Projects	\$0	\$100,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-302-800-841	Lena Gulch Flood Mitigation	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-302-800-837	Clear Creek Master Plan Update	\$0	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-302-800-840	Storm Water Master Plan	\$0	\$0	\$0	\$200,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL DRAINAGE	\$30,000	\$125,000	\$825,000	\$200,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	DPW STREETS												
30-303-800-851	Public Improvement Projects, Dev. Related	\$50,030	\$100,000	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
30-303-800-852	Bike/Pedestrian Improvements	\$1,600	\$1,500,000	\$85,126	\$1,666,667	\$1,860,633	\$5,681,900	\$2,673,000	\$1,287,000	\$0	\$0	\$0	\$0
30-303-800-896	Sidewalk Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-303-800-860	G Line Station Street Projects	\$33,387	\$69,691	\$65,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-303-800-861	ADA Improvements	\$50,000	\$75,000	\$25,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
30-303-800-864	Street Lights, Installation of Approved Lights	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-303-800-865	Wadsworth EA Design and Construction	\$16,472,434	\$26,660,420	\$14,775,873	\$11,162,000	\$13,967,889	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0
30-303-800-866	Bridge Maintenance Projects	\$485,412	\$14,588	\$14,588	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-303-800-867	Striping Maintenance	\$182,077	\$276,970	\$200,000	\$140,000	\$140,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
30-303-800-884	Preventative Maintenance Projects	\$2,502,829	\$3,090,269	\$3,010,000	\$3,095,000	\$3,295,000	\$2,080,000	\$2,500,000	\$3,000,000	\$3,500,000	\$3,600,000	\$3,700,000	\$3,800,000
30-303-800-892	38th Ave Revitalization	\$0	\$615,210	\$615,210	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL STREETS	\$19,777,769	\$32,412,148	\$18,790,847	\$16,163,667	\$19,363,522	\$11,011,900	\$5,523,000	\$4,637,000	\$3,850,000	\$3,950,000	\$4,050,000	\$4,150,000
	DPW TRAFFIC												
30-304-800-844	Neighborhood Traffic Management Projects	\$0	\$184,023	\$236,500	\$125,000	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
30-304-800-847	Traffic Signal Improvements	\$0	\$100,000	\$0	\$67,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL TRAFFIC	\$0	\$284,023	\$236,500	\$192,000	\$50,000	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	DPW FACILITIES												
30-305-800-812	Facility Improvements	\$0	\$0	\$0	\$27,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL DPW FACILITIES	\$0	\$0	\$0	\$27,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	PARKS & RECREATION CAPITAL PROJECTS												
30-603-800-864	Municipal Parking Lots	\$13,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL PARKS & RECREATION	\$13,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	ECONOMIC DEVELOPMENT												
30-610-700-724	Gateway Signage Program	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL ECONOMIC DEVELOPMENT	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	MUNICIPAL CAPITAL PROJECTS												
30-610-800-811	City Hall Improvements/Maintenance	\$119,077	\$447,373	\$447,373	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-800-872	Aerial Photography/GIS Updates	\$22,547	\$200,000	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-800-873	PD Evidence	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL MUNICIPAL	\$141,624	\$647,373	\$447,373	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UTILITY UNDERGROUNDING EXPENDITURES												
30-306-800-802	Easements and ROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL UNDERGROUNDING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	RENTED OFFICE SPACE												
30-610-650-660	Operating Supplies	\$2,930	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-700-704	Contractual Services	\$13,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-700-758	Rentals and Leases	\$59,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-700-759	Telephone Expense	\$9,358	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-800-802	Office Furniture and Equipment	\$101,778	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-800-808	Capital Lease	\$2,445	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-610-800-809	Other Major Equipment	\$42,679	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL MUNICIPAL	\$231,690	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Transfers												
30-902-890-891	General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL EXPENDITURES	\$20,194,683	\$33,493,544	\$20,299,720	\$16,582,667	\$19,523,522	\$11,061,900	\$5,623,000	\$4,737,000	\$3,950,000	\$4,050,000	\$4,150,000	\$4,250,000
	ENDING FUND BALANCE	\$13,259,381	-\$3,371,498	\$10,592,409	\$10,056,209	\$1,058,020	\$32,620	\$1,781,620	\$1,670,620	\$1,189,620	\$608,620	\$427,620	\$146,620



City of
Wheat Ridge

INVESTING
4 THE FUTURE



In November 2016, Wheat Ridge voters approved ballot question 2E, a temporary 0.5% increase to the City’s sales and use tax rate, in order to fund investments that would improve transportation infrastructure, create opportunities for economic development and enable additional “placemaking” to attract those wanting to live, work and play in Wheat Ridge. In 2017, City Council adopted Resolution 02-2017, establishing the restricted 2E Fund as defined by GASB No. 54 to segregate revenues and expenditures for the 2E projects. In the spring of 2017, the City sold bonds that generated \$33 million in funds for the following four projects.

Improvements to Anderson Park



- Status: Project complete
- 2E funds spent: \$4,599,945

This project included a complete renovation and modernization of the Anderson Building, which reconfigured the space to allow for additional programming and improved the locker rooms for the outdoor pool. The project also improved the sports fields, installed new baseball field lights, constructed a new performance pavilion, created new access to Clear Creek, built new trails, and resurfaced the parking lots.

Clear Creek Crossing Access Ramps

- Status: Project complete
- 2E funds spent: \$20,955,141

The City initially allocated \$10 million of 2E funds towards the construction of the on and off-ramps from I-70 to the Clear Creek Crossing mixed-use development. The initial \$10 million was spent between 2017 and August 2020. A provision in the City’s intergovernmental agreement with Longs Peak Metropolitan District (LPMD) specifies the City pay the total cost of the access ramp project and be reimbursed for all expenses above \$10 million once bonds are issued by LPMD. LPMD repaid the City approximately \$9.8 million in November 2021 and the repayment was captured as revenue in the Capital Improvement Project (CIP) fund for future spending per Council’s direction. The access ramp project was complete in the summer of 2022.



Development activities are underway at Clear Creek Crossing. The multifamily housing development, a convenience store and gas station and Foothills Credit Union are open for

business. A number of other private developments are under construction, under the City's review or in the planning stages. Finally, a new hospital campus is under construction by Intermountain Health and is scheduled to open in the third quarter of 2024. Clear Creek Crossing is an exciting mixed-use development for the City that will generate economic and recreational benefits for years to come.

Wadsworth Improvement Project



- Status: Under construction and funded by the CIP Fund
- Projected 2E Funds spent through 2024: \$7,470,060

In April 2016, the City of Wheat Ridge initiated the improvement project for Wadsworth Boulevard between 35th Avenue and I-70. The first phase, an Environmental Assessment, was completed in 2019 with input from the local community. The design and right-of-way phases were largely

completed in 2022. The 2E funding, along with \$1.4 million of additional Capital Improvement Program (CIP) funds, were used to provide the City's local match for the federal transportation grant that was used to complete the pre-Construction phases of the project, which totaled \$22.6 million. The funding for construction which started in 2021 and is expected to continue through 2025 is included in the CIP budget, Fund 30.

Wheat Ridge • Ward Station

- Status: Design, right-of-way acquisitions and construction underway and funded by the Renewal Wheat Ridge Bond Projects Fund
- 2E Funds spent: \$2,414,643

The City originally allocated \$12 million of 2E funds to address traffic, and multi-modal transportation needs to facilitate redevelopment and economic development opportunities in the area surrounding the G Line commuter rail station. Designs for street improvements were completed in 2021, with construction starting in 2023. Designs for a pedestrian bridge, plaza, and trail from the station area south to the I-70 frontage are 30% complete. Funding for additional design, right-of-way acquisitions, and construction of the public improvements will be appropriated in the Renewal Wheat Ridge Projects Budget, Fund 40, in 2024. Private investments are ongoing with townhomes and apartments under construction by Toll Brothers, Remington Homes, and the Forum Group.



Investing 4 the Future - Projects Funded by 2E

Special Funds

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$5,096,312	\$7,419,213	\$7,419,213	\$8,801,518
Revenues				
2E Sales Tax	\$4,263,323	\$4,410,364	\$4,263,323	\$4,263,323
2E Use Tax	\$184,957	\$166,667	\$175,949	\$166,667
2E Building Use Tax	\$705,646	\$333,333	\$383,333	\$383,333
2E Auto Use Tax	\$369,678	\$366,667	\$377,000	\$377,000
2E Audit Proceeds	\$13,526	\$42,833	\$10,000	\$10,000
Interest Income	\$83,449	\$94,545	\$150,000	\$150,000
Miscellaneous Income	\$120,386	\$0	\$0	\$0
Transfer from General Fund	\$0	\$0	\$0	\$0
Total Revenues	\$5,740,965	\$5,414,409	\$5,359,605	\$5,350,323
Total Available Funds	\$10,837,277	\$12,833,622	\$12,778,818	\$14,151,841
Expenditures				
Clear Creek Crossing	\$3,273	\$0	\$0	\$0
Gold Line Station	\$0	\$0	\$0	\$0
Wadsworth	\$0	\$100,000	\$475,000	\$0
Anderson Park	\$0	\$0	\$0	\$0
Bond Issuance Costs	\$3,500	\$3,500	\$3,500	\$500
Debt Payment	\$3,498,800	\$3,502,800	\$3,498,800	\$3,499,800
Total Expenditures	\$3,505,573	\$3,606,300	\$3,977,300	\$3,500,300
Ending Fund Balance	\$7,331,704	\$9,227,322	\$8,801,518	\$10,651,541

REVENUES													
		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ADJUSTED	2023 ESTIMATED	2024 ADOPTED	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED
31-580-00-589	Beginning Fund Balance	\$0	\$33,403,757	\$29,280,505	\$20,410,710	\$8,553,992	\$5,096,312	\$7,419,213	\$7,419,213	\$8,801,518	\$10,651,541	\$7,221,241	\$3,721,941
31-500-00-510	2E Sales Tax	\$3,220,444	\$3,225,880	\$3,417,598	\$3,576,439	\$3,950,088	\$4,263,323	\$4,410,364	\$4,263,323	\$4,263,323	\$0	\$0	\$0
31-500-00-511	2E Use Tax	\$147,569	\$337,688	\$184,327	\$144,449	\$178,612	\$184,957	\$166,667	\$175,949	\$166,667	\$0	\$0	\$0
31-500-00-512	2E Building Use Tax	\$445,649	\$553,509	\$227,519	\$398,211	\$507,405	\$705,646	\$333,333	\$383,333	\$383,333	\$0	\$0	\$0
31-500-00-513	2E Auto Use Tax	\$344,270	\$292,724	\$308,128	\$303,731	\$367,848	\$369,678	\$366,667	\$377,000	\$377,000	\$0	\$0	\$0
31-500-00-514	2E Audit Proceeds	\$0	\$32,243	\$21,855	\$1,062	\$29,137	\$13,526	\$42,833	\$10,000	\$10,000	\$0	\$0	\$0
	TOTAL TAXES	\$4,157,932	\$4,442,044	\$4,159,427	\$4,423,892	\$5,033,090	\$5,537,130	\$5,319,864	\$5,209,605	\$5,200,323	\$0	\$0	\$0
31-510-00-510	Bond Proceeds - Par	\$30,595,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-510-00-511	Bond Proceeds - Premium	\$2,687,079	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL BOND PROCEEDS	\$33,282,079	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-580-00-581	Interest Income	\$251,406	\$563,228	\$570,873	\$223,899	\$7,640	\$83,449	\$94,545	\$150,000	\$150,000	\$70,000	\$0	\$0
31-580-00-588	Miscellaneous Income	\$0	\$0	\$119,450	\$287,209	\$306,790	\$120,386	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL OTHER REVENUE	\$251,406	\$563,228	\$690,323	\$511,108	\$314,430	\$203,835	\$94,545	\$150,000	\$150,000	\$70,000	\$0	\$0
31-590-00-591	Transfer from General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL TRANSFER IN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUE	\$37,691,417	\$5,005,272	\$4,849,750	\$4,935,000	\$5,347,520	\$5,740,965	\$5,414,409	\$5,359,605	\$5,350,323	\$70,000	\$0	\$0
	TOTAL AVAILABLE FUNDS	\$37,691,417	\$38,409,029	\$34,130,255	\$25,345,710	\$13,901,512	\$10,837,277	\$12,833,622	\$12,778,818	\$14,151,841	\$10,721,541	\$7,221,241	\$3,721,941
EXPENDITURES													
		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ADJUSTED	2023 ESTIMATED	2024 ADOPTED	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED
	CLEAR CREEK CROSSING												
31-101-700-750	Professional Services	\$274,936	\$117,812	\$263,630	\$530,609	\$224,648	\$3,273	\$0	\$0	\$0	\$0	\$0	\$0
31-101-800-801	Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-101-800-805	Construction	\$0	\$2,967,817	\$5,832,698	\$8,748,668	\$1,991,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL CLEAR CREEK CROSSING	\$274,936	\$3,085,629	\$6,096,328	\$9,279,277	\$2,215,698	\$3,273	\$0	\$0	\$0	\$0	\$0	\$0
	GOLD LINE STATION												
31-102-700-750	Professional Services	\$5,871	\$491,098	\$952,335	\$406,151	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-102-800-801	Visioning	\$50,112	\$3,213	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-102-800-802	Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-102-800-803	Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-102-800-804	ROW	\$0	\$0	\$186,784	\$34,360	\$1,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-102-800-805	Construction	\$0	\$0	\$0	\$0	\$283,279	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL GOLD LINE STATION	\$55,983	\$494,311	\$1,139,119	\$440,511	\$284,719	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	WADSWORTH												
31-103-700-750	Professional Services	\$37,188	\$87,417	\$383,188	\$147,911	\$50,689	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-103-800-801	Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-103-800-802	Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-103-800-803	ROW	\$0	\$0	\$108,354	\$3,423,819	\$2,756,494	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-103-800-805	Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$475,000	\$0	\$0	\$0	\$0
	TOTAL WADSWORTH	\$37,188	\$87,417	\$491,542	\$3,571,730	\$2,807,183	\$0	\$100,000	\$475,000	\$0	\$0	\$0	\$0
	ANDERSON PARK												
31-104-700-750	Professional Services	\$0	\$433,941	\$117,204	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-104-800-801	Waterline	\$10,615	\$144,793	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-104-800-802	Owner's Rep	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-104-800-803	Master Plan	\$143,568	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-104-800-804	Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-104-800-805	Construction	\$0	\$1,373,271	\$2,376,553	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL ANDERSON PARK	\$154,183	\$1,952,005	\$2,493,757	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	ISSUANCE COSTS												
31-600-700-750	Professional Services	\$274,915	\$3,863	\$500	\$500	\$500	\$3,500	\$3,500	\$3,500	\$500	\$500	\$500	\$4,000
31-600-700-760	Bond Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-600-700-765	Surety Bond	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31-600-700-770	Misc Expense - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL ISSUANCE COSTS	\$274,915	\$3,863	\$500	\$500	\$500	\$3,500	\$3,500	\$3,500	\$500	\$500	\$500	\$4,000
	DEBT PAYMENTS												
31-610-900-901	2E DEBT SERVICE - PRINCIPAL	\$2,800,000	\$2,400,000	\$2,465,000	\$2,565,000	\$2,665,000	\$2,720,000	\$2,860,000	\$2,720,000	\$3,000,000	\$3,150,000	\$3,260,000	\$2,710,000
31-610-900-902	2E DEBT SERVICE - INTEREST	\$690,455	\$1,105,300	\$1,033,300	\$934,700	\$832,100	\$778,800	\$642,800	\$778,800	\$499,800	\$349,800	\$238,800	
	TOTAL DEBT PAYMENTS	\$3,490,455	\$3,505,300	\$3,498,300	\$3,499,700	\$3,497,100	\$3,498,800	\$3,502,800	\$3,498,800	\$3,499,800	\$3,499,800	\$3,498,800	\$2,710,000
	TOTAL PROJECT EXPENDITURES	\$522,290	\$5,619,362	\$10,220,746	\$13,291,518	\$5,307,600	\$3,273	\$100,000	\$475,000	\$0	\$0	\$0	\$0
	TOTAL DEBT SERVICE EXPENDITURES	\$3,765,370	\$3,509,163	\$3,498,800	\$3,500,200	\$3,497,600	\$3,502,300	\$3,506,300	\$3,502,300	\$3,500,300	\$3,500,300	\$3,499,300	\$2,714,000
	TOTAL EXPENDITURES	\$4,287,660	\$9,128,525	\$13,719,546	\$16,791,718	\$8,805,200	\$3,505,573	\$3,606,300	\$3,977,300	\$3,500,300	\$3,500,300	\$3,499,300	\$2,714,000
	ENDING FUND BALANCE	\$33,403,757	\$29,280,504	\$20,410,709	\$8,553,992	\$5,096,312	\$7,331,704	\$9,227,322	\$8,801,518	\$10,651,541	\$7,221,241	\$3,721,941	\$1,007,941

RENEWAL WHEAT RIDGE BOND PROJECTS

About the Bond Projects

In June 2021, the Wheat Ridge Urban Renewal Authority dba Renewal Wheat Ridge (RWR) adopted Resolution 17-2021, authorizing the issuance of bonds to be used for public improvements within the I-70/Kipling Corridor Urban Renewal Plan Area (Plan Area).

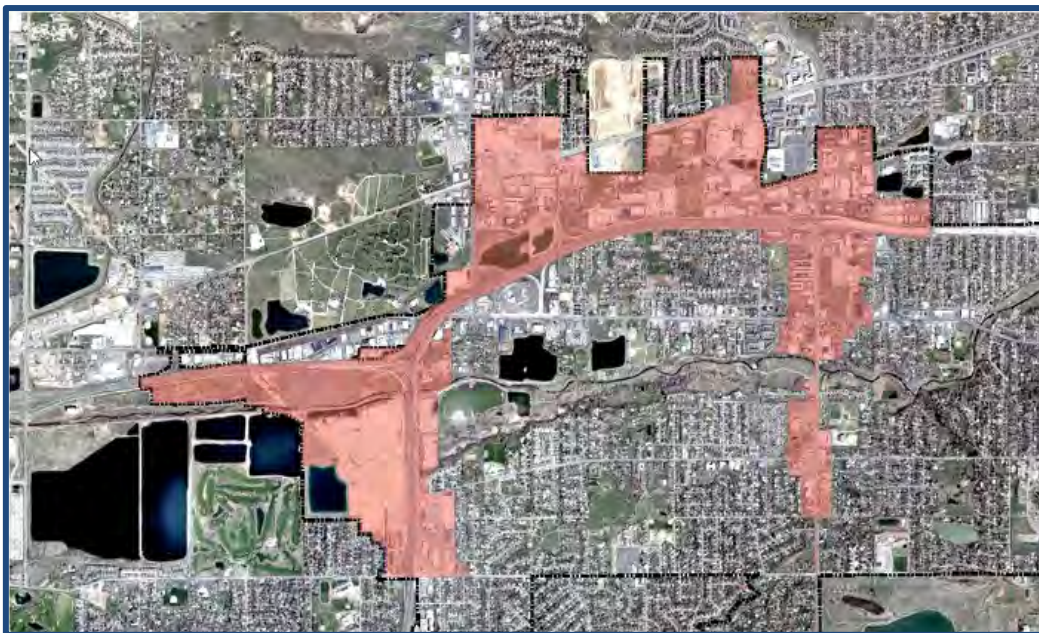
On November 9, 2021, RWR issued Tax Increment Revenue Refunding and Improvement Bonds with net proceeds of \$35,730,000. Each year, RWR transfers sufficient funds to cover identified public improvement projects to the City's Bond Projects funds, resulting in a zero ending fund balance at the end of each fiscal year.

Construction projects began in 2022 and are estimated to be complete in 2026. The public improvements are located in three main areas:

- Applewood – The I-70/32nd Avenue/ Youngfield Street corridor
- Wheat Ridge · Ward G-Line Station – The area on the north and south sides of the G-Line near the station
- Kipling Street – The Kipling Corridor from 38th Avenue to I-70

2024 Budget Priorities

- Complete the Youngfield streetscape, bridge enhancement and bike lane projects
- Reconstruct the 38th/Kipling intersection
- Complete Recreation Center bridge repair and electric sign replacement
- Complete right-of-way acquisitions and begin construction on the Plazas, Pedestrian Bridge, and Trail at the G-Line Station



I-70/Kipling Corridor Urban Renewal Plan Area

Renewal Wheat Ridge Bond Projects

Special Funds

	2022 Actual	2023 Adjusted	2023 Estimated	2024 Adopted
Beginning Fund Balance	\$0	\$5,469,913	\$5,469,913	\$0
Revenues				
DRCOG TIP 2022	0	0	0	2,060,417
Miscellaneous Income	187,346	3,523,089	3,146,071	377,019
Transfer from Renewal Wheat Ridge	5,900,000	2,906,105	4,352,959	8,149,774
Total Revenues	6,087,346	6,429,194	7,499,030	10,587,210
Total Available Funds	6,087,346	11,899,107	12,968,943	10,587,210
Expenditures				
Applewood Activities	65,889	1,567,211	1,476,645	5,562,440
Kipling Activities	14,094	5,418,631	3,040,000	1,877,906
Ward TOD Activities	537,450	9,685,218	8,452,298	3,146,864
Total Expenditures	617,433	16,671,060	12,968,943	10,587,210
Ending Fund Balance	\$5,469,913	(\$4,771,953)	\$0	\$0

Projects Funded by RWR Bond Proceeds

Applewood Projects Profile

APPLEWOOD AREA

PROJECT DESCRIPTION

Several projects are planned in the Applewood area in 2024.

- Youngfield Beautification – This project will add decorative elements to the I-70 bridge over 32nd Avenue, landscaping, gateway signage, and decorative fencing along the west side of Youngfield Street between 28th and 40th Avenues, and bike and pedestrian improvements along 32nd Avenue. The estimated cost is \$6 million with a grant contributing \$890,000 towards the bike/ped improvements.
- Youngfield Bridge Repair – Critical repairs will be made around the piers to the bridge over Clear Creek to restore scour damage.
- Clear Creek Crossing Bus Terminal – This project will construct a 2-bay bus terminal along Clear Creek Drive south of 40th Avenue. This terminal will allow Routes 28 and 32 to both serve Clear Creek Crossing and western Wheat Ridge.

Tabor Street Multi-Modal Study – This project will begin in 2025 to investigate the feasibility of adding bike/ped facilities along Tabor Street from Clear Creek to I-70. A grant will fund \$3.6 million of this \$4 million project.

BENEFITS

The beautification of the I-70/32nd Avenue/Youngfield Street corridor and the addition of the bus terminal will support the City's premier shopping centers. Providing bike/ped facilities along Tabor Street will provide connections to Clear Creek from north of I-70.

VISION

4. – Wheat Ridge has a choice of economically viable commercial areas

GOAL

2. – Provide support to existing commercial areas

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Professional Services		\$800,000	\$3,200,000
	ROW			
	Construction	\$5,562,440	\$0	\$0
	TOTAL	\$5,562,440	\$800,000	\$3,200,000



Tabor Street Over I-70



I-70 Eastbound On-Ramp
2024 Adopted Budget

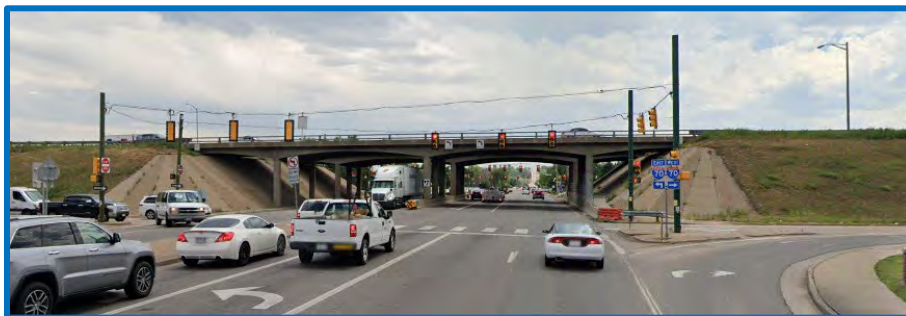
Projects Funded by RWR Bond Proceeds

Kipling Projects Profile

KIPLING AREA

PROJECT DESCRIPTION	<p>Several projects are planned along the Kipling Street corridor:</p> <ul style="list-style-type: none"> 38th Avenue/Kipling Street Intersection Reconstruction – The intersection will be reconstructed to add double left-turn lanes to the 38th Avenue approaches and make pedestrian safety improvements. Wheat Ridge Recreation Center Projects – Several repair projects will be done including replacing mechanical equipment, repairing the bridge over Lena Gulch, and adding an electronic message board.
BENEFITS	<p>The beautification of the I-70/Kipling Street corridor will greatly enhance the appearance of this important entryway to the City. Reconstructing the 38th Avenue/Kipling Street intersection will improve pedestrian safety, provide more capacity for the 38th Avenue approaches and reduce congestion adjacent to nearby commercial developments and a middle school.</p>
VISION	4. – Wheat Ridge has a choice of economically viable commercial areas
GOAL	2. – Provide support to existing commercial areas

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Professional Services			
	ROW			
	Construction	\$1,877,906		
	TOTAL	\$1,877,906	\$0	\$0



I-70 Bridge Over Kipling Street



38th Avenue & Kipling Street

Projects Funded by RWR Bond Proceeds

Wheat Ridge · Ward Station Projects Profile

WHEAT RIDGE · WARD GOLD LINE STATION AREA

PROJECT DESCRIPTION

These projects will address multi-modal facility needs in the area adjacent to the G Line commuter rail station on Ridge Road. Improvements include:

- Installation of a pedestrian bridge over the tracks, including plazas on each end.
- Construction of a shared use trail from the south plaza to the I-70 Frontage Road.

The total cost of the right-of-way and improvements is \$12.5 million with a grant contributing \$8.3 million towards the construction.

The traffic signal at 44th and Eldridge will also be replaced. The decades old signal was inherited from Jefferson County and can no longer be repaired. It is also the location of a railroad crossing and therefore is important to upgrade for safety.

BENEFITS

Public infrastructure investments at the Wheat Ridge · Ward Station Area facilitate and enhance private sector investments. The investments are creating a new mixed-use, multi-modal, and pedestrian-friendly neighborhood by providing a connection between the jobs and housing on either side of the tracks. Ongoing development expands the City's housing diversity by providing a mix of for rent and for sale multi-family housing products. The adopted vision includes a goal of creating a trail system and other iconic features that help brand the area as a regional destination accessible and visible from both the G Line and I-70.

VISION

5. – Wheat Ridge has diverse transportation

GOAL

5. – Increase multi-modal access to G Line stations

PLAN ESTIMATES	EXPENDITURES	2024	2025	2026
	Professional Services	\$200,000		
	ROW	\$1,450,000		
	Construction	\$1,496,864	\$10,288,608	\$0
	TOTAL	\$3,146,864	\$10,288,608	\$0



Pedestrian Bridge Over Tracks



Station Area Projects

2024 Fund 40 Bond Activities

REVENUES											
	2022 ACTUAL	2023 ADJUSTED	2023 ESTIMATED	2024 ADOPTED	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED	2028 PROPOSED	2029 PROPOSED	2030 PROPOSED	2031 PROPOSED
40-580-00-589	Beginning Fund Balance	\$0	\$5,469,913	\$5,469,913	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40-580-00-581	Interest Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40-525-02-540	DRCOG TIP 2022	\$0	\$0	\$0	\$2,060,417	\$7,849,583	\$2,876,000	\$0	\$0	\$0	\$0
40-580-00-588	Miscellaneous Income	\$187,346	\$3,523,089	\$3,146,071	\$377,019	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL OTHER REVENUE	\$187,346	\$3,523,089	\$3,146,071	\$2,437,436	\$7,849,583	\$2,876,000	\$0	\$0	\$0	\$0
40-590-00-592	Transfer from Renewal Wheat Ridge	\$5,900,000	\$2,906,105	\$4,352,959	\$8,149,774	\$3,239,025	\$324,000	\$0	\$0	\$0	\$0
40-590-00-591	Transfer from General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL TRANSFER IN	\$5,900,000	\$2,906,105	\$4,352,959	\$8,149,774	\$3,239,025	\$324,000	\$0	\$0	\$0	\$0
	TOTAL REVENUE	\$6,087,346	\$6,429,194	\$7,499,030	\$10,587,210	\$11,088,608	\$3,200,000	\$0	\$0	\$0	\$0
	TOTAL AVAILABLE FUNDS	\$6,087,346	\$11,899,107	\$12,968,943	\$10,587,210	\$11,088,608	\$3,200,000	\$0	\$0	\$0	\$0
EXPENDITURES											
	2022 ACTUAL	2023 ADJUSTED	2023 ESTIMATED	2024 ADOPTED	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED	2028 PROPOSED	2029 PROPOSED	2030 PROPOSED	2031 PROPOSED
	APPLEWOOD ACTIVITIES										
40-101-700-750	Professional Services	\$65,889	\$872,211	\$1,006,734	\$0	\$800,000	\$3,200,000	\$0	\$0	\$0	\$0
40-101-800-802	ROW Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40-101-800-805	Construction	\$0	\$695,000	\$469,911	\$5,562,440	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL APPLEWOOD ACTIVITIES	\$65,889	\$1,567,211	\$1,476,645	\$5,562,440	\$800,000	\$3,200,000	\$0	\$0	\$0	\$0
	KIPLING ACTIVITIES										
40-102-700-750	Professional Services	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40-102-800-804	ROW Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40-102-800-805	Construction	\$14,094	\$5,418,631	\$3,020,000	\$1,877,906	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL KIPLING ACTIVITIES	\$14,094	\$5,418,631	\$3,040,000	\$1,877,906	\$0	\$0	\$0	\$0	\$0	\$0
	WARD TOD ACTIVITIES										
40-103-700-750	Professional Services	\$344,697	\$613,404	\$728,954	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
40-103-800-803	ROW Acquisition	\$4,500	\$1,450,000	\$0	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$0
40-103-800-805	Construction	\$188,253	\$7,621,814	\$7,723,344	\$1,496,864	\$10,288,608	\$0	\$0	\$0	\$0	\$0
	TOTAL WARD TOD ACTIVITIES	\$537,450	\$9,685,218	\$8,452,298	\$3,146,864	\$10,288,608	\$0	\$0	\$0	\$0	\$0
	OTHER ACTIVITIES										
40-104-700-750	Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40-104-800-804	Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40-104-800-805	Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL OTHER ACTIVITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL EXPENDITURES	\$617,433	\$16,671,060	\$12,968,943	\$10,587,210	\$11,088,608	\$3,200,000	\$0	\$0	\$0	\$0
	ENDING FUND BALANCE	\$5,469,913	-\$4,771,953	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Open Range Pay-for-Performance Compensation Plan

1. Introduction

The City's compensation plan for employees is designed as a:

- Financially sustainable plan that supports recruitment and retention of top talent.
- Market-based plan, fully aligned with the City's performance management plan (PMP) and is reflective of an overall pay-for-performance system of total rewards.
- Pay-for-performance model, consistent with the culture and commitment to the City's core values of A.C.T.I.O.N! (Accountability, Change, Teamwork, Integrity, Opportunity, NOW!). It is important for the City to reward employees who exemplify these core values and help achieve the City's strategic results.

2. Compensation Philosophy and Strategy

- The City of Wheat Ridge recognizes that, as a service organization, employees are critical to the success of its mission and goals. In a highly competitive and ever-changing environment, we strive to attract and retain qualified individuals who respond quickly, think creatively, and achieve meaningful results.
- The City strives to attract and retain a highly skilled workforce that is efficient, productive, and innovative. Rewards are based on behaviors, contributions, and performance that demonstrate a commitment to public service and the City's core values. Employees are rewarded for taking personal responsibility to develop their skills, provide excellent customer service, and develop positive relationships within the community. Employees are expected to continually strive to learn as well as apply problem-solving and customer service skills to further the City's mission.
- The City utilizes an open-range, market-driven, pay-for-performance approach to grade structure, pay plan design, and job placement.
- The total compensation package consists of base pay, retirement, comprehensive health benefits, peer recognition, and wellness programs, as well as development opportunities based on financial conditions and strategic objectives.

3. Job Analysis and Evaluation

- Human Resources (HR) reviews each job description and analyzes compensable factors, such as education, critical skills, responsibility, etc. HR will match these compensable factors to local market job matches with at least 75% comparable duties/skills/responsibilities/etc. Internal job classification and grade placement also consider internal equity.

- A grade's midpoint is 50% above the minimum and is considered "market" (or meets market) and that mid-point is used to guide grade placement.
- Mid-points are established for each job classification and grades are assigned based on these mid-points in an open-range format.

4. Open Market Pay Structure

- An open market pay structure reflects prevailing wage rates in the local job market, which is the "Denver/Boulder" compensation market – including private and public organizations.
- Pay grade structure and salary ranges are established based on market data and job evaluation results. The City currently has 20 grades for non-sworn, 7 steps for sworn, select pay ranges for sworn management, and a variable-hour employee pay plan. All are market driven.
- Mid-point separation and grade spread amongst grades are analyzed by HR and the compensation consultant during market analysis. HR implements any changes into pay plans which are approved by City Council during the budget cycle.
- Other factors in the total compensation program include retirement, health, and other benefits and are determined using market data from select front range municipalities, depending on the benefit.

5. Market Analysis and Benchmarking

- Compensation consultant's databases and guidance are used in semi-annual market analysis. However, market analysis can occur more frequently than bi-annually, which is an industry norm, if job market conditions warrant and budget approved.
- Position benchmarks are based on job duties and compensable factors, not job titles.
- The City conducted a full market analysis in 2022 which resulted in movements to some positions and grades in 2023. The City consulted with a compensation consultant in 2023 to determine if additional grade movements were necessary for 2024. No grade or position movements are necessary for 2024, with the exception of pay rates for steps 1 and 7 in the Police Officer Pay Plan.

6. Pay-for-Performance Performance Management

- Employee goals are connected to business and workgroup objectives.
- Employee and Supervisor competencies are evaluated differently.
- Employee Development goals benefit the organization and employee.
- Scored measurement of employee performance favors demonstration of City values in how employees work and is currently over 60% of the total weighted score.
- Higher scores indicate greater wage increases based on this philosophy.

- Wheat Ridge uses technical competency, values, behaviors, and goals to evaluate overall performance scores. The definitions for values and scoring criteria are kept by HR and subject to periodic changes and adjustments.
- Supervisors set performance goals and objectives, communicate them to employees, and evaluate them in a transparent manner.
- PMP scores are reviewed by Executive Management via “calibration”, to help reduce rater bias and adherence to City values and norms.

8. Merit-Based Compensation Increases

- Wheat Ridge grants annual merit-based pay increases to employees who consistently meet or exceed performance expectations. The increase depends on ability to pay and budget approval. Current practice (some years have exceptions):
 - Standard benefited employees receive a base wage increase % equal to their overall annual PMP score.
 - Variables do not receive merit increases but do receive a discretionary annual wage increase subject to budget and HR’s recommendations.
 - Step increases driven by market to sworn officers; there are 7 steps, step 1 is unsworn cadet.
 - As of 2023 Command staff pay grade start-points are separated by the following:
 - Sergeant grade starts 7% higher than Step 7.
 - Commander grade starts 7% higher than Sergeant.
 - Division Chief grade starts 22% higher than Commander.

9. Bonus and Incentive Programs

- For employees at the maximum of their pay grade, a one-time bonus of up to \$1000, \$1200 or \$1500 depending on PMP rating (Meets, Exceeds or Exceptional; respectively) is paid in lieu of a wage increase.
- Bonuses and other incentives, such as front-loaded paid time off, may be used in circumstances at HR’s approval for hiring and/or retaining excellent employees.
- The City offers many other benefits outlined in other documents, which are kept based on ability to pay, utilization and business value. For example, Directors receive a car allowance each month for all the driving required by their role. They in turn do not receive reimbursement for actual mileage driven.

10. Employee Communication and Transparency

- HR maintains the Compensation Philosophy and it is approved by the Deputy City Manager and/or City Manager.
- Wheat Ridge will endeavor to provide transparency to employees in compensation decisions and how compensation efforts impact their pay.

11. Legal and Regulatory Compliance

The City of Wheat Ridge observes relevant labor laws, regulations, and equal employment opportunity guidelines when designing and implementing the compensation plan. HR is responsible for monitoring regulations for necessary compliance adjustments.

12. Monitoring, Review, and Adjustments

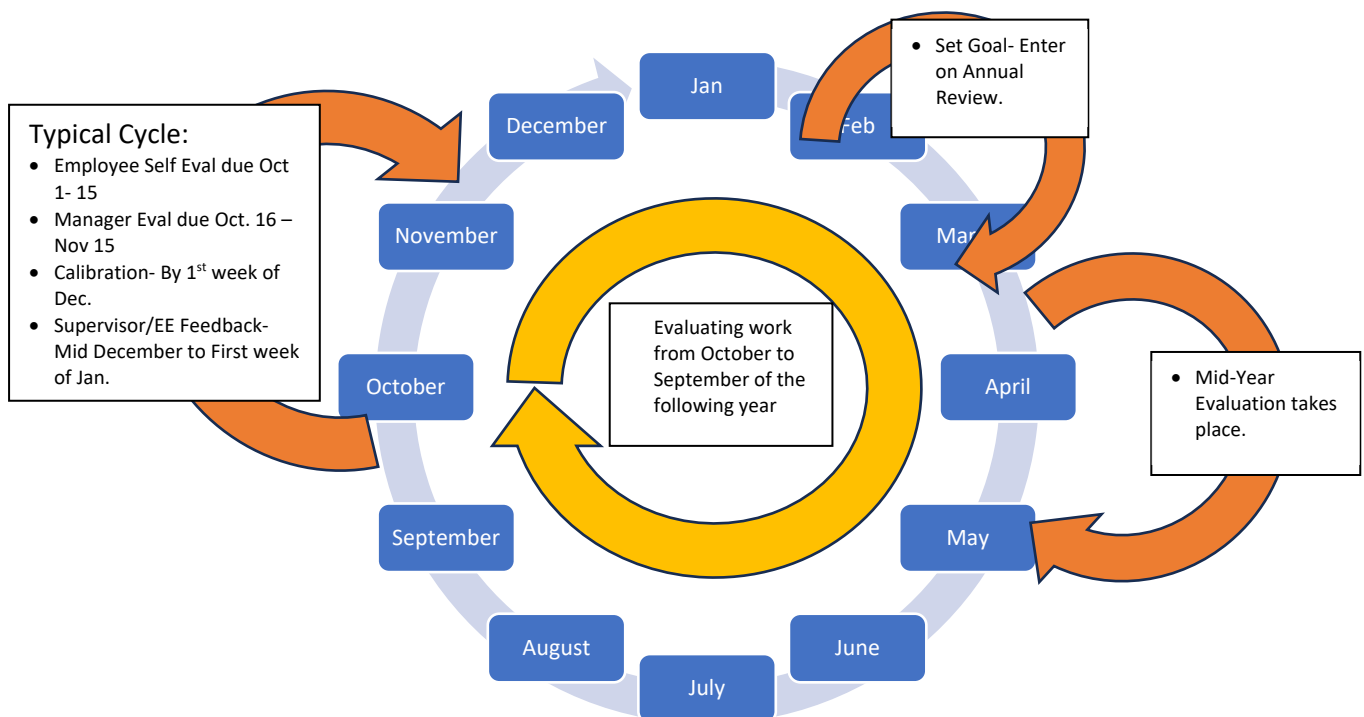
- **Pay Plans** - The compensation plan consists of three sub plans: 1) a pay-for-performance open range plan (which includes civilian and police sergeants and higher ranks) and 2) a seven-step sworn plan and open range plan for traditionally non-benefited part-time and variable hour employees.
- **Cost of Living Adjustment** – Wheat Ridge does not, as a practice, provide COLAs. However, when job market circumstances warrant, COLAs are another compensation tool which may be used. NOTE: in August 2022, the City implemented a mid-year cost of living adjustment (COLA) due to the market increase in the Denver/Boulder area in order to attract and retain qualified talent.
- **Equity Adjustments** – When a promotional wage increase, job transfer, or new employee’s starting wage impacts equity for other employees in their workgroup and/or pay grade, HR may recommend equity increase(s) for impacted employees.
- **Market Survey Update and Adjustments**– Wheat Ridge conducts semi-annual market surveys to properly adjust pay grades, adjust the structure of the pay plan(s), and guide market-adjustment recommendations for employees. NOTE: Wheat Ridge has conducted annual market surveys due to job market conditions since 2020.
- **Market adjustments** – When structural pay challenges present – like compression – HR may recommend adjustments to individuals, workgroups, or City-wide. Ability to pay is the main factor each year in deploying market adjustments.
- **Partially Funded Pay Plan** – The City tries to ensure employees make 5% over their grade minimum and no more than the grade maximum when a new pay plan is effective. An employee’s position in the grade (compa ratio - CompR) is not adjusted automatically in accordance with grade movement.
- **Competitive Pay** – employees who demonstrate excellent performance and who have at least 5 years’ experience in their current role, who have a CompR of less than 1.0 may be considered under a competitive pay rate, and HR may recommend appropriate adjustments, provided budget is available.
- **Timing of Annual Review** - Following the performance evaluation due dates scheduled in the fall (currently Oct 1 – Sept 30), employees may receive an increase based on how they met the core values and competencies for their evaluation.
- **Performance increases are not guaranteed** - The merit budget is determined and approved by City Council on an annual basis according to what other comparable organizations are providing and what the City can afford for that fiscal year.

- **The City measures total compensation success** - via employee engagement, retention, and performance feedback.

13. Structure and Timelines for Pay Plans

Standard-Benefited Employees

- **Common Review Date** - Our performance year starts October 1 and ends September 30 of the following year. Our common review date is September 30th each year.
- **End of March, Goals** - Each employee sets goals for the coming year in consultation with their supervisor by the end of March each year.
- **End of May, Mid-Year Evaluation** - Each employee receives a mid-year evaluation, so they can learn, correct, and improve performance. This is unscored and conducted between March and May.
- **December, PMP score** – Supervisors review employee’s self-evaluations, as well as any performance notes throughout the year they kept - including the mid-year review - before assigning an overall PMP score to their employees. A “PMP score” is the current term we use for the overall rating most non-sworn employees receive during their annual performance evaluation. Employees who have a PMP score of “meets expectations” or higher are eligible each year for a performance-based increase to their base wage. This includes all sworn PD command staff, but not step-based officers or variable-hour employees. The current overall score range is roughly between 2.69 – 5.0.



Overall PMP Ratings

- 1.0 – 2.69: Does Not Meet (Expectations) – no wage increase; PIP may be implemented
- 2.70 – 3.69: Meets expectations.
- 3.70 – 4.20: Exceeds expectations.
- 4.21 – 5.00: Exceptional performance.

Effective Wage Increases - standard-benefited Wheat Ridge employees sharing a common-review date learn their PMP scores in December and receive their related wage increases in January of the following year.

Police Officer Steps

- Officer step plans are based on a separate market of local municipal agencies with police step officers.
- Officers receive 3 end-of-shift rotation performance evaluations, each year. These are unscored and consulted in promotional and development opportunities by management.
- Officers on steps receive effective wage increases in December or June, annually, depending on when they were hired.
- Officer step increases are based on market analysis.

Variable-Hour Employees

- Variables do not receive merit increases but do receive a discretionary annual wage increase subject to department budget ability to pay and HR's recommendations.
- Effective wage increases occur in March and are based on tenure and position.

New Employees

New employees start at all times of the year and need to complete probation and synchronize their performance evaluation to synchronize with our common-review date.

- New Employees are currently hired at a minimum of 5% over the minimum of the appropriate grade to avoid compression.
- New employees will receive a pro-rated increase based on the annual calendar – as this is when wage increases are also effective.
- Employees starting between January and April 15th will receive a PMP evaluation their first year, provided they have successfully completed probation by September 30.
- Employees starting after April 15th will not receive a PMP evaluation because they will be on probation at the conclusion of the performance year. They will receive a PMP evaluation the following year.

- New employees will receive a pro-rated increase for the year. Employees who received a PMP score will receive a pro-rated increase based on their score. Employees who started after April 15th and did not receive a PMP score will receive a pro-rated amount of the City's average PMP score for that year for standard employees.
- For example, if someone starts in June, they will receive 7/12 of the average PMP increase seen that year. If the City-wide PMP average was, for example, 3% then they would receive $((7/12)*03)*100 = 1.75\%$ increase in January.
- The start date of a new hire does matter. Starting before the 16th of a month results in receiving credit for a whole month that same month. Starting on after the 16th of a month results in receiving credit for a whole month, starting the following month. For example, if someone starts April 10th, they will get 9/12 of an average increase. If they start April 16th, the individual will get 8/12 of an average increase (treating them as though they started in May). December is the exception: employees starting December 1-31 do not receive an increase the following January.
- Table of pro-rated increases for new employees:

Months	Fraction of Average Increase
January	12/12
February	11/12
March	10/12
April	9/12
May	8/12
June	7/12
July	6/12
August	5/12
September	4/12
October	3/12
November	2/12
December	0/12

Promotions/Transfers: (practice started in 2023)

- A person promoted will receive a PMP score based on their new role. This should be considered by HR when establishing a job offer for the new role.
- 5% - 10% is the range for promotional increases, unless there are factors warranting more/less, including ensuring the employee is at least 5% over the minimum of the grade.

Police Officer Pay Plan

2024

Police Department

Police Officer

	Recruit	Post Certified					
		Graduated	FTO completed	1 year			
Steps	1	2	3	4	5	6	7
Annual	\$66,950	\$68,557	\$73,000	\$77,851	\$82,522	\$87,500	\$103,000
Hourly	\$32.19	\$32.96	\$35.10	\$37.43	\$39.67	\$42.07	\$49.52
% spread between steps		2.4%	6.5%	6.5%	6.5%	6.5%	17.1%

Sergeant

Range Minimum	Range Maximum
\$110,292	\$148,903

Commander

Range Minimum	Range Maximum
\$118,067	\$183,032

Division Chief

Range Minimum	Range Maximum
\$144,065	\$223,168

Non-Exempt Summary Report

2024

Job Titles Listed by Salary Grade

Salary Grade	Job Title	Range Minimum	Range Midpoint	Range Maximum
Salary Grade 10				
	No Positions			
Salary Grade 20		\$35,360	\$41,495	\$47,630
Parks & Recreation	Custodian	\$17.0000	\$19.9495	\$22.8020
Salary Grade 30		\$38,020	\$45,626	\$53,230
Parks & Recreation	Maintenance Worker I - Parks	\$18.2788	\$21.9356	\$25.5918
Public Works	Maintenance Worker I - Public Works			
Parks & Recreation	Recreation Leader			
Salary Grade 40		\$40,804	\$48,965	\$57,126
Parks & Recreation	Forestry Assistant	\$19.6173	\$23.5409	\$27.4644
Parks & Recreation	Garden Coordinator			
Parks & Recreation	Head Lifeguard			
Parks & Recreation	Horticulture Assistant			
Salary Grade 50		\$43,730	\$52,470	\$61,210
Administrative Services	Accounting Technician	\$21.0240	\$25.2260	\$29.4279
Administrative Services	Administrative Specialist			
Police Department	Civilian Report Taker			
Parks & Recreation	Facility Assistant			
Municipal Court	Judicial Assistant I			
Administrative Services	Licensing Technician			
Parks & Recreation	Maintenance Worker II - Parks			
Parks & Recreation	Operations Support Technician II - P&R			
Administrative Services	Payroll Specialist			
Parks & Recreation	Pool Manager			
Police Department	Records Management Specialist I			
Administrative Services	Revenue Technician			
Salary Grade 60		\$50,280	\$60,341	\$70,400
Mayor's Office	Administrative Assist. to Mayor & City Council	\$24.1750	\$29.0101	\$33.8452
Community Development	Administrative Assistant - Comm. Dev.			
Public Works	Administrative Assistant - Public Works/Eng			
Police Department	Community Service Officer I			
Parks & Recreation	Environmental Interpreter			
Police Department	Evidence Technician I			
Public Works	Facilities Maintenance Technician			
Public Works	Fleet Mechanic			
Parks & Recreation	Forestry Technician			

Non-Exempt Summary Report

2024

Job Titles Listed by Salary Grade

Salary Grade		Job Title		Range Minimum	Range Maximum
Salary Grade 60 - con't				\$50,280	\$60,341
Administrative Services	GIS Technician			\$24.1750	\$33.8452
Parks & Recreation	Horticulture Technician				
Administrative Services	Human Resources Technician				
Municipal Court	Judicial Assistant II				
Public Works	Maintenance Worker II - Public Works				
Parks & Recreation	Maintenance Worker III - Parks				
Parks & Recreation	Operations Support Technician III - P&R				
Police Department	Records Management Specialist II				
Parks & Recreation	Recreation Coordinator				
Parks & Recreation	Rental and RecTrac Coordinator				
Public Works	Traffic Operations Technician I				
Public Works	Utility Locator				
Salary Grade 70				\$57,830	\$69,392
Police Department	Administrative Program Coordinator			\$27.8014	\$38.9216
Police Department	Community Service Officer II				
Public Works	Engineering Technician I				
Public Works	Equipment Operator I				
Police Department	Evidence Technician II				
Public Works	Facilities Maintenance Supervisor				
Police Department	Investigative Technician				
Police Department	Lead Records Management Specialist				
Municipal Court	Probation Officer				
Administrative Services	Technical Support Specialist				
Public Works	Traffic Operations Technician II				
Salary Grade 80				\$66,500	\$79,801
Municipal Court	Court Marshal			\$31.9712	\$44.7596
City Clerk's Office	Deputy City Clerk				
Public Works	Engineering Technician II				
Public Works	Equipment Operator II				
Community Development	Plans Reviewer/Inspector				
Public Works	Traffic Operations Technician III				
Salary Grade 90				\$73,150	\$87,780
Police Department	Community Service Supervisor			\$35.1683	\$49.2356
Police Department	Engineering Technician III				
Administrative Services	Records Supervisor				

Exempt Summary Report

2024

Job Titles Listed by Salary Grade

Salary Grade	Job Title	Range Minimum	Range Midpoint	Range Maximum
Salary Grade 200		\$54,744	\$68,430	\$82,116
Administrative Services	Communication Specialist	\$26.3192	\$32.8990	\$39.4788
Parks & Recreation	Graphic Designer			
Parks & Recreation	Marketing Specialist			
Community Development	Planner I			
Salary Grade 210		\$61,580	\$76,980	\$92,380
Administrative Services	Homeless Navigator	\$29.6058	\$37.0096	\$44.4135
Administrative Services	Housing Navigator			
Administrative Services	Human Resources Business Partner			
City Manager's Office	Management Analyst			
Community Development	Neighborhood Engagement Specialist			
Administrative Services	Procurement Coordinator			
Administrative Services	Revenue Auditor			
Administrative Services	Sustainability Coordinator			
Parks & Recreation	Volunteer and Events Coordinator			
Salary Grade 220		\$69,280	\$86,600	\$103,920
Administrative Services	Accountant	\$33.3077	\$41.6346	\$49.9615
Community Development	Civil Engineer I			
Police Department	Crime/Research/Analyst			
Administrative Services	Executive Assistant			
Public Works	Fleet Services Supervisor			
Parks & Recreation	Forestry & Open Space Supervisor			
Administrative Services	GIS Analyst			
Parks & Recreation	Grant & Special Projects Administrator			
Parks & Recreation	Operations Supervisor - Parks			
Parks & Recreation	Project Coordinator			
Parks & Recreation	Recreation Supervisor			
Administrative Services	Risk Management Coordinator			
Administrative Services	Sr Human Resources Business Partner			
Community Development	Stormwater Coordinator			
Police Department	Training and Accreditation Manager			
Salary Grade 230		\$77,940	\$97,430	\$116,920
Administrative Services	Accounting Supervisor	\$37.4712	\$46.8413	\$56.2115
Public Works	Operations Supervisor - Public Works			
Administrative Services	Payroll Supervisor			
Administrative Services	Sr. System Administrator			

Exempt Summary Report

2024

Job Titles Listed by Salary Grade

Salary Grade		Job Title		Range Minimum	Range Maximum
Salary Grade 240				\$87,690	\$109,610
Public Works	Civil Engineer II			\$42.1587	\$63.2356
Municipal Court	Deputy Court Administrator				
City Manager's Office	Economic Development/Urban Renewal Mgr				
Administrative Services	IT Project Manager				
Administrative Services	Network Administrator				
Police Department	Public Information Officer (PIO)				
Community Development	Senior Neighborhood Planner				
Community Development	Senior Planner				
Salary Grade 250				\$98,650	\$123,310
Parks & Recreation	Communications and Engagement Manager			\$47.4279	\$71.1394
Municipal Court	Court Administrator				
Public Works	Facilities Manager				
Parks & Recreation	Parks, Forestry & Open Space Manager				
Administrative Services	Procurement Manager				
Parks & Recreation	Recreation Manager				
Salary Grade 260				\$110,980	\$138,720
City Manager's Office	Assistant City Manager			\$53.3558	\$80.0288
Public Works	CIP Project Manager				
Community Development	Engineering Manager				
Administrative Services	Finance Manager				
Administrative Services	Human Resources Manager				
Administrative Services	IT Manager				
Community Development	Planning Manager				
Salary Grade 270					
	No Positions				
Salary Grade 280				\$140,460	\$175,570
Community Development	Director of Community Development			\$67.5288	\$101.2885
Parks & Recreation	Director of Parks & Recreation				
Public Works	Director of Public Works				
Administrative Services	Deputy City Manager				
Salary Grade 290				\$177,770	\$222,210
Police Department	Chief of Police			\$85.4663	128.1971
Salary Grade 300				\$224,990	\$281,240
City Manager's Office	City Manager			\$108.1683	\$162.2548

Variable Summary Report

2024

Job Titles Listed by Salary Grade

**Effective March 2024*

Salary Grade		Range Minimum	Range Maximum
Salary Grade PT1		\$17.0000	\$21.0800
Parks & Recreation	Childcare Attendant Climbing Wall Attendant Concession Worker Gym Attendant Museum Host/Guide Recreation Aide Scorekeeper Weight Room Attendant		
Salary Grade PT2		\$17.5950	\$21.8178
Parks & Recreation	Coach Guest Services Attendant Head Childcare Attendant Head Climbing Wall Attendant Head Wt Room Attendant		
Salary Grade PT3		\$18.2108	\$22.5814
Parks & Recreation	Concession Manager Building Supervisor Driver Head Coach Lifeguard Recreation Leader - Licensing Program Sports Official (Soccer)		
Salary Grade PT4		\$19.4856	\$24.1621
Parks & Recreation	Camp Specialist - Licensed Program Preschool Specialist - Licensed Program		
Salary Grade PT5		\$19.8700	\$26.8300
Parks & Recreation	Instructor - Aqua Fitness Instructor - Fitness Water Safety Instructor		
Salary Grade PT6		\$21.5029	\$30.1040
Parks & Recreation	Personal Trainer Staff Assistant Environmental Services Technician GIS Technician - Parks		
Salary Grade PT7		\$23.5327	\$35.2991
Parks & Recreation	Instructor - Specialty Fitness Instructor - Aqua Specialty Fitness		

Staffing Table

	<u>2021 Authorized</u>	<u>2022 Authorized</u>	<u>2023 Authorized</u>	<u>2024 Adopted</u>
GENERAL FUND				
LEGISLATIVE				
Legislative Services				
Mayor - 1 position	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>
Council Member - 8 positions	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>
Total	0.000	0.000	0.000	0.000
TREASURY				
Treasury				
City Treasurer	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>
CITY MANAGER'S OFFICE				
General Management Services				
City Manager	1.000	1.000	1.000	1.000
Assistant City Manager	0.000	0.000	1.000	1.000
Assistant to the City Manager	1.000	1.000	0.000	0.000
Management Analyst	0.000	0.000	1.000	1.000
Economic Development Manager	1.000	1.000	1.000	1.000
Sustainability Coordinator	1.000	1.000	1.000	1.000
Housing Navigator (time limited)	0.000	1.000	1.000	1.000
Homeless Navigator	1.000	1.000	1.000	1.000
Total	5.000	6.000	7.000	7.000
CITY ATTORNEY				
Legal Services				
City Attorney	<i>Contracted</i>	<i>Contracted</i>	<i>Contracted</i>	<i>Contracted</i>
CITY CLERK				
City Clerk				
City Clerk	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>	<i>Elected</i>
Senior Deputy Clerk	0.000	0.000	0.000	1.000
Deputy City Clerk	1.000	1.000	1.000	1.000
Total	1.000	1.000	1.000	2.000
MUNICIPAL COURT				
Municipal Court				
Municipal Judge	<i>Contracted</i>	<i>Contracted</i>	<i>Contracted</i>	<i>Contracted</i>
Court Administrator	1.000	1.000	1.000	1.000
Deputy Court Administrator	1.000	1.000	1.000	1.000
Judicial Assistant II	0.000	4.000	4.000	4.000
Deputy Court Clerk II	3.000	0.000	0.000	0.000
Judicial Assistant I	0.000	2.000	2.000	2.000
Deputy Court Clerk I	3.000	0.000	0.000	0.000
Probation Officer	1.000	1.000	1.000	1.000
Court Marshal	3.000	3.000	3.000	3.000
Total	12.000	12.000	12.000	12.000

Staffing Table

	2021 <u>Authorized</u>	2022 <u>Authorized</u>	2023 <u>Authorized</u>	2024 <u>Adopted</u>
ADMINISTRATIVE SERVICES				
Administration				
Deputy City Manager	0.000	0.000	1.000	1.000
Administrative Services Director	1.000	1.000	0.000	0.000
Executive Assistant	1.000	1.000	1.000	1.000
Risk Management Coordinator	0.000	0.000	1.000	1.000
Administrative Assistant - Mayor and Council	1.000	1.000	1.000	1.000
Administrative Specialist	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	4.000	4.000	5.000	5.000
Public Information Office				
PIO/Communications Manager	1.000	0.000	0.000	0.000
Communications and Engagement Manager	0.000	1.000	1.000	1.000
Digital Communications Specialist	1.000	0.000	0.000	0.000
Communications Specialist	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	2.000	2.000	2.000	2.000
Financial Services				
Finance Manager	1.000	1.000	1.000	1.000
Accountant	1.000	1.000	1.000	1.000
Accounting Technician	1.000	1.000	1.000	1.000
Payroll Supervisor	1.000	1.000	1.000	1.000
Payroll Technician	0.500	0.500	0.500	0.500
Revenue Auditor	1.000	1.000	1.000	1.000
Revenue Technician	1.000	1.000	1.000	1.000
Licensing Technician	1.000	1.000	1.000	1.000
Compliance Officer	0.000	0.000	1.000	1.000
Accounting Supervisor	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	7.500	8.500	9.500	9.500
Human Resources				
Human Resources Manager	1.000	1.000	1.000	1.000
SR Human Resources Business Partner	2.000	2.000	2.000	2.000
Human Resources Business Partner	1.000	1.000	1.000	1.000
Human Resources Technician	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	4.000	5.000	5.000	5.000
Procurement				
Procurement Manager	0.000	1.000	1.000	1.000
Purchasing and Contracting Agent	1.000	0.000	0.000	0.000
Procurement Coordinator	0.000	1.000	1.000	1.000
Buyer II	<u>1.000</u>	<u>0.000</u>	<u>0.000</u>	<u>0.000</u>
Subtotal	2.000	2.000	2.000	2.000
Information Systems				
IT Manager	1.000	1.000	1.000	1.000
Network Administrator	1.000	1.000	1.000	1.000
Sr. IT Support Technician	2.000	2.000	0.000	0.000
Systems Analyst	0.000	0.000	2.000	2.000
GIS Analyst	1.000	1.000	1.000	1.000
IT Support Technician	1.000	1.000	0.000	0.000
Technical Support Specialist	0.000	0.000	1.000	1.000
GIS Technician	0.000	1.000	1.000	1.000
IT Project Manager	<u>0.000</u>	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	6.000	7.000	8.000	8.000
Total	25.500	28.500	31.500	31.500

Staffing Table

	2021 <u>Authorized</u>	2022 <u>Authorized</u>	2023 <u>Authorized</u>	2024 <u>Adopted</u>
COMMUNITY DEVELOPMENT				
Administration				
Community Development Director	1.000	1.000	1.000	1.000
Administrative Assistant	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	2.000	2.000	2.000	2.000
Planning				
Planning Manager	1.000	1.000	1.000	1.000
Senior Planner	2.000	2.000	3.000	3.000
Senior Neighborhood Planner	1.000	1.000	0.000	0.000
Planner II	0.000	0.000	1.000	1.000
Planner I	1.000	1.000	0.000	0.000
Neighborhood Engagement Specialist	1.000	1.000	1.000	1.000
Plan Reviewer/Inspector	1.000	1.000	0.750	0.750
Landscape Inspection Program Manager	<u>0.750</u>	<u>0.750</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	7.750	7.750	7.750	7.750
Engineering				
Engineering Manager	1.000	1.000	1.000	1.000
Civil Engineer II	3.000	3.000	4.000	2.000
Stormwater Coordinator	1.000	1.000	1.000	1.000
Engineering Technician III	2.000	2.000	1.000	1.000
Civil Engineer I	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	8.000	8.000	8.000	6.000
Total	17.750	17.750	17.750	15.750
POLICE DEPARTMENT				
Administration				
Chief of Police	1.000	1.000	1.000	1.000
Division Chief	1.000	1.000	1.000	1.000
Police Sergeant	1.000	1.000	1.000	1.000
Administrative Program Coordinator	0.000	2.000	2.000	2.000
Administrative Assistant	2.000	0.000	0.000	0.000
Public Information Officer	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	5.000	6.000	6.000	6.000
Community Services Team				
Community Service Team Supervisor	1.000	2.000	2.000	2.000
Community Service Officer - Lead	<u>1.000</u>	<u>0.000</u>	<u>0.000</u>	<u>0.000</u>
Subtotal	2.000	2.000	2.000	2.000
Crime Prevention Team				
Police Sergeant	0.500	0.500	0.000	0.000
School Resource Officer	2.000	2.000	2.000	2.000
Crime Prevention Officer	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	3.500	3.500	3.000	3.000
Grants				
Police Officer	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	1.000	1.000	1.000	1.000
Records Team				
Records Supervisor	1.000	1.000	1.000	1.000
Lead Records Management Specialist	1.000	1.000	1.000	1.000
Records Management Specialist	<u>6.000</u>	<u>5.000</u>	<u>5.000</u>	<u>5.000</u>
Subtotal	8.000	7.000	7.000	7.000

Staffing Table

		2021 Authorized	2022 Authorized	2023 Authorized	2024 Adopted
Accreditation & Training					
Training and Accreditation Program Manager		<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal		1.000	1.000	1.000	1.000
Patrol Operations					
Division Chief		1.000	1.000	1.000	1.000
Police Commander		2.000	2.000	2.000	2.000
Police Sergeant		7.000	7.000	7.000	7.000
Police Officer		42.000	44.000	44.000	44.000
Tele-Serve Technician		<u>0.000</u>	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Subtotal		52.000	56.000	56.000	56.000
Investigations Bureau					
Police Commander		1.000	1.000	1.000	1.000
Police Sergeant		3.000	3.000	3.000	3.000
Police Officer		14.000	14.000	14.000	14.000
Investigative Technician		2.000	2.000	2.000	2.000
Sr. Evidence Technician		1.000	1.000	1.000	1.000
Evidence Technician		1.000	1.000	1.000	1.000
Crime Analyst		1.000	1.000	1.000	1.000
Property Crimes Detective		<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal		24.000	24.000	24.000	24.000
Crash & Traffic Team					
Police Sergeant		1.000	1.000	1.000	1.000
Police Officer		<u>4.000</u>	<u>4.000</u>	<u>4.000</u>	<u>4.000</u>
Subtotal		5.000	5.000	5.000	5.000
Total		101.500	105.500	105.000	105.000
PUBLIC WORKS DEPARTMENT					
Operations					
Public Works Director		1.000	1.000	1.000	1.000
Operations Supervisor		1.000	1.000	1.000	1.000
Administrative Assistant		2.000	2.000	2.000	2.000
Equipment Operator II		3.000	3.000	3.000	3.000
Equipment Operator I		3.000	3.000	3.000	3.000
Maintenance Worker II		5.000	6.000	7.000	7.000
Lead Mechanic		1.000	1.000	0.000	0.000
Fleet Services Supervisor		0.000	0.000	1.000	1.000
Fleet Mechanic		1.000	1.000	1.000	1.000
Traffic Operations Tech III		1.000	1.000	1.000	1.000
Traffic Operations Tech II		1.000	1.000	1.000	1.000
Traffic Operations Tech I		0.000	0.000	1.000	1.000
Capital Projects Manager		0.000	0.000	1.000	1.000
Civil Engineer II		1.000	1.000	0.000	2.000
Engineering Technician III		3.000	3.000	3.000	3.000
Utility Locates Technician		<u>0.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal		23.000	25.000	27.000	29.000
Facilities Maintenance					
Manager of Facility Operations		0.000	0.000	1.000	1.000
Facility Maintenance Supervisor		0.000	0.000	2.000	2.000
Facility Maintenance Technician		0.000	0.000	1.000	1.000
Custodian		<u>0.000</u>	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal		0.000	0.000	5.000	5.000
Total		23.000	25.000	32.000	34.000

Staffing Table

	2021 <u>Authorized</u>	2022 <u>Authorized</u>	2023 <u>Authorized</u>	2024 <u>Adopted</u>
PARKS AND RECREATION				
Administration				
Parks & Recreation Director	1.000	1.000	1.000	1.000
Grant & Special Project Administrator	1.000	1.000	1.000	1.000
Volunteer and Event Coordinator	<u>0.000</u>	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	2.000	2.000	3.000	3.000
Recreation				
Recreation Manager	1.000	1.000	1.000	1.000
Marketing Generalist	1.000	1.000	1.000	1.000
Graphic Designer	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	2.000	3.000	3.000	3.000
Parks Maintenance				
Parks, Forestry, and Open Space Manager	1.000	1.000	1.000	1.000
Operations Supervisor	2.000	2.000	2.000	2.000
Parks Project Coordinator	1.000	1.000	1.000	1.000
Crew Leader - Parks Maintenance	2.000	0.000	0.000	0.000
Parks Maintenance Worker II	3.000	3.000	3.000	3.000
Parks Maintenance Worker I	2.000	4.000	4.000	4.000
Operations Support Technician III	1.000	1.000	1.000	1.000
Garden Coordinator	<u>0.000</u>	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	12.000	12.000	13.000	13.000
Forestry				
Forestry Technician	2.000	1.000	1.000	1.000
Horticulture Technician	1.000	2.000	2.000	2.000
Horticulture Assistant	1.000	1.000	1.000	1.000
Environmental Interpreter	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	4.000	5.000	5.000	5.000
Anderson Building				
Recreation Coordinator	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Subtotal	0.500	0.500	0.500	0.500
Athletics				
Recreation Supervisor	1.000	1.000	1.000	1.000
Recreation Coordinator	0.500	0.500	0.500	0.500
Recreation Leader	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Subtotal	2.000	2.000	2.000	2.000
General Programs				
Recreation Supervisor	1.000	1.000	1.000	1.000
Recreation Leader	0.500	0.500	0.500	0.500
Recreation Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	2.500	2.500	2.500	2.500
Outdoor Pool				
Pool Manager	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Subtotal	0.500	0.500	0.500	0.500
Active Adult Center				
Recreation Supervisor	1.000	1.000	1.000	1.000
Recreation Coordinator	1.625	2.000	2.000	2.000
Operations Support Technician II	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Subtotal	4.625	5.000	5.000	5.000

Staffing Table

	2021 <u>Authorized</u>	2022 <u>Authorized</u>	2023 <u>Authorized</u>	2024 <u>Adopted</u>
Facilities Maintenance (Moved to Public Works in 2023)				
Manager of Facility Operations	1.000	1.000	0.000	0.000
Facility Maintenance Supervisor	2.000	2.000	0.000	0.000
Facility Maintenance Technician	1.000	1.000	0.000	0.000
Custodian	<u>1.000</u>	<u>1.000</u>	<u>0.000</u>	<u>0.000</u>
Subtotal	5.000	5.000	0.000	0.000
Facility Operation				
Facility Operations Supervisor	1.000	1.000	1.000	1.000
Facility Coordinator	1.000	1.000	1.000	1.000
Facility Assistant	1.500	1.500	2.000	2.000
Operations Support Technician III	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	4.500	4.500	5.000	5.000
Aquatics				
Recreation Supervisor	1.000	1.000	1.000	1.000
Recreation Coordinator	1.000	1.000	1.000	1.000
Pool Manager	1.500	1.500	1.500	1.500
Head Lifeguard	<u>0.000</u>	<u>0.000</u>	<u>5.000</u>	<u>5.000</u>
Subtotal	3.500	3.500	8.500	8.500
Fitness				
Recreation Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	1.000	1.000	1.000	1.000
Total	44.125	46.500	49.000	49.000
General Fund Total	229.875	242.250	255.250	256.250
<u>OPEN SPACE FUND</u>				
Forestry & Open Space Supervisor	0.000	1.000	1.000	1.000
Parks Maintenance Worker III	0.000	1.000	1.000	1.000
Parks Maintenance Worker II	3.000	2.000	2.000	2.000
Parks Maintenance Worker I	4.000	3.000	3.000	3.000
Forestry Assistant	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Open Space Fund Total	9.000	9.000	9.000	9.000
<u>CRIME PREVENTION</u>				
Police Sergeant (PD)	0.500	0.500	1.000	1.000
Crime Prevention Officer (PD)	1.000	1.000	1.000	1.000
Community Service Officer - Comm. Services (PD)	<u>6.000</u>	<u>6.000</u>	<u>5.000</u>	<u>5.000</u>
Crime Prevention Fund Total	7.500	7.500	7.000	7.000
<u>WHEAT RIDGE HOUSING FUND</u>				
Housing Program Administrator	0.000	0.000	1.000	1.000
Wheat Ridge Housing Fund Total	0.000	0.000	1.000	1.000
Grand Total	246.375	258.750	272.250	273.250

5-Year Staffing Plan

	2024	FTE	2025	FTE	2026	FTE	2027	FTE	2028	FTE	TOTAL FTE
ADMINISTRATIVE SERVICES											
			IT Desktop Technician	1.00							
	Total	0.00	Total	1.00	Total	0.00	Total	0.00	Total	0.00	1.00
CITY MANAGER'S OFFICE											
	Total	0.00	Total	0.00	Total	0.00	Total	0.00	Total	0.00	0.00
CITY CLERK'S OFFICE											
	Sr. Deputy City Clerk	1.00									
	Total	1.00	Total	0.00	Total	0.00	Total	0.00	Total	0.00	1.00
COMMUNITY DEVELOPMENT											
	Total	0.00	Total	0.00	Total	0.00	Total	0.00	Total	0.00	0.00
MUNICIPAL COURT											
	Total	0.00	Total	0.00	Total	0.00	Total	0.00	Total	0.00	0.00
PARKS AND RECREATION											
	0.00	Natural Resources Specialist	1.00	Software Administrator	1.00						
	0.00	Recreation Specialist	1.00								
	Total	0.00	Total	2.00	Total	1.00	Total	0.00	Total	0.00	3.00
POLICE DEPARTMENT											
	Patrol Officer*	3.00	Records Technician	1.00	Operations Support Technician	1.00	Patrol Officer	1.00	Patrol Officer	1.00	
	*2024 mid-year if revenues allow		Patrol Officer	2.00	Patrol Coordinator (Civilian)	1.00					
			Community Services Officer	1.00	Training Coordinator	1.00					
	Total	3.00	Total	4.00	Total	3.00	Total	1.00	Total	1.00	12.00
PUBLIC WORKS											
	Stormwater Supervisor*	1.00	Asset Manager	1.00	Fleet Technician	1.00					
	Custodian Lead*	1.00	Engineering Technician	1.00							
	2024 mid-year if revenues allow		Capital Project Manager	1.00							
	Total	2.00	Total	3.00	Total	1.00	Total	0.00	Total	0.00	6.00
TOTAL FTE		1.00		10.00		5.00		1.00		1.00	23.00

2024 Fee Schedule

Administrative Services Fees

General Fees

Business License Fee	\$20.00	If paid by Jan 31 st of 2023
Kennel License Fee	\$35.00	
Arborist License Fee	\$25 - \$35	
Pawnbroker License Fee	\$5,000.00	
Short-term Rental License Fee	\$200.00	
Tobacco Product Retail License Fee	\$300.00	
Tobacco Product Retail Annual Renewal Fee	\$250.00	
Hotel License Fee	\$300.00	
Massage Business License Fee	\$25.00	
Massage Business Manager License	No Fee	
Social Club License Application Fee	\$150.00	
Social Club License Fee	\$500.00	
Social Club Renewal Fee	\$250.00	
Telephone Occupation Fee per Line	\$8.24	
Electric Vehicle Charging Station Fee	\$1.00	Per hour

Liquor Occupation Tax

Class C	All alcohol club	\$900.00
Class D	Package store	\$650.00
Class E	Drugstore	\$600.00
Class F	Beer or wine on premises	\$600.00
Class G	Hotel or restaurant	\$900.00
Class J-1	Fermented Malt/Wine	\$700.00
Class J-2	Fermented Malt	\$700.00
Class T	All alcohol on premises	\$1,300.00

Retail Marijuana Annual Operating Fees

Store/Dispensary	\$1,500.00
Cultivation	\$600.00
Infused Products	\$600.00
Testing Lab	\$600.00
Transfer of Ownership - New Owners	\$500.00
Transfer of Ownership - Reallocation of Ownership	\$400.00
Change of Trade Name	\$20.00
Change of Location - Within Wheat Ridge	\$250.00
Modification of Premises	\$50.00

2024 Fee Schedule

Administrative Services Fees (con't)

Medical Marijuana Annual License Fees

Center/Dispensary	\$1,000.00	
Cultivation	\$1,000.00	/\$160.00*
Infused Products	\$1,000.00	/\$200.00 *
Testing Lab	\$600.00	
Transfer of Ownership - New Owners	\$500.00	
Transfer of Ownership - Reallocation of Ownership	\$400.00	
Change of Trade Name	\$20.00	
Change of Location - Within Wheat Ridge	\$250.00	
Modification of Premises	\$50.00	

** Medical fee reduced for cultivation and infused product on the initial application when applying for a medical center*

2024 Fee Schedule

City Clerk Fees

Amusement Device Licenses

Amusement Establishment	1-3 Devices	\$60.00	Yearly per machine
Amusement Center	4-10 Devices	\$60.00	Yearly per machine
Amusement Arcade	11+ Devices	\$60.00	Yearly per machine
Amusement Arcade Application	11+ Devices	\$50.00	One time, non-refundable

Copies

(Includes CORA)	N/C	First 10 pages
Copies/Microfilm	\$0.25	Additional pages
Certified copies	\$0.25	Per page/no research
Video Copies	\$2.00	Per page
	\$30.00	
CORA Research fees	\$0.00	No charge for the first hour
	\$33.00	Each additional hour; rounded to ¼ hour
Code of Laws	\$125.00	Per copy
Code of Laws binder	\$25.00	Each
Liquor/beer code	\$20.00	Per copy
NEC Codes	\$15.00	Per copy
Printed documents		Actual cost
Code supplements		Actual cost plus shipping
City Charter	\$15.00	Per copy
Transcripts of City Council meetings		Not provided by the City
Returned check fee	\$26.00	Per check
FAX copies	N/C	
City flags	\$105.00	3 x 5 feet
	\$125.00	4 x 6 feet

2024 Fee Schedule

City Clerk Fees (con't)

Liquor Licensing Fees

New License Application	\$750.00
Transfer License Application	\$750.00

Fees per License Type

Brewpub	\$75.00
Beer/Wine	\$48.75
Club	\$41.25
Hotel/Restaurant	\$75.00
Tavern	\$75.00
Lodging/Entertainment	\$75.00
Distillery Pub	\$75.00
Vintners Restaurant	\$75.00
Retail Liquor Store	\$22.50
FMB Beer (any type)	\$3.75

License Renewal Fees

License Renewal Application	\$75.00
Brewpub	\$150.00
Beer/Wine	\$123.75
Club	\$116.25
Hotel/Restaurant	\$150.00
Tavern	\$150.00
Lodging/Entertainment	\$150.00
Distillery Pub	\$150.00
Vintners Restaurant	\$150.00
Retail Liquor Store	\$97.50
FMB Beer (any type)	\$78.50

Late Renewal Application	\$500.00	Up to 90 days past expiration
Additional	\$25 per day	After 90 days past expiration
Retail Establishment-Art Permit	\$203.75	Includes application and permit fee
Temporary Alcohol Permit	\$100.00	Transfers only
Change of Location	\$750.00	
Alcohol Festival Permit	\$300.00	Per LLA Board Resolution
Modification of Premises	\$75.00	
Manager Registration	\$30.00	Hotel/Restaurant/Tavern/Lodging
Change of Corp Officer	\$100.00	Each New Officer or Member

Special Event Permit - Liquor	Waived by LLA	All Non-Profit and Charitable Orgs.
Special Event Permit - Beer	Waived by LLA	All Non-Profit and Charitable Orgs.

2024 Fee Schedule

Public Works and Engineering Fees

Contractor License

Class A	\$250.00
Class B	\$200.00
Class C	\$175.00

Development Review Fees

Processing fee	\$100.00	
Single-family/duplex residential review	\$50.00	
Commercial/multi-family review	\$600.00	Includes first two submittals
Review of existing technical documents	\$200.00	
Initial review of technical civil documents	\$600.00	Includes first two submittals
Stormwater Management Plan (SWMP) review	\$200.00	
O & M Schedule and SMA recording	\$100.00	
Trip generation study review	\$200.00	
Traffic impact study review (includes two submittals; subsequent reviews subject to resubmittal fees)	\$600.00	

Resubmittal Fees

Third submittal	\$300.00	(Half of the initial review fee)
Fourth submittal	\$600.00	(Full initial review fee)
All subsequent submittals	\$600.00	

Revocable Permit Fees

Short-term revocable permit	\$50.00
Long-term revocable permit	\$200.00

Right-of-Way Construction Permit Fees

Processing fee	\$100.00	
Inspection fees		
Structures	\$80.00	Each
Surface work	\$0.55	Per sq. ft (\$80 minimum)
Sub-surface work	\$0.55	Per sq. ft (\$100 minimum)
Boring	\$0.55	Per lin. ft (\$100 minimum)
Bore Pit	\$0.55	Per sq. ft (\$80 minimum)
Traffic Signals	\$500.00	Each
Street and Pedestrian Light	\$125.00	Each
Monitoring wells	\$150.00	Per well
Potholes	\$35.00	Per pothole
Stormwater compliance	\$250.00	Less than one acre
	\$500.00	One - 29 acres
	\$900.00	30 acres or more
Reinspection	\$95.00	Per day

Surcharge for working without a permit	Double fee	(\$250 minimum)
Permits for work in excess of two million		Inspector wage x 1.5

2024 Fee Schedule

Public Works and Engineering Fees (con't)

Black & white plots/drawings/aerial photos

Reproductions of plats/drawings	\$5.00	24" x 36" sheet
Aerial photo reproductions & plots	\$10.00	24" x 36" sheet
Black & white mylar	\$20.00	24" x 36" sheet

Color plots/drawings/aerial photos

Reproductions & plots	\$2.00	8 1/2" x 11" sheet
Reproductions & plots	\$3.00	11" x 17" sheet
Reproductions & plots	\$20.00	24" x 36" sheet
Color mylar	\$30.00	24" x 36" sheet

Electronic Media

CD-ROM	\$5.00	Each plus research time
DVD	\$10.00	Each plus research time

Inspection fees will be charged based on actual time expended by inspectors. The estimated permit fee shall be collected at the time of permit application. Should the permit fee exceed the estimated fee, the fee shall be reestimated and collected. Over-estimated fees shall be refunded.

Floodplain Permit - Class I

Fence, less than or equal to 200 feet in length	\$100.00
Fence, greater than 200 feet in length	\$200.00
Fence, with a break-away design	\$500.00
Shed or deck	\$100.00
Detached garage	\$200.00
Addition to a habitable structure	\$800.00
Fill, less than or equal to 500 cubic yards	\$800.00
Fill, greater than 500 cubic yards	\$2,000.00
Utility Facility	\$200.00
Roadway/ Trail	\$800.00
Bridge/ Culvert	\$1,000.00
Construction of a habitable structure	\$1,000.00

All other structures - fee to be determined by estimating processing expenses

Floodplain Permit - Class II

Construction of a habitable structure	\$1,000.00
Publication/ Public Notice Fee	\$120.00

2024 Fee Schedule

Community Development Planning & Zoning Fees

LAND USE APPLICATION FEES

Pre-application Meeting		\$200	
Neighborhood Meeting		\$150	if required
Publication/Public Notice		\$200	per hearing or rehearing
Annexation	1 acre or less	\$1,000	With rezoning, add rezone fees
	Over 1 acre, add	\$200	per acre
Concept Plan	1 acre or less	\$700	
	Over 1 acre, add	\$200	per acre
Conditional Use Permit	Application fee	\$200	With site plan, add Site Plan fees
Floodplain Exemption	Class I Special Exemption Permit		
	Fence, £ 200 feet in length	\$100	
	Fence, > 200 feet in length	\$200	
	Fence with a break-away design	\$500	
	Shed or deck	\$100	
	Detached garage	\$200	
	Addition to a habitable structure	\$800	
	Earth fill, £ 500 cubic yards	\$800	
	Earth fill, > 500 cubic yards	\$2,000	
	All other structures	TBD	Based on processing expenses
	Class II Special Exemption Permit		
	Habitable structure	\$1,000	
Master Sign Plan	Application fee	\$1,000	
Planned Building Group	1 acre or less (administrative)*	\$700	
	1 acre or less (non-administrative)*	\$1,000	
	Over 1 acre, add	\$500	per acre
Planned Development	Outline Development Plan		
	1 acre or less	\$1,000	
	Over 1 acre, add	\$200	per acre
	Specific Development Plan		
	1 acre or less*	\$1,000	
	Over 1 acre, add	\$500	per acre
	Administrative Amendment		
	1 acre or less*	\$500	
	Over 1 acre, add	\$200	per acre
	Non-administrative amendments follow ODP/SDP fee schedule		
Rezoning (straight)		\$700	

* reduce fee by \$300 if it does not include architectural sheets

2024 Fee Schedule

Community Development Planning & Zoning Fees (con't)

Right-of-Way Vacation	if processed separate from plat	\$500	
Site Plan	1 acre or less*	\$700	
	Over 1 acre, add	\$200	per acre
Special Use Permit	Administrative	\$200	With site plan, add Site Plan fees
	Non Administrative	\$400	With site plan, add Site Plan fees
Subdivision – Administrative		\$400	
	Partial right-of-way processing fee	\$100	
Subdivision – Minor	Application fee	\$700	
	Nonresidential/multifamily, add	\$200	per acre
	Single-family/duplex, add	\$100	per lot
	Partial right-of-way processing fee	\$100	
Subdivision – Major	Application fee	\$1,000	
	Nonresidential/multifamily, add	\$200	per acre
	Single-family/duplex, add	\$100	per lot
Temporary Permit	One-Year – Application fee	\$400	
	30-Day – Application fee	\$200	
	30-Day – Renewal (only 2 allowed)	\$100	Per renewal
Variance	Administrative	\$200	
	Non-administrative	\$400	

OTHER FEES

Address Change/ Assignment		\$25	
Zoning Letters		\$25	Per hour (1 hour minimum)
Recording Fees (subject to change per Jeffco)	Plats & Development Plans	\$13	First page + \$10/additional page
	Boundary Surveys	\$20	First page + \$10/ additional page
	Other Documents	\$13	First page + \$5/each additional page
Streetscape Fee-in-Lieu of Construction	SF/Duplex:		based on prevailing costs
	Excavation & Embankment	\$7.21	per square yard
	Reconditioning	\$1.97	per square yard
	Sidewalk	\$43.02	per square yard
	Curb & Gutter	\$20.64	per linear foot

Parkland Fee-in-Lieu of dedication
 Acreage = (number of proposed dwellings units) x (density factor) x (7.5 acres)/1000 people
 Fee = Acreage x 43,56- sf/acre x land value

Type of Residential	Density Factor	Land Value	Per Unit Fee
Single and Multi-Family	2.1	\$3.64 / sf	\$2,497.29
Urban Renewal Area	1.7	\$3.64 / sf	\$2,2021.62
Mixed Use Development	1.7	\$3.64 / sf	\$2,2021.63
Within ½ mile of the transit station	1.7	\$3.64 / sf	\$2,2021.64
Senior Housing	1.5	\$3.64 / sf	\$1,783.78

* reduce fee by \$300 if it does not include architectural sheets

2024 Fee Schedule

Community Development Building Fees

Building Permit Fees (fees are dependent on valuation amount)

Total Valuation Amount	Fee	
\$1.00 to \$500.00	\$26.50	
\$501.00 - \$2,000.00	\$26.50	First \$500 plus \$3.40 for each additional \$100, or fraction of, to and including \$2,000
\$2,001.00 - \$25,000.00	\$77.50	First \$2,000 + \$15.85 for each additional \$1,000, or fraction of, to and including \$25,000
\$25,001.00 - \$50,000.00	\$442.05	First \$25,000 plus \$11.50 for each additional \$1,000, or fraction of, to and including \$50,000
\$50,001.00 - \$100,000.00	\$729.55	First \$50,000 plus \$8.05 for each additional \$1,000, or fraction of, to and including \$100,000
\$100,001.00 - \$500,000.00	\$1,132.05	First \$100,000.00 plus \$6.45 for each additional \$1,000, or fraction of, to and including \$500,000
\$500,001.00 - \$1,000,000.00	\$3,712.05	First \$500,000 plus \$5.50 for each additional \$1,000, or fraction of, to and including \$1,000,000
\$1,000,001.00 and up		First \$6,462.05 first \$1,000,000 plus \$4.10 for each additional \$1,000 , or fraction of

Project Specific Fees

	Fee
Residential Furnace/Boiler Replacement	\$40.00
Residential Water Heater Replacement	\$40.00
Residential Evaporative Cooler	\$40.00
Residential Air-Conditioning	\$60.00
Demolition Permit	\$50.00
Residential Window Replacement	\$50.00
Residential Hot Tubs	\$60.00
Backflow Device for Residential Lawns	\$40.00
Residential Solar PV Install	\$500.00
Commercial Solar PV Install	\$1,000.00

Other Fees

	Fee
Plan review fee	65% of permit fee; due upon submittal
Re-inspection Fee	\$60.00
Inspection outside the normal bus. hours	\$60.00 /hr. (min. 2 hours)
Additional review of plans	\$60.00 /hr. (min. 2 hours)
Investigative fee (work without a permit)	Equal to the permit fee
Permit card replacement	\$25.00
Permit extension fee	One-half the original permit fee
Use Tax	3% on 60% of the valuation

2024 Fee Schedule

Community Development Building Fees (con't)

Contractor License Fees	Fee
Class 1 - Unlimited General Contractor	\$150.00
Class 2 - Limited Commercial Contractor	\$125.00
Class 3 - Residential General Contractor	\$100.00
Class 4 - Non-Structural Contractor	\$75.00
Class 5 - Homeowner	No Fee
Class 6 - Structure Moving	\$75.00
Class 7 - Demolition	\$75.00
Class 8 - Plumbing	\$100.00
Class 9 - Mechanical	\$100.00
Class 10 - Electrical	No Fee
Class 11 - Sign Contractor	\$75.00
Class 12 - Fire Protection	\$75.00
Class 13 - Lawn Sprinkler	\$75.00
Class 14 - Roofing	\$75.00
Class 15 - Electrical Signal (< than 50 volts)	\$75.00

2024 Fee Schedule

Police Department Fees

Address Check	\$15.00	Each 30 minute increment (30 min minimum)
Records Check	\$15.00	Each 30 minute increment (30 min minimum)
Registered Sex Offender List	N/C	
Sex Offender Initial Registration	\$75.00	
Annual Renewal	\$25.00	
Report Fees	\$13.00	Per case
Dispatch Audio or Video Recording	N/A	Contact JeffCom at 303-237-2220 or at https://www.jeffcom911.org/request-records/
Dog Licensing Fees	\$20.00	For each animal, regardless of whether it has been spayed or neutered
Evidence Photo (Online or Disk)	\$10.00	Minimum, depending on the format
Evidence Audio Recordings	\$10.00	Minimum, depending on the format
Evidence Video Recordings	\$10.00	Minimum, depending on the format
Pawn Shops	\$5,000.00 \$1.00	Per year Per transaction
Bonding Fee	\$50.00	Per warrant
Administration Citation Fees		
First Citation	\$150.00	
Second Citation	\$250.00	
Third Citation	\$500.00	
Administrative Citation Late Fees	\$50.00	Plus 20% processing fee; plus interest of 10% per annum on unpaid accounts
Late First Citation Processing Fee	\$30.00	
Late Second Citation Processing Fee	\$50.00	
Late Third Citation Processing Fee	\$100.00	
Administrative Hearing	\$100-200	No fee if the citation is dismissed
Body Camera Footage	\$30.00	Per Hour (1 hour minimum, then 15 min increments)

2024 Fee Schedule

Parks and Recreation Fees

Anderson Community Building Gymnasium	\$45.00	Per hour
Anderson Community Building Classroom	\$35.00	Per hour
Anderson Community Building Fitness room	\$35.00	per hour
Anderson Community Building Damage Deposit	\$50.00	Refundable
Richards Hart Estate	\$300/\$500	Damage deposit (\$500 if alcohol is served)
<i>Available Monday -Sunday 8 am to 11 pm</i>		
Friday evenings & weekend events (Oct.-Apr.)	\$135.00	Per hour /six-hour minimum
Friday evenings & weekend events (May-Sept.)	\$185.00	Per hour/ six-hour minimum
All-day rental (Oct.-Apr.)	\$1,200.00	
All-day rental (May-Sept.)	\$1,400.00	
Weekday events (Oct. - Apr.)	\$90.00	Per hour/three-hour min.
Weekday events (May-Sept.)	\$115.00	Per hour/three-hour min.
Security for events serving alcohol	\$200.00	4-hour maximum
Liability insurance fee	\$102.00	26- 50 people
(required by City insurance)	\$110.00	51-75 people

Outdoor Pool in Anderson Park

Daily Admission	Resident	Non-Resident
Youth (3-17) & Senior (65+)	\$6.00	\$7.00
Adult (18-64)	\$7.00	\$8.00
10 Visit Pass		
Youth (3-17) & Senior (65+)	\$53.00	\$63.00
Adult (18-64)	\$63.00	\$74.00
Season Pass		
Youth (3-17) & Senior (65+)	\$87.00	\$110.00
Adult (18-64)	\$110.00	\$133.00
Household of 3	\$280.00	\$345.00
<i>* \$40 to \$50 for each additional household member</i>		
Special Events		
Full Day (# of hours)	\$6,000.00	\$6,000.00
1/2 Day (# of hours)	\$3,000.00	\$3,000.00

Outdoor Pool Pavilion Rental

Available in two hour time slots: 11:30 am - 1:30 pm; 2-4 pm; or 4:30-6:30 pm

Picnic Pavilion	\$70.00	Per hour- up to 30 seated/45 Capacity
Shade Sail	\$45.00	Per hour- up to 10 capacity

Wheat Ridge Recreation Center

Daily Admission	Resident	Jeffco	Non Resident
Youth 3-17 years	\$5.00	\$6.00	\$7.00
Senior 65 and over	\$5.00	\$6.00	\$7.00
Adult 18 and over	\$6.50	\$7.50	\$8.50
10 Visit Pass (15% off daily admission)	Resident	Jeffco	Non Resident
Youth 3-17 years	\$43.00	\$51.00	\$60.00
Senior 65 and over	\$43.00	\$51.00	\$60.00
Adult 18 and over	\$56.00	\$64.00	\$73.00

2024 Fee Schedule

Parks and Recreation Fees (con't)

Monthly Pass	Resident	Jeffco	Non Resident
Youth (3-17) and Seniors (65+)	\$30.00	\$36.00	\$42.00
Adult	\$39.00	\$45.00	\$51.00
Household of 2	\$63.00	\$70.00	\$80.00
Household of 3	\$84.00	\$98.00	\$112.00

\$5 to \$10 per month for each additional household member

Annual Pass	Resident	Jeffco	Non Resident
Youth (3-17) and Seniors (65+)	\$290.00	\$330.00	\$370.00
Adult	\$390.00	\$430.00	\$470.00
Household of 2	\$630.00	\$710.00	\$790.00
Household of 3	\$820.00	\$940.00	\$1,060.00

\$50 to \$75 per pass per year for each additional household member

Annual Pass - Various packages may be available for promotional purposes

Area	Cost	Days Available	Hours Available
Lap pool (schools/per hour/per lane)	\$18	varies	varies
Lap Pool (USA Team and other/per hour/per lane)	\$20	varies	varies
Lap Pool Daily Rental for Swim teams	\$5,800.00	varies	varies
Aerobics room (per hour)	\$45.00	varies	varies
Activity rooms 1 & 2 (per hour)	\$35.00	Mon - Thurs Friday Saturday Sunday	7 am - 10 pm 7 am - 6 pm 8 am - 8 pm 11 am - 8 pm

Non-Resident Rates Programs

\$10 and under	\$0.00	
\$5 to \$50	\$5.00	
\$51 and over	\$10.00	
Sun Camp	\$5.00	per day

Exempt: drop-in childcare, athletic leagues

Recreation Center Ballroom (Packages may be available)

Per hour/per section	\$65.00	Mon - Fri	Before 5pm
Per hour/per section	\$95.00	Fri eve, Sat, Sun	Fri: 5pm and after; Sat 11 am -midnight; Sun: noon - 8 pm
			Min. 4 hours Rental on Weekends
Three sections/kitchen (Oct-Apr)	\$1,800.00	Sat-Sun	Sat: 10 am - midnight; Sun: 11 am - 8 pm
Three sections/kitchen (May-Sept)	\$2,000.00	Sat-Sun	Sat: 10 am - midnight; Sun: 11 am - 8 pm
Damage deposit/ per section	\$100.00	Sat-Sun	No alcohol
	\$300.00		All sections/no alcohol
	\$500.00	Fri - Sun	All sections/serving alcohol

Additional Fees

Kitchen Fee	\$75.00	
Liability insurance fee	\$110.00	100-150 people
(required by City insurance)	\$128.00	151-250 people
Security for events over 100, serving alcohol, and running past 8 PM for Ballroom	\$200.00	

Active Adult Center	Cost	Days Available	Hours Available
Prospect Hall (per hour)	\$75.00	Mon - Sun	Mon-Fri: 4-10 pm; Sat & Sun: 8 am-10 pm
Security/damage deposit - no alcohol	\$100.00		
Security/damage deposit - with alcohol	\$200.00		
Liability insurance (required by City)	\$110.00		
Security for events over 100, serving alcohol, and running past 8 PM for PH	\$200.00		
Security for events serving alcohol	\$200.00	4 hour max	
Arts/Craft room (per hour)	\$35.00	Mon - Sun	Mon-Fri: 4-10 pm; Sat & Sun: 8 am-10 pm
Security/damage deposit	\$100.00		
Ketner room (per hour)	\$35.00	Mon - Sun	Mon-Fri: 4-10 pm; Sat & Sun: 8 am-10 pm
Security/damage deposit	\$100.00		

2024 Fee Schedule

Parks and Recreation Fees (con't)

Field Rental Fees

All grass field rentals	Non-Profit	\$50.00 Without lights/ includes one field prep
All grass field rentals		\$65.00 With lights/ includes one field prep
Youth baseball and softball fields		\$45.00 Without lights/ includes one field prep
Youth baseball and softball fields		\$60.00 With lights/ includes one field prep
Additional field prep		\$35.00 Each
Anderson Baseball Field		\$70.00 Without lights
Anderson Baseball Field		\$85.00 With lights

Tournaments:

The following policy and fee structure apply to local youth groups using fields for tournaments within their respective seasons:

*Each group is limited to two tournaments per season

*The hourly field use fee (as listed above) is waived in lieu of a \$35 fee for each field prep and a field reservation fee of \$8 per hour

Note: any use of fields by local youth groups outside of the approved seasonal date range assigned to each club/sport will incur standard rental rates.

Wheat Ridge Youth Sports Organizations

Includes the following Wheat Ridge organizations: Wheat Ridge area Baseball Association, Wheat Ridge Youth Football, Wheat Ridge Girl's Softball Association, Wheat Ridge Avalanche Soccer, Piranhas Swim Team, Sts. Peter & Paul Athletic Association and Beth Eden Athletics Association.

Players Fees

\$25.00 Per player; this reflects a percentage of the cost of facility/field use, maintenance & staff costs for regular league play

Tennis and Pickleball Courts

Per court \$15.00 Per hour

Greenbelt & Clear Creek Trail

Approved special interest groups \$50.00

Community Event Permit Application

Non-Refundable Application Processing Fees

Tier 1	\$200
Tier 2	\$150
Tier 3	\$100
City Sponsored	No Fee

Park Pavilions

Residents may reserve pavilions beginning January 2; non-residents may reserve pavilions/shelters beginning March 1

Large Park Pavilions

Anderson Park	100 maximum occupancy
Discovery Park	75 maximum occupancy
Prospect Park	150 maximum occupancy
Mon - Thurs	\$125.00 Residents can reserve before February 1 at discounted rate of \$115
Fri - Sun	\$230.00 Residents can reserve before February 1 at discounted rate of \$200

Damage Deposits - All Parks

\$100.00 Groups of 50 or more persons; refundable

2024 Fee Schedule

Parks and Recreation Fees (con't)

Small Park Pavilions

Panorama Park		30 maximum occupancy
Randall Park		30 maximum occupancy
Paramount Park		30 maximum occupancy
Fruitdale Park		30 maximum occupancy
	Mon - Thurs	\$51.75 Residents can reserve before March 1
	Fri - Sun	\$65.00 Residents can reserve before March 1

Parks without Rentable Space

Hayward Park	N/C	Permit required IF over 25 persons
Johnson Park	N/C	Permit required IF over 25 persons
Apel Bacher Park	N/C	Permit required IF over 25 persons

Damage Deposits - All Parks	\$100.00	Groups of 50 or more persons; refundable
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Rental Exceptions

Carnation Festival	N/C	
WR/Arvada Kiwanis	N/C	One-time weekday use of Anderson Pavilion

2024 Fee Schedule

Municipal Court Fees

Audio recordings of Court proceedings to CD	\$30.00	Includes up to one hour to search, retrieve, redact, and download audio
	\$7.00	Each additional 15 minutes of prep
Copy of animal, civil, general codes, and sales tax files	\$15.00	Includes up to 30 minutes to search, retrieve, redact, and copy
	\$7.00	Minimum per each additional 15 minute increments
Copy of traffic or parking file	\$7.00	Includes up to 15 minutes to search, retrieve, redact, and copy
Copies with no preparation required	\$0.25	Per page
Name search	\$15.00	Includes up to 30 minutes to search, retrieve, redact, and copy
	\$7.00	Minimum per additional 15 minute increments
Research fee, extensive	\$30.00	Per hour
Coin Handling Fee	\$30.00	Per hour for processing of coins
Transcripts	\$3.00	Per page
	\$150.00	Minimum deposit required
Associated Case Fees		
Non-injury accident surcharge	\$30.00	Minimum fee with Judge discretion to increase based on damages
Injury accident	\$60.00	Minimum fee with Judge discretion to increase based on injuries
Court-appointed counsel application	\$10.00	Judge may waive
Court costs	\$35.00	
Deferred judgment	\$75.00	
Deferred prosecution	\$75.00	
Juvenile Expungement	No Charge	No Charge by statute
Sealing of Record--convictions	\$65.00	

2024 Fee Schedule

Municipal Court Fees (con't)

Drug/drug paraphernalia destruction fee	\$10.00	Municipal Code of Laws: 16-131, 132 & 133
Filing for bonds	\$10.00	Judge may waive
Payment plan	\$25.00	Annually
Probation fee	\$75.00 \$150.00	Up to six-month probation Over six-month probation
Stay of execution (SOE)	\$25.00	Judge may waive
Witness fee	\$5.00	Per civilian witness, if the defendant found guilty at trial or if the defendant fails to appear at trial and witness served
Failure to Appear or Comply Fees		
Bench warrant	\$50.00	
Default judgment	\$30.00	
Failure to appear	\$25.00	
Insufficient funds or returned check	\$26.00	
Late fee for parking summons	\$15.00	
Officer appearance fee	\$30.00	If the defendant fails to appear for trial or is found guilty
Order to show cause	\$25.00	
Jury Trial Fees		
Appearance	\$3.00	Paid to jurors
Service fee	\$6.00	Including appearance fee paid to jurors
Jury deposit	\$25.00	Waivable if indigence is proven
Jury trial cost	varies	Cost of jurors who appeared for or served on a jury panel

City Treasurer

01-101

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	29,080	29,000	29,000	29,000
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	1,827	1,798	1,798	1,798
625 Medicare Portion FICA	427	420	421	421
630 ICMA Retirement	1,768	1,740	1,740	1,740
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$33,102	\$32,958	\$32,959	\$32,959
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
MATERIALS & SUPPLIES	\$0	\$0	\$0	\$0
702 Conference/Meeting	373	500	0	350
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	0	120	150
716 Legislative Membership	0	0	0	0
723 Tuition Reimbursement	0	0	0	0
726 Recruitment & Advertisement	0	0	0	0
728 Training	0	0	0	0
730 Uniforms & Protective Clothing	0	0	0	0
740 Auto Mileage Reimbursement	0	0	0	0
741 Uniform Allowance	0	0	0	0
750 Professional Service	0	1,000	0	1,000
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
780 Outside Agency Contributions	1,200	1,500	1,500	1,500
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$1,573	\$3,000	\$1,620	\$3,000
800 Office Furniture & Equipment	0	0	0	0
802 Office Equipment	0	0	0	0
806 Software	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$34,675	\$35,958	\$34,579	\$35,959

General Government - Legislative Services

01-102

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	0	0	0	0
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	25,500	25,000	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	111,057	110,400	110,400	139,200
620 FICA Expenses Employer	6,063	6,696	6,696	8,483
625 Medicare Portion FICA	1,418	1,566	1,566	1,985
630 ICMA Retirement	0	0	0	0
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$144,038	\$143,662	\$118,662	\$149,668
651 Office Supplies	175	600	600	600
654 Photocopy/Printing	452	500	500	500
655 Postage	0	0	0	0
660 Operating Supplies	522	450	450	450
MATERIALS & SUPPLIES	\$1,149	\$1,550	\$1,550	\$1,550
702 Conference/Meeting	18,658	30,121	32,044	25,600
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	2,592	3,416	3,416	3,500
712 Annual Appreciation Dinner	6,333	6,000	6,000	6,000
716 Legislative Membership	37,365	38,718	38,018	38,546
723 Tuition Reimbursement	0	0	0	0
728 Training	0	0	0	0
740 Auto Mileage Reimbursement	0	1,000	100	300
750 Professional Service	127,464	125,000	125,000	125,000
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
780 Outside Agency Contributions	313,230	347,650	344,650	383,650
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	2,360	0	0	0
OTHER SERVICES & CHARGES	\$508,002	\$551,905	\$549,228	\$582,596
800 Office Furniture & Equipment	0	0	0	0
802 Office Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$653,189	\$697,117	\$669,440	\$733,814

Administrative Services - Finance

01-103

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	570,791	526,935	547,348	722,178
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	200	0	0	0
617 Temporary Personnel - Hourly	0	0	1,302	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	33,731	41,843	33,935	44,483
625 Medicare Portion FICA	7,889	9,541	7,937	10,403
630 ICMA Retirement	34,526	40,493	32,841	43,330
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$647,137	\$618,812	\$623,363	\$820,394
651 Office Supplies	624	500	500	500
654 Photocopy/Printing	0	525	0	500
655 Postage	0	3,400	2,550	0
660 Operating Supplies	1,051	750	750	1,150
MATERIALS & SUPPLIES	\$1,675	\$5,175	\$3,800	\$2,150
702 Conference/Meeting	5,692	4,520	4,488	5,600
704 Contractual Services	71,697	143,600	143,630	97,332
706 Dues/Books/Subscriptions	780	1,310	1,245	1,144
712 Annual Appreciation Dinner	0	0	0	0
716 Legislative Membership	0	0	0	0
723 Tuition Reimbursement	0	0	0	0
728 Training	1,596	2,025	1,250	1,625
740 Auto Mileage Reimbursement	0	120	120	120
750 Professional Service	38,375	47,500	47,500	47,500
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
780 Outside Agency Contributions	0	0	0	0
784 Jeffco Treas Collection Fees	12,708	14,000	14,000	15,400
799 Miscellaneous Services and Charges	15,657	46,802	45,660	51,010
OTHER SERVICES & CHARGES	\$146,506	\$259,877	\$257,893	\$219,731
800 Office Furniture & Equipment	0	0	0	0
802 Office Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$795,318	\$883,864	\$885,056	\$1,042,275

City Manager's Office - Economic Development

01-105

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	120,250	125,332	127,639	131,439
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
607 Cell Phone	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	6,917	7,770	7,914	8,149
625 Medicare Portion FICA	1,618	1,817	1,851	1,906
630 ICMA Retirement	7,357	7,520	7,658	7,886
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$136,141	\$142,439	\$145,062	\$149,380
651 Office Supplies	0	200	45	200
654 Photocopy/Printing	0	1,000	600	1,500
655 Postage	617	2,000	1,000	2,200
660 Operating Supplies	7,921	8,750	6,000	10,250
MATERIALS & SUPPLIES	\$8,539	\$11,950	\$7,645	\$14,150
702 Conference/Meeting	1,126	4,200	3,000	4,200
704 Contractual Services	794	100,000	100,000	25,000
706 Dues/Books/Subscriptions	6,696	8,125	7,575	8,175
710 Marketing and Sponsorships	202,886	137,400	110,000	119,600
714 Legals & Publishing	0	0	0	0
718 TIF- Wheat Ridge Urban Renewal Authority	1,079,265	1,200,000	992,035	575,000
719 Economic Development Incentive	11,649	79,000	2,000	2,000
720 Economic Development - WRURA	300,000	0	0	150,000
721 NRS Implementation	273,656	253,500	253,500	329,900
728 Training	0	0	0	0
740 Auto Mileage Reimbursement	0	1,000	700	1,500
750 Professional Service	12,660	20,100	20,100	114,500
798 Management Contingent	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$1,888,732	\$1,803,325	\$1,488,910	\$1,329,875
892 Neighborhood Revitalization	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$2,033,412	\$1,957,714	\$1,641,617	\$1,493,405

City Manager's Office - City Manager

01-106

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	476,067	410,130	403,602	451,518
604 Deferred Compensation	34,113	33,951	35,553	35,553
606 Auto Allowance	6,018	6,000	6,000	6,000
607 Cell Phone Allowance	602	600	600	600
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	24,424	20,668	19,442	22,413
625 Medicare Portion FICA	7,070	5,602	5,315	6,010
630 ICMA Retirement	14,778	11,182	9,995	12,870
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$563,072	\$488,133	\$480,507	\$534,964
651 Office Supplies	23	100	100	100
654 Photocopy/Printing	0	0	0	0
660 Operating Supplies	72,089	0	0	0
MATERIALS & SUPPLIES	\$72,112	\$100	\$100	\$100
702 Conference/Meeting	16,664	18,260	16,560	19,530
704 Contractual Services	0	42,900	42,900	0
706 Dues/Books/Subscriptions	2,675	3,020	2,500	3,435
712 Annual Appreciation Dinner	0	500	500	0
726 Recruitment & Advertising	0	0	0	0
728 Training	1,798	0	0	1,000
740 Auto Mileage Reimbursement	1,195	250	200	250
750 Professional Service	140,041	381,490	388,990	2,500
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
780 Outside Agency Contributions	0	0	0	0
798 Management Contingency	45,253	78,914	75,000	75,000
799 Miscellaneous Services and Charges	27,601	0	0	0
OTHER SERVICES & CHARGES	\$235,225	\$525,334	\$526,650	\$101,715
802 Office Furniture & Equipment	0	1,075	1,075	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$1,075	\$1,075	\$0
DEPARTMENT ACCOUNT TOTALS:	\$870,409	\$1,014,642	\$1,008,332	\$636,779

General Government - City Attorney

01-107

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	0	0	0	0
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	0	0	0	0
625 Medicare Portion FICA	0	0	0	0
630 ICMA Retirement	0	0	0	0
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$0	\$0	\$0	\$0
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$0	\$0	\$0	\$0
702 Conference/Meeting	0	0	0	0
704 Contractual Services	87,727	90,000	90,000	90,000
706 Dues/Books/Subscriptions	0	0	0	0
714 Legals & Publishing	0	0	0	0
721 NRS Implementation	0	0	0	0
728 Training	0	0	0	0
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	236,729	320,000	270,000	320,000
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
780 Outside Agency Contributions	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$324,456	\$410,000	\$360,000	\$410,000
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$324,456	\$410,000	\$360,000	\$410,000

City Clerk's Office

01-108

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	95,806	100,000	102,166	212,284
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	5,806	3,000	5,000	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	5,881	6,200	6,334	13,161
625 Medicare Portion FICA	1,375	1,449	1,481	3,078
630 ICMA Retirement	5,803	6,000	6,130	12,737
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$114,672	\$116,649	\$121,111	\$241,260
651 Office Supplies	618	1,500	500	1,500
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$618	\$1,500	\$500	\$1,500
702 Conference/Meeting	3,197	6,500	3,500	4,500
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	1,369	2,500	800	2,000
708 Election Expense	132	20,000	20,000	5,000
714 Legals & Publishing	6,554	10,000	5,000	10,000
715 Recording Fees	4,916	3,000	2,000	3,000
721 NRS Implementation	0	0	0	0
728 Training	155	6,500	4,000	4,000
740 Auto Mileage Reimbursement	0	1,000	250	500
750 Professional Service	16,539	19,000	15,000	13,000
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$32,863	\$68,500	\$50,550	\$42,000
800 Office Furniture & Equipment	0	0	0	0
802 Office Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$148,153	\$186,649	\$172,161	\$284,760

Municipal Court

01-109

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	745,196	1,032,996	957,350	1,023,276
604 Deferred Compensation	10,987	10,808	10,808	10,808
606 Auto Allowance	0	0	0	0
607 Cell Phone Allowance	602	600	600	600
610 Overtime and Premium Pay	1,788	5,400	3,900	5,400
617 Temporary Personnel - Hourly	0	7,200	2,000	2,000
619 Temporary Personnel - Non Hourly	23,737	18,725	18,725	20,400
620 FICA Expenses Employer	46,117	65,529	58,177	64,305
625 Medicare Portion FICA	10,903	15,431	13,710	14,891
630 ICMA Retirement	35,686	52,715	51,573	52,133
640 Outside Personnel Services	46,832	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$921,847	\$1,209,404	\$1,116,843	\$1,193,813
651 Office Supplies	1,402	2,250	2,250	2,450
654 Photocopy/Printing	0	500	500	500
655 Postage	0	0	0	0
660 Operating Supplies	12,370	16,700	16,000	14,950
MATERIALS & SUPPLIES	\$13,772	\$19,450	\$18,750	\$17,900
702 Conference/Meeting	5,066	7,850	7,850	8,350
704 Contractual Services	796	1,200	900	900
706 Dues/Books/Subscriptions	1,966	2,160	2,160	2,535
708 Election Expense	0	0	0	0
714 Legals & Publishing	0	0	0	0
715 Recording Fees	0	0	0	0
721 NRS Implementation	0	0	0	0
728 Training	0	1,000	0	0
732 Witness & Juror Fees	90	900	600	800
740 Auto Mileage Reimbursement	143	400	400	400
750 Professional Service	18,671	21,000	19,000	19,000
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	502	5,000	5,000	5,000
OTHER SERVICES & CHARGES	\$27,234	\$39,510	\$35,910	\$36,985
802 Office Furniture & Equipment	0	2,000	2,000	3,000
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$2,000	\$2,000	\$3,000
DEPARTMENT ACCOUNT TOTALS:	\$962,854	\$1,270,364	\$1,173,503	\$1,251,698

Administrative Services - Administration

01-111

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	297,086	447,279	397,000	477,650
604 Deferred Compensation	11,200	11,847	12,102	12,102
606 Auto Allowance	3,611	3,600	3,600	3,600
607 Cell Phone Allowance	602	600	600	600
610 Overtime and Premium Pay	479	0	100	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	17,383	26,610	24,614	28,009
625 Medicare Portion FICA	4,293	6,485	5,757	6,926
630 ICMA Retirement	8,271	16,046	14,000	18,286
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$342,925	\$512,467	\$457,773	\$547,173
651 Office Supplies	1,002	1,000	1,000	1,000
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	1,029	1,200	1,000	1,000
MATERIALS & SUPPLIES	\$2,031	\$2,200	\$2,000	\$2,000
702 Conference/Meeting	4,909	8,200	7,443	5,200
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	1,930	2,884	2,832	3,025
714 Legals & Publishing	0	0	0	0
715 Recording Fees	0	0	0	0
728 Training	0	2,000	1,000	3,000
729 Safety Program	0	0	0	35,900
732 Witness & Juror Fees	0	0	0	0
740 Auto Mileage Reimbursement	84	200	100	200
750 Professional Service	863	0	0	0
755 Computer Software	0	0	0	0
759 Telephone Expense	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$7,786	\$13,284	\$11,375	\$47,325
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$352,742	\$527,951	\$471,148	\$596,498

Administrative Services - Human Resources

01-112

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	421,761	445,765	445,335	438,296
604 Deferred Compensation	0	0	0	0
610 Overtime and Premium Pay	398	0	115	0
617 Temporary Personnel - Hourly	4,010	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	25,296	28,598	26,820	26,149
621 Workers' Compensation	0	0	0	0
623 Unemployment Insurance	33,319	22,000	24,798	28,000
625 Medicare Portion FICA	5,916	6,688	6,457	6,356
630 ICMA Retirement	24,637	27,675	26,720	26,298
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$515,338	\$530,726	\$530,245	\$525,099
651 Office Supplies	1,407	500	500	500
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$1,407	\$500	\$500	\$500
702 Conference/Meeting	208	2,300	1,300	1,300
704 Contractual Services	456	500	500	500
706 Dues/Books/Subscriptions	9,756	10,490	9,100	11,390
712 Employee Functions	36,650	37,000	29,539	37,000
724 Pre-Employment Physicals	36,093	40,000	38,000	38,000
726 Recruitment & Advertising	27,267	26,000	14,000	18,200
728 Training	5,241	13,200	13,000	12,000
729 Safety	21,353	40,101	31,145	0
731 Wellness Program	8,418	18,850	16,200	17,450
740 Auto Mileage Reimbursement	0	500	0	100
750 Professional Service	47,013	100,070	74,852	75,000
776 Other Equip Maintenance	0	0	0	0
797 Vacation Accrual Cash-Out	0	0	0	0
OTHER SERVICES & CHARGES	\$192,455	\$289,011	\$227,636	\$210,940
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$709,201	\$820,237	\$758,381	\$736,539

Administrative Services - Communications and Engagement

01-113

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	99,253	161,435	165,686	173,686
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	25,501	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	7,697	10,009	10,272	10,768
625 Medicare Portion FICA	1,800	2,341	2,402	2,518
630 ICMA Retirement	5,721	9,686	9,942	10,422
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$139,972	\$183,471	\$188,302	\$197,394
651 Office Supplies	0	500	300	500
654 Photocopy/Printing	13	500	500	500
655 Postage	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$13	\$1,000	\$800	\$1,000
702 Conference/Meeting	3,413	4,500	3,528	4,500
704 Contractual Services	35,285	43,017	36,000	38,017
706 Dues/Books/Subscriptions	7,443	8,843	8,526	7,391
714 Legals & Publishing	0	0	0	0
715 Recording Fees	0	0	0	0
728 Training	0	1,000	0	1,000
732 Witness & Juror Fees	0	0	0	0
740 Auto Mileage Reimbursement	104	750	300	450
750 Professional Service	47,251	61,425	45,950	78,250
755 Computer Software	4,111	61,462	56,223	27,943
759 Telephone Expense	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$97,607	\$180,997	\$150,527	\$157,551
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$237,593	\$365,468	\$339,629	\$355,945

City Manager's Office - Homeless Navigation Program

01-114

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	0	134,469	123,993	137,878
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
607 Cell Phone Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	0	8,337	7,688	8,599
625 Medicare Portion FICA	0	1,949	1,798	1,999
630 ICMA Retirement	0	8,069	3,720	8,273
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$0	\$152,824	\$137,199	\$156,749
651 Office Supplies	0	0	0	100
654 Photocopy/Printing	0	0	0	0
660 Operating Supplies	0	88,680	88,680	108,630
MATERIALS & SUPPLIES	\$0	\$88,680	\$88,680	\$108,730
702 Conference/Meeting	0	0	0	3,500
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	0	0	0
712 Annual Appreciation Dinner	0	0	0	0
726 Recruitment & Advertising	0	0	0	0
728 Training	0	2,000	1,200	1,000
730 Uniforms & Protective Clothing	0	0	0	300
740 Auto Mileage Reimbursement	0	3,000	3,000	0
750 Professional Service	0	0	0	0
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
780 Outside Agency Contributions	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$0	\$5,000	\$4,200	\$4,800
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$0	\$246,504	\$230,079	\$270,279

Administrative Services - Procurement

01-116

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	155,960	172,960	161,522	179,639
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	9,477	10,723	10,014	11,138
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	2,216	2,508	2,342	2,605
630 ICMA Retirement	9,499	10,377	9,691	10,778
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$177,152	\$196,568	\$183,569	\$204,160
651 Office Supplies	43	500	55	200
654 Photocopy/Printing	0	0	0	100
655 Postage	0	0	0	0
660 Operating Supplies	0	200	0	200
MATERIALS & SUPPLIES	\$43	\$700	\$55	\$500
702 Conference/Meeting	1,332	4,100	2,664	3,849
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	845	1,590	745	1,050
712 Employee Functions	0	0	0	0
723 Tuition Reimbursement	0	0	0	0
728 Training	2,702	3,000	856	2,000
740 Auto Mileage Reimbursement	219	250	112	200
750 Professional Service	1,287	0	0	0
759 Telephone Expense	0	0	0	0
776 Other Equipment Maintenance/Repair	62	0	0	0
797 Vacation Accrual Cash-Out	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$6,447	\$8,940	\$4,377	\$7,099
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$183,642	\$206,208	\$188,001	\$211,759

Administrative Services - Information Technology

01-117

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	502,181	755,141	723,256	811,033
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	46,595	2,000	2,000	5,000
614 Standby Pay	20,228	0	0	0
617 Temporary Personnel - Hourly	9,377	0	0	0
620 FICA Expenses Employer	35,451	43,588	44,841	50,284
625 Medicare Portion FICA	8,291	9,632	10,487	11,595
630 ICMA Retirement	29,386	42,182	43,395	48,662
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$651,509	\$852,543	\$823,979	\$926,574
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	14,063	13,500	11,500	13,500
MATERIALS & SUPPLIES	\$14,063	\$13,500	\$11,500	\$13,500
702 Conference/Meeting	5,291	10,000	4,000	7,000
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	1,789	5,300	2,200	2,000
728 Training	8,743	24,500	22,332	13,500
740 Auto Mileage Reimbursement	22	900	750	1,000
750 Professional Service	189,128	199,600	191,000	207,731
755 Computer Software	0	0	0	0
759 Telephone Expense	387,057	309,634	309,634	309,634
774 Facility Repair & Maint	0	0	0	0
776 Other Equipment Maintenance	511,992	812,274	795,443	821,592
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$1,104,021	\$1,362,208	\$1,325,359	\$1,362,457
802 Office Furniture & Equipment	12,616	15,975	12,475	12,100
803 Tools and Work Equipment	0	0	0	0
806 Computer Software	1,599	5,000	5,000	0
808 Capital Leases	57,515	63,200	64,000	64,000
809 Other Major Equipment	191,987	588,170	493,523	167,000
CAPITAL OUTLAY	\$263,716	\$672,345	\$574,998	\$243,100
DEPARTMENT ACCOUNT TOTALS:	\$2,033,309	\$2,900,596	\$2,735,836	\$2,545,631

Public Works - Facilities Maintenance

01-118

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	327,580	366,757	320,000	387,774
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	21,612	27,560	22,300	24,960
614 Standby Pay	17,959	25,243	19,500	20,080
617 Temporary Personnel - Hourly	96,497	129,844	124,300	128,400
620 FICA Expenses Employer	27,523	35,981	30,073	34,796
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	6,437	8,418	7,450	8,137
630 ICMA Retirement	19,701	22,005	21,900	23,266
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$517,308	\$615,808	\$545,523	\$627,413
651 Office Supplies	122	500	818	800
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	86,054	79,190	62,900	84,600
663 Hazard Waste Material	0	0	569	1,050
MATERIALS & SUPPLIES	\$86,176	\$79,690	\$64,287	\$86,450
702 Conference/Meeting	0	2,500	1,050	500
704 Contractual Services	106,772	110,777	125,000	129,140
706 Dues/Books/Subscriptions	0	2,000	0	120
712 Employee Functions	0	0	0	460
728 Training	0	4,120	2,200	5,500
730 Uniforms & Protective Clothing	2,681	3,500	3,200	4,700
740 Mileage	132	1,000	200	500
750 Professional Services	526	196,008	80,000	10,000
755 Computer Software	0	0	220	220
758 Rentals & Leases	2,668	6,105	7,850	11,000
759 Telephone Expense	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair & Maintenance	205,375	179,950	270,000	250,550
776 Other Equipment Maintenance	24,674	28,195	15,000	17,850
799 Miscellaneous Services and Charges	0	0	500	1,900
OTHER SERVICES & CHARGES	\$342,828	\$534,155	\$505,220	\$432,440
802 Office Furniture & Equipment	0	7,500	1,500	2,000
803 Tools and Work Equipment	4,119	5,150	4,500	4,280
806 Computer Software	0	0	0	0
808 Capital Leases	0	0	0	0
809 Other Major Equipment	0	15,000	4,000	67,400
812 Building Improvements	96,846	28,878	30,000	8,500
CAPITAL OUTLAY	\$100,965	\$56,528	\$40,000	\$82,180
DEPARTMENT ACCOUNT TOTALS:	\$1,047,277	\$1,286,181	\$1,155,030	\$1,228,483

City Manager's Office - Sustainability

01-119

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	0	69,929	69,850	72,350
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
607 Cell Phone Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	0	4,335	4,331	4,486
625 Medicare Portion FICA	0	1,013	1,013	1,049
630 ICMA Retirement	0	4,196	4,191	4,341
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$0	\$79,473	\$79,385	\$82,226
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
660 Operating Supplies	0	60,655	39,000	64,100
MATERIALS & SUPPLIES	\$0	\$60,655	\$39,000	\$64,100
702 Conference/Meeting	0	0	0	1,750
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	5,000	5,000	5,000
712 Annual Appreciation Dinner	0	0	0	0
726 Recruitment & Advertising	0	0	0	0
728 Training	0	1,500	500	1,000
730 Uniforms & Protective Clothing	0	0	0	150
740 Auto Mileage Reimbursement	0	750	150	750
750 Professional Service	0	175,379	175,380	0
758 Rentals and Leases	0	0	0	0
759 Telephone Expense	0	0	0	0
780 Outside Agency Contributions	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$0	\$182,629	\$181,030	\$8,650
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$0	\$322,757	\$299,415	\$154,976

Community Development - Administration

01-120

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	241,962	252,429	252,429	234,735
604 Deferred Compensation	12,968	12,917	12,917	11,620
606 Auto Allowance	3,611	3,600	3,600	3,600
607 Cell Phone	0	0	125	0
610 Overtime and Premium Pay	1,769	2,000	2,000	2,000
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
619 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Expenses Employer	12,328	13,323	13,323	13,376
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	3,428	3,660	3,660	3,404
630 ICMA Retirement	3,494	4,073	4,073	4,124
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$279,559	\$292,002	\$292,127	\$272,859
651 Office Supplies	912	1,000	1,000	1,000
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$912	\$1,000	\$1,000	\$1,000
702 Conference/Meeting	1,050	4,000	4,000	2,000
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	724	1,000	1,000	1,100
712 Employee Functions	0	0	0	0
718 Ordinance Enforcement	0	0	0	0
728 Training	0	500	0	0
730 Uniforms & Protective Clothing	0	200	200	300
740 Auto Mileage Reimbursement	277	150	0	150
750 Professional Service	0	0	0	0
758 Rentals & Leases	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$2,051	\$5,850	\$5,200	\$3,550
802 Office Furniture & Equipment	440	0	0	0
CAPITAL OUTLAY	\$440	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$282,962	\$298,852	\$298,327	\$277,409

Community Development - Planning

01-121

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	617,372	764,457	698,167	731,823
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	46,678	0	0	0
620 FICA Expenses Employer	40,169	43,581	43,932	45,373
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	9,394	10,192	10,209	10,610
630 ICMA Retirement	37,208	42,173	41,970	43,910
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$750,821	\$860,403	\$794,278	\$831,716
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	496	2,900	2,000	3,200
655 Postage	12,850	17,500	12,000	37,500
660 Operating Supplies	3,428	8,620	8,620	7,775
MATERIALS & SUPPLIES	\$16,775	\$29,020	\$22,620	\$48,475
702 Conference/Meeting	5,651	21,317	7,400	11,300
704 Contractual Services	19,200	21,168	19,200	23,120
706 Dues/Books/Subscriptions	2,931	6,110	6,110	5,991
712 Employee Functions	0	0	0	0
728 Training	199	4,910	4,910	550
730 Uniforms & Protective Clothing	921	580	580	500
740 Auto Mileage Reimbursement	38	1,000	400	500
750 Professional Service	236,240	463,719	463,719	0
758 Rentals & Leases	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$265,179	\$518,804	\$502,319	\$41,961
802 Office Furniture & Equipment	2,849	383	383	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$2,849	\$383	\$383	\$0
DEPARTMENT ACCOUNT TOTALS:	\$1,035,624	\$1,408,610	\$1,319,600	\$922,152

Community Development - Building

01-122

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	0	0	0	0
604 Deferred Compensation	0	0	0	0
606 Auto Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Expenses Employer	0	0	0	0
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	0	0	0	0
630 ICMA Retirement	0	0	0	0
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$0	\$0	\$0	\$0
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	997	1,625	1,200	1,750
655 Postage	0	0	0	0
660 Operating Supplies	174	1,000	500	500
MATERIALS & SUPPLIES	\$1,171	\$2,625	\$1,700	\$2,250
702 Conference/Meeting	0	0	0	0
704 Contractual Services	2,220,421	1,290,000	1,290,000	1,450,000
706 Dues/Books/Subscriptions	0	500	500	2,250
718 Ordinance Enforcement	0	0	0	0
712 Employee Functions	0	0	0	0
728 Training	0	0	0	0
730 Uniforms & Protective Clothing	0	0	0	0
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair & Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
798 Management Contingency	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$2,220,421	\$1,290,500	\$1,290,500	\$1,452,250
802 Office Furniture & Equipment	2,400	725	600	0
803 Tools and Work Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$2,400	\$725	\$600	\$0
DEPARTMENT ACCOUNT TOTALS:	\$2,223,992	\$1,293,850	\$1,292,800	\$1,454,500

Community Development - Engineering

01-123

		2022	2023	2023	2024
		Actual	Adjusted	Estimated	Adopted
Account Name/Detailed Explanation		Budget	Budget	Budget	Budget
602	Staff Salaries & Wages	754,638	826,223	805,000	610,027
604	Deferred Compensation	0	0	0	0
606	Auto Allowance	0	0	0	0
610	Overtime and Premium Pay	855	1,000	0	0
614	Standby Pay	0	0	0	0
617	Temporary Personnel - Non-Hourly	0	0	0	0
620	FICA Expenses Employer	44,795	51,393	50,000	37,821
623	Unemployment Insurance	0	0	0	0
625	Medicare Portion FICA	10,476	12,019	11,700	8,844
630	ICMA Retirement	45,312	49,736	48,300	36,602
640	Outside Personnel Services	0	0	0	0
642	Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES		\$856,076	\$940,371	\$915,000	\$693,294
651	Office Supplies	446	800	400	600
654	Photocopy/Printing	0	250	100	250
655	Postage	0	250	100	250
660	Operating Supplies	2,520	3,450	2,000	2,500
MATERIALS & SUPPLIES		\$2,966	\$4,750	\$2,600	\$3,600
702	Conference/Meeting	425	1,610	1,030	2,110
704	Contractual Services	31,536	24,821	24,821	26,100
706	Dues/Books/Subscriptions	3,188	5,234	5,095	4,504
718	Ordinance Enforcement	0	0	0	0
712	Employee Functions	0	0	0	0
728	Training	3,464	6,225	5,000	6,825
730	Uniforms & Protective Clothing	390	1,050	960	1,500
740	Auto Mileage Reimbursement	0	100	50	100
750	Professional Service	3,615	16,050	16,050	10,000
760	Utilities	0	0	0	0
774	Facility Repair & Maintenance	0	0	0	0
776	Other Equipment Maintenance	0	700	300	0
798	Management Contingency	0	0	0	0
799	Miscellaneous Services and Charges	0	500	0	500
OTHER SERVICES & CHARGES		\$42,618	\$56,290	\$53,306	\$51,639
802	Office Furniture & Equipment	0	2,550	1,950	500
803	Tools and Work Equipment	8,290	500	300	0
812	Building Improvements	0	0	0	0
CAPITAL OUTLAY		\$8,290	\$3,050	\$2,250	\$500
DEPARTMENT ACCOUNT TOTALS:		\$909,951	\$1,004,461	\$973,156	\$749,033

Police - Administration

01-201

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	723,907	717,238	608,000	588,346
605 Extra Duty Pay	91,455	93,610	93,610	98,500
607 Cell Phone Allowance	0	0	0	0
610 Overtime and Premium Pay	6,092	4,000	1,800	2,000
614 Standby Pay	0	0	0	0
617 Temp. Personnel Hourly	0	0	0	0
618 Court Pay	211	0	0	0
620 FICA Expenses Employer	14,719	15,725	14,200	15,834
625 Medicare Portion FICA	11,431	10,396	9,000	8,483
630 ICMA Retirement	14,590	15,218	14,200	15,323
633 Police Retirement	54,148	51,846	42,000	38,290
634 State Disability	16,413	13,508	13,508	11,321
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$932,965	\$921,541	\$796,318	\$778,097
651 Office Supplies	7,318	7,300	6,500	6,500
654 Photocopy/Printing	7,831	9,840	5,500	6,600
655 Postage	11	700	0	100
660 Operating Supplies	15,223	15,070	15,070	16,400
MATERIALS & SUPPLIES	\$30,382	\$32,910	\$27,070	\$29,600
702 Conference/Meeting	33,780	36,300	20,000	27,100
704 Contractual Services	94,988	152,856	152,856	146,248
706 Dues/Books/Subscriptions	14,644	14,420	14,420	14,470
728 Training	0	0	0	0
730 Uniforms & Protective Clothing	0	0	0	0
740 Auto Mileage Reimbursement	26	0	0	0
741 Uniform Allowance	25,896	37,200	20,000	33,200
750 Professional Service	947,852	1,159,460	1,190,460	1,284,180
755 Computer Software	0	0	0	0
776 Other Equipment Maintenance	1,404	9,000	2,500	5,500
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$1,118,588	1,409,236.00	\$1,400,236	\$1,510,698
802 Office Furniture & Equipment	257	5,200	3,000	11,875
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$257	\$5,200	\$3,000	\$11,875
DEPARTMENT ACCOUNT TOTALS:	\$2,082,192	\$2,368,887	\$2,226,624	\$2,330,270

Police - Grants

01-202

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	65,308	100,000	100,000	103,000
605 Extra Duty Pay	0	0	0	0
610 Overtime and Premium Pay	55,641	73,138	73,138	81,330
614 Standby Pay	0	0	0	0
618 Court Pay	0	0	0	0
620 FICA Expenses Employer	0	0	0	0
625 Medicare Portion FICA	1,647	1,450	2,400	2,673
630 ICMA Retirement	0	0	0	0
633 Police Retirement	10,720	11,015	11,015	11,845
634 State Disability	2,697	2,874	3,400	3,502
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$136,013	\$188,477	\$189,953	\$202,350
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$0	\$0	\$0	\$0
702 Conference/Meeting	0	0	0	0
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	0	3,000	0	0
730 Uniforms and Protective Clothing	15,931	10,000	10,000	7,700
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	3,840	11,157	11,157	14,177
755 Computer Software	0	18,584	18,584	0
758 Rentals and Leases	3,200	4,800	4,800	5,765
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$22,971	\$47,541	\$44,541	\$27,642
802 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	41,000
CAPITAL OUTLAY	\$0	\$0	\$0	\$41,000
DEPARTMENT ACCOUNT TOTALS:	\$158,984	\$236,018	\$234,494	\$270,992

Police - Community Services Team

01-203

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	159,960	158,636	150,000	168,435
605 Extra Duty Pay	0	0	0	0
610 Overtime and Premium Pay	4,799	1,800	1,800	1,800
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	39,518	46,800	36,000	46,800
618 Court Pay	0	250	100	250
620 FICA Expenses Employer	12,321	12,737	11,000	13,343
625 Medicare Portion FICA	2,881	2,979	2,500	5,344
630 ICMA Retirement	9,609	9,517	9,000	10,107
633 Police Retirement	0	0	0	0
634 State Disability Insurance	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$229,088	\$232,719	\$210,400	\$246,079
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	369	675	675	250
MATERIALS & SUPPLIES	\$369	\$675	\$675	\$250
702 Conference/Meeting	0	100	131	100
704 Contractual Services	1,631	10,000	2,500	2,500
706 Dues/Books/Subscriptions	0	0	0	0
720 Veterinary Services	0	1,000	0	1,000
721 Jeffco Animal Shelter	81,553	94,684	94,525	94,684
728 Training	0	0	0	0
730 Uniforms and Protective Clothing	500	0	0	0
740 Auto Mileage Reimbursement	0	0	0	0
755 Computer Software	0	0	0	0
776 Other Equipment Maintenace	0	0	0	0
799 Miscellaneous Services and Charges	0	26,000	3,000	2,000
OTHER SERVICES & CHARGES	\$83,683	\$131,784	\$100,156	\$100,284
802 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$313,140	\$365,178	\$311,231	\$346,613

Police - Crime Prevention Team (SRO)

01-205

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	136,365	292,767	200,000	301,500
605 Extra Duty Pay	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	8,138	15,500	5,000	10,800
617 Temporary Personnel - Hourly	0	0	0	0
618 Court Pay	0	500	0	500
620 FICA Expenses Employer	0	0	0	0
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	2,053	4,244	2,500	4,372
630 ICMA Retirement	0	0	0	0
633 Police Retirement	15,381	33,667	20,000	32,663
634 State Disability	4,281	8,783	6,000	10,145
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$166,219	\$355,461	\$233,500	\$359,980
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$0	\$0	\$0	\$0
702 Conference/Meeting	0	0	0	0
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	0	0	0	0
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
776 Other Equipment Maintenace	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$0	\$0	\$0	\$0
802 Office Furniture & Equipment	0	0	0	0
805 Communications Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$166,219	\$355,461	\$233,500	\$359,980

Police - Records Team

01-206

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	320,368	435,306	350,000	432,127
605 Extra Duty Pay	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	8,611	7,560	4,000	5,000
617 Temporary Personnel - Hourly	0	0	0	0
618 Court Pay	0	0	0	0
620 FICA Expenses Employer	19,387	26,987	20,000	26,792
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	4,534	6,311	5,000	6,266
630 ICMA Retirement	18,658	26,117	22,199	25,927
633 Police Retirement	0	0	0	0
634 State Disability Insurance	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$371,558	\$502,281	\$401,199	\$496,112
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	289	1,075	1,075	800
MATERIALS & SUPPLIES	\$289	\$1,075	\$1,075	\$800
702 Conference/Meeting	0	0	0	0
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	0	0	0	0
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$0	\$0	\$0	\$0
802 Office Furniture & Equipment	0	0	0	0
805 Communications Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$371,847	\$503,356	\$402,274	\$496,912

Police - Accreditation & Training

01-207

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	87,438	93,640	92,978	96,418
605 Extra Duty Pay	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	0	0	0
618 Court Pay	0	0	0	0
620 FICA Expenses Employer	5,447	5,805	5,765	5,978
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	1,274	1,357	1,348	1,398
630 ICMA Retirement	6,321	5,618	5,579	6,359
633 Police Retirement	0	0	0	0
634 State Disability Insurance	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$100,480	\$106,420	\$105,670	\$110,153
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
657 Range Supplies	39,642	105,931	105,930	61,175
660 Operating Supplies	2,243	500	250	3,650
MATERIALS & SUPPLIES	\$41,885	\$106,431	\$106,180	\$64,825
702 Conference/Meeting	27,846	41,800	32,000	44,800
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	110,741	116,500	110,000	183,800
730 Uniforms and Protective Clothing	47,647	71,500	71,500	71,500
740 Auto Mileage Reimbursement	0	400	200	400
750 Professional Service	14,504	19,200	19,200	19,200
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$200,737	\$249,400	\$232,900	\$319,700
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$343,102	\$462,251	\$444,750	\$494,678

Police - Patrol Operations

01-211

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	4,977,794	4,990,877	4,990,877	5,365,988
605 Extra Duty Pay	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	339,997	264,000	264,000	264,000
614 Standby Pay	13,299	6,000	7,500	10,000
618 Court Pay	12,175	20,190	19,500	20,190
620 FICA Expenses Employer	15,126	6,066	28,677	10,823
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	72,868	70,949	70,949	77,808
630 ICMA Retirement	14,666	5,870	28,459	10,475
633 Police Retirement	540,579	562,698	520,000	597,012
634 State Disability Insurance	139,093	128,851	148,000	175,548
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$6,125,598	\$6,055,501	\$6,077,962	\$6,531,844
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
657 Range Supplies	0	0	0	0
660 Operating Supplies	36,704	43,700	43,700	34,213
MATERIALS & SUPPLIES	\$36,704	\$43,700	\$43,700	\$34,213
702 Conference/Meeting	454	1,010	700	1,010
704 Contractual Services	175,538	128,510	124,760	134,760
706 Dues, Books and Subscriptions	0	0	0	0
727 Expense Reimbursement	145	500	500	500
728 Training	0	0	0	0
730 Uniforms and Protective Clothing	6,403	11,500	11,500	50,500
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	7,954	8,080	6,000	6,540
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	0	0	0
776 Other Equipment Maintenace	21,870	7,520	11,000	15,700
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$212,364	\$157,120	\$154,460	\$209,010
802 Office Furniture & Equipment	0	0	0	0
805 Communications Equipment	22,365	17,286	17,066	1,000
809 Other Major Equipment	10,917	57,934	57,934	20,000
CAPITAL OUTLAY	\$33,282	\$75,220	\$75,000	\$21,000
DEPARTMENT ACCOUNT TOTALS:	\$6,407,949	\$6,331,541	\$6,351,122	\$6,796,067

Police - Investigations Bureau

01-212

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	2,119,881	2,260,608	2,100,000	2,519,010
605 Extra Duty Pay	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	127,629	181,632	116,198	121,712
614 Standby Pay	48,295	61,740	61,740	61,601
617 Temp Personnel-Hourly	0	0	0	0
618 Court Pay	2,341	6,000	4,700	6,000
620 FICA Expenses Employer	16,957	20,883	20,883	22,115
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	30,574	32,777	30,450	36,526
630 ICMA Retirement	16,662	19,217	18,000	21,402
633 Police Retirement	205,870	221,233	196,000	248,666
634 State Disability Insurance	47,090	48,380	40,000	73,165
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$2,615,299	\$2,852,470	\$2,587,971	\$3,110,197
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
660 Operating Supplies	16,614	17,255	17,255	17,405
MATERIALS & SUPPLIES	\$16,614	\$17,255	\$17,255	\$17,405
702 Conference/Meeting	112	1,000	900	1,000
704 Contractual Services	174,204	199,847	199,847	180,379
706 Dues/Books/Subscriptions	0	0	0	0
727 Expense Reimbursement	617	3,000	3,000	3,000
728 Training	0	0	0	0
730 Uniforms and Protective Clothing	440	2,000	2,000	2,000
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	4,757	94,943	94,943	8,316
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	500	0	500
776 Other Equipment Maintenace	1,298	400	400	400
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$181,428	\$301,690	\$301,090	\$195,595
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$2,813,342	\$3,171,415	\$2,906,316	\$3,323,197

Police - Crime & Traffic Team

01-213

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	278,045	437,813	250,000	525,413
605 Extra Duty Pay	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	24,469	19,916	10,000	20,285
614 Standby	14,380	22,395	15,000	22,395
618 Court Pay	0	1,500	1,000	1,000
620 FICA Expenses Employer	0	0	0	0
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	4,398	6,347	3,600	7,619
630 ICMA Retirement	0	0	0	0
633 Police Retirement	31,882	50,347	27,000	60,421
634 State Disability Insurance	5,986	10,345	5,000	17,731
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$359,161	\$548,663	\$311,600	\$654,864
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
660 Operating Supplies	0	0	0	0
MATERIALS & SUPPLIES	\$0	\$0	\$0	\$0
702 Conference/Meeting	42	500	500	500
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	0	0	0	0
730 Uniforms and Protective Clothing	2,085	3,820	1,000	3,820
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	0	0	0
776 Other Equipment Maintenance	0	1,200	1,200	1,200
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$2,127	\$5,520	\$2,700	\$5,520
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	10,250	10,215	27,500
CAPITAL OUTLAY	\$0	\$10,250	\$10,215	\$27,500
DEPARTMENT ACCOUNT TOTALS:	\$361,288	\$564,433	\$324,515	\$687,884

Public Works - Operations

01-303

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	1,531,998	1,918,740	1,726,565	2,364,590
604 Deferred Compensation	7,340	10,465	12,802	12,642
606 Auto Allowance	2,261	3,600	3,600	3,600
607 Cell Phone/I Pad Allowance	202	0	348	0
610 Overtime and Premium Pay	56,094	55,000	52,840	59,070
614 Standby Pay	19,148	20,000	21,150	19,880
617 Temporary Personnel - Hourly	0	0	0	0
620 FICA Expenses Employer	95,552	118,805	102,520	144,323
623 Unemployment Insurance	0	0	0	0
625 Medicare Portion FICA	22,347	27,820	23,980	34,574
630 ICMA Retirement	85,123	106,153	87,200	143,712
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$1,820,064	\$2,260,583	\$2,031,005	\$2,782,391
651 Office Supplies	295	1,000	850	1,250
654 Photocopy/Printing	0	0	0	0
660 Operating Supplies	276,923	257,900	322,000	334,450
661 Oil & Gas - Shops	276,047	261,500	295,000	325,480
662 Vehicle & Equipment Maintenance	81,309	81,250	82,000	94,300
663 Hazardous Waste Disposal	833	2,680	2,000	2,480
665 Special Equipment	0	0	0	8,400
MATERIALS & SUPPLIES	\$635,407	\$604,330	\$701,850	\$766,360
702 Conference/Meeting	450	6,500	6,500	11,500
704 Contractual Services	197,754	260,200	300,200	315,360
706 Dues/Books/Subscriptions	1,727	4,600	2,600	3,130
728 Training	5,844	14,000	9,000	19,000
730 Uniforms & Protective Clothing	13,764	21,650	18,000	31,860
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	14,778	105,000	120,000	47,600
758 Rentals and Leases	0	0	0	0
760 Utilities	1,905	774	144	0
761 Street Lighting	0	0	0	0
774 Facility Repair & Maintenance	39,417	19,000	12,000	14,335
776 Other Equipment Maintenance	0	0	1,000	3,500
OTHER SERVICES & CHARGES	\$275,638	\$431,724	\$469,444	\$446,285
802 Office Furniture and Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
807 Fleet Replacement	585,653	1,819,923	1,350,000	900,000
809 Other Major Equipment	38,057	67,356	54,142	24,000
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$623,710	\$1,887,279	\$1,404,142	\$924,000
DEPARTMENT ACCOUNT TOTALS:	\$3,354,820	\$5,183,916	\$4,606,441	\$4,919,036

Parks and Recreation - Administration

01-601

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	282,985	277,227	301,023	334,164
604 Deferred Compensation	10,933	10,700	11,717	11,839
606 Auto Allowance	3,611	3,600	3,600	3,600
607 Cell Phone Allowance	602	600	600	600
610 Overtime and Premium Pay	0	0	0	0
617 Temporary Personnel - Hourly	0	860	860	3,067
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Expenses Employer	16,815	16,824	16,383	19,345
625 Medicare Portion FICA	4,063	5,836	4,153	4,845
630 ICMA Retirement	7,550	7,461	7,034	9,527
640 Outside Personnel Services	0	0	0	33,400
642 Compensation Adjustments	0	7,000	20,000	0
PERSONNEL SERVICES	\$326,559	\$330,108	\$365,370	\$420,387
651 Office Supplies	3,764	4,600	2,750	5,500
654 Photocopy/Printing	13	400	200	1,400
655 Postage	0	400	150	0
660 Operating Supplies	1,249	5,450	1,500	13,050
669 Special Events and Programs	0	27,730	27,130	0
MATERIALS & SUPPLIES	\$5,026	\$38,580	\$31,730	\$19,950
702 Conference/Meeting	1,535	6,405	4,470	8,000
704 Contractual Services	0	0	0	0
706 Dues/Books/Subscriptions	805	5,709	5,445	5,439
728 Training	1,816	4,000	2,000	2,000
730 Uniforms & Protective Clothing	0	150	150	475
740 Auto Mileage Reimbursement	44	525	375	550
750 Professional Service	18,014	23,482	23,000	13,500
755 Computer Software	2,454	1,800	0	0
758 Rentals and Leases	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$24,668	\$42,071	\$35,440	\$29,964
802 Office Furniture & Equipment	0	150	150	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$150	\$150	\$0
DEPARTMENT ACCOUNT TOTALS:	\$356,253	\$410,909	\$432,690	\$470,301

Parks and Recreation - Recreation

01-602

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	223,072	254,628	262,628	252,888
604 Deferred Compensation	0	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	209	0	0	0
617 Temporary Personnel - Hourly	20,422	23,712	23,496	22,945
620 FICA Expenses Employer	14,596	18,159	17,739	17,102
625 Medicare Portion FICA	3,414	4,246	4,149	3,999
630 ICMA Retirement	13,470	21,117	15,758	15,173
640 Outside Personnel Services	0	0	0	2,800
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$275,183	\$321,862	\$323,770	\$314,907
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	25,535	31,202	31,032	34,465
655 Postage	8,196	15,164	13,596	16,070
660 Operating Supplies	42,652	36,700	31,750	33,100
669 Special Events and Programs	0	0	0	2,800
MATERIALS & SUPPLIES	\$76,383	\$83,066	\$76,378	\$86,435
702 Conference/Meeting	2,074	4,670	4,289	4,830
704 Contractual Services	2,532	81,511	81,511	87,100
706 Dues/Books/Subscriptions	4,363	4,585	3,177	3,630
728 Training	375	4,200	3,442	3,200
730 Uniforms & Protective Clothing	965	2,000	2,000	2,000
740 Auto Mileage Reimbursement	488	878	420	471
750 Professional Service	0	2,000	1,169	0
755 Computer Software	503	9,590	9,490	935
758 Rentals and Leases	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$11,301	\$109,434	\$105,498	\$102,166
800 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$362,867	\$514,362	\$505,646	\$503,508

Parks and Recreation - Parks Maintenance

01-603

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	633,342	747,553	700,000	846,576
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	14,243	16,360	16,000	20,000
614 Standby Pay	5,123	7,987	6,427	8,300
617 Temporary Personnel - Hourly	111,419	256,359	226,044	285,770
620 FICA Expenses Employer	46,187	75,369	56,384	77,951
625 Medicare Portion FICA	10,802	18,550	12,500	18,414
630 ICMA Retirement	37,792	46,748	42,065	50,794
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$858,910	\$1,168,926	\$1,059,420	\$1,307,805
651 Office Supplies	996	1,500	1,500	1,500
654 Photocopy/Printing	0	0	0	0
655 Postage	0	0	0	0
660 Operating Supplies	71,728	75,700	75,050	108,350
663 Hazardous Waste Disposal	20	100	50	100
MATERIALS & SUPPLIES	\$72,745	\$77,300	\$76,600	\$109,950
702 Conference/Meeting	95	8,500	3,000	6,000
704 Contractual Services	135,013	222,796	176,500	249,000
706 Dues, Books, Subscriptions	2,950	4,300	400	3,000
728 Training	4,940	7,500	5,500	7,500
730 Uniforms & Protective Clothing	15,058	21,055	19,500	21,055
740 Auto Mileage Reimbursement	0	300	0	150
750 Professional Service	935	21,500	19,000	16,500
755 Computer Software	927	1,000	0	1,000
758 Rentals and Leases	470	1,000	1,000	1,000
760 Utilities	12,158	4,500	3,000	5,000
774 Facility Repair and Maintenance	97,400	200,000	160,000	148,000
776 Other Equipment Maintenance	19,925	17,000	16,000	17,000
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$289,870	\$509,451	\$403,900	\$475,205
800 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	206,061	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$206,061	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$1,427,585	\$1,755,677	\$1,539,920	\$1,892,960

Parks and Recreation - Forestry

01-604

	2022	2023	2023	2024
Account Name/Detailed Explanation	Actual Budget	Adjusted Budget	Estimated Budget	Adopted Budget
602 Staff Salaries & Wages	231,036	251,448	260,448	285,237
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	12,364	10,816	10,816	12,000
614 Standby Pay	3,510	3,465	3,380	3,600
617 Temporary Personnel - Hourly	42,895	0	0	0
620 FICA Expenses Employer	17,229	16,397	16,397	18,653
625 Medicare Portion FICA	4,029	4,128	3,874	4,363
630 ICMA Retirement	13,888	16,230	16,230	17,114
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$324,952	\$302,484	\$311,145	\$340,967
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	300	0	0
660 Operating Supplies	58,752	82,994	55,000	65,794
663 Hazard Waste Disposal	0	0	0	0
MATERIALS & SUPPLIES	\$58,752	\$83,294	\$55,000	\$65,794
702 Conference/Meeting	410	3,050	1,205	2,050
704 Contractual Services	82,958	152,708	100,000	138,608
706 Dues/Books/Subscriptions	2,799	3,221	1,550	2,310
728 Training	5,435	7,190	4,000	6,000
730 Uniforms & Protective Clothing	4,554	8,550	8,500	11,475
740 Auto Mileage Reimbursement	0	150	0	0
750 Professional Service	0	1,600	300	500
755 Computer Software	2,500	2,500	2,500	2,500
758 Rentals and Leases	5,391	4,000	3,000	4,500
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	60,980	14,000	10,000	30,000
776 Other Equipment Maintenance	4,658	8,500	8,000	7,500
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$169,685	\$205,469	\$139,055	\$205,443
802 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	23,552	1,311	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$23,552	\$1,311	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$576,941	\$592,558	\$505,200	\$612,204

Parks and Recreation - Natural Resources

01-605

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	138	0	0	0
607 Cell Phone Allowance/ I Pad Allowance	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	34,222	0	0	0
620 FICA Expenses Employer	2,130	0	0	0
625 Medicare Portion FICA	498	0	0	0
630 ICMA Retirement	0	0	0	0
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$36,989	\$0	\$0	\$0
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	500	500	0	0
655 Postage	0	0	0	0
660 Operating Supplies	11,962	22,700	17,000	17,700
663 Hazardous Waste Disposal	0	0	0	0
MATERIALS & SUPPLIES	\$12,462	\$23,200	\$17,000	\$17,700
702 Conference/Meeting	794	1,500	500	1,550
704 Contractual Services	34,295	50,100	42,000	46,500
706 Dues/Books/Subscriptions	180	455	120	405
728 Training	2,685	5,200	4,000	3,000
730 Uniforms & Protective Clothing	2,503	4,975	3,900	5,900
740 Auto Mileage Reimbursement	0	150	0	0
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
758 Rentals and Leases	6,059	3,000	0	3,000
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	20,385	51,000	30,000	51,000
776 Other Equipment Maintenance	2,774	10,000	8,000	6,000
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$69,674	\$126,380	\$88,520	\$117,355
800 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	12,450	33,689	33,689	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$12,450	\$33,689	\$33,689	\$0
DEPARTMENT ACCOUNT TOTALS:	\$131,576	\$183,269	\$139,209	\$135,055

General Government - Central Charges

01-610

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
620 FICA Expenses Employer	0	0	0	0
621 Workers' Compensation	267,350	296,312	263,946	277,143
623 Unemployment Insurance	0	0	0	0
624 Work Comp Deductible	59,668	50,000	25,000	50,000
625 Medicare Portion FICA	0	0	0	0
626 Medical	2,008,933	2,333,840	2,145,752	2,342,412
627 Dental	95,647	100,000	100,000	105,000
628 LTD/STD	63,364	71,000	71,000	71,000
629 Life/ADD/DEP	34,106	35,000	35,000	38,000
PERSONNEL SERVICES	\$2,529,069	\$2,886,152	\$2,640,698	\$2,883,555
651 Office Supplies	0	0	0	0
653 Postage	16,108	22,000	16,000	18,000
654 Photocopy/Printing	16,118	15,000	15,000	20,000
660 Operating Supplies	2,788	2,300	2,300	2,500
MATERIALS & SUPPLIES	\$35,014	\$39,300	\$33,300	\$40,500
704 Contractual Services	265,515	430,000	430,000	448,218
750 Professional Services	0	0	0	0
758 Rentals & Leases	5,152	175,020	176,520	185,520
759 Telephone Expense	0	0	0	0
760 Xcel - Electric/Gas	430,093	452,850	430,136	464,546
761 Xcel - Street Lights	661,127	747,258	629,808	655,000
762 Water/Sewer	398,274	338,587	131,718	338,587
763 Symmetry - Natural Gas	159,833	66,793	164,073	170,636
774 Facility Repair/Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
777 COVID-19	153,548	53,644	53,644	38,800
781 Personal & Property Liability	369,112	409,534	409,534	430,010
782 Uninsured Losses	95,997	100,000	50,000	100,000
783 Hail Storm Losses	0	0	0	0
797 Bonus Pay Incentive	0	0	0	0
888 Cyber incident	64,124	0	0	0
799 Miscellaneous Services and Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$2,602,774	\$2,773,686	\$2,475,433	\$2,831,317
800 Office Furniture & Equipment	0	0	0	0
808 Capital Leases	0	0	0	0
809 Other Major Equipment	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
901 Debt Service Principal	50,453	53,496	53,496	56,700
902 Debt Service Interest	29,714	26,671	26,671	23,468
903 Finance Origination Fees	0	0	0	0
DEBT SERVICE	\$80,167	\$80,167	\$80,167	\$80,168
DEPARTMENT ACCOUNT TOTALS:	\$5,247,024	\$5,779,305	\$5,229,598	\$5,835,540

Parks and Recreation - Anderson Building

01-620

	2022	2023	2023	2024
Account Name/Detailed Explanation	Actual Budget	Adjusted Budget	Estimated Budget	Adopted Budget
602 Staff Salaries & Wages	26,296	26,819	26,819	29,393
610 Overtime and Premium Pay	62	2,879	2,075	3,215
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	41,424	55,075	57,244	59,006
619 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Expenses Employer	4,107	5,114	5,341	5,679
622 MEDICAL/DENTAL INSURANCE	0	0	0	0
625 Medicare Portion FICA	960	1,196	1,249	1,329
630 ICMA Retirement	1,581	1,609	1,609	1,764
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$74,430	\$92,692	\$94,337	\$100,386
651 Office Supplies	0	200	200	500
654 Photocopy/Printing	0	0	0	0
655 Postage Costs	0	0	0	0
660 Operating Supplies	292	4,600	4,600	900
MATERIALS & SUPPLIES	\$292	\$4,800	\$4,800	\$1,400
702 Conference/Meeting	0	0	0	0
704 Contractual Services	755	0	0	0
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	385	800	170	800
730 Uniforms & Protective Clothing	0	0	300	700
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$1,140	\$800	\$470	\$1,500
800 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$75,862	\$98,292	\$99,607	\$103,286

Parks and Recreation - Athletics

01-621

	2022	2023	2023	2024
Account Name/Detailed Explanation	Actual Budget	Adjusted Budget	Estimated Budget	Adopted Budget
602 Staff Salaries & Wages	160,131	151,765	151,765	154,704
610 Overtime and Premium Pay	0	652	652	0
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	22,927	40,633	33,885	35,878
619 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Expenses Employer	11,051	11,756	11,551	12,932
625 Medicare Portion FICA	2,585	2,749	2,693	3,024
630 ICMA Retirement	9,543	9,106	9,106	9,282
640 Outside Personnel Services	8,458	16,375	15,375	14,391
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$214,696	\$233,036	\$225,027	\$230,211
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage Costs	0	0	0	0
660 Operating Supplies	26,357	25,742	24,012	28,390
MATERIALS & SUPPLIES	\$26,357	\$25,742	\$24,012	\$28,390
702 Conference/Meeting	1,587	0	2,130	2,330
704 Contractual Services	2,878	0	0	0
706 Dues/Books/Subscriptions	220	0	0	0
728 Training	175	600	600	660
730 Uniforms & Protective Clothing	0	950	400	1,755
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$4,860	\$1,550	\$3,130	\$4,745
802 Office Furniture & Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$245,913	\$260,328	\$252,169	\$263,346

Parks and Recreation - General Programs

01-622

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	145,825	171,342	165,000	176,682
610 Overtime and Premium Pay	0	963	950	894
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	94,041	110,742	102,695	105,853
619 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Employer Expenses	14,226	20,563	16,637	17,572
622 Medical/Dental Insurance	0	0	0	0
625 Medicare Portion FICA	3,327	4,225	3,891	4,110
630 ICMA Retirement	8,606	9,910	9,900	10,601
640 Outside Personnel Services	23,679	27,990	26,950	15,850
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$289,704	\$345,735	\$326,023	\$331,562
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage Costs	0	0	0	0
660 Operating Supplies	40,685	55,759	53,162	24,593
669 Special Events and Programs	0	0	0	1,200
MATERIALS & SUPPLIES	\$40,685	\$55,759	\$53,162	\$25,793
702 Conference/Meeting	936	2,170	2,170	2,330
704 Contractual Services	6,808	0	0	0
706 Dues/Books/Subscriptions	220	0	0	0
728 Training	1,151	1,810	1,200	1,560
730 Uniforms & Protective Clothing	535	1,500	1,500	1,750
740 Auto Mileage Reimbursement	0	100	75	100
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$9,650	\$5,580	\$4,945	\$5,740
800 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$340,040	\$407,074	\$384,130	\$363,095

Parks and Recreation - Outdoor Pool

01-623

	2022	2023	2023	2024
Account Name/Detailed Explanation	Actual Budget	Adjusted Budget	Estimated Budget	Adopted Budget
602 Staff Salaries & Wages	24,962	25,194	25,194	27,531
610 Overtime and Premium Pay	2,193	10,214	10,615	11,320
614 Standby Pay	342	454	500	300
617 Temporary Personnel - Hourly	126,151	143,715	134,300	138,270
619 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Employer Expenses	9,555	14,090	11,799	12,240
622 Medical/Dental Insurance	0	0	0	0
625 Medicare Portion FICA	2,235	3,295	2,759	2,862
630 ICMA Retirement	1,507	1,512	1,512	1,652
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$166,945	\$198,474	\$186,679	\$194,175
651 Office Supplies	0	0	0	0
655 Postage Costs	0	0	0	0
660 Operating Supplies	50,067	55,356	53,230	51,530
663 Hazardous Waste Disposal	0	0	0	0
MATERIALS & SUPPLIES	\$50,067	\$55,356	\$53,230	\$51,530
702 Conference/Meeting	0	0	0	0
704 Contractual Services	3,018	5,000	5,000	5,000
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	3,388	850	300	850
730 Uniforms & Protective Clothing	2,444	2,075	1,917	2,200
740 Auto Mileage Reimbursement	0	300	0	150
750 Professional Service	0	0	0	0
758 Rentals and Leases	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	12,097	35,800	26,513	18,300
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$20,947	\$44,025	\$33,730	\$26,500
800 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$237,959	\$297,855	\$273,639	\$272,205

Parks and Recreation - Active Adult Center

01-624

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	271,972	297,204	297,204	313,896
610 Overtime and Premium Pay	4	800	1,400	1,000
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	69,320	84,149	73,114	73,920
619 Temporary Personnel - Non-Hourly	773	0	0	0
620 FICA Employer Expenses	20,680	23,850	23,022	25,037
622 Medical/Dental Insurance	0	0	0	0
625 Medicare Portion FICA	4,836	5,578	5,384	5,856
630 ICMA Retirement	16,357	17,831	17,832	19,134
640 Outside Personnel Services	18,502	27,988	17,000	24,168
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$402,443	\$457,400	\$434,956	\$463,011
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	293	5,000	1,200	2,500
655 Postage Costs	436	4,007	1,000	4,007
660 Operating Supplies	34,471	44,384	39,846	28,233
669 Special Events and Programs	0	0	0	11,328
MATERIALS & SUPPLIES	\$35,200	\$53,391	\$42,046	\$46,068
702 Conference/Meeting	1,048	3,089	3,089	2,330
704 Contractual Services	5,592	1,480	1,052	19,340
706 Dues/Books/Subscriptions	1,033	1,007	1,007	1,424
728 Training	1,294	1,770	750	1,560
730 Uniforms & Protective Clothing	0	1,000	0	200
740 Auto Mileage Reimbursement	0	100	50	100
750 Professional Service	0	0	0	0
755 Computer Software	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	550	5,435	5,435	3,000
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$9,516	\$13,881	\$11,383	\$27,954
802 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$447,159	\$524,672	\$488,385	\$537,033

Parks and Recreation - Historic Buildings

01-625

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	0	0	0	0
610 Overtime and Premium Pay	0	0	0	0
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	8,070	16,535	9,288	10,376
617 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Employer Expenses	498	1,025	576	644
622 Medical/Dental Insurance	166	0	0	0
625 Medicare Portion FICA	117	240	135	151
630 ICMA Retirement	7	0	0	0
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$8,859	\$17,800	\$9,999	\$11,171
651 Office Supplies	258	1,400	500	800
654 Photocopy/Printing	1,480	5,700	2,000	10,000
655 Postage Costs	188	350	200	350
660 Operating Supplies	3,172	5,550	5,000	5,100
MATERIALS & SUPPLIES	\$5,098	\$13,000	\$7,700	\$16,250
702 Conference/Meeting	0	0	0	0
704 Contractual Services	29,065	52,793	26,000	6,800
706 Dues/Books/Subscriptions	0	0	0	0
728 Training	616	1,250	300	1,250
730 Uniforms & Protective Clothing	0	0	0	0
740 Auto Mileage Reimbursement	0	0	0	0
750 Professional Service	510	1,000	700	1,000
755 Computer Software	180	800	800	800
758 Rentals and Leases	1,156	2,280	1,035	0
760 Utilities	0	48	0	0
774 Facility Repair and Maintenance	(101)	500	0	18,000
776 Other Equipment Maintenance	427	800	400	2,000
799 Miscellaneous Services & Charges	0	1,000	0	0
OTHER SERVICES & CHARGES	\$31,852	\$60,471	\$29,235	\$29,850
800 Office Furniture & Equipment	0	0	0	0
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$45,809	\$91,271	\$46,934	\$57,271

Recreation Center - Facilities

01-626

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	249,911	294,223	294,223	306,420
610 Overtime and Premium Pay	2,650	16,619	12,500	15,000
614 Standby Pay	2,333	2,496	2,450	2,704
617 Temporary Personnel - Hourly	257,739	278,080	269,500	281,147
620 FICA Employer Expenses	31,367	37,875	35,878	37,836
622 Medical/Dental Insurance	0	0	0	0
625 Medicare Portion FICA	7,336	8,559	8,391	8,841
630 ICMA Retirement	15,033	17,684	17,653	18,385
640 Outside Personnel Services	0	0	0	0
642 Compensation Adjustments	0	0	0	0
PERSONNEL SERVICES	\$566,368	\$655,536	\$640,595	\$670,333
651 Office Supplies	0	700	0	700
654 Photocopy/Printing	0	0	0	0
655 Postage Costs	0	100	25	100
660 Operating Supplies	25,917	35,710	35,710	37,500
663 Hazardous Waste Disposal	0	0	0	0
MATERIALS & SUPPLIES	\$25,917	\$36,510	\$35,735	\$38,300
702 Conference/Meeting	1,642	2,170	2,170	2,330
704 Contractual Services	39,195	7,319	7,312	8,800
706 Dues/Books/Subscriptions	220	200	200	200
728 Training	1,460	3,100	2,100	2,400
730 Uniforms & Protective Clothing	866	5,705	5,200	4,655
740 Auto Mileage Reimbursement	522	663	575	600
750 Professional Service	0	0	0	0
755 Computer Software	2,471	800	800	1,000
758 Rentals and Leases	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$46,375	\$19,957	\$18,357	\$19,985
802 Office Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$638,660	\$712,003	\$694,687	\$728,618

Recreation Center - Aquatics

01-627

Account Name/Detailed Explanation	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
602 Staff Salaries & Wages	221,849	334,883	270,000	491,652
610 Overtime and Premium Pay	9,888	42,355	23,460	26,800
614 Standby Pay	1,158	2,094	1,821	2,150
617 Temporary Personnel - Hourly	359,941	480,703	300,703	345,673
619 Temporary Personnel - Non Hourly	0	0	0	0
620 FICA Employer Expenses	36,591	65,012	40,339	59,289
622 Medical/Dental Insurance	0	0	0	0
625 Medicare Portion FICA	8,557	15,206	9,434	13,865
630 ICMA Retirement	13,320	28,627	17,679	29,499
640 Outside Personnel Services	0	0	0	0
PERSONNEL SERVICES	\$651,303	\$968,880	\$663,436	\$968,928
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage Costs	0	0	0	0
660 Operating Supplies	63,594	52,405	70,100	71,000
663 Hazardous Waste Disposal	0	2,800	1,500	2,000
MATERIALS & SUPPLIES	\$63,594	\$55,205	\$71,600	\$73,000
702 Conference/Meeting	1,747	3,480	2,930	2,930
704 Contractual Services	10,144	5,100	5,100	5,100
706 Dues/Books/Subscriptions	330	0	0	0
728 Training	3,843	7,500	4,410	5,300
730 Uniforms & Protective Clothing	3,556	4,980	2,800	5,780
740 Auto Mileage Reimbursement	0	300	0	300
755 Computer Software	0	2,400	1,750	1,750
758 Rentals and Leases	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	17,231	33,610	29,300	32,510
776 Other Equipment Maintenance	0	0	0	0
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$36,851	\$57,370	\$46,290	\$53,670
802 Office Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$751,748	\$1,081,455	\$781,326	\$1,095,598

Recreation Center - Fitness

01-628

	2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
Account Name/Detailed Explanation				
602 Staff Salaries & Wages	53,753	57,903	57,903	60,021
610 Overtime and Premium Pay	0	6,014	6,014	6,200
614 Standby Pay	0	0	0	0
617 Temporary Personnel - Hourly	132,839	140,833	140,000	152,498
619 Temporary Personnel - Non-Hourly	0	0	0	0
620 FICA Employer Expenses	11,506	13,913	12,642	14,180
622 Medical/Dental Insurance	0	0	0	0
625 Medicare Portion FICA	2,691	3,253	2,956	3,316
630 ICMA Retirement	3,248	3,474	3,474	3,601
640 Outside Personnel Services	75,915	88,980	85,000	76,400
PERSONNEL SERVICES	\$279,952	\$314,370	\$307,989	\$316,216
651 Office Supplies	0	0	0	0
654 Photocopy/Printing	0	0	0	0
655 Postage Costs	17	50	50	50
660 Operating Supplies	10,137	11,200	7,700	10,450
MATERIALS & SUPPLIES	\$10,154	\$11,250	\$7,750	\$10,500
702 Conference/Meeting	686	1,085	450	1,165
704 Contractual Services	4,828	0	0	10,000
706 Dues/Books/Subscriptions	110	0	0	0
728 Training	180	4,950	2,200	2,200
730 Uniforms & Protective Clothing	0	350	0	700
740 Auto Mileage Reimbursement	0	87	0	95
755 Computer Software	0	0	0	0
758 Rentals and Leases	0	0	0	0
760 Utilities	0	0	0	0
774 Facility Repair and Maintenance	0	0	0	0
776 Other Equipment Maintenance	0	0	0	6,000
799 Miscellaneous Services & Charges	0	0	0	0
OTHER SERVICES & CHARGES	\$5,804	\$6,472	\$2,650	\$20,160
803 Tools and Work Equipment	0	0	0	0
809 Other Major Equipment	0	0	0	0
812 Building Improvements	0	0	0	0
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
DEPARTMENT ACCOUNT TOTALS:	\$295,910	\$332,092	\$318,389	\$346,876

Public Art Fund Long-term Financial Plan

Fund 12

		2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget	2028 Proposed Budget	2029 Proposed Budget
12-580-00-589	BEGINNING FUND BALANCE	\$177,903	\$278,303	\$317,444	\$349,210	\$384,810	\$402,735	\$420,160	\$437,085	\$454,010
	PRIVATE DEVELOPMENT REVENUES									
12-500-02-505	Building Use Tax	\$93,607	\$20,000	\$20,000	\$20,000	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500
12-510-00-516	Building Permits	\$21,540	\$6,000	\$6,000	\$6,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
12-550-05-551	Plan Review Fees	\$23,206	\$3,000	\$4,000	\$3,000	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300
12-550-06-551	Development Review Fees	\$192	\$100	\$300	\$100	\$125	\$125	\$125	\$125	\$125
12-580-00-581	Interest	\$996	\$200	\$6,466	\$6,500	\$6,000	\$5,500	\$5,000	\$5,000	\$5,000
TOTAL REVENUES		\$139,541	\$29,300	\$36,766	\$35,600	\$17,925	\$17,425	\$16,925	\$16,925	\$16,925
TOTAL AVAILABLE FUNDS		\$317,444	\$307,603	\$354,210	\$384,810	\$402,735	\$420,160	\$437,085	\$454,010	\$470,935
EXPENDITURES - ART ACQUISITIONS										
12-601-700-799	General Public Art Projects	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL EXPENDITURES	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE		\$317,444	\$307,603	\$349,210	\$384,810	\$402,735	\$420,160	\$437,085	\$454,010	\$470,935
12-580-01-589	BEGINNING FUND BALANCE	\$192,410	\$398,853	\$118,410	\$6,910	\$6,910	\$6,910	\$6,910	\$6,910	\$6,910
	PUBLIC DEVELOPMENT REVENUES									
12-580-00-582	Wadsworth Widening	\$0	\$100,000	\$475,000	\$0	\$0	\$0	\$0	\$0	\$0
	Ward TOD - URA Bond	\$0	\$0	\$0	\$169,000	\$0	\$0	\$0	\$0	\$0
	Kipling Corridor - URA Bond	\$0	\$12,000	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0
	Green at 38	\$0	\$34,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0
	Youngfield Improvement Project	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0
	35th Avenue Bike Lanes	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUES	\$0	\$151,000	\$475,000	\$431,000	\$0	\$0	\$0	\$0	\$0
TOTAL AVAILABLE FUNDS		\$192,410	\$549,853	\$593,410	\$437,910	\$6,910	\$6,910	\$6,910	\$6,910	\$6,910
EXPENDITURES - ART ACQUISITIONS										
12-601-800-810	Clear Creek Crossing	\$74,000	\$111,000	\$111,500	\$0	\$0	\$0	\$0	\$0	\$0
12-601-800-812	Wadsworth Widening	\$0	\$475,000	\$475,000	\$0	\$0	\$0	\$0	\$0	\$0
12-601-800-813	Ward TOD - URA Bond	\$0	\$0	\$0	\$169,000	\$0	\$0	\$0	\$0	\$0
12-601-800-814	Kipling Corridor - URA Bond	\$0	\$12,000	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0
12-601-800-815	Green at 38	\$0	\$34,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0
12-601-800-816	Youngfield Improvement Project	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0
12-601-800-817	35th Avenue Bike Lanes	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$74,000	\$637,000	\$586,500	\$431,000	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE		\$118,410	-\$87,147	\$6,910	\$6,910	\$6,910	\$6,910	\$6,910	\$6,910	\$6,910

Police Investigation Fund

Fund 17

		2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
17-580-00-589	BEGINNING FUND BALANCE	\$36,482	\$35,493	\$36,308	\$36,342
	REVENUES				
17-580-00-581	Interest	\$25	\$10	\$34	\$35
17-580-00-588	Miscellaneous Revenue	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL REVENUES	\$25	\$10	\$34	\$35
	TOTAL AVAILABLE FUNDS	\$36,507	\$35,503	\$36,342	\$36,377
	EXPENDITURES				
17-202-650-660	Operating Supplies	\$0	\$0	\$0	\$0
17-202-700-704	Contract Services	\$0	\$0	\$0	\$0
17-202-800-806	Computer Software	\$199	\$5,000	\$0	\$5,000
17-202-800-809	Other Major Equipment	\$0	\$4,000	\$0	\$4,000
17-202-800-812	Building Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL EXPENDITURES	\$199	\$9,000	\$0	\$9,000
	ENDING FUND BALANCE	\$36,308	\$26,503	\$36,342	\$27,377

OPEN SPACE FUND 32		2022 ACTUAL	2023 ADJUSTED	2023 ESTIMATED	2024 ADOPTED	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED	2028 PROPOSED	2029 PROPOSED
32-580-00-589	BEGINNING FUND BALANCE	\$4,679,151	\$3,481,585	\$4,229,171	\$6,429,639	\$2,063,983	\$2,692,997	\$2,183,443	\$2,071,808	\$2,941,561
REVENUES										
32-520-00-539	State of Colorado Grant									
	State Historic Fund									
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	GOCO Grant									
	State Trail Grant - Clear Creek Trail	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Local Government Grant Prospect Park	\$0	\$0	\$512,970	\$0	\$0	\$0	\$0	\$0	\$0
	CDOT Tap Grant	\$0	\$0	\$0	\$0	\$87,850	\$869,859			
32-520-00-540	Jefferson County Open Space Tax	\$1,806,716	\$1,600,000	\$1,842,850	\$1,800,000	\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000
32-550-00-555	Developer Fees	\$635,401	\$721,651	\$181,677	\$1,505,274	\$0	\$0	\$0	\$0	\$0
32-520-00-564	Jefferson County Local Government Grant									
	Clear Creek Trail	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Grant Projects	\$0	\$331,968	\$98,468	\$348,840	\$205,000	\$0	\$0	\$0	\$0
32-520-00-549	Other Open Space Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-580-00-556	Land Sales	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-580-00-581	Interest Earnings	\$1,670	\$900	\$10,019	\$10,100	\$900	\$900	\$900	\$900	\$900
32-580-00-588	Miscellaneous Income	\$47,800	\$800,000	\$33,000	\$0	\$0	\$0	\$0	\$0	\$0
32-590-00-591	Transfer from General Fund	\$0	\$2,182,551	\$2,182,551	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUES	\$2,491,587	\$5,687,070	\$4,861,535	\$3,664,214	\$1,893,750	\$2,470,759	\$1,600,900	\$1,600,900	\$1,600,900
	TOTAL AVAILABLE FUNDS	\$7,170,738	\$9,168,655	\$9,090,706	\$10,093,853	\$3,957,733	\$5,163,756	\$3,784,343	\$3,672,708	\$4,542,461
EXPENDITURES										
Acquisitions										
32-601-800-809	Park Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Development Projects										
32-601-800-879	Prospect Park Improvements	\$2,126,520	\$0	\$0	\$0	\$0	\$1,200,000	\$1,000,000	\$0	\$0
32-601-800-878	Open Space Master Plan	\$52,060	\$47,881	\$47,881	\$0	\$0	\$0	\$0	\$0	\$0
32-601-800-875	Parks & Recreation Master Plan	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0
32-601-800-881	The Green - Ridge at 38	\$42,316	\$3,782,797	\$403,134	\$3,379,663	\$0	\$0	\$0	\$0	\$0
32-601-800-888	Playground Replacement	\$0	\$523,551	\$523,551	\$295,000	\$0	\$0	\$0	\$0	\$0
32-601-800-882	Peaks to Plains Strategic Plan	\$12,871	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-601-800-861	Happiness Gardens Expansion	\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
32-601-800-884	CCT East Portal Feasibility Study	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$2,233,767	\$4,404,229	\$1,024,566	\$3,954,663	\$0	\$1,200,000	\$1,000,000	\$0	\$0
Maintenance Projects										
32-601-800-869	Jeffco Open Space River Corridor	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-601-800-870	Open Space Improvements	\$0	\$24,345	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
32-601-800-871	Park Maintenance Projects	\$45,606	\$2,304,000	\$679,000	\$3,440,388	\$450,000	\$25,000	\$25,000	\$25,000	\$25,000
32-601-800-872	Trail Replacement/Repair	\$179,499	\$232,501	\$220,501	\$0	\$162,850	\$1,085,859	\$0	\$0	\$0
32-601-800-873	Prospect Park Improvements	(\$4,401)	\$655	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$245,704	\$2,561,501	\$899,501	\$3,465,388	\$637,850	\$1,135,859	\$50,000	\$50,000	\$50,000
Park Maintenance Staff										
32-601-600-602	Salaries	\$341,537	\$441,533	\$400,000	\$482,587	\$497,065	\$511,977	\$527,336	\$543,156	\$559,451
32-601-600-610	Overtime	\$12,602	\$8,888	\$9,000	\$8,977	\$9,067	\$9,157	\$9,249	\$9,342	\$9,435
32-601-600-614	Standby Pay	\$3,391	\$3,586	\$3,500	\$3,622	\$3,658	\$3,695	\$3,732	\$3,769	\$3,807
32-601-600-620	FICA	\$21,559	\$27,375	\$24,000	\$29,920	\$30,818	\$31,743	\$32,695	\$33,676	\$34,686
32-601-600-622	Medical/Dental	\$57,357	\$48,595	\$46,000	\$48,760	\$49,248	\$49,740	\$50,237	\$50,740	\$51,247
32-601-600-625	Medicare	\$5,042	\$6,402	\$5,500	\$6,998	\$7,207	\$7,424	\$7,646	\$7,876	\$8,112
32-601-600-630	ICMA Retirement	\$20,608	\$26,492	\$24,000	\$28,955	\$29,824	\$30,719	\$31,640	\$32,589	\$33,567
	Subtotal	\$462,096	\$562,871	\$512,000	\$609,819	\$626,887	\$644,454	\$662,535	\$681,147	\$700,305
Transfers										
32-601-890-891	General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-601-890-892	Recreation Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-601-890-893	Capital Improvement Program Fund	\$0	\$0	\$225,000	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$225,000	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL EXPENDITURES	\$2,941,567	\$7,528,601	\$2,661,067	\$8,029,870	\$1,264,737	\$2,980,313	\$1,712,535	\$731,147	\$750,305
	ENDING FUND BALANCE	\$4,229,171	\$1,640,054	\$6,429,639	\$2,063,983	\$2,692,997	\$2,183,443	\$2,071,808	\$2,941,561	\$3,792,156
	RESTRICTED FUND BALANCE	\$1,685,624	(\$2,028,973)	\$1,443,655	\$1,981,349	\$1,981,349	\$1,981,349	\$1,981,349	\$1,981,349	\$1,981,349
	UNRESTRICTED FUND BALANCE	\$2,543,547	\$3,669,027	\$4,985,984	\$82,634	\$711,648	\$202,094	\$90,459	\$960,212	\$1,810,807

Municipal Court Fund

Fund 33

		2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
33-580-00-589	BEGINNING FUND BALANCE	\$93,803	\$83,523	\$88,424	\$65,492
	REVENUES				
33-560-00-562	\$1 of Court Fees	\$336	\$500	\$500	\$500
33-560-00-563	\$4 of Court Fees	\$1,344	\$2,000	\$1,800	\$2,000
33-560-00-565	Direct Victim Services	\$1,685	\$2,000	\$2,300	\$2,500
33-560-00-566	Warrant/Judgments	\$450	\$1,000	\$500	\$500
33-560-00-567	Transcript Fees	\$0	\$500	\$500	\$500
33-580-00-588	Miscellaneous Income	\$0	\$0	\$0	\$0
33-580-00-581	Interest	\$245	\$150	\$1,468	\$1,500
	TOTAL REVENUES	\$4,060	\$6,150	\$7,068	\$7,500
	TOTAL AVAILABLE FUNDS	\$97,863	\$89,673	\$95,492	\$72,992
	EXPENDITURES				
33-109-700-715	Transcript Fees	\$0	\$750	\$200	\$500
33-109-700-776	Equipment Maintenance	\$0	\$2,000	\$1,000	\$2,000
33-109-700-783	Court \$4 Expenses	\$7,024	\$25,000	\$25,000	\$10,000
33-109-700-787	Warrant/Judgments	\$390	\$1,000	\$500	\$500
33-109-700-790	Direct Victim Services	\$1,675	\$3,750	\$2,300	\$2,500
33-109-700-792	Probation \$1 Expense	\$350	\$3,000	\$1,000	\$3,000
	TOTAL EXPENDITURES	\$9,439	\$35,500	\$30,000	\$18,500
	ENDING FUND BALANCE	\$88,424	\$54,173	\$65,492	\$54,492

CONSERVATION TRUST FUND 54		2022 ACTUAL	2023 ADJUSTED	2023 ESTIMATED	2024 ADOPTED	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED	2028 PROPOSED	2029 PROPOSED
54-580-00-589	BEGINNING FUND BALANCE	\$898,853	\$399,470	\$573,647	\$427,035	\$127,866	\$77,866	\$112,866	\$267,866	\$422,866
REVENUES										
54-520-00-539	State of Colorado Lottery	\$413,866	\$400,000	\$450,000	\$425,000	\$425,000	\$400,000	\$400,000	\$400,000	\$400,000
54-580-00-581	Interest	\$23,777	\$14,960	\$25,197	\$43,781	\$25,000	\$5,000	\$5,000	\$5,000	\$5,000
54-580-00-588	Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES		\$437,643	\$414,960	\$475,197	\$468,781	\$450,000	\$405,000	\$405,000	\$405,000	\$405,000
TOTAL AVAILABLE FUNDS		\$1,336,496	\$814,430	\$1,048,844	\$895,816	\$577,866	\$482,866	\$517,866	\$672,866	\$827,866
EXPENDITURES										
Development Projects										
54-601-800-860	Facility Improvements	\$5,986	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54-601-800-866	Prospect Park Renovation Phase II	\$560,223	\$59,704	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54-601-800-863	Anderson Building Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54-601-800-867	The Green at 38th	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0
54-601-800-864	Active Adult Center Parking Lot	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal		\$566,209	\$59,704	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0
Maintenance Projects										
54-601-800-870	Recreation Facilities	\$190,701	\$621,538	\$549,479	\$417,950	\$250,000	\$200,000	\$200,000	\$200,000	\$200,000
54-601-800-872	Park Maintenance Projects	\$0	\$50,000	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
54-601-800-873	Resurface Tennis/Basketball Courts	\$6,000	\$15,000	\$15,000	\$25,000	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000
54-601-800-879	Panorama Park Irrigation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54-601-800-888	Playground Replacement	\$128,702	\$7,330	\$7,330	\$0	\$210,000	\$120,000	\$0	\$0	\$0
Subtotal		\$325,403	\$693,868	\$621,809	\$467,950	\$500,000	\$370,000	\$250,000	\$250,000	\$250,000
General Fund Transfers										
54-601-890-891	General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$891,612	\$753,572	\$621,809	\$767,950	\$500,000	\$370,000	\$250,000	\$250,000	\$250,000
ENDING FUND BALANCE		\$444,884	\$60,858	\$427,035	\$127,866	\$77,866	\$112,866	\$267,866	\$422,866	\$577,866

Wheat Ridge Housing Fund

Fund 45

		2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
45-580-00-589	BEGINNING FUND BALANCE	\$0	\$0	\$0	\$388,037
	REVENUES				
45-500-00-508	Short-Term Rental Lodgers' Tax	\$0	\$0	\$400,000	\$400,000
45-580-00-581	Interest	\$0	\$0	\$100	\$200
45-590-00-591	Transfer from General Fund	\$0	\$436,680	\$436,680	\$0
	TOTAL REVENUES	\$0	\$436,680	\$836,780	\$400,200
	TOTAL AVAILABLE FUNDS	\$0	\$436,680	\$836,780	\$788,237
	EXPENDITURES				
45-101-600-602	Salaries & Wages	\$0	\$0	\$40,000	\$116,586
45-101-600-620	FICA	\$0	\$0	\$2,480	\$7,136
45-101-600-622	Medical/Dental Insurance	\$0	\$0	\$2,983	\$8,949
45-101-600-625	Medicare Portion FICA	\$0	\$0	\$580	\$1,669
45-101-600-630	ICMA Retirement	\$0	\$0	\$2,400	\$6,905
	PERSONNEL SERVICES	\$0	\$0	\$48,443	\$141,245
45-101-650-660	Operating Supplies	\$0	\$0	\$300	\$300
	MATERIALS & SUPPLIES	\$0	\$0	\$300	\$300
45-101-700-702	Conference and Meeting	\$0	\$0	\$0	\$1,200
45-101-700-706	Dues and Subscriptions	\$0	\$0	\$0	\$165
45-101-700-740	Auto Mileage Reimbursement	\$0	\$0	\$0	\$100
45-101-700-750	Professional Services	\$0	\$0	\$0	\$20,000
45-101-700-780	Outside Agency Contributions	\$0	\$436,680	\$400,000	\$0
	OTHER SERVICES & CHARGES	\$0	\$436,680	\$400,000	\$21,465
	TOTAL EXPENDITURES	\$0	\$436,680	\$448,743	\$163,010
	ENDING FUND BALANCE	\$0	\$0	\$388,037	\$625,227

Equipment Replacement Fund

Fund 57

		2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
57-580-00-589	BEGINNING FUND BALANCE	\$83,860	\$243,813	\$244,296	\$548,397
	REVENUES				
57-590-00-591	Transfer from General Fund	\$500,000	\$500,000	\$500,000	\$100,000
57-580-00-581	Interest	<u>\$684</u>	<u>\$200</u>	<u>\$4,101</u>	<u>\$4,200</u>
	TOTAL REVENUES	\$500,684	\$500,200	\$504,101	\$104,200
	TOTAL AVAILABLE FUNDS	\$584,544	\$744,013	\$748,397	\$652,597
	EXPENDITURES				
57-204-700-750	Professional Services	\$0	\$0	\$100,000	\$300,000
57-204-700-755	Computer Software	\$0	\$0	\$100,000	\$327,000
57-204-800-805	Police Radios	\$0	\$0	\$0	\$0
57-201-800-809	Other Major Equipment	<u>\$340,247</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	TOTAL EXPENDITURES	\$340,247	\$0	\$200,000	\$627,000
	ENDING FUND BALANCE	\$244,297	\$744,013	\$548,397	\$25,597

Crime Prevention Fund

Fund 63

		2022 Actual Budget	2023 Adjusted Budget	2023 Estimated Budget	2024 Adopted Budget
63-580-00-589	BEGINNING FUND BALANCE	\$249,693	\$499,887	\$538,718	\$604,347
	REVENUES				
63-500-00-508	Lodger's Tax	\$626,548	\$540,000	\$540,000	\$540,000
63-560-00-561	No Proof of Insurance	\$16,057	\$15,000	\$10,000	\$15,000
63-580-00-581	Interest	\$385	\$150	\$2,309	\$2,400
63-500-00-588	Miscellaneous Revenue	\$0	\$0	\$0	\$0
	TOTAL REVENUES	\$642,990	\$555,150	\$552,309	\$557,400
	TOTAL AVAILABLE FUNDS	\$892,683	\$1,055,037	\$1,091,027	\$1,161,747
	EXPENDITURES				
63-201-600-602	Salaries & Wages	\$260,845	\$477,724	\$358,293	\$529,315
63-201-600-610	Overtime & Premium Pay	\$4,499	\$16,344	\$5,000	\$11,500
63-201-600-618	Court Pay	\$102	\$813	\$800	\$680
63-201-600-620	FICA	\$10,364	\$24,800	\$18,566	\$18,390
63-201-600-622	Medical/Dental Insurance	\$35,836	\$50,000	\$37,000	\$50,000
63-201-600-625	Medicare Portion FICA	\$3,737	\$5,800	\$5,195	\$7,458
63-201-600-630	ICMA Retirement	\$9,955	\$24,000	\$11,967	\$17,797
63-201-600-633	Police Retirement	\$9,887	\$15,800	\$18,268	\$26,540
63-201-600-634	State Disability Insurance	\$2,752	\$3,500	\$5,401	\$7,740
	PERSONNEL SERVICES	\$337,977	\$618,781	\$460,490	\$669,420
63-201-650-660	Operating Supplies	\$10,715	\$21,300	\$15,000	\$22,000
	MATERIALS & SUPPLIES	\$10,715	\$21,300	\$15,000	\$22,000
63-201-700-702	Conference/Meeting	\$3,514	\$10,100	\$7,500	\$11,600
63-201-700-706	Dues, Books, Subscriptions	\$400	\$350	\$440	\$500
63-201-700-730	Uniforms & Protective Clothing	\$976	\$5,000	\$2,500	\$5,500
63-201-700-750	Professional Services	\$384	\$848	\$750	\$848
	OTHER SERVICES & CHARGES	\$5,274	\$16,298	\$11,190	\$18,448
	TOTAL EXPENDITURES	\$353,966	\$656,379	\$486,680	\$709,868
	ENDING FUND BALANCE	\$538,717	\$398,658	\$604,347	\$451,879

Financial Policies

CITY OF WHEAT RIDGE ACCOUNTING, BUDGETING AND FINANCIAL POLICIES 2024

The City of Wheat Ridge, Colorado, financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Colorado Revised Statutes and the City of Wheat Ridge City Charter. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions.

✓ This budget complies with the Accounting, Budgeting and Financial Policies set forth below.

Basis of Accounting

The City's finances are accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB).

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. The government-wide financial statements, as well as the financial statements for proprietary funds and fiduciary funds, are reported using the economic resource measurement focus and the accrual basis of accounting. Under accrual basis of accounting, revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of when the cash is received.

Governmental fund financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized as soon as they become both measurable and available, and expenditures are recorded in the period that the expenditure occurs and becomes a liability.

For accounting purposes, the budget for each department is broken down into a variety of divisions and/or program budgets. Expenditures are classified as the following:

- Personnel Services
- Services & Supplies
- Capital Outlay

Personnel Services includes salaries for full-time and part-time employees, overtime pay, insurance, retirement, and other costs related to the City. The compensation plan is intended to provide all employees with fair and equitable pay and to provide a uniform system of payment. The City has adopted a Performance-Based Pay Plan. This plan equates an employee's salary based upon the performance evaluation rating.

Services & Supplies encompasses administrative costs such as office supplies, uniforms, small tools, ammunition, salt, sand and gravel, dues, subscriptions, travel, and training expense, safety

programs, audit/legal/consulting fees, telephone/utility charges, principal and interest payments, and photocopying, to name a few.

Capital Outlay consists of fixed assets over \$5,000 and useful life of greater than one year. This expenditure area consists of furniture/fixtures, computer hardware, land, buildings, and other infrastructure. A detailed “line-item” budget is provided to departments to facilitate the monitoring of day-to-day expenditures.

Basis of Budgeting

Basis of budgeting refers to the methodology used to include revenues and expenditures in the budget. The City of Wheat Ridge budgets on a cash basis. The City does not budget for non-cash items such as depreciation and amortization. The revenues and expenditures are assumed to be collected or spent during the period appropriated. Using this assumption, the current year revenues are compared to expenditures to ensure that each fund has sufficient revenues to cover expenditures during the budget year or that there are sufficient cash reserves in the fund to cover a revenue shortfall. The City’s operating budget and all special funds are adopted on an annual basis (the fiscal year begins with the first day of January and ends on the last day of December), with all appropriations lapsing at fiscal year-end. Capital projects and grant funds have multi-year budgets. Outstanding encumbrances at fiscal year-end are re-appropriated by approval of the City Council in the subsequent fiscal year.

Basis of Budgeting vs. Basis of Accounting

The basis of budgeting differs from the basis of accounting only by the assumptions that are made in regard to the timing of the recognition of revenues and expenditures. The budget assumes that all revenues and expenditures, as well as the associated cash, will be expended or received during the budget period. Conversely, the basis of accounting only recognizes revenues when they become both measurable and available and expenditures when incurred. Cash is not necessarily received or expended at the same time.

Basis of Presentation – Fund Accounting

The activities of the City are organized into separate funds that are designated for a specific purpose or set of purposes. Each fund is considered a separate accounting entity, so the operations of each fund are accounted for with a set of self-balancing accounts that comprise its revenues, expenses, assets, liabilities, and fund equity as appropriate.

The number and variety of funds used by the City promotes accountability but can also make municipal budgeting and finance complex. Therefore, understanding the fund structure is an important part of understanding the City’s finances. The City uses Governmental Funds, and within this fund type, the City has Special Revenue Funds and a Capital Investment Project Fund.

The following is a description of the General Fund, Special Revenue Funds, the Capital Investment Program (CIP), and the Renewal Wheat Ridge Bond Fund.

Governmental Funds

General Fund

The General Fund is the City's primary operating fund and is used to track the revenues and expenditures associated with the basic City services that are not required to be accounted for in other funds. This includes services such as police, public works, parks and recreation, and other support services such as human resources. These services are funded by general-purpose tax revenues and other revenues that are unrestricted. This means that the City Council, with input from the public, has the ability to distribute the funds in a way that best meets the needs of the community as opposed to other funds that are restricted to predefined uses.

Special Revenue Funds

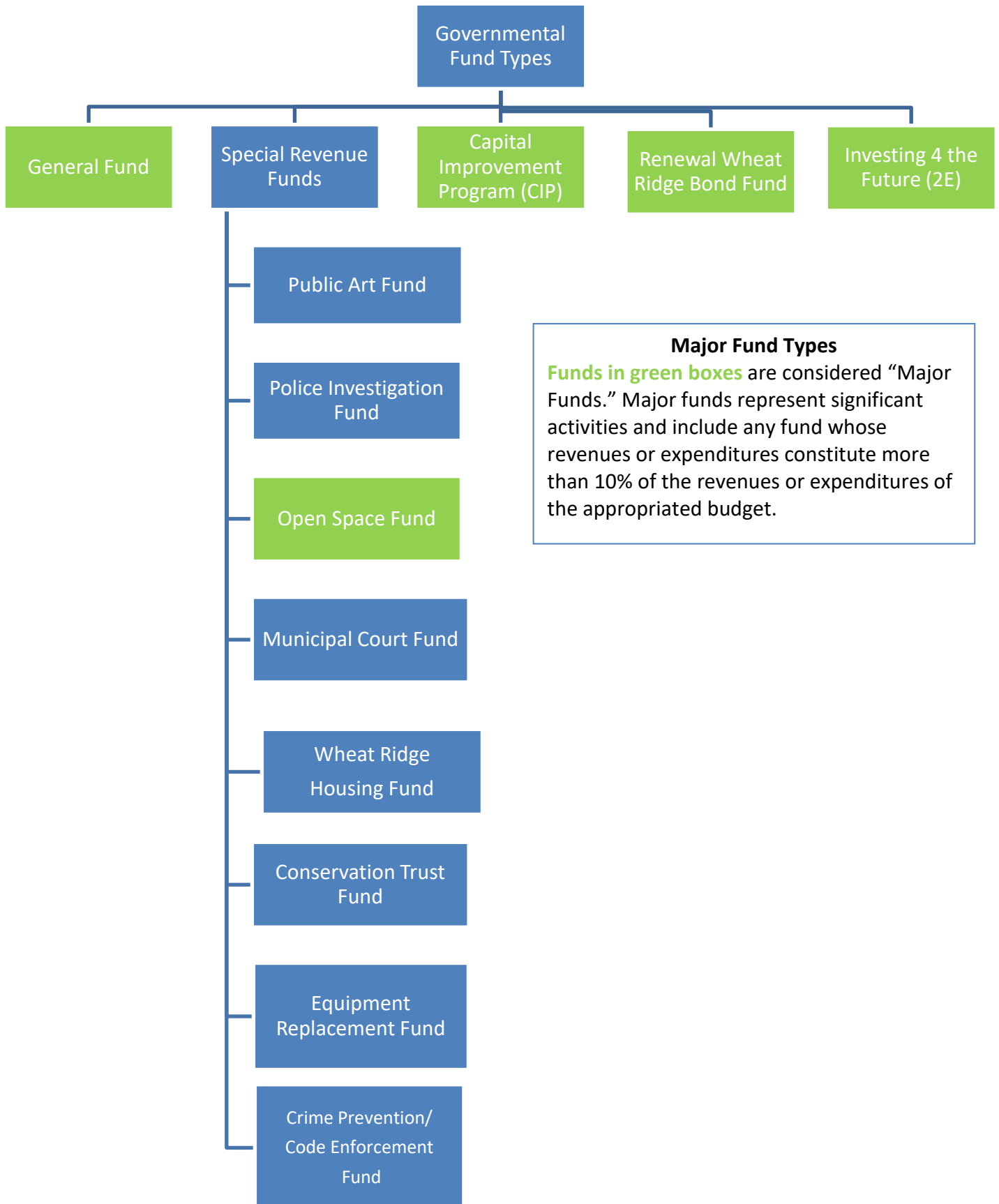
Special Revenue funds account for activities supported by revenues that are received or set aside for a specific purpose that is legally restricted. These funds are described in greater detail under the Special Funds tab of this budget document. The City has seven Special Revenue Funds: Public Art Fund, Police Investigation Fund, Open Space Fund, Municipal Court Fund, Conservation Trust Fund, Equipment Replacement Fund, and Crime Prevention Fund.

Capital Investment Program Fund

The Capital Improvement Program (CIP) Fund account is for financial resources that must be used for the acquisition, improvements, or construction of major capital projects. The CIP is funded by a transfer from the General Fund in addition to other revenue sources such as grants and lodger's tax. The 10-year Capital Investment Plan lists approved and anticipated capital projects of the City and is located in the CIP tab of this budget document.

Renewal Wheat Ridge Bond Projects Fund

In June 2021, the Wheat Ridge Urban Renewal Authority dba Renewal Wheat Ridge (RWR) adopted Resolution 17-2021, authorizing the issuance of bonds to be used for public improvements within the I-70/Kipling Corridor Urban Renewal Plan Area (Plan Area). The 2022 budget includes a new fund to pay for capital improvement projects on public property. Each year, for the duration of the fund, RWR will transfer a payment to the fund to be used for project expenditures. The estimated budget for the life of the fund is included in the RWR Bond Projects tab of this budget document.



Budget Process & Timeline

In accordance with the City Charter, the annual budget process and timeline are outlined in the Budget in Brief section of this budget document.

Procurement Planning

All City purchases of goods or services are made in accordance with the State of Colorado Revised Statutes, Wheat Ridge City Charter, and the City's Purchasing Guidelines.

Financial Reporting

The City's accounting records are audited by an independent certified public accounting firm following the conclusion of each fiscal year in accordance with the City Charter and state law. The City Manager, Deputy City Manager and Finance Manager prepare a set of Audited Financial Statements in accordance with generally accepted accounting principles (GAAP) as applicable to state and local governments established by the Governmental Accounting Standards Board (GASB) for governmental accounting and financial reporting principles. The Audited Financial Statements show the status of the City's finances on the basis of GAAP, along with fund revenues and expenditures on both a GAAP basis and budget basis for comparison purposes.

Debt Management Policy

The City Council adopted a Debt Management Policy in June of 2011. This policy is included in this section of the budget document.

Unrestricted Fund Balance Policy

The City Council adopted an Unrestricted Fund Balance Policy in June of 2011. This policy is included in this section of the budget document.

Financial Policies

CITY OF WHEAT RIDGE DEBT MANAGEMENT POLICY *Adopted by City Council June 2011*

The City of Wheat Ridge (City) recognizes the importance of long-range financial planning in order to meet its capital project and improvement needs. The following debt management policy provides guidance on the issuance of debt to help ensure that the City maintains a sound debt position and that its credit quality is protected. As such, the policy allows for an appropriate balance between establishing debt parameters while also providing flexibility to respond to unforeseen circumstances and new opportunities.

Responsibility and Administration of Policy

The primary responsibility for developing long-term financing recommendations rests with the City Manager. During the annual budget process, and at any other time during the year that may be warranted, the City Manager will work with the Administrative Services Director and the City Treasurer (the internal working group) to determine if there is a need for long-term financing consideration. As part of the determination process, the internal working group shall review the financing needs outlined by the Capital Investment Program (see below) to analyze the capital financing needs compared with available resources. The internal working group will also provide recommendations regarding refunding and restructuring of existing debt.

Once the determination is made by the internal working group to pursue finance borrowing, refunding, or restructuring of debt, the City Manager shall prepare and present to City Council a resolution of intent to issue debt and authorizing City staff to proceed with the necessary preparations. The City Charter (Chapter XII – Municipal Funding) outlines the specific approvals (e.g., voter authorization, a majority vote by City Council, etc.) that are required in order for the City to issue various types of debt, and this policy will be administered in conformity with the City Charter.

The City Manager and City Treasurer will review the Debt Management Policy annually in connection with the City's annual budget process to ensure that the City is adhering to the framework outlined in this policy and make recommendations to revise the policy as needed.

Capital Investment Program

The Capital Investment Program (CIP) will be utilized to identify capital projects and/or improvements that are part of the City's strategic vision and economic development efforts.

The CIP will cover, at a minimum, a 10-year period and provide a projection of the financing needs required to implement the CIP. The CIP will include the associated ongoing operations and maintenance costs of such capital assets and/or improvements so that the total costs of the projects are considered. The CIP will be updated annually by the City's Public Works Director as part of the budget process.

Purpose of Debt

Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital assets, which include but are not limited to buildings, infrastructure, land acquisition, and purchase of significant equipment. The City, under no circumstances, will issue debt or borrow funds to finance City operations and maintenance costs.

The City will strive to maximize the use of pay-as-you-go financing for capital projects and improvements. Debt borrowing will be considered when annual revenues and accumulation of fund balances are not sufficient to provide the necessary funding for such projects.

Types of Debt

The types of debt instruments to be used by the City may include:

- General Obligation and Revenue Bonds
- Short-term notes
- Special or Local Improvement bonds
- Certificates of Participation
- Any other legally recognized security approved by City Council

Although permitted by the City Charter, the City will avoid the issuance of tax or revenue anticipation notes.

Additionally, the City will strive to secure a fixed-rate structure when issuing debt. The City will consider a variable rate structure when market conditions favor this type of issuance, and when feasible, ensure there is a maximum interest rate provided within the variable rate structure.

Credit enhancements will be used only in instances where the anticipated present value savings in terms of reduced interest expense exceeds the cost of the credit enhancement.

Level of Debt

The City's aggregate amount of bonds or other evidence of indebtedness outstanding will not exceed three percent (3%) of the actual valuation of the taxable property within the City, as shown by the last preceding assessment. In determining the amount of indebtedness outstanding, the City will adhere with the computation guidelines as established by City Charter.

The City will strive to maintain its annual debt service costs (principal and interest) for its governmental activities at a level of no greater than 10% of general fund expenditures. The repayment terms of the debt will not exceed the useful life of the capital asset financed. Further, the City will seek level or declining debt repayment schedules and will not issue debt that provides for a balloon principal payment reserved at the end of the term of the issue. Moreover, the City will also strive to obtain redemption terms that allow for the prepayment of debt without paying a redemption penalty.

Debt Issuance Practices

As part of its debt issuance process, the City will at all times manage its debt and sustain its financial position in order to secure and maintain an Aa/AA or higher bond rating. The City will market its

debt through the use of a competitive bid process when issuing general obligation debt. The competitive bid process will also be used for other debt issuances unless time, interest rates, and/or other factors make it more favorable for the City to use a negotiated process.

If needed, the City will hire an independent financial advisor and any other professional service provider (e.g., bond counsel) to assist in the structuring of the debt transaction and to provide overall guidance throughout the process.

Guidelines for Refunding

The City shall consider refunding (advance and current refunding) outstanding debt whenever an analysis indicates the potential for net present value (NPV) savings of at least three percent (3%) can be achieved. The City may also consider refunding outstanding bonds to remove existing restrictive covenants.

The City shall also consider restructuring its existing debt in order to extend the payment terms to meet cash flow needs if deemed beneficial to the City's long-term financial and strategic planning.

Post Issuance Management

The City will invest its debt proceeds in accordance with the City's investment policy and statutory requirements. Funds will be invested in instruments and with related maturities that will provide the liquidity needed to meet the cash flow needs of each project. In this regard, the City Treasurer will prepare a cash flow projection to determine the availability of funds available to be invested and their respective required maturities.

The City will comply with all arbitrage rebate requirements as established by the Internal Revenue Service. Arbitrage will be calculated at the end of each fiscal year, and interest earned on the investment of debt proceeds will be reserved to pay any penalties due. Secondary market disclosure requirements established within the terms of the debt transaction will be adhered to and filed on a timely basis.

The City Treasurer will be responsible for managing the post-issuance requirements listed above and/or cause any post-issuance requirements to be completed.

Financial Policies

CITY OF WHEAT RIDGE UNRESTRICTED FUND BALANCE POLICY *Adopted by City Council June 2011*

The City of Wheat Ridge has determined it to be a sound, financial practice to maintain adequate levels of unrestricted fund balance in its General Fund in order to mitigate current and future risks such as revenue shortfalls and unanticipated expenditures as well as to ensure stable tax rates. Additionally, the City believes that adequate unrestricted fund balance levels are a critical consideration to the City's long-term financial planning. In this regard, the City has established the following fiscal policy related to its unrestricted fund balance.

Maximum and Minimum Amounts

The City will maintain a minimum unrestricted fund balance of at least two months or approximately 17%, as recommended by the Government Finance Officers' Association (GFOA), of its General Fund operating expenditures. The City's maximum unrestricted fund balance shall not exceed 35.0% of General Fund operating expenditures. Not precluding the aforementioned minimum and maximum percentages, the City will annually target to maintain a 25.0% unrestricted fund balance percentage level as part of its annual budget process.

Use of Funds

While targeting to maintain an annual unrestricted fund balance of 25.0%, the City understands there may be circumstances that warrant that the City use these funds temporarily. The City has established the following instances where it may elect to use these funds:

- An economic downturn in which revenues are below budget
- Unexpected and unappropriated costs to service and maintain current City operations
- Unexpected and non-budgeted emergencies, natural disaster costs, and/or litigation
- Grant matching
- Early retirement of debt
- To cover deficits in other funds due to a shortfall in budgeted revenues
- Capital asset acquisition, construction and improvement projects

The use of the unrestricted fund balance for the above permitted events which cause the unrestricted fund balance to fall below the targeted 25% level will require a majority vote by City Council. Use of the restricted fund balance which causes the unrestricted fund balance to fall below the minimum required level of 17% will require a super majority vote by Council.

Terms for Replenishing

In instances where the City elects to use its unrestricted fund balance for capital asset acquisition, construction and improvement projects, the City shall replenish the unrestricted fund balance

to its previous level as soon as possible, but only after the City's current operational needs are met, and in no case, more than two years subsequent in which the unrestricted fund balance was used. For any and all other instances, as permitted by this policy, in which the City elects to use its unrestricted fund balance, the City will replenish the unrestricted fund balance as soon as revenues are available, but only after the City's current operational needs have been met.

Excess Funds

In the event the City has accumulated its permitted, maximum unrestricted fund balance of 35.0%, the City, at the discretion and determination of City Council and the City Manager, will designate such excess funds for the following purposes:

- Reserves for equipment replacement
- Repair and maintenance of City facilities
- Funding of infrastructure improvements

Review of Policy

The City Treasurer will review the Unrestricted Fund Balance Policy annually in connection with the City's annual budgeting process to ensure that the City is maintaining adequate unrestricted fund balance levels. Additionally, at least every three years, the City Manager will review the policy and will make recommendations for modification as deemed appropriate. This policy was written using the guidelines set forth by the GFOA. As such, any updates issued by the GFOA shall be considered by the City Manager when making recommendations for modifications to this policy.

GLOSSARY

Adjusted - Adjusted, as used in the department and division summaries within the budget document, represents the budget, including any mid-year adjustments. Mid-year adjustments, increasing a department's budget, are approved by City Council via the adoption of a supplemental budget appropriation. Other mid-year adjustments within a department's budget may be made via budget revisions, moving funds from one or more accounts within a division or department to another account within that division or department. The adjusted budget figures in this document include any adjustments made through July 31 of the previous budget year.

Accessory Dwelling Unit – Secondary residential units within a property such as a detached guest house or a basement apartment.

Administrative Citation

Admission/Amusement Tax - An excise tax of four percent, effective January 1, 1986, levied on each person who pays to gain admission or access to a performance of a motion picture or to the use of lanes and pinsetters for bowling balls in a bowling alley located in Wheat Ridge. Effective January 1, 1989, the City added miniature golf to the classification and required an admission tax to be levied.

Adopted - Adopted, as used in the department and division summaries within the budget document, represents the budget as approved by the City Council.

All Funds Budget - The "all funds budget" is the total of the appropriations for all of the funds.

Allocation - Funds that are apportioned or designated to a program, function, or activity.

American Rescue Plan Act (ARPA) – The American Rescue Plan Act provided the City of Wheat Ridge with approximately \$7.9 million to help the community build resiliency following the pandemic. Several programs, projects and initiatives are funded in this budget using ARPA dollars.

Amusement Device License – A license requirement for any public machine that someone inserts a coin, slug, token plate, disk, etc. that may be used as a game, entertainment, amusement, or test of skill.

Appropriation - The legal authorization by City Council to make expenditures and/or to incur obligations for specific purposes.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes. The County Assessor determines the assessed valuation of residential and commercial property as a percentage of its actual value using an established base year for calculating the property values.

Assigned Fund Balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

Balanced Budget - Pursuant to Chapter X, Section 10.5 of the City of Wheat Ridge Charter, the total proposed expenditures shall not exceed the total estimated revenue.

Beginning Fund Balance – The amount of money in a fund at the beginning of the budget period.

Bond - Most often, a written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified fixed rate.

Budget - The City's operational and functional plan is balancing expenditures for a fiscal year with the expected income or revenue for the fiscal year. A budget identifies the various programs, goals, activities, expectations, and results/benefits.

Budget Message - A summary and general discussion of the proposed budget accompanying the budget document. The budget message is presented in writing by the City Manager.

Business License Fees - Effective December 1986, the City imposed an annual business license fee for all vendors doing business within the City limits of Wheat Ridge. A \$20 first-time application fee is charged for new businesses, and an annual renewal fee of \$20 (effective January 1, 2004) is charged on January 1 of each year and collected with the January sales tax return form. Businesses that do not obtain a license renewal prior to February 1 of each year are subject to late fees.

Capital Assets - Assets of a long-term character that are intended to continue to help or be used beyond one year, such as land, buildings, and improvements.

Capital Improvement Program (CIP) - A comprehensive program that projects the financing and construction of major durable and fixed assets, such as streets, buildings, parks, water, and sewer lines.

Capital Outlay - Those items such as equipment, machinery, vehicles, or furniture included in the operating budget and necessary for the delivery of services.

City Council Strategic Plan - A plan created by the City Council to outline long-term goals, priorities, and strategies for the development and growth of the City.

Clear Creek Crossing – A development project aimed at revitalizing the Clear Creek area in Wheat Ridge with the new Lutheran Medical Center as the anchor development.

Committed Fund Balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as Committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

Community Development Block Grant (CDBG) - CDBG funds are received annually from the U.S. Department of Housing and Urban Development. The funds are restricted to community development projects that benefit low and moderate-income residents in the City and help eliminate blight conditions.

Comprehensive Plan - A long-term plan that outlines the future development and growth of the City, including land use, infrastructure, and community services.

Contingency - Funds appropriated to cover unexpected expenses that may occur during the budgeted year.

Core Services - Essential and fundamental services provided by the City to its residents such as public safety, infrastructure maintenance, and sanitation.

Council-Manager Form of Government - A form of local government where the City Council makes legislation and hires a City Manager to oversee and manage the administrative and executive functions of the City.

Debt - An obligation resulting from the borrowing of money or from the purchase of goods and services.

Department - A department is a component of the overall City organization. Often including multiple divisions, it is headed by a director and has an established specific and unique set of goals and objectives to provide services to the public and organization (e.g., Administrative Services, Police, Public Works, Community Development, Parks & Recreation, etc.).

Department Budget Requests – Formal proposals submitted by each department outlining their financial requirements and expectations for preparing departmental budgets.

Emergency Reserve – A reserve fund set aside to cover unexpected or emergency expenses.

Ending Fund Balance – The projected amount of money in a fund at the end of the budget period.

Encumbrances (encumbered) - An encumbrance reserves funds within a budget account for a specified dollar amount for unperformed contracts for goods or services. They cease to be encumbrances when paid, canceled, or when the actual liability is created.

Enhanced Sales Tax Incentive Program (ESTIP) - An economic development program to encourage the establishment and/or substantial expansion of retail sales tax-generating businesses through the share back of sales tax revenues above a negotiated base amount.

Enterprise Resource Planning (ERP) System – A software system that integrates various departments and functions within the City to streamline processes and improve efficiency.

Estimated - As used throughout the budget document, this term represents an anticipated year-end expenditure or revenue.

Expenditures - The use of financial resources for the operations of the City. Each expenditure results in a decrease in net financial resources. They include such items as employee salaries, operation supplies, and capital outlays.

Fee - A charge levied to a user of a specific good or service in direct exchange for that good or service.

Fiscal Year - A 12-month period of time to which the annual budget applies, and, at the end of which, a governmental unit determines its financial positions and results of its operations.

Full-Time Equivalent (FTE) - A personnel position financed for the equivalent of 40 hours per week for 52 weeks. For example, a 0.5 FTE could work 20 hours per week for 52 weeks or 40 hours per week for 26 weeks.

Fund - Each individual fund is a separate accounting entity having its own assets, liabilities, revenues, and expenditures. City financial resources are allocated to and accounted for in individual funds based on legal or administrative restrictions or requirements.

Fund Balance - The net difference between expenditures and revenues at the end of the fiscal year.

GASB - Government Accounting Standards Board.

General Fund - The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Wheat Ridge.

Grants - Contributions or gifts of cash or other assets from another government or a private or non-profit entity. Grants are generally to be used or expended for a specific purpose, activity, or facility.

Independent Certified Audit – An external examination of the City’s financial records and accounts, conducted annually, to ensure accuracy and compliance with financial regulations and standards.

Inflation - The general increase in prices of goods and services, leading to a decrease in the purchasing power of money.

Interest Income - Interest Income is the amount of revenue earned on investments and cash deposits. The guidelines for generating this source of revenue are found in the investment policies of the City. The revenue is used to fund City programs.

Intergovernmental Revenue - Revenues levied by one government but shared on a predetermined basis with another government or class of governments (grants, loans, vehicle/highway tax, etc.).

Jefferson County Road and Bridge Tax - Each County in the State maintains a county road and bridge fund for road and bridge construction, maintenance, and administration, funded by a mill levy property tax. Each municipality located in any county is entitled to receive the revenue accruing to said funds for the purpose of construction and maintenance of roads and streets located within the City’s boundaries. Legally, this is the only use for these funds.

Lapse of Appropriation – Any unexpended or unencumbered funds from an appropriation, except for capital expenditure funds or special funds, cease to be available for expenditure at the end of the fiscal year.

License Revenue - A fee for conducting business within the City of Wheat Ridge. This fee is typically levied on beer or liquor, construction, and a variety of other regulated businesses.

Liquor Hearing Fees - The City charges \$750 per each new liquor license location.

Liquor Occupational Tax - An occupation tax levied on all operators licensed to sell various classifications of liquor within the City limits. Operators are billed annually based on a schedule and classification set by municipal code.

Lodger's Tax - An excise tax, effective January 1, 1986, levied on the price paid or charged for the lease, rental, or furnishing of rooms or other public accommodations in any hotel, apartment hotel, guest house, guest ranch, mobile home, auto camp, trailer court or park, or any other place furnishing rooms or other accommodations. In 1998, voters approved an increase of Lodger's Tax to 10%. The tax levied and collected is at the rate of 10% of the purchase price paid and is in lieu of the City's sales tax. The Lodger's Tax is divided between the General, CIP, and Crime Prevention Funds.

MAPO - Multiple Assembly of Procurement Officials. A cooperative organization with other municipal, County, special district, and school districts for the sole purpose of obtaining the highest level of value for taxpayers by collectively issuing solicitations for goods and services commonly required by local government agencies.

Materials and Supplies - Include administrative costs such as office supplies, operating supplies, photocopy and printing expenses, postage, oil, gas, etc.

Mill Levy - Rate by which assessed valuation is multiplied to determine the tax rate. A mill is 1/10 of one cent or \$1.00 of tax for each \$1,000 of assessed value. The City of Wheat Ridge has a property tax mill levy of 1.83 mills. Other taxing entities such as fire, water, sanitation, and school districts have mill levies as well.

Motor Vehicle Registration Fees - State law requires payment of an annual registration fee for all vehicles. The amount of the fee is based on the class and use of the vehicle. Fees collected by the County are allocated among the County and cities within the County on the basis of the number of vehicles registered in each city and the unincorporated area of the County. The revenue received by a county, city, or town from the registration fees must be spent on the construction or maintenance of roads and bridges.

Municipal Court Fines - All fines are set by the court for each violator within legally set limits. Traffic tickets, summons, jury trials, and forfeitures are received by the Finance Division from the Municipal Court as city revenue.

Non-spendable Fund Balance - amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).

Operating Budget - The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Other Services and Charges - Includes such items as dues, subscriptions, travel and training expenses, professional fees, and utility charges.

Ordinance – A law enacted by the City Council that creates, eliminates, or amends the Municipal Code.

Park and Recreation Fees - The fees and charges assessed for recreation programs, activities, and services reflect the direct costs of the program plus 30% to cover administrative costs. Direct costs include supplies, referees, staff time, and other direct expenditures made by the City to operate a specific program. Administrative fees reflect the cost of items such as utilities, brochure publications, permanent staff time, janitorial work, and building maintenance. Only a portion of these expenses is covered.

Personnel Services - Compensation for direct labor of persons in the employment of the City; includes salaries, wages, and benefits for full-time, part-time, and temporary work, including overtime and similar compensation.

Planning and Development Fee - The City requires that an application fee be paid for all rezoning requests and site plan reviews. These rezoning requests must then meet posting, publication, and public hearing requirements established by the City.

Police Records/Search Fees - These fees reimburse the City for costs related to the release of records.

Property Tax Mill Certification – The formal process of determining the property tax rate to be levied on properties within the City.

Proposed Budget - The financial plan and budgetary estimates for the upcoming year, subject to approval by the City Council.

Priority Based Budgeting - A resource alignment tool using a prioritization methodology that the City has adopted in order to measure the City's financial health and wellness.

Property Tax - A tax levied by the City on the assessed valuation of all taxable property located within the City calculated using the mill levy.

Public Records – Documents that are accessible to the public and available for examination at the City Clerk's Office.

Restricted Fund Balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

Resolution – An official expression of a decision, policy, or opinion by the City Council. Unlike ordinances, resolutions do not change the Municipal Code.

Revenues - Income or funds generated by the City through various sources such as taxes, grants, fees, and other revenue generating activities.

RFP - Request for Proposal.

Sales Tax - All sales, transfers, or consumption of tangible personal property with the City shall be subject to sales and/or use tax, unless specifically exempted from taxation, at a rate of 3.5% (effective January 1, 2017).

Short-Term Rental (STR)- A dwelling unit, or portion of a dwelling unit, that is used for lodging for a period of less than 30 consecutive days. In 2021, Council adopted regulations addressing the licensing, taxation, and operational considerations of STRs.

State Cigarette Tax - The State taxes wholesale distributors of cigarettes. State tax stamps are issued to the distributors as evidence of payment. Counties and cities receive a distribution from the State. The amount received is based upon the proportion of State sales tax collected in each municipality and unincorporated areas of the counties.

State Highway Users' Tax Fund (HUTF) - The Highway Users' Tax Fund is comprised of several revenue sources. The first is the net revenues derived from the imposition of any license or registration fee, from any "ton-mile" or "passenger-mile" tax, from penalty or judicial assessments, from certain miscellaneous collections, and from excise taxes on gasoline or other liquid motor fuel. The second source is the additional revenue raised by excise taxes on gasoline or other liquid motor fuel. The third source is an allocation from the State as a partial replacement for the revenue loss due to the repeal of the Noble Bill in 1987. Funds received from the base HUTF revenues may be used for engineering, reconstruction, maintenance, repair, equipment, improvement, and administration of streets and roads. Not more than 5% of these funds may be used on administration. Revenues from the additional motor fuel taxes and the General Fund money may be used for new construction, safety improvements, maintenance, and capacity improvements; none may be used for administrative purposes.

Strategic Goals - Outcome of vision statements established by the Mayor and City Council to guide the goals, activities, expectations, results/benefits, organizational structure, and appropriation of responsibility of the City Manager to cause strategic goals to be carried out, through the various executive and administrative authority and powers (including budgetary powers) set out in the Wheat Ridge Charter.

Swimming Pool Fees - Admission and lesson fees charged for the use of the City Swimming pool.

Subarea Plan – A detailed plan that focuses on a specific geographic area within the City and outlines development goals and regulations.

Tax Increment Financing (TIF) - Tax increment financing may be used in accordance with Colorado Urban Renewal Law. In such cases, tax bases can be frozen for a period of time whereby incremental taxes in excess of the frozen base are typically used to provide redevelopment.

Taxpayers' Bill of Rights (TABOR) - Colorado voters passed the Taxpayers' Bill of Rights (Article X, Section 20 of the Colorado Constitution) in November of 1992. The amendment restricts the City's total revenue growth to prior year revenue plus the Denver-Boulder Consumer Price Index and a growth measure, which only includes net new construction, net changes in taxable/non-taxable properties, and annexed property. The amendment also requires each government to establish an emergency reserve of 3.0% of all non-exempt funds.

Telephone Occupation Tax - A tax levied on and against each telephone utility company operating within the City, a tax on the occupation and business of maintaining a telephone exchange and lines connected therewith in the City and of supplying local exchange telephone service to the inhabitants of the City.

TOD – Transit Oriented Development. In Wheat Ridge, the Wheat Ridge Ward Station area is considered a TOD.

Transfer Payments - The transfer of money from one fund to another.

Unassigned Fund Balance - amounts that are available for any purpose; these amounts are reported only in the General Fund.

Urban Renewal Area - A designated area with boundaries established for the purpose of eliminating slum or blighted areas within the City. This designation makes the area eligible for various funding and allows for the clearing of such areas for development or redevelopment.

Use Tax – Use tax is a compensating tax equal to the City sales tax, due on all items on which no local sales tax was paid or on which a lesser local sales tax was paid.

Variable Staffing – Part-time or seasonal staff that may vary depending on the needs of the City.

Vehicle Ownership Tax - A tax paid by owners of motor vehicles, trailers, semitrailers, and trailer coaches in lieu of any ad valorem taxes. The amount of the tax paid is a function of the class, age, and value of the vehicle. Generally, the amount of the tax paid decreases with the age of the vehicle. Specific ownership taxes for Class A vehicles, which include any motor vehicle, truck, tractor, trailer, or semitrailer used to transport persons or property over public highways for compensation, are paid to the State. The State distributes this revenue among counties based upon the proportion that state highway mileage in the County bears to the total state highway system. There are no restrictions on the use of this revenue. All other classes of specific ownership are paid to the County. The Jefferson County Treasurer then distributes this revenue based upon the amount that the property tax collected by the County and each political and governmental subdivision bears in relation to all the property taxes collected in the County.

Vitners Restaurant – A retail establishment that manufactures wine and/or cider and sells food for consumption.

Xcel Company Franchise Fee - A franchise payment is accepted by the City from Xcel Energy in lieu of all occupancy or occupation and license taxes and all other special taxes, assessments, or exercises on the right to do business. Revenues are derived from the imposition of a three percent fee on the gross revenue from the sale of gaseous fuel and electricity within the corporate limits of the City.